

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothin; Jenny Hutchinson, County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Beau Thompson, Assistant County Prosecutor; Michael Cooper, Public Information Officer; Sydney Dawes, Springfield News Sun; Tom O'Neal, Veterans Office; Rod Kaffenbarger, German Township Trustee; Mike Stitzel, German Township Police Chief.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2021-0681 authorized a contract amendment with Emery. Information Systems (IS) Department has relocated to the 5<sup>th</sup> floor. They found they needed additional drops for the cubical area of the office. Emery will core a couple holes for the power supply.

Resolution 2021-0682 authorized a contract amendment with Entegrity to provide extra help in the IS department. They have not provided the second network person due to hiring. There is plenty of money within the contract so they can provide engineering services but it will not affect the dollar amount of the contract. It is an amendment to the language.

Resolution 2021-0683 authorized the inter-fund transfer to move the money from ARPA to the general fund for the reimbursement of lost revenue last year.

Resolution 2021-0684 authorized the weekly then and nows. This one is for dispatch. The new CAD software was supposed to be up and running by now. Since there are issues getting dispatch open they had to go back to the prior service. Commissioner McGlothin asked if the dispatch fees are set by the Sheriff. Ms. Hutchinson explained the Sheriff determines the fee but the Commissioners approve the contract. Commissioner McGlothin received a call from Enon about it. Ms. Hutchinson explained there are villages and smaller entities not paying for dispatch services. Everyone that utilizes it should contribute monetarily. The Sheriff's Office is going back and correcting that. Currently, the cities, townships and fire departments pay for services. The villages will be added in. There will be a lower rate due to their millage being so low. Ms. Hutchinson said the minimum fee is \$10,000. That may be hard for the villages to pay so they are reviewing that. Ms. Hutchinson advised the entities that have a concern to reach out to Major Clark in the Sheriff's Office. Commissioner Lohnes thought ARPA funds could be used to help cover the cost.

Resolution 2021-0685 authorized the dental plan for 2022. It is the exact same plan as last year. It is a zero percent increase.

Resolution 2021-0686 authorized the medical, pharmacy, and vision for the elected officials. The one change is adding a 1% increase to the employee share of the cost for the PPO plan. This puts the employee share at 15%. The HSA plan is at 10% as a way to incentivize people to move to that plan. Last year was a really good year for health insurance.

Resolution 2021-0687 authorized the medical, pharmacy and vision for the employees. She asked for an increase in the wellness discounts. The family plan is currently \$100 and she requested it increase to \$125; employee +1 is \$75 and she requested it be increased to \$94; employee only is \$50 and she requested it increase to \$63. Discussion ensued about wellness.

Resolution 2021-0688 authorized travel requests. Commissioner Wilt requested to go to the CCAO conference. Mrs. Burr will take care of it. She asked if the other Commissioners would be attending.

There was one add-on, Resolution 2021-0689 to authorize a change order for the Hennigan Road project. It is a deduct to correct quantities.

*County Commissioner Updates:*

Commissioner McGlothlin said there may be a new outfitters business in New Carlisle.

Commissioner Wilt spoke about the great ground breaking in Prime Ohio II. She thought it was the single largest job announcement in Clark County history, including Navistar. It was a good return on investment with the CIC. Commissioner Lohnes hoped the intersection was being discussed in TCC (Transportation Coordinating Committee).

Commissioner Wilt noted the budget memo will go out soon.

Commissioner Lohnes has the ARPA meeting today.

Commissioners Lohnes noted Victory Baptist Church was a nice event this year.

*County Administrator Updates:*

Ms. Hutchinson explained there was an update pushed by an outside vendor that glitched. The IS Department has been swamped with that. The vendor still doesn't know why it happened. It impacted computers with Windows 7. They either didn't work or were extremely slow. IS focused on staff that process payroll first since it was due Monday. It takes them approximately 30 minutes per computer to fix it. The goal is to have everyone fixed by tomorrow morning. CyberSecure and Entegrity have offered assistance free of charge. Commissioner Wilt noticed internal customers were more forgiving if it is a vendor's mistake rather than a staff mistake. Ms. Hutchinson said the planned network outage will still occur. It will start Thursday afternoon and hopefully be complete by Sunday. The new office manager for IS started October 18<sup>th</sup>. The project coordinator will start November 1<sup>st</sup>.

Ms. Hutchinson reminded everyone of the wellness event tomorrow.

The annual Christmas party will be December 17<sup>th</sup>. Offices will close at noon.

The budget memo will go out today. Budget meetings will be scheduled over the next few days.

Ms. Hutchinson spoke about security at AB Graham. Judge Capper let her know the elected officials met on Monday to discuss the planned network outage. The discussion turned to the second deputy in the building. All the elected officials want the deputy, including Judge Capper. Judge Capper said everyday there is an event that requires both deputies. At the meeting Monday, Ms. Tuttle told them the Commissioners gave her an ultimatum: she had to give the Board \$500,000 or the deputy. The Commissioners rebutted that was not true. She stated she didn't mind paying for the deputy but due to the ultimatum she chose to pay. Commissioner Wilt said those conversations were completely unrelated. Commissioner Lohnes asked Ms. Hutchinson if she expressed that to Judge Capper. Ms. Hutchinson responded Judge Capper knew. Commissioner Wilt pointed out all of that is in the record. Judge Capper asked Ms. Tuttle in a separate meeting Tuesday if that was true. She admitted she gave the Board the ultimatum not the other way around. Commissioner Lohnes didn't hear that in the discussions. Judge Capper asked Ms. Tuttle about security being part of the deal for her to move into

AB Graham. He reminded her of his concerns about it being a bottleneck in that area and she volunteered to pay for the deputy. Ms. Tuttle told Judge Capper that was true. Judge Capper asked Ms. Tuttle if she was concerned the Board may move her out of the space in AB Graham if she doesn't pay for the deputy. Ms. Tuttle responded no.

Ms. Hutchinson said the contract for the deputy expires December 31, 2021. The contract says a party must give a 90 day notice to terminate, not 30 days that Ms. Tuttle cited. The contract will expire within 90 days so it is a moot point. Ms. Hutchinson learned Sheriff Burchett isn't happy with Ms. Tuttle either. Ms. Tuttle has not paid the second or third invoices for the deputy. The Sheriff wants to reassign the deputy if the Board has no intent of continuing the contract. Judge Capper is looking at funding sources including IV-D funds. He might be able to help add the second deputy. He believes Ms. Tuttle can obtain IV-D funding to help pay for the deputy. She has not applied for it for several years. Ms. Hutchinson has reached out to her in the past to offer help applying for the funds but Ms. Tuttle did not accept. Commissioner Wilt suggested everyone pay a fee towards the cost of the deputy. Discussion ensued about funding options. It costs about \$130,000 for a year. Commissioner Lohnes suggested going to the budget commission after what he just heard. The Board was appalled at the Clerk of Courts behavior. Commissioner Wilt did not put trust in Ms. Tuttle anymore. Ms. Hutchinson reminded the Board the reason Ms. Tuttle said she could only afford \$500,000 was because the \$250,000 was needed for the deputy. Ms. Hutchinson asked the Board for direction. The AB Graham elected officials will hold a follow up meeting. The overall desire was to keep the second deputy.

The Board reviewed the calendar and events.

Mr. O'Neal asked about minutes on the website and the process for purchase orders. Commissioner Wilt reminded him of the recent computer issues.

Discussion ensued about inflation.

The Board recessed until 10:00 a.m.

Call to Order, Commission Acting President

Resolution 2021-0680

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting. Commissioner McGlothlin seconded the motion. The roll being called resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0681**  
**ISDC file**

### **Authorize Contract Amendment #2 with Emery Communication, LLC**

Commissioner Lohnes moved, per the request of the County Administrator, to authorize contract amendment #2 with:

**Organization Name:** Emery Communication, LLC  
**Organization Address:** 4270 Gibson Drive, Dayton, Ohio 45371  
**Original Contract Amount:** \$37,666.68

**Amendment Amount:** \$ 1,986.51  
**New Contract Amount** \$41,176.52  
**Funding Source(s):** General Fund – IS Department  
**Purpose of Amendment:** To add eight (8) drops per request of IS Department  
**Original Purpose:** Cabling for 5<sup>th</sup> floor Municipal Building

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0682**  
**ISDC file**

**Contract Amendment #3 with Entegriy Consulting Group, LLC**

Commissioner Lohnes moved, per the request of the County Administrator, to authorize contract amendment #3 with:

**Organization Name:** Entegriy Consulting Group, LLC  
**Organization Address:** 5100 Springfield St, Suite 120, Dayton, Ohio 45431  
**Amendment Amount:** \$ .00  
**New Contract Amount** \$520,200.00  
**Funding Source(s):** General Fund – IS Department  
**Purpose of Amendment:** To add up to an additional 24 hours of Network Engineer Services per week. This is in addition to the existing 16 hours Network Engineer Services per week.  
**Original Purpose:** Sixteen hours (16) per week of network support services  
**Amendment Effective Date:** October 20, 2021 – August 31, 2022  
**Original Effective Date:** July 7, 2021 – December 31, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0683**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount Transfer To</b>	<b>Amount</b>
American Rescue Plan 1210-021-850001	General Fund (BOCC) \$1,380,077.000001-010-541210	\$1,380,077.00
Reason: Transfer payment of ARPA funds for revenue loss.		

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0684**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator to approve the issuance of warrants for then and nows are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
210021486	Dispatch (Sheriff)	Tritech Software Systems	8/17/2021	\$30,529.47

Reason: Services unexpectedly had to be purchased due to delay in implementing our new CAD system.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0685**  
**PERC file**

**Approve Superior Fully Insured Dental Plans  
Employees and Elected Officials for Calendar Year 2022**

Commissioner Lohnes moved to approve the following for County employees and elected officials:

Offer two fully insured Superior Dental Care plan options for calendar year 2022. The employer will contribute \$18.22 per month; regardless of the plan chosen. The employee will contribute as follows per month:

<b>Low Plan</b>	\$8.46	Single Coverage
	\$47.23	Family Coverage
<b>High Plan</b>	\$17.86	Single Coverage
	\$64.14	Family Coverage

County Officers' rates are based upon the date they took office. Officers' rates are established each year by resolution.

Further move to approve that the employee portion of dental be paid two times per month, (twenty four times per year).

The County Administrator is authorized to execute all required documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0686  
PERB file****Contribution Policy for County Officers –  
Terms Beginning in 2022 Medical/Pharmacy, Dental and Ancillary Insurance**

Commissioner Lohnes moved to adopt the following:

Clark County Officials, who are County Officers as defined by Ohio Revised Code, will be eligible to participate in any of the health insurance benefits offered under the Clark County Plan. The monthly premium costs for each plan will be shared between the County Officer and the County or applicable political subdivision based on the following:

**Medical and Pharmacy Insurance:** County Officers beginning new terms in 2022 will pay 15% of any fully insured monthly premium rate billed to the county (or premium equivalent rate in the event the plan is self-funded), for any PPO plan option selected or 10% of any premium rate billed to the county (or premium equivalent rate) for any High Deductible Health Plan (HDHP). For Officers selecting the HDHP, the County will contribute the equivalent of \$60 (single), \$120 (e+1), \$175 (family) per month to a Health Savings Account (HSA). Please refer to the Resolution for established HSA guidelines. Officers are responsible to ensure the officer does not exceed the Internal Revenue Service (IRS) established annual contribution limits. Maximum contribution limits are reduced by the amount of the employer contribution to the account each year. Officers are responsible for any IRS imposed excise tax on contributions above the annual limit.

If the officer participates in the County Wellness Option and completes the requirements of the option, the officer's premium will be reduced monthly by the following amounts regardless of the selected plan: \$63.00 for a single plan, \$94.00 for an employee plus one plan, and \$125.00 for a family plan. If multiple medical insurance plans are available, the official may select any available plan at the start of his or her term, and change to a different plan if desired during the designated annual open enrollment period. Participants in the wellness program are required to verify proper credit on their paycheck within the first month after application of the discount. Failure to verify credit shall result in loss of discount for the previous pay periods where the credit was not applied.

**Dental Insurance:** County Officers beginning new terms in 2022 may elect to participate in the Dental Insurance Plan. The County, or applicable political subdivision, will contribute 60% of the monthly single rate and the official will pay the difference for the plan selected. If more than one dental plan is available, the county will contribute 60% of the lowest single rate and the official may "buy-up" to the more expensive plan at his or her own expense.

**Ancillary Insurance:** When supplemental options are offered such as accident, disability, life, vision or other ancillary plans are available for any employee or County Officer to enroll on a voluntary and optional basis, the cost of the plan is paid entirely by the official with no contribution by the county or applicable political subdivision.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0687  
PERB file**

### **Approve Medical and Pharmacy Insurance Plan Rates and Wellness Incentives for Employees for Calendar Year 2022**

Commissioner Lohnes moved, to approve the following self-insured rates for medical and pharmacy insurance coverage for employees for calendar year 2022.

Monthly premium contribution for employees without a wellness credit is approximately 15% of the total premium equivalent rate for a PPO plan and approximately 10% of the total premium equivalent rate for a High Deductible Health Plan (HDHP):

	<b>PPO</b>	<b>HDHP</b>
<b>Single</b>	\$121.62	\$79.28
<b>Employee + One</b>	\$242.50	\$158.12
<b>Family</b>	\$357.78	\$233.04

For employees selecting the HDHP, the County will contribute the equivalent of \$60 (single), \$120 (employee+1), \$175 (family) per month to a Health Savings Account (HSA). Please refer to a separate resolution for established HSA guidelines. Employees are responsible to ensure the employee does not exceed the Internal Revenue Service (IRS) established annual contribution limits. Maximum contribution limits are reduced by the amount of the employer contribution to the account each year. Employees are responsible for any IRS imposed excise tax on contributions above the annual limit.

Wellness Credit: Participation by employees in 2022 wellness incentives, previously approved by the Board, provides a monthly premium credit toward the 2022 contribution rates for wellness participants. Single credit = \$63.00, Employee + one credit = \$94.00, Family = \$125.00. Participants in the wellness program are required to verify proper credit on their paycheck within the first month after application of the discount. Failure to verify credit by the employee shall result in loss of discount for the previous pay periods where the credit was not applied.

County Officers' rates are based upon the date they took office and is established by separate resolution.

Further, move to approve that the employee portion of medical premiums be paid two times per month, (twenty four times per year).

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0688**  
**TRAV file**

### **Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Dev.	D. Lackovich-VanGorp, M. Foley	OCCD Training	Online	10/21/21	\$ 40.00
JFS	S. Lowe, B. Adkins	Training	Online	12/9/21	\$900.00

BOCC	J. Hutchinson	CCAO Winter Conference	Columbus, OH	12/8-10/2021	\$500.00
Engineer	T. Bender	2021 OTEC	Columbus, OH	10/26-27/2021	\$215.00
* EMA	M. Pitstick, K. Johnson	Annual Conf.	Perrysville, OH	12/9-10/21	\$871.00

\*Revised amount to include per diem and hotel stay. Previously approved on resolution 2021-0430.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2021-0689  
File CDDC**

### **Authorize Change Order #1 – Hennigan Road (Madison TWP) Street Improvements**

Commissioner Lohnes moved, per the request of the Community & Economic Development Director, to authorize change order #1 with:

<b>Organization Name:</b>	The Shelly Company
<b>Organization Address:</b>	1700 Fostoria Avenue, Findlay, Ohio 45840
<b>Original Contract:</b>	\$ 45,040.00
<b>Previous Changes:</b>	\$ 0.00
<b>This Change:</b>	\$ (-4992.55)
<b>New Contract Total:</b>	\$ 40,047.45
<b>Funding Source(s):</b>	Community Development Block Grant B-F-20-1AL-1
<b>Reason for Change:</b>	Reduction of material quantities actually utilized as per contract conditions, final invoice and approval by the Clark County Engineer's Department.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

#### *Audience Comments:*

Rod Kaffenbarger German Township Trustee, and Mr. Stitzel, Chief of German Township Police, joined the meeting. Mr. Kaffenbarger expressed concerns about how the dispatch services were going to be billed in the future. German Township has been asked to provide call stats. Based on their numbers for this year it will cost roughly \$80,000 just for dispatch services. The township cannot sustain that.

Commissioner Wilt explained as they have brought everyone onto the new system there are a few entities that haven't paid for a long time. They are working to figure out how to make it fair for everyone to pay but not kill budgets. There are limits on what can be done based on millage and taxes. The Board realizes the budgets are

limited. The minimum to be billed currently is \$10,000. She stressed they are gathering information right now to figure out what a plan might look like. That is partly due to the agreement with the City of Springfield. The City of Springfield wanted to make sure everyone paid their part. That doesn't mean it has to be at the same rate.

Commissioner Lohnes mentioned the ARPA funds that are available to townships to use for these services. It is not a forever fix. He thought German Township would be receiving approximately \$700,000.

Chief Stitzel said it was conveyed to him on multiple occasions that the police departments would not be charged. Recently, it was brought to his attention it was because the City of Springfield Commissioners were mandating it. The City of Springfield receives a \$2,000 credit per entity that is not being billed. Ms. Hutchinson confirmed that is how the contract read. It is a fairness issue. Chief Stitzel shared call numbers and potential costs. It would range from \$80,000-124,000. That will dramatically impact the police department and the Sheriff's Office if they have to help respond to calls. He discussed types of calls seen during COVID. He understood being fair but would have liked more time to prepare for it. Ms. Hutchinson asked him who told him they would not be charged. He respond Major Clark. He spoke about it in a meeting. Ms. Hutchinson asked Major Clark and he said he didn't say that. Chief Stitzel wants to work together as a team but \$22 per call is not affordable for them. Ms. Hutchinson will be meeting with Major Clark and there will be a discussion about pro-rating. Commissioner McGlothin summarized it is all under consideration so far. No decisions have been made.

Commissioner Lohnes noted the City of Springfield saves close to \$1 million a year being on the county dispatch system.

Discussion ensued.

Resolution 2021-0690

Commissioner Wilt adjourned.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes