

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothlin; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Angela Wheeler, Commission Clerk; Michael Cooper, Public Information Officer; Tom O'Neal, Veterans Service Commission; John Burr, County Engineer; Sam George; Rod Kaffenbarger, German Township; Nancy Sowards, Mike Asebrook, Ethan Harris, Community and Economic Development; Michelle Clements-Pitstick, Chad Eubanks, and John Harper, Emergency Management Agency.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0756 authorized MOU with Bethel Township, on behalf of Emergency Management Agency, for emergency and non-emergency use of EMA equipment.

Resolution 2023-0757 authorized MOU with the City of Fairborn, on behalf of Emergency Management Agency, for emergency and non-emergency use of EMA equipment.

Resolution 2023-0758 authorized MOU with Ohio Water/Wastewater Agency Response Network (WARN), on behalf of the Emergency Management Agency, for coordination of voluntary response activities and sharing resources during emergencies.

Commissioner Wilt asked Ms. Clements-Pitstick why Fairborn uses Clark County equipment. Ms. Clements-Pitstick said Greene County does not have anything. Clark County is very resource rich. She said this is a long standing Memorandum of Understanding Clark County has had with Fairborn. Ms. Clements-Pitstick gave a few examples of what they have used of Clark County's equipment. Commissioner Wilt said she would remember that when Clark County is working with Greene County on other things.

Resolution 2023-0759 authorized change order #1 with A&B Asphalt Corporation for 2023 Roadway resurfacing contract, on behalf of the County Engineer, to complete paving at Bluffs at Hunters Glen, Section 1, Phase II B.

Mr. Burr said the Engineer's office is modifying the contract and paving the last section. The County is taking the developer's funds from escrow. It has been three years, and they are still not complete and there is no progress. The developer still does not have anyone on the contract for paving. All of the pavers are shutting down for the winter in three (3) weeks. The township is ready to take over maintenance. This completes the loop. Mr. Burr said he does not need commission action to take the money in escrow; he just wanted the commissioners to be aware of the situation. Commissioner Wilt asked if the developer is aware this is happening. Mr. Burr said yes, the escrow expired a year ago. The developer has been saying all year that he was going to finish the project but he has not. Commissioner Wilt said this is not the first County project with this issue. Mr. Burr said they will put the money in the Engineer's account if that is okay with the commissioners. If the project comes in under, they will issue a refund to the developer. If it comes in over, they will bill the developer. Commissioner Wilt said she is sure the people that live there will be happy. Mr. Burr said Enon Xenia Road is open again. Commissioner Wilt said after all of the issues with the Enon Xenia Road project that was still the one thing she heard complaints about at the Apple Butter festival. Mr. Burr said it is 95% complete. The next project is paving the northern end of the road and then that area will be done.

Resolution 2023-0760 authorized change order #6 with Barrett Paving Materials, Inc. for CLA-CR315-1.28 Enon Xenia Road PID 1094441, on behalf of the County Engineer. This is for quantity overrun and underrun based on filed measurements, additional striping, additional shared use path asphalt for grading, non-perform over excavation at trenches, new castings, and risers.

Resolution 2023-0761 authorized contract with KW Floorings, Inc. dba Buddy's Flooring America, on behalf of the Director of Job and Family Services, for vinyl flooring in the Reid/Snyder Conference room and the Family Services Visitation Center on Home Road.

Resolution 2023-0762 modified Resolution 2021-0748 to modify the contract amount with Alcohol Monitoring System, Inc. (AMS), on behalf of the Juvenile Court.

Resolution 2023-0763 authorized contract with OpenEye Studios, on behalf of the Veterans Service Commission, for video production of advertisements.

Resolution 2023-0764 accepted grant agreement with Ohio EMA. This is for equipment and training for the Region 3 water and rescue team.

Resolution 2023-0765 accepted grant agreement with Ohio EMA. This is for hazard mitigation update.

Resolution 2023-0766 accepted grant agreement, on behalf of the Juvenile Court, with Ohio Attorney General's office for VOCA/SVAA. Commissioner Wilt asked if the Juvenile Court is getting CASA volunteers now. Ms. Hutchinson said she was not sure. Commissioner Wilt said she assumes this position helps. Ms. Hutchinson said volunteers are difficult to get in any department.

Resolution 2023-0767 authorized grant submission to Ohio Department of Rehabilitation and Correction, on behalf of the Reentry Director, to start a master leasing program.

Resolution 2023-0768 authorized disposal of obsolete equipment on behalf of the Information Systems department.

Resolution 2023-0769 approved issuance of warrants for then and nows.

Resolution 2023-0770 acknowledged Sheriff's Jail Expenditure report for the month of September.

Resolution 2023-0771 approved travel and expense allowances.

Resolution 2023-0772 adopted Emergency Operation Plan, on behalf of the EMA Director. Ms. Clements-Pitstick said this is not all of plan. She said the commissioners would get more in the next three (3) weeks. This is a complete re-write of the plan.

Resolution 2023-0773 adopted updated purchasing policy and procedures. Ms. Hutchinson said the state updated the competitive bidding process amount from \$50,000 to \$75,000. Every year there will be an automatic increase of 3% every year beginning in 2025. The purchasing policy was updated to reflect this change.

Resolution 2023-0774 authorized emergency contract with Associated Hydro Excavating, for the emergency repairs to the sanitary sewer force main at the ditch at Interstate 70.

Commissioner Updates:

Commissioner McGlothin said New Carlisle Rotary had a nice report from the Clark County Fairgrounds. The report was given by Dean Blair.

Commissioner Rittenhouse said she went to Victory Baptist Church on Sunday. She said she sat next to Ohio Supreme Court Justice, Melody Stewart.

Judge Wilt and Judge Shoemaker received a federal grant for drug court. She said they would be reaching out to Ms. Hutchinson for office space.

Commissioner Rittenhouse attended the appointment of Hillary Hamilton as Auditor last Thursday. It was a unanimous decision.

Commissioner McGlothin said he heard Mr. Federal attended Ms. Hamilton's appointment as Auditor. Commissioner Rittenhouse said Mr. Federer was there and he spoke. She said she did not realize how bleak of an outlook they had originally said his condition was. She said Mr. Federer said if he had not ended up at Cleveland Clinic, he would have been lucky to make it to January. He looked great.

Commissioner Wilt said the Commission was approached by Springfield Rotary for a presentation from the County in November. She thought it would be nice for Community and Economic Development to present. She said it will be November 13 and if the other commissioners would like to go, they can be her guests.

Commissioner McGlothin said a deceleration lane is being put in at the gas station at State Route 235 and State Route 40. It looks like a deceleration lane is also being put in at State Route 40 heading east.

Audience Comments:

Mr. Kaffenbarger, German Township Trustee, said he wanted to thank the County for the help with the bus accident. Commissioner Rittenhouse thanked German Township for their response to the accident. She said German Township was first on the scene. Mr. Kaffenbarger said the bus accident opened the township's eyes as to where they are lacking. It has brought attention to cell service in their building.

He also wanted to make sure the commissioners were aware that Tremont City recently passed an ordinance to regulate the streets in their village to five (5) tons, which is ten thousand pounds. He is concerned as a township trustee and a resident. He is asking for help from the commissioners to look into this to see if anything can be done. He is getting many phone calls. People are upset about the situation. Mr. Kaffenbarger said he dug through the Ohio Revised Code and if it does not make sense how Tremont City can do this. Commissioner Wilt asked if it is a county road or a state road. Mr. Burr said it is two (2) county roads. Commissioner Wilt said it is her understanding they can make laws in their village. Mr. Burr said it is different when it re-routes traffic. He said the EPA is aware because of the landfill. The city and county prosecutors are looking into the situation. Mr. Burr said he thinks there is a meeting next week on Monday at 7:30 p.m. across the street from the post office. Commissioner Rittenhouse said it impedes commerce. She knows people who have a septic tank business that cannot drive through Tremont City. Mr. Burr said Tremont City is supposed to provide an alternate route. He gave an example in Fairborn. Commissioner Wilt said it is probably creating a safety issue due to taking smaller, narrower roads. Commissioner Wilt asked if anyone knew what or who precipitated Tremont City's decision. Mr. Burr said there are exemptions such as counties, townships, trash trucks, etc. Mr. Burr said they also do not have a scale. Commissioner Wilt asked if Mr. Burr or Mr. Kaffenbarger plan to be at the meeting Monday. Mr. Burr said he would probably be there. Mr. Burr said the EPA would be there. Mr. Kaffenbarger said it is really going to impact the landfill cleanup. Mr. Kaffenbarger struggles with Tremont City being able to stop the flow of commerce. Commissioner Wilt said if there is a point when the attorneys say the commissioners have authority to do something, let them know.

Mr. George asked if there are recordings of the meetings on the website so people can keep abreast of what is going on in the area. Commissioner Wilt said there are audio recordings and minutes on the County website. Ms. Hutchinson said there are no audio recordings on the website. There are only minutes.

Mr. George said the commissioners made the decision last year on solar and wind farms based on property owner's rights. He said he agrees, however, it should be on both sides. For example, he buys five (5) acres from someone. He builds a house and 30 years later a new technology comes along. This technology can have a negative effect on adjacent properties. He suggests the commissioners modify the utility scale wind and solar farm process so when someone introduces a proposed development to the commission, the commissioners let the surrounding property owners know so they can get an appraisal done on their property before the project is considered. Once the project is complete, have another appraisal done and the landowner of the proposed project or the developer should offset any loss. Mr. George had a proposal to give the commissioners to consider. Commissioner Wilt said the commission's decision did not restrict them from applying to the Clark County process. Clark County has not had any projects proposed at this point. Personally, she is not sure if Clark County is the best place for the wind and solar farms. As projects go through the planning process, there are notices that have to be made. She does like the idea of gathering the information so it can be determined if the property values go up or down. Mr. George added that the wind farms affect television reception.

Mr. George said he attended a meeting on June 17, 2023, regarding retail theft. The meeting was put together by Judge Shoemaker. Judge Shoemaker discussed when the people appear in court and he finds them guilty, there is no place to put them because the jail is full. Mr. George said he spoke to the Greenville Sheriff. Their county pays adjacent counties to house their prisoners. Mr. George gave the dollar amounts local businesses lose each year to theft. Mr. George said the residents are paying for the thefts by paying higher prices. He said maybe it is time to consider something with the Clark County jail.

Commissioner Wilt said the County has been discussing a new jail for capacity and security reasons. She said downtown cannot expand and the current jail is challenging to manage. The County has been applying for state funds for a new jail. Clark County is inching up the list to get a new jail. She said the County has been sending prisoners to other counties, though there is a cost involved. Commissioner Wilt said there is a .25% sales tax the County could ask the voters for, through a levy, for a new jail. The County is working with the City on a location. The total cost estimate would be \$90 million to \$100 million for a new jail. She said the County would need people in the community like Mr. George to speak for what is needed in Clark County. Prisoners and corrections officers need to be kept healthy and safe. It is a public safety concern.

Mr. George wants the commissioners to think about putting video of the meetings online.

Mr. George said at 2135 South Dayton Lakeview Road, there used to be a car sales business, Hopkins Chevrolet. He said it was torn up when a tornado went through in 2017. Commissioner McGlothlin said township trustees have been trying to get rid of it. Commissioner Wilt asked what the issue with the property is. Mr. George said it has old trashed vehicles, the glass is broken out of the building, and kids can get into the building. It is a blight situation. It is privately owned. Commissioner McGlothlin said it is a valuable piece of property. Mr. George said the property owner lives in Kentucky and his last name is Martin. Mr. Harris said he has talked to trustees about different properties in that area. Letters have been sent to the property owners several times. The owners will secure the building but it does not help the look of the property. Mr. Harris said it is his understanding that the township has legal authority. He thinks the township is interested in the process. Commissioner Wilt said the Sheriff or someone from the Sheriff's office to deem it a public safety issue. The problem with the cars is the titles and they cannot just be thrown out. The County set aside a little bit of funding in the code enforcement budget that could help with towing if all of the other issues are worked out. Mr. George said that brings up another issue. The funds the township has to work with has been cut. He said that maybe residents there could help the commissioners fix the situation. Commissioner Wilt said if anyone knows the owner, it would be a good approach to contact him and put pressure on the owner.

County Administrator Updates:

Ms. Hutchinson said she has an update on the Springview pipe that burst. The County is currently drying out the building. The large dehumidifier is gone but there are still two (2) small ones remaining and they are expected to be removed by the end of the week. Then the County will begin replacing ceiling tiles and flooring. The County is working closely with CORSA. She wanted to give a shout out to Buildings and Grounds department and the restoration company. They are still assessing all of the damage. The restoration company removed 800 gallons of water from just the elevator pit. There are tunnels under the building that are six (6) feet wide and there was twelve inches of water in the tunnels. The County is putting an alarm on the main meter so it will send an alarm if something like this happens again. Ms. Hutchinson thanked everyone for being patient.

Ms. Hutchinson said she is sending out the budget memo today. She is also setting up budget meetings. She said if the commissioners are not able to attend any of the meetings, she could reschedule the meeting. Commissioner Wilt asked what date the meetings would begin. Ms. Hutchinson will get the information to Commissioner Wilt.

Ms. Hutchinson asked the commissioners if they could keep employees and their families in their prayers. There is a lot of illness going on with County employees and their families.

Public Information Officer/Calendar/Event Updates:

Mr. Cooper said today is National Cleaner Day. He said to make sure to thank them when you see them. He said he will take a picture and do a Facebook post.

Mr. Cooper said he would be at Springfield Rotary taking pictures on November 13.

The Tremont City stakeholder meeting for the barrel fill is next Wednesday.

Mr. Cooper said he is waiting to hear back from the company regarding amplifying the sound in the commission chambers.

Mr. Kaffenbarger said there is an excess flow valve that allows the normal flow of water but it trips a valve so it stops when it senses an excess flow of water. Commissioner Wilt said she is anxious to see what the cost is for the damage. Ms. Hutchinson said the County is very lucky with the loss of computers and equipment was very limited. The clean up might be much worse.

Mr. Harris approached the commission for feedback on policies in contractor registration and requirements. Mr. Harris said there are two types of contractors, commercial and residential. The department is aware of what needs done for commercial contractor registration because it is basically set by the state. The residential contractor registration is more up to local jurisdiction and preference. He is talking about, for example, installation of HVAC systems. Something that would require more of a technical knowledge. The state began to require licenses. A license is different from a contractor registration. Contractors take a test for a license. The license can be a requirement for registration. Mr. Harris said going back to the early 2000s what was required changed on the state side. Grandfathering has been discussed but there is qualifying information and no date for when it would start. Mr. Harris said what brought this to his radar was a contractor came in who never did business in Clark County in the past. The department could not pinpoint when the grandfathering started. The question to the Board is do you think the County should require residential contractors to have a license to work. He said most surrounding counties do not require the license. There are many contractors who have been doing work for years that do not have a license. On the other hand, there is concern that just anyone can get a registration to put in an AC unit. The department could be disqualifying someone who is qualified. Commissioner Wilt asked if, as a homeowner, she could ask if they are registered to do business in the county. Mr. Harris said she could.

Commissioner Wilt said she could see some of the benefit if the contractors are registered. On the other hand, she is hesitant to make people jump through hoops to work in Clark County. She leans more toward, since they are required by the state to have a license, why should we make them go a step further. Mr. Harris said they are required to have a license for commercial by the state, not residential. Commissioner Rittenhouse asked Mr. Harris if the contractor's work is inspected and there are still certain expectations. Mr. Harris said if they get a permit, their work is inspected. He also mentioned the amount of work the inspectors put into those contractors that are not as skilled in the trade and how that factors into the process. Commissioner Wilt asked what trades would be required to be registered since contractor is a broad term. Mr. Asebrook said the County currently does not require a license for general trades, only for trades with technical skills such as electrical, mechanical, and HVAC. The department has inherited a system that is a little confusing so it is up to staff to determine if the contractors are qualified. He said there are some contractors that do not have a license that are very skilled and knowledgeable. On the other hand, there are also contractors that the department has to spend an inordinate amount of time and coaching and multiple inspections, which makes a difficult process.

Commissioner Wilt said she would be curious to see what the trade groups think about local registration. Mr. Harris said if you were a license holder, you would probably think everyone should be a license holder.

Mr. George asked how it would affect homeowners who want to do their own work. Mr. Harris said homeowners could continue to do their own work. It is the people who want to do work for others that it could affect.

Ms. Hutchinson asked if there is anything that says the County cannot say residential contractors have to be licensed to do certain types of work. Ms. Sowards said that is the question the department is asking the commissioners. Commissioner Wilt asked if the County could just ask for that information. Ms. Sowards said there are other documents such as worker's compensation certificates that is required for registration.

Commissioner McGlothin asked for verify that commercial contractors must be state licensed. Mr. Harris said yes, as of September 2001. Commissioner McGlothin asked if the County currently requires a license. Mr. Harris said residential contractors are not required to have a state license. Mr. Harris said the state does not require residential contracts to have a state license. He said the County has options such as the County can say everyone must have a license, or we can grandfather them in with specific dates. It creates a lot of gray and the department wants to treat everyone fairly. Mr. Harris said the department would like a policy that is clear and not left to interpretation. Commissioner McGlothin said we do not want to chase business away. There is potential to put companies out of business if licenses are required. Mr. Harris said the third option is the department does not require registration across the board for residential contractors.

Commissioner Wilt said the commissioners could look into it more. She thinks it would be awesome in this community to have a business guide who could meet with someone coming in, to help contractors through the process and to give information on what is needed. A person who could walk them through all the processes of zoning and permitting, etc. The County could make it simple to meet that requirement, to figure it out, gather what they need, and to pay the fee for registration. Mr. Harris said the department tries to update forms and improve their processes. He said it is a complicated system. It would be challenging to find such a person. It takes many years to understand the process. Mr. Harris said he feels the department has a good system to help people through the process.

Commissioner Wilt asked Mr. Harris if he was to make a recommendation today, what it would be. Mr. Harris said he could not say because he can see both sides. He was hoping for some guidance. Commissioner Wilt said the County needs to get more input from those trades. Commissioner Rittenhouse said she thinks there is not an overabundance of skilled trades out there. If Clark County makes it difficult for the contractors, they would go to other counties that do not make it so difficult. She can also see that the County does not want just anyone doing work. She said there should be a hybrid.

Commissioner McGlothlin asked if the contractors that have done business with the County in the past, does the County accept credit cards over the phone. Mr. Harris said we do not accept payments over the phone. He said the department does take credit cards on the website. Ms. Hutchinson said there are laws to prevent taking and holding customers credit card information over the phone. Ms. Sowards said there is human error and the department does not do it unless it is an emergency. Staff does walk people through the website to help them pay with a credit card online.

Commissioner McGlothlin told Mr. Harris the County needs to investigate more to see what needs to be done, and see what other counties are doing.

Mr. Asebrook said the department's forms state you have to be state licensed but the building official says something different.

Commissioner Wilt said the County's direction is to go back and continue to refine and investigate to see what needs to be done. She agrees that the policy needs to be updated but there is no urgency for it to be decided now. Mr. Harris said they expect more registrations at the end of the year. He said the department would follow what they have been doing and if the contractor has done work in Clark County, they can continue to renew their registration, but if they have not done business in Clark County, they would need a license. Once the decision is made and the policy is updated, they will follow the new policy. If the contractor lets their registration expire and they are known by the building inspector to be a good contractor, they will allow the contractor to re-register.

Commissioner Rittenhouse moved to go into executive session to discuss imminent litigation. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Those present for the executive session: Commissioner Wilt, Commissioner Rittenhouse, Commissioner McGlothlin, Jennifer Hutchinson, Michelle Noble, and Chuck Bauer (by telephone).

Commissioner Wilt returned the meeting to public session.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0755

Following the pledge of allegiance, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The role being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0756
EMAC file

**Authorize Memorandum of Understanding (MOU) with
Bethel Township**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: Bethel Township
Purpose: Emergency and Non-Emergency use of EMA equipment
Effective Date(s): October 18, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0757
EMAC file

**Authorize Memorandum of Understanding (MOU) with
 City of Fairborn**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: City of Fairborn
Purpose: Emergency and Non-Emergency use of EMA equipment
Effective Date(s): October 18, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0758
EMAC file

**Authorize Memorandum of Understanding (MOU) with
 Ohio Water/Wastewater Agency Response Network (WARN)**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: Ohio Water/Wastewater Agency Response Network (WARN)
Purpose: Through Ohio WARN Program, members shall coordinate voluntary response activities and share voluntary resources during emergencies as described in agreement.
Effective Date(s): October 18, 2023 through indefinite

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0759
ENG file

**Authorize Change Order #1 with A&B Asphalt Corporation
for 2023 Roadway Resurfacing Contract**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize change order #1 with:

Organization Name:	A&B Asphalt Corporation
Organization Address:	1780 Enon Road, Springfield, Ohio 45502
Original Contract:	\$3,270,346.64
Previous Changes:	\$ 0.00
This Change:	\$ 32,175.98
New Contract Total:	\$3,302,522.62
Funding Source(s):	Local Funds
Reason for Change:	Complete paving at Bluffs at Hunters Glen – Section 1, Phase II B

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0760
ENG file

**Authorize Change Order #6 with Barrett Paving Materials, Inc.
for CLA-CR315-1.28 Enon Xenia Road PID 109441**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize change order #6 with:

Organization Name:	Barrett Paving Materials, Inc.
Organization Address:	3751 Commerce Drive, Franklin, Ohio 45005
Original Contract:	\$6,281,807.00
Previous Changes:	\$ 85,619.81
This Change:	\$ (56,517.43)
New Contract Total:	\$6,310,909.38
Funding Source(s):	Federal, ARPA, OPWC, and Local Funds
Reason for Change:	Quantity overrun and underrun based on field measurements. Additional striping items needed for phase 3 work zone. Additional shared use path asphalt for grading. Non-perform over excavation at trenches. New castings for discovered manholes. Risers needed for grade.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0761
JFSC file

**Authorize Contract with
KW Floorcoverings, Inc. dba Buddy's Flooring America**

Commissioner Rittenhouse moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: KW Floorcoverings, Inc. dba Buddy's Flooring America
Organization Address: 1050 Skillman Drive, Cincinnati, Ohio 45215
In the amount of: \$58,500.35
Funding Source(s): Children's Services Levy
Purpose: To install vinyl flooring in the Reid/Snyder Conference Room located at 1345 Lagonda Avenue and Job and Family Service's Visitation Center located at 525 East Home Road
Effective Dates: October 18, 2023 through project completion

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0762
Modifies Resolution 2021-0748
JUVC file

**Authorize Contract with
Alcohol Monitoring Systems, Inc. (AMS)**

Commissioner Rittenhouse moved, per the request of the Juvenile Court, to authorize a contract with:

Organization Name: Alcohol Monitoring Systems, Inc. (AMS)
Organization Address: 1241 West Mineral Avenue, Suite 200, Littleton, Colorado 80120
In the amount of: Not to exceed \$70,000.00
Funding Source(s): RECLAIM Grant
Purpose: Provide electronic monitoring, alcohol consumption monitoring, and monitoring software to assist with supervising juvenile justice involved youth.
Effective Dates: November 17, 2021 through November 16, 2024
Reason for Modification: To increase the not to exceed amount from \$20,000 to \$70,000.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0763
VETC file

**Authorize Contract with
OpenEye Studios**

Commissioner Rittenhouse moved, per the request of the Clark County Veterans Service Commission Director, to authorize a contract with:

Organization Name: OpenEye Studios
Organization Address: 3895 Cabot Drive, Apt. N, Springfield, Ohio 45503
In the amount of: \$39,400.00
Funding Source(s): General Fund
Purpose: Video production for advertisement
Effective Dates: October 18, 2023 through completion of project

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0764
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to accept the following:

Grantor: Ohio Emergency Management Agency
Grant: Statewide Search & Rescue Capability
Amount Funding: \$8,083.00
Purpose: Equipment and training for the Region 3 Water and Rescue Team.
Effective Dates: July 1, 2023 through May 31, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0765
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to accept the following:

Grantor: Ohio Emergency Management Agency
Grant: Federal Building Resilient Infrastructure and Communities (BRIC) Funds
Amount Funding: \$36,042.00
Purpose: Hazard Mitigation plan updated required by law
Effective Dates: October 18, 2023

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0766
JUVG file**

**Accept Grant Agreement with
Ohio Attorney General's Office – Crime Victims Section – VOCA/SVAA**

Commissioner Rittenhouse moved, per the request of the Juvenile Court, to accept the following grant agreement:

Grantor: Ohio Attorney General
Grant: VOCA/SVAA
Amount Funding: VOCA \$16,169.00
 SVAA \$ 2,411.00
Purpose: This grant funding supports a portion of the personnel costs for the Clark County CASA program – Volunteer Coordinator position.
Effective Dates: October 1, 2023 through September 30, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0767
RENG file**

**Authorize Grant Submission to
Ohio Department of Rehabilitation and Correction**

Commissioner Rittenhouse moved, per the request of the Reentry Director, to authorize grant submission of the following:

Grantor: Ohio Department of Rehabilitation and Correction
Grant: Ohio Reentry Coalition Expansion Grant (ORCEG)

Funding Amount: \$50,280.00
Purpose: Implement a Master Leasing Program
Grant Effective Dates: June 30, 2024 through June 30, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0768
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Rittenhouse moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Desc.	Vendor	SN#	Model #	RAM Removed?	Hard Drive Removed?	Hard Drive Wiped?	From Dept..	Notes
IPad 2	Apple	F5RK5L7MDFHW	iPad 2	N/A	N/A	N/A	Emergency Management Agency	Account has been wiped/factory reset
Document Scanner	Fujitsu	036922	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	088524	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	018087	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	030547	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	017797	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	011601	fi-6140	N/A	N/A	N/A	Adult Probation	
Document Scanner	Epson	L3AZ181145	GT-550	N/A	N/A	N/A	Community Development	
Document Scanner	Epson	L3AZ186464	GT-550	N/A	N/A	N/A	Community Development	
Monitor	Gateway	TL819A409014254	FPD1730	N/A	N/A	N/A	County Maintenance	
Monitor	Gateway	MW667 80V 04967	TFT1780PS+	N/A	N/A	N/A	County Maintenance	
PC Speakers	inc.	4408AUL745027121	G-MAX 2000	N/A	N/A	N/A	County Maintenance	
Printer	HP	CN8GD12249	LaserJet CP1025nw COLOR	N/A	N/A	N/A	County Maintenance	
Printer	HP	VND3F74411	LaserJet P1102w	N/A	N/A	N/A	County Maintenance	
Desktop	Dell	17H1RG1	Vostro 200	NO	NO	YES	County Maintenance	Hitachi HTS545080B9A300 (74.5 GB)
Desktop	Dell	G2HZPN1	Optiplex 980	NO	NO	YES	County Maintenance	WDC WD5000AAKS-75V0A0 (465.8 GB)
Desktop	Dell	8H16PW1	OptiPlex 9010	NO	NO	YES	County Maintenance	ST250DM000-1BD141 (232.9 GB)
Desktop	Dell	BH24PW1	OptiPlex 9010	NO	NO	YES	County Maintenance	ST250DM000-1BD141 (232.9 GB)
Desktop	Dell	HXGHY12	OptiPlex 9020	NO	NO	YES	Treasurer's Office	TOSHIBA MQ01ACF032 (298.1 GB)
Desktop	Dell	79BKY12	OptiPlex 9020	YES	NO	YES	Treasurer's Office	HGST HTS 725032A7E630 (298.4 GB)
Desktop	Dell	262YM22	OptiPlex 9020	NO	NO	YES	IS Department	ST500DM002-1BD142 (465.8 GB)
Printer	HP	VND3F12644	LaserJet P1606dn	N/A	N/A	N/A	Treasurer's Office	
Laptop Dock	Dell	QAD0183102058	PRO3K	N/A	N/A	N/A	TCC	
Monitor	Dell	CNOGP004728727AN0FPS	1908WFPf	N/A	N/A	N/A	Sheriff's Office	
Printer	HP	CN5JFX2WF05Z1	OfficeJet Pro 8610	N/A	N/A	N/A	Sheriff's Office	

Resolution 2023-0769
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028584	General (Commission)	Montgomery County Treasurer	8/29/23	\$34,474.92
Reason: Invoice for Clark County's share for Court of Appeals just received for 2022.				

230027944 General (Common Pleas) Elisabeth Clegg 3/27/23 \$ 242.84
 Reason: ASL interpretation services. There was a delay in receiving vendor information (W9 and OPERS form).

230028552 MV> (Engineer) Shelly Materials 9/22/23 \$ 1,525.04
 Reason: Cost of additional asphalt needed.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0770
 SHRR file**

Acknowledge Sheriff’s Jail Expenditure Report(s)

Commissioner Rittenhouse moved to acknowledge the receipt of the Sheriff’s Jail Expenditure Report(s) for September 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

September 2023 Jail Expenditures

A-1 Able Pest Control	\$310.00
Business Equipment Company	\$145.00
Charm-Tex	\$1,128.70
Community Mercy Home Medical	\$195.00
Cox, Christopher	\$60.00
Craftmaster Hardware	\$120.00
Deluxe	\$582.93
Diamond Drugs	\$16,885.06
Diamond Drugs Credit	\$3,395.81
Diamond Medical	\$553.98
Dish Network	\$156.13
DOT Systems	\$552.00
Federal Supply	\$1,416.00
FlexPac	\$1,548.14
Imperial Privacy System	\$1,122.00
Janeco	\$2,548.72
Mid America Health (Dental)	\$2,400.00
Minuteman Press	\$533.00
Premier Health Care	\$14,760.75
Staples	\$754.81
TimeKeeping Systems	\$250.00
Trinity Food Service	\$26,435.28
US Bank Equipment Finance	\$112.00
	\$69,173.69
Assoc in Podiatry	\$378.04
GOES Physicians	\$167.00
Mobilex USA	\$320.00
Premier ENT Assoc-Middletown	\$131.68
Spfld Regional Medical	\$45,434.60
	\$46,431.32
TOTAL September Expenditures	\$115,605.01

Commissary Trust	
Amazon	\$184.99
Data Recognition Corp	\$458.08
Keefe Commissary Network	\$320.81
Mustafaa Islam (GED Instructor)	\$441.00

Resolution 2023-0771
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Comm. Pleas	T. Capper	Ohio Comm. Pleas Judges Winter Conf.	Columbus, OH	12/6-8/23	\$ 400.00
Engineer	D. Fenton	Professional Land Surveyors of Ohio	Newark, OH	10/19-20/23	\$ 743.00
Reentry	B. Wagner	American Society of Criminology Annual Mtg.	Philadelphia, PA	11/15-18/23	\$2,000.00
Reentry	R. Crawford	Motivational Interview Training	Virtual	11/6/23	\$ 450.00
BOCC	A. Wheeler	OHPELRA Fall Workshop	Dublin, OH	10/27/23	\$ 340.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0772
EMAP file

Adopt Emergency Operation Plan

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency, to adopt the following plan:

Plan Name: Emergency Operations Plan – Base, Intro, ESF#1, ESF#2, ESF#3, ESF#4, ESF#5
Purpose: Establish a legally compliant framework for coordinated emergency response, resource allocation, and communication among various agencies and organizations within the county. This plan ensures that the county complies with state law, allocates resources effectively, and outlines procedures for responding to emergencies. It also prioritizes public safety and risk reduction, aiming to protect residents and mitigate the impact of disasters.
Effective Date: October 18, 2023 until superseded

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0773
POLP file

Adopt Updated Purchasing Policy & Procedures

Commissioner Rittenhouse moved, per the request of the County Administrator, to adopt the updated Purchasing Policy & Procedures effective October 3, 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0774
UTLC file

Authorize Contract with Associated Hydro Excavating, Inc.

Commissioner Rittenhouse moved, per the request of Utilities Director, to authorize an emergency contract with:

Organization Name:	Associated Hyrdo Excavating, Inc
Organization Address:	7911 Peters Road, Tipp City, Ohio 45371
In the amount of:	\$193,626.00
Funding Source(s):	General Sewer Funds
Purpose:	Emergency repair/replacement of the Mud Run Sanitary Sewer force main at Smith Ditch and I-70.
Effective Dates:	October 18, 2023 plus six (6) calendar months

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Wilt reminded the other commissioners she will be out next week.

Commissioner Rittenhouse asked if the commissioners have lunch with CCAO today. Commissioner Wilt said no because CCAO had to cancel. It has not been rescheduled.

Commissioner Rittenhouse said there is an investment advisory meeting today.

Resolution 2023-0754

Commission President Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

By: _____
Lowell R. McGlothin

I certify that the record is true and accurate:

Commission Clerk