

RE-ROOF Permit

A **Re-ROOF** permit is a *single*-trip inspection intended to assess if a substrate is ready for installation of new roof coverings.

All new roof coverings shall be installed in accordance to the manufacturer's instructions, except as approved for existing installations.

GENERAL:

- Complete tear-off of old roof is required if existing roof is water soaked or shingles are curled or if existing roof covering is slate, wood shake, clay, cement tiles.
- Maximum of two layers of roofing materials can be installed, provided first layer is not damaged or water soaked and with manufacturer approval.
- All damaged, water soaked or deteriorated sheathing shall be replaced.

DECKING:

Asphalt shingles are to be installed over smooth solid substrates*.

*Spaced Decking; existing wood decking with gaps less than 1/2-inches may be approved for use for installation of new asphalt roof coverings.



FASTENERS:

Fasteners for asphalt shingles shall be galvanized steel, stainless steel, aluminum or copper roofing nails, minimum 12-gage [0.105 inch] shank with a minimum 3/8-inch-diameter head, complying with ASTM F1667, of a length to penetrate through the roofing materials and not less than 3/4 inch into the roof sheathing. Where the roof sheathing is less than 3/4 inch thick, the fasteners shall penetrate through the sheathing.

UNDERLAYMENT:

Minimum of 15-pound felt shall be used. 30-pound may be required for low slope applications; follow manufacturer's instructions.



ICE-BARRIER:

Required starting from the edge of the eave (soffit) to a minimum of 24-in. inside the exterior wall-line.

VENTILATION:

If roof and soffit vents are being used; use the following calculation:

Square footage of the roof area divided by 300 = _____ Square foot of ventilation required.

If roof and soffit vents are NOT being used; use the following calculation:

Square footage of the roof area divided by 150 = _____ Square foot of ventilation required.



BASE AND CAP FLASHING: shall be installed in accordance to the manufacturer's instructions.

INSPECTION:

- Once your application is approved; Work is eligible for inspection.
- Call 24-hours in advance for generally next-day inspection.
- No Saturday or Sunday inspections.
- To request and schedule an inspection call **(937) 521-2160**.
- AM or PM times *may be requested based on the inspectors availability*.
- Arrival time is set when the inspectors calls the morning of the inspection prior to 8:30 AM.
- The inspector wants to see the roof deck and the work in-progress.***

