

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothlin; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Tom O'Neal, Veterans Service Commission; Jessica Orozco, Springfield News-Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Commissioner Wilt commented how much more she knows about the Veterans Service Commission since Mr. O'Neal has been coming to the commission meetings.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0723 authorized contract with The Murphy Elevator Company, Inc., on behalf of the Buildings and Grounds Director, for elevator modernization services in the Municipal Court building. This is the two front elevators in the Municipal Building. The County will update the one back elevator next year. Commissioner Wilt asked if the back elevators in the Municipal Building have been cooperating since the work had been done. Ms. Hutchinson said yes, since the County switched to the new vendor, they have been working well. Commissioner Rittenhouse asked the name of the previous vendor. Ms. Hutchinson said it was Gable Elevator.

Ms. Hutchinson said Mr. Cooper will update everyone regarding the status of the elevators. There will be one functioning elevator at all times.

Resolution 2023-0724 authorized Memorandum of Understanding (MOU) between the City of Springfield, Enon/Mad River Township, and Clark County Parks District, on behalf of the EMA Director, for emergency and non-emergency use of EMA equipment.

Resolution 2023-0725 authorized change order #1 with FDC Enterprises, Inc. on behalf of the County Engineer, to reconcile final quantities for 2023.

Resolution 2023-0726 authorized contract with Jobseekers Network, on behalf of Clark County Juvenile Court, to provide youth career development for detained youth.

Resolution 2023-0727 accepted grant agreement with Department of Justice, Bureau of Justice Assistance, on behalf of the Sheriff's office, for a law enforcement program grant shared with Springfield Police Department.

Resolution 2023-0728 acknowledged and awarded bid opening for Carlisle Park Improvement project, on behalf of the Community and Economic Development Director. There was only one bid but it was within the 10% allowed for the project amount. The bid is being awarded to Outdoor Enterprises. Commissioner McGlothlin said this has taken awhile. New Carlisle has had this site for some time now.

Resolution 2023-0729 accepted lease agreement between the Board of Clark County Commissioners and TCC for the lease of 2675 square feet of floor space on the 2<sup>nd</sup> floor of Springview Government Center.

Resolution 2023-0730 approved payment to Grant and Stacy Nicodemus, on behalf of the County Engineer, for moral obligation due to tire damage from the Stott Road bridge repair.

Resolution 2023-0731 approved payment #2 to The Righter Company, on behalf of the Utilities Director, for the Southwest Regional WWTP Screw Pump Replacement project.

Resolution 2023-0732 authorized intra-fund transfers. One transfer for the Auditor's office and one transfer for the Board of Developmental Disabilities.

Resolution 2023-0733 authorized inter-fund transfers. Most of the transfers are due to JFS to reconciling their funding streams.

Resolution 2023-0734 approved supplemental appropriations for our upcoming Health and Wellness Fair. The Health and Wellness Fair is in November. Commissioner Wilt said it is always such a good event. Commissioner McGlothlin said everyone should be very pleased with the County's insurance.

Resolution 2023-0735 approved issuance of warrants for then and nows.

Resolution 2023-0736 acknowledged annual report from the Clark County Prosecutor (attached). Commissioner McGlothlin said he was looking for the person who caused the bus accident in the report. Ms. Hutchinson said it should be on the report next year. Commissioner Wilt said no one realizes how many cases the Prosecutor's office handles that no one hears about because the cases do not go to court. There is a lot of good work done in the Prosecutor's office.

Resolution 2023-0737 acknowledged Sheriff's Jail Expenditure Reports for March through August.

Resolution 2023-0738 approved travel and expense allowance. Ms. Hutchinson said the Recorder's includes overnight stay but there are after hours meetings. There is one exception in our policy that allows for overnight stay if there are after hours meetings.

*Commissioner Updates:*

Commissioner McGlothlin said the Heritage of Flight Festival is this weekend. He said the weather usually gets bad the weekend of the festival.

Commissioner Wilt said the Apple Butter Festival is in Enon next weekend.

Commissioner McGlothlin said at New Carlisle Rotary, Ben Suver was the presenter. He is the Chief of Ohio Department of Public Safety. He graduated from Tecumseh High School. Commissioner Wilt said he was at the 9-1-1 Dispatch Center Dedication. Commissioner McGlothlin said he started at the Sheriff's department in Clark County, worked his way up to detective, and went to work for the State of Ohio. Commissioner Wilt said we have had several people from our area go to the state with their careers.

Commissioner McGlothlin said there was a nice article in the Springfield News-Sun today regarding OIC receiving \$1.6 million to curb youth gun violence. Commissioner Wilt said it was a community effort with the Springfield Foundation who got many stakeholders involved to get the local matching funds.

Commissioner Rittenhouse said if anyone is in New Carlisle Friday evening, there is a chicken and noodle dinner in the back of the Honey Creek Presbyterian Church. She said her family donated the chickens to the church.

Commissioner Wilt asked if the Methodist church still does the breakfast. The other commissioners were not sure.

Commissioner Wilt asked Ms. Noble how recruiting is going these days. Ms. Noble said it is getting better. Personnel is doing interviews and getting new people in to the County. There are still many open positions. She also said there is a better pool of applicants.

Commissioner Wilt said she thinks it is getting out that there are government jobs. When she was listening to the news about the possible government shut down, she thought it would be possible to get some of those people.

Commissioner Wilt said she would be out of town and out of pocket Sunday through Tuesday.

Commissioner Wilt said the legislative reception is tonight and she will be attending. Tomorrow night she will be attending the Springfield Foundation's 75<sup>th</sup> Anniversary dinner. She will not be able to attend the Tecumseh Land Trust Auction. She told Ms. Orozco it could be an interesting event for a story in the newspaper.

Commissioner Wilt said she is going to try to take off the week of October 23.

*County Administrator Updates:*

Ms. Hutchinson said that last Friday the County officially transferred the Heritage Center to the Historical Society. The County worked with CIC to transfer the property.

Ms. Hutchinson said the Commission office has a new intern, Campbell Burke, and asked the Clerk to tell the commissioners a little about her background. Ms. Wheeler said Miss Burke is currently attending the Stem Academy and Clark State on line. She will be working at the commission office Tuesdays, Thursdays and Fridays. She will be at the commission meeting next week so she can see how commission meetings work and meet the commissioners. Commissioner Wilt said she loves working with interns and would love to come up with a project for Miss Burke to work on. She also said that Miss Burke could possibly help Mr. Cooper with some of his projects.

Ms. Hutchinson said the Municipal Court project for the restrooms is complete. The company painted and glazed the bathroom floors. Commissioner Wilt asked for the company name. Ms. Hutchinson said she would look it up and let Commissioner Wilt know.

Ms. Hutchinson said the County is starting preparations on the jail mezzanine because it is in such poor shape. She said they are doing some repairs so this winter it will be safer.

Ms. Noble discussed the 'gratitude walking path' in the back of Springview. It will have some gratitude prompts along the path and will help people be more reflective. It is 1/4 mile gravel walkway. The County is collecting rocks that have gratitude sayings on them to place along the walkway. Commissioner Wilt said it is a tangible mental health thing. Commissioner Wilt asked if County employees create the gratitude rocks would they receive wellness points. Ms. Noble said yes, the information is in the latest newsletter.

Ms. Noble said she is meeting with Marsh McClennan on Friday to get more information on the health insurance for next year. Commissioner Wilt said former Commissioner Lohnes liked to be involved in those meetings, so if there is a point when one of the commissioners should sit in, please let them know. Ms. Hutchinson said she feels the County is in a positive momentum place with health insurance this year. If that changes, they will let the commissioners know. They expect small changes in the insurance for next year.

Ms. Noble said UMR comes up with new add on items. There is a free add-on available for next year called Talk Space. It is a program to help with mental health.

Open enrollment starts November 6-17. Open enrollment meetings are on November 6 and 9 in various locations. The Health and Wellness Fair is November 16. Ms. Noble said the space in the Municipal Building is being prepared for the downtown Wellness Room.

*Public Relations Officer Updates/Calendar Events:*

Mr. Cooper said Trick or Treat would be Saturday, October 28, from 6:00 p.m. through 9:00 p.m.

Commissioner Wilt said Leadership Clark County is hosting Scaryokee next weekend.

Commissioner Wilt said Social Services 101 is something that has been needed for a long time.

She also gave an update on the Homelessness Task Force. OIC and Sheltered Inc. will not be attending those meetings any longer. The Homelessness Task Force has met and had conversations on how to improve the coordinated care entry point and the task force has been asked to come up with final recommendations on how to development a 'fix' now. Last week there were 35 families on the wait list, which is not good, but better than a few years ago.

Commissioner Wilt said Sheetz opened and gas prices have gone from \$3.69 to \$2.89 overnight. Commissioner Wilt is curious of how Sheetz is able to offer those prices. Mr. O'Neal said they have so much many other items they sell that allows them to have the lower prices.

Mr. Cooper said the road improvements at Ridge Road are much better with the dedicated turn lane.

*Audience Comments:*

Mr. O'Neal said he has something he did not know about until last Friday. Crystal Baker received an email stating she had to fill out paperwork to reclaim the ARPA money they received back. They reached out to someone in Community Development and they helped with the paperwork.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0722

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The role being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse wanted to thank everyone for their kind thoughts and prayers regarding the passing of her mother-in-law.

**Resolution 2023-0723**  
**B&GC file**

**Authorize Contract with  
The Murphy Elevator Company, Inc.**

Commissioner Rittenhouse moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

**Organization Name:** The Murphy Elevator Company, Inc.  
**Organization Address:** 128 East Main Street, Louisville, Kentucky 40202  
**In the amount of:** \$482,000.00 (not to exceed)  
**Funding Source(s):** Permanent Improvement  
**Purpose:** Elevator modernization services in the Municipal Court building  
**Effective Dates:** October 4, 2023 through March 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0724  
EMAC file**

**Authorize Memorandum of Understanding (MOU) Between  
City of Springfield, Enon/Mad River Township, and Clark County Parks District**

Commissioner Rittenhouse moved, per the request of the Emergency Management Director, to authorize the following MOU:

**MOU With:** City of Springfield, Enon/Mad River Township, and Clark County Parks District  
**Purpose:** Emergency and Non-Emergency use of EMA Equipment  
**Effective Date(s):** October 4, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0725  
ENGC file**

**Authorize Change Order #1 with FDC Enterprises, Inc.  
for 2023 Herbicidal Spraying**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize change order #1 with:

**Organization Name:** FDC Enterprises, Inc.  
**Organization Address:** 5470 Ballentine Pike, Springfield, Ohio 45502  
**Original Contract:** \$454,980.00  
(2023: \$144,020.00, 2024: \$151,660.00, 2025: \$159,300.00)

**Previous Changes:** \$0.00  
**This Change:** \$ 11,729.00 (2023)  
**New Contract Total:** \$466,709.00  
 (2023: \$155,749.00, 2024: \$151,660.00, 2025: \$159,300.00)  
**Funding Source(s):** Local (MV&GT)  
**Reason for Change:** Reconcile final quantities for 2023.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0726**  
**JUVC file**

**Authorize Contract with  
Jobseekers Network**

Commissioner Rittenhouse moved, per the request of Clark County Juvenile Court, to authorize a contract with:

**Organization Name:** JobSeekers Network  
**Organization Address:** 116 South Church Street, New Carlisle, Ohio 45344  
**In the amount of:** \$10,000.00  
**Funding Source(s):** General Fund  
**Purpose:** Provide Youth Career Development for detained youth  
**Effective Dates:** September 1, 2023 through August 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0727**  
**SHRG file**

**Accept Grant Agreement with  
Department of Justice / Bureau of Justice Assistance**

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to accept the following grant agreement:

**Grant:** 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Grant  
**Grantor:** Department of Justice/Bureau of Justice Assistance  
**Funding Amount:** \$45,853.00 (\$22,926.00 per agency)  
**Purpose:** Law Enforcement Program grant shared with Springfield Police Department.  
**Grant Effective Dates:** October 1, 2022 through September 30, 2026

Further, move to authorize the County Administrator to execute the grant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0728**  
**CDDB file**

**Acknowledge and Award Bid Opening for  
Carlisle Park Improvement Project**

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to acknowledge the bid opening for the Carlisle Park Improvement Project on September 28, 2023. The following bids were read:

<u><i>Bidder</i></u>	<u><i>Amount</i></u>
Outdoor Enterprises, LLC	\$90,161.00

**Estimate: \$83,560.00**

Further, move to award the bid to Outdoor Enterprises, LLC for their low bid of \$90,161.00 for the Carlisle Park Improvement Contract.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0729**  
**TCCL file**

**Accept Lease Agreement  
Between the Board of County Commissioners and Clark County Springfield Transportation  
Coordinating Committee**

Commissioner Rittenhouse moved, per the request of the TCC Director, to accept the following lease agreement:

<b>Lessee:</b>	Clark County- Springfield Transportation Coordinating Committee
<b>In the amount of:</b>	\$10,704.00 due quarterly
<b>Purpose:</b>	Lease of 2,675 sq. ft. of floor space on the 2 <sup>nd</sup> floor of the Springview Government Center and shared public parking area.
<b>Effective Dates:</b>	October 1, 2023 through September 30, 2024

Further, move to authorize the County Administrator to execute the lease agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0730  
ENGP file**

**Approve Payment to  
Grant and Stacy Nicodemus as Moral Obligation**

Commissioner Rittenhouse moved, upon the recommendation of the County Engineer, per the request of the Clark County Engineer, to authorize the following:

**Payment to:** Grant and Stacy Nicodemus  
**Address:** 3627 Storms Creek Road, Urbana, Ohio 43078  
**Services:** Moral obligation payment due to tire damage  
**Project:** Stott Road bridge repair  
**Funding Source:** MV&GT  
**Amount:** \$162.53

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0731  
UTLP file**

**Approve Payment #2 to  
The Righter Company**

Commissioner Rittenhouse moved, per request of the Utilities Director, to approve the following payment #2:

**Payment to:** The Righter Company, Inc.  
**Address:** 2424 Harrison Road, Columbus, Ohio 43204  
**Services:** General Contractor  
**Project:** Southwest Regional WWTP Screw Pump Replacement Project  
**Funding Source(s):** OPWC Grant and General Sewer Funds (\$51,162.16 direct pay to contractor by OPWC and \$57,232.24 paid by the County; \$16,760.00 held retainage)  
**Amount:** \$108,394.40

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0732  
FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General					
Auditor	Operating Exp.	\$8,730.00	Auditor	Operating Expense	\$8,730.00



Reason: Transfer needed to cover change order in audit contract for the 2022 year.

Fund: F. F. Mueller Residential Center

BODD Pers & Fringes \$4,000.00 BODD Operating Expense \$4,000.00

Reason: Transfer needed to cover copier expenses through the end of the year.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0733**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Administration (JFS)		PCSA (JFS)	
2000-300-850000	\$3,345.68	2020-315-54200	\$ 3,345.68

Reason: Transfer needed to pay back PCSA/2020 for expenses.

Administration (JFS)		PCSA (JFS)	
2000-300-85000	\$41,475.67	2020-315-542000	\$41,475.67

Reason: Transfer needed to pay back PCSA/2020 for expenses.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0734**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Self Insurance	Personnel	Other Expenses	\$10,000.00

Reason: To cover purchase orders for upcoming Health and Wellness Fair

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0735**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230028462	PI (Dog Warden)	Phoenix Safety Outfitters	9/8/23	\$1,952.80

Reason: Balance from purchase of safety vests and carriers for Dog Warden.

230028505	MV&GT (Engineer)	Kova Fertilizer Inc.	9/11/23	\$ 390.00
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Reason: At the time of purchase, department unable to use credit card.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0736**  
**PRSR file**

#### **Acknowledge Annual Report from Clark County Prosecutor**

Commissioner Rittenhouse moved to acknowledge the receipt of the Clark County Prosecutor's Annual Report, per Ohio Revised Code Section 309.16.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0737**  
**SHRR file**

#### **Acknowledge Sheriff's Jail Expenditure Report(s)**

Commissioner Rittenhouse moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for March 2023 through August 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0738**  
**TRAV file**

#### **Approve Travel/Expense Allowance**

Commissioner Rittenhouse moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Dev.	D. Lackovich- VanGorp	OCCD Fall Meeting	Columbus, OH	10/19/23	\$125.00

Comm. Pleas	T. Howdyshell	OJACC Conf.	Columbus, OH	10/12-13/23	\$314.32
Engineer	4 Staff	LTAP Traffic Signs & Pavement Markings	Columbus, OH	10/26/23	\$240.00
JFS	16 Staff	Social Services 101	Springfield, OH	10/20/23	\$560.00
Recorder	N. Pence	ORA Winter Conf.	Columbus, OH	11/12-15/23	\$700.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0739

Commission President Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Sasha L. Rittenhouse

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothlin