

# NOTICE OF VACANCY

Clark County Engineer's Office  
4075 Laybourne Road, Springfield, Ohio 45505

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**Position Title:** Mechanic  
**Location:** Engineer's Office, 4075 Laybourne Road, Springfield, Ohio  
**Salary:** \$24.76 / hour plus 5.25% increase after successful probation  
**Classification:** Full-time, Classified, Non-exempt  
**Date Issued:** July 20, 2023  
**Filing Deadline:** Open until filled

**Instructions:** Applicants interested in the above named position are to submit an employment application to the Clark County Engineer's Office, 4075 Laybourne Road, Springfield, Ohio 45505, fax to (937) 328-2473, or email [engineer@clarkcountyohio.gov](mailto:engineer@clarkcountyohio.gov). Applications may be obtained in the Personnel office or online at <https://www.clarkcountyohio.gov/DocumentCenter/View/900>. Applicants needing accommodation in completing this application should contact the Clark County Engineer's Office at (937) 521-1803.

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## General Responsibilities:

Under general supervision, repairs, maintains, and modifies county vehicles and equipment; makes service runs to job sites.

## Essential Duties and Functions:

- Performs maintenance and repair on all county vehicles and equipment (e.g., tunes engines; rebuilds manual transmissions; rebuilds and replaces hydraulic systems; replaces and rebuilds brake and exhaust systems; changes oil and other fluids; replaces head lights, signal lights, and tires; etc.); operates test equipment to locate mechanical problems.
- Modifies vehicles and equipment (e.g., affixes snowplows, assists welder in affixing supports for specialty equipment, etc.).
- Operates service truck for road service calls; picks up parts.
- Operates loader truck to load grit, gravel, dirt, etc.
- Maintains all required licenses and/or certificates.
- Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.
- Demonstrates regular and predictable attendance.
- Attends workshops or training sessions related to duties.
- Performs other duties as assigned by supervisor.

## Qualifications, Licensure, or Certification Requirements:

- Must possess a valid Class A commercial driver's license and the appropriate endorsement(s).
- Knowledge of: automotive and heavy equipment maintenance and repair; transmission repair; hydraulics; safety practices; department policies and procedures.\*
- Skill in: equipment mechanics; heavy equipment operation; use of hand-held power tools.
- Ability to: understand manuals and verbal instructions technical in nature; cooperate with co-workers on group projects; lift and move up to eighty (80) pounds a distance of thirty (30) yards.
- Any combination of education, training, or experience which evidences an advanced knowledge of maintenance and repair of heavy equipment.

## Equipment Operated:

The following are examples only and are not intended to be all inclusive:

Loader, dump truck, heavy and light construction equipment, tractor trailer

## Inherently Hazardous or Physically Demanding Working Conditions:

- Floor openings, wall openings, and halls; open-sided floors, platforms, and runways; stairs.
- Portable wood ladders.
- Vehicle-mounted elevating and rotating work platforms.
- Noisy operations or activities.
- Non-ionizing radiation.

- Compressed gases:
  - acetylene
  - oxygen
- Flammable and combustible liquids.
- Spray finishing using flammable and combustible materials.
- Dip tanks containing flammable or combustible liquids.
- Chemical used or stored in excess of 100 pounds (16.6 gal). (Process Safety Management of Highly Hazardous Chemicals.)
- Personal protective equipment such as eye or face, head, or foot protection; respiratory protection, or electrical protective devices.
- The employee provides servicing and maintenance of machines and equipment which could accidentally become energized (lockout/tagout).
- The employee works at handling material and supplies (includes mechanical handling equipment, the manner in which things are stored and housekeeping).
- The employee is exposed to, must negotiate, use, or work with or in the vicinity of:
  - powered industrial truck
- The employee is exposed to, must negotiate, use, or work with or in the vicinity of any of the following machinery:
  - woodworking
  - abrasive wheels
  - mechanical power presses
  - forging machine
- Qualified and unqualified employees working on or near electrical wiring, cables, and other electrical transmitting equipment.
- The employee works around chemicals (in containers or in the form of dust, mist, fumes, or vapors).
- The employee works in or around trenches, ditches, and other excavations.

**General Duty: Safe & Healthful Workplace:**

The employee:

- Has exposure to potentially vicious animals.
- Has exposure to hot, cold, wet, humid, or windy weather conditions.
- Has exposure to hazardous driving conditions.
- Works 2nd shift — 3rd shift when needed.
- Works rotating shift when needed
- Has exposure to shaking objects or surfaces.
- Has exposure to second-hand smoke.

**Clark County is an Equal Opportunity/ADA Compliance Employer, M/F V/H**  
 Clark County does not discriminate on the basis of race, color, religion, sex, age,  
 national origin, ancestry, genetic information, sexual orientation, disability or  
 military status.