

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/Human Resources Director; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Michael Cooper, Public Information Officer; Sydney Dawes, Springfield News Sun; Tom O'Neal, Veterans Office; Richard Holt; Glen Massie, Transportation Coordinating Committee (TCC); Michelle Clements-Pitstick, Emergency Management Agency (EMA); Melissa Tuttle, Clerk of Courts; John Federer, County Auditor.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2021-0672 authorized amendment two with Entegry. This vendor is currently working with IS (Information Systems). JFS (Department of Job & Family Services) is piggybacking on this contract so they will be paying for this out of their funds. These are for server upgrades. Ms. Hutchinson added an additional employee will be provided by them.

Resolution 2021-0673 was presented by Mr. Massie, TCC. TCC selected Stantec, a national company, to perform a regional transportation study. Essentially, it is a one click, one call system. TCC was selected to be the lead organization for the region. The goal is to set up cross county and cross region transportation. The plan should be completed around June 2022. It will be shared with the counties and the Miami Valley Regional Planning Commission (MVRPC). The one click one call system is a centralized information center for transportation. It would include a centralized dispatch system. The counties in the region are Miami, Montgomery, Champaign, Preble, and Darke. Logan County is lumped in with Columbus. This is not the county transportation study that was approved a couple weeks ago. This study will include transportation for the senior citizens and those with disabilities as well as work access.

Resolution 2021-0674 authorized the grant agreement with the Ohio Criminal Justice Services for the regional drug trafficking drug task force. Commissioner Lohnes questioned the dates. Ms. Hutchinson said the dates are correct. The Board asked what would happen once the grant expired and asked if funds had been drawn down. Mrs. Burr will find out.

Resolution 2021-0675 authorized the purchase of a mower for the County Engineer. It is paid for with MVGT (Motor Vehicle & Gas Tax) funds.

Resolution 2021-0676 rescinded a resolution to purchase three pickup trucks due to lack of product. They cannot be produced due to the chip shortage.

Resolution 2021-0677 authorized weekly travel and expense allowances.

Commissioner Wilt said the CCAO (County Commissioners Association of Ohio) winter conference information was released this week. She urged the other Commissioners to attend. It is a very informative conference.

Resolution 2021-0678 authorized the CFA (Convention Facilities Authority) amendment for the hotel levy increase. The increase takes it from 3% to 4%. Commissioner Wilt said the rate is still way below the rates of Cleveland, Columbus and Cincinnati.

County Commissioner Updates:

Commissioner Wilt, Mr. Graver and Ms. Hutchinson are working on a strategic plan for the Information Systems Department for budget review.

Commissioner Lohnes noted the MARCS radio tower in Enon was added to the ARPA project list.

County Administrator Updates:

Ms. Hutchinson reminded everyone October 21st is the wellness event. It is a drive thru. There will be flu shots available. The network outage is tentatively scheduled for October 21st at the end of the day. It will last through Sunday, possibly into Monday if problems occur. An email was sent out a month ago about it. Last week a reminder email was sent out. The outage will be intermittent. The goal is to move phones and email first.

Commissioner Lohnes asked if electric service will be interrupted at AB Graham when the parking garage is demolished. Ms. Hutchinson replied Mr. Swank is aware of it and working with them. Commissioner McGlothlin asked when the parking garage would start. Ms. Hutchinson heard end of the year.

Ms. Hutchinson sent out the draft budget memo. She planned to get it out next week. There are delays getting the insurance premium rate back from the vendor. The operating increase goes off of inflation which is currently 5%. She felt that was temporary due to shortages. She asked for the Board's thoughts on passing the increase on to the departments. Typically, the increase is 2-3% for operating. Commissioner Lohnes asked what the thoughts were on income. Ms. Hutchinson said sales tax looked good but interest earnings haven't come in yet. Ms. Hutchinson reminded them this is not for personnel, just operating. Personnel is 75% of the budget. Commissioner Wilt suggested 3.5-4%. ARPA funds will help free up general fund money. Commissioner Wilt asked what 4% would be to the general fund. Hopefully the insurance premium will be in by the end of the week.

Commissioner Wilt noted she responded to the emails about the Health District not being included in the healthcare program going forward.

Ms. Hutchinson spoke about security at AB Graham. The Clerk of Courts does not want to pay for the second deputy going forward. There are a couple options. The best one is to move the magnetometer and x-ray machine to the front of the court area on the lower level. Everyone will still enter in the lower level, but will only be scanned if they are there for court. Commissioner McGlothlin asked if that was prudent. The only buildings that have security are the courts. The Sheriff has to provide security to the courts not to county buildings. There will be an expense to move the equipment. The extra deputy was originally at the request of the Clerk of Courts but she has changed her mind that it isn't necessary. Ms. Hutchinson said Ms. Tuttle paying for the second deputy was part of the agreement for her to move in AB Graham. The reason was the increase in foot traffic that her office would bring. Ms. Hutchinson still wanted to explore options but wanted the Board aware of the status. The other piece to consider is the office for the deputy was specifically designed and set up for security. It will be too expensive to recreate. Ms. Hutchinson will be working with Sheriff Burchett to get ideas and options from her. She also wanted to see what the other elected officials wanted for that building. The input received from the elected officials all along was that they wanted security for AB Graham but were not willing to pay it. Ms. Tuttle said every Friday during the summer the deputy for the courts was off. The other deputy had to fill in for her. Ms. Tuttle has contacted the Sheriff's Office about paying for the deputy when the deputy was doing court duty. Commissioner McGlothlin wanted input from the other elected officials

in the building. Ms. Hutchinson said so far the Auditor and Treasurer want a deputy. Ms. Hutchinson will meet with the Sheriff and the courts to come up with possible options.

Ms. Hutchinson had an update for the drug trafficking task force grant. The grant has to be approved on the agenda for the Sheriff to pull the funds down from the state. The State had no one available to manage the grant the past year. The taskforce began in May of this year, per an invitation from the Montgomery County Sheriff. They plan to apply for the grant again next year.

Discussion ensued.

The Board reviewed the calendar and events.

Ms. Tuttle asked if the county website could give an alert to the public about the planned network outage. Ms. Hutchinson responded they will do what they can.

The Board recessed until 10:00 a.m.

Call to Order, Commission Acting President

Resolution 2021-0671

Following the pledge, Commissioner Lohnes moved to approve the minutes of the past meeting (October 6, 2021) meeting. Commissioner McGlothlin seconded the motion. The roll being called for its passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Abstain

Commissioner Lohnes moved to approve the minutes of the September 29, 2021 meeting. Commissioner McGlothlin seconded the motion. The roll being called resulted as follows:

Commissioner Lohnes, Abstain; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0672

ISDC file

Authorize Contract Amendment #2 with Entegrity Consulting Group, LLC

Commissioner Lohnes moved, per the request of the County Administrator on behalf of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

Organization Name:	Entegrity Consulting Group, LLC
Organization Address:	5100 Springfield Street, Suite 120, Dayton, Ohio 45431
Amendment Amount:	\$ 5,000.00 (Billed to and paid by CCDJFS)
New Contract Amount:	\$520,200.00
Funding Source(s):	Shared Administrative Dollars
Purpose of Amendment:	To add additional funds and Scope of Work for Clark County Dept. of Job and Family Services
Purpose of Contract:	Provide professional services for an on-site upgrade to the current virtual environment/servers at Clark County Dept. of Job and Family Services.

Amendment Effective Date: October 13, 2021
Original Effective Date: July 7, 2021 through December 31, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0673
TCCC file

**Authorize Contract with
 Stantec Consulting Services, Inc.**

Commissioner Lohnes moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: Stantec Consulting Services, Inc.
Organization Address: 11687 Lebanon Road, Cincinnati, Ohio 45241
In the amount of: \$89,932.00
Funding Source(s): State General Fund (100%)
Purpose: To develop regional transit needs study for eight counties in southwest Ohio
Effective Dates: October 13, 2021 – May 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0674
SHRG file

**Accept Grant Agreement with
 Ohio Office of Criminal Justice Services**

Commissioner Lohnes moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Ohio Office of Criminal Justice Services
Amount Funding: \$75,970.42
Purpose: Funding for Sheriff's Deputies to join a regional drug trafficking task force.
Effective Dates: December 1, 2020 – November 30, 2021

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0675

INVP file**Authorize Purchase of Equipment for the
Clark County Engineer's Office**

Commissioner Lohnes moved, per the request of the County Engineer, to authorize the purchase of a 2021 Diamond Arm Mower and John Deere 6110M Tractor Combination from Kalida Truck Equipment and Kenn-Feld Group LLC for a total cost of \$143,582.08 to be paid from the MV> Fund. Purchase of the tractor and mower is through the Ohio DAS cooperative purchase STS515.

Diamond 22' Rear Cradle Boom Mower	\$ 58,900.00
John Deere 6110M Cab Tractor	\$ 84,682.08
Total	\$143,582.08

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0676
INVP file

Rescind Resolution 2021-0608

Commissioner Lohnes moved to rescind resolution 2021-0608. The Clark County Engineer is unable to purchase the approved vehicles due to lack of product.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0677
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
BOCC	A. Wheeler	Records Training	Online	10/19/21	\$ 20.00
Comm. Pleas	T. Capper	OCPJA Winter Conf.	Columbus, OH	12/1-3/21	\$ 295.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0678
BRDC file**

Authorize Amendment for the Clark County Convention Facilities Authority to Increase the Levy for the Hotel/Motel Excise Tax Pursuant to Section 351.021(C)(2) of the Ohio Revised Code

Commissioner Lohnes moved to adopt the following resolution:

WHEREAS, the Board of County Commissioners has heretofore adopted Resolution No. 2009-0797 creating the Clark County Convention Facilities Authority (the “CFA”) and providing for the Board of Directors of the Clark County Convention Facilities Authority; and,

WHEREAS, the Board of County Commissioners has heretofore adopted Resolution No. 2009-0867 authorizing the Clark County Convention Facilities Authority to levy and collect a hotel/motel excise tax pursuant to Section 351.021(C)(2) of the Ohio Revised Code; and,

WHEREAS, pursuant to the authority of Section 351.021(C)(2) the Board of Directors of a convention facilities authority that levies an excise tax under division (C)(2) of this section may, by resolution, amend the resolution levying the tax to increase the rate of the tax by not more than an additional one per cent on each transaction. All revenue from the increase in rate shall be used for the same purposes for which a tax may be levied under division (B) of this section; and,

WHEREAS, the Board of County Commissioners has determined to authorize the CFA to levy the tax increase authorized under Section 351.021(B) of the Ohio Revised Code;

NOW, THEREFORE, be it resolved by the Board of Clark County Commissioners that the Board of Directors of the CFA, by resolution adopted on or before November 1, 2009, be and it hereby is authorized to levy an increase of 1%, an excise tax on transactions by which lodging by a hotel is or is to be furnished to transient guests at a rate not to exceed 4% of such transactions within Clark County, Ohio for the same purposes for which a tax may be levied under Section 351.021(B) of the Ohio Revised Code.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Ms. Hutchinson added the 4% operating increase would be \$400,000 to the general fund. 3% would be \$300,000.

Discussion ensued about budget meetings and ARPA.

Resolution 2021-0679

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes