

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Jennifer Hutchinson, County Administrator; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Beau Thompson, Assistant County Prosecutor; Michael Cooper, Public Information Officer; Tom O'Neal, Veterans Service Commission; Jessica Orozco, Springfield News-Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0670 authorized contract amendment #5 with Oregon Group Architects for additional design services to complete construction documents associated with the repair of the explosion damage at the Home Road Complex. Ms. Hutchinson said this would allow the County to get their own report from the explosion damage instead of just the insurance company's determinations.

Resolution 2023-0671 authorized contract amendment #6 with Oregon Group Architects for construction administrative services associated with Armcorp not completing the gym building and the site work within the contract period for the Home Road Complex project. Additional hours anticipated include the months of September and October. Commissioner Wilt asked Ms. Hutchinson to remind her again if there is an exception for architects for competitive bidding. Ms. Hutchinson said yes.

Resolution 2023-0672 authorized contract with Becker Construction, Inc. for the Clark County temporary Courthouse space project. The substantial completion date is January 2024.

Resolution 2023-0673 authorized contract amendment #2 with Forensic Fluids Laboratories, on behalf of the Department of Job and Family Services Director, to amend the substances screened for in the basic panel, the increase in cost for the basic panel, and to increase the value of the contract.

Resolution 2023-0674 accepted grant agreement with Ohio Office of Criminal Justice Services, on behalf of the Sheriff's office, for participation of two (2) deputies in Regional Anti-Drug Trafficking Task Force.

Commissioner Wilt said, going back to the last resolution if the ballot passes to legalize recreational marijuana in Ohio, how will that impact our drug testing requirement. She asked if the County would need to have HR look into it. Ms. Hutchinson said she believes it is federally still against the law. Mr. Thompson said there is specific guidance on that. Employers are still allowed to ban the use of marijuana whether or not it is legal in the state or not. It is still federally against the law.

Resolution 2023-0675 instructed Clerk to advertise for bids for Carlisle Park improvements project, on behalf of the Community and Economic Development Director. This is a CDBG project.

Resolution 2023-0676 modified resolution 2023-0660 and approved payment to Project Woman for 2nd quarter marriage license fees. This resolution is correcting the amount of fees collected. Commissioner Wilt said she has noticed a decrease in these fees since Covid. There was a spike in marriages and now they are way down.

Resolution 2023-0677 approved payment #1 to Performance Site Development, LLC, on behalf of the Utilities Director, for the KTK Industrial Park Sanitary Sewer Connection Project.

Resolution 2023-0678 authorized amended certificate #8 and appropriated funds.

Resolution 2023-0679 authorized intra-fund transfer for the Department of Job and Family Services to cover line shortage.

Resolution 2023-0680 authorized inter-fund transfers. These are 3rd quarter budgeted transfers.

Resolution 2023-0681 approved supplemental appropriations. Ms. Hutchinson said one of the comments received in the audit was in reference to ARPA funds. Clark, Shafer, and Hackett does not want the County to transfer funds from the General fund, they want it to be done as a direct expense from the ARPA fund.

Resolution 2023-0682 approved issuance of warrants for then and nows.

Resolution 2023-0683 acknowledged treasurer's investment report (attached).

Resolution 2023-0684 acknowledged report from Veteran's office. This is for the Memorial Day expense report.

Resolution 2023-0685 approved travel and expense allowances.

Resolution 2023-0686 authorized removal of sewer use charges from tax duplicate.

Resolution 2023-0687 authorized benefits, health and wellness event on behalf of the personnel department. Ms. Hutchinson said the event would be in October this year at the fairgrounds.

Commissioner Updates:

Commissioner Wilt said she went to Greene County yesterday and had a discussion with Greene County Commissioner, the Sheriff, Wendy Doolittle, Greta Mayer, and a few others about the mental health urgent care OneOhio project. She said Greene County really loved the idea and they are grateful Clark County put the funds into the capital for the project. Commissioner Wilt said the County is still trying to get arms around what the operating expenses would be and what other funding mechanisms would be available for the project. Probably the biggest concern is how the transportation will work. One of the ideas that came up was possibly there would be a need for those services for veterans, possibly there could be some sort of funding share. Mr. O'Neal said his concern is with people knowing how to handle those people that are basically out of their mind. She said she thinks there is a possibility the patients would be seen at the clinic before they are in that state. Mr. O'Neal said it could be a good idea. Commissioner Wilt said they are going to have a conversation with Madison County also.

Commissioner Rittenhouse said she spoke with Patty House this week about the second Youth Educator position. That position has not been filled and the process to fill it is very time consuming through Ohio State University. They are hoping the position is posted by October. Commissioner Rittenhouse spoke with Judge Lancaster and Judge Lancaster is okay with rolling it over until next year.

Commissioner Rittenhouse said the Silent Watch event was awesome this past weekend. She and her three children attended.

County Administrator Updates:

Ms. Hutchinson said the County has a new Buildings and Grounds employee, Josh May, who started Monday. Mr. May is a former fire fighter and was downtown on his first day. Something caught on fire and he was able to put the fire out. It was not a county building.

She said the County is starting to plan for the Solar Eclipse on April 8, 2024. Clark County is one of the prime viewing areas for the eclipse. Emergency Management Agency (EMA) is spearheading the plans to make sure the County has everything covered.

Ms. Hutchinson said the paving project at Home Road campus was started this week. The contractor is doing the grading and then will begin the paving.

Ms. Hutchinson said the Health and Wellness Fair is actually November 16 at the Fairgrounds.

Public Information Officer Updates/Calendar Review:

Mr. Cooper said Keep Clark County Beautiful's mum planting event is taking place this Friday at noon.

Commissioner Rittenhouse asked Mr. Cooper if he is doing the Amazing Race tomorrow. He said he is. She told him to be prepared to be mentally exhausted. Commissioner Wilt said it is difficult to let go of your work with the County but for Mr. Cooper to try to do that so he can enjoy the day.

Commissioner Wilt mentioned the Antique Extravaganza at the Fairgrounds this weekend. Mr. Cooper mentioned the traffic construction in that area and traffic will be bad.

Commissioner Rittenhouse asked Commissioner Wilt if she is attending the Farm Bureau meeting. Commissioner Wilt said it would be a last minute decision. Commissioner Rittenhouse said she would attend the meeting.

Commissioner Rittenhouse said she attended the LEPC Meeting. There was an update from the State Emergency Response Commission (SERC). The update was regarding what the committee is supposed to do. The commissioners and Mr. Cooper discussed the EMA exercise being postponed.

Audience Comments:

Mr. Thompson said he could talk briefly about Huber Heights. The Prosecutor's office filed their answer to Huber Heights' counter claims. He said his goal is to get it in front of Judge Rastatter as soon as possible. Mr. Thompson does not think there is a need for substantial depositions or paper discovery since both parties agree these contracts are in effect. The quicker the County can get in front of the judge and have him say either yes it is mandatory or not, then the County will have an answer and can move forward. Huber Heights is putting pipes in the ground as we speak. Every day it is getting more expensive.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0669

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The role being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0670
BJFC file

**Authorize Contract Amendment #5 with
Oregon Group Architects**

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize contract amendment #5 with:

Organization Name:	Oregon Group Architects
Organization Address:	300 South Patterson Boulevard, Dayton, Ohio 45402-2845
Original Contract Amount:	\$244,300.00
Previous Amendments:	\$ 54,700.00
This Amendment Amount:	\$ 67,036.00
New Contract Amount:	\$366,036.00
Funding Source(s):	Permanent Improvement Fund
Purpose of Amendment:	Additional design services to complete construction documents associated with the repair of the explosion damage, additional construction administration services and bidding assistance services.
Original Purpose:	Renovations of Family Services Home Road Complex
Amendment Effective Date:	September 13, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0671
BJFC file

**Authorize Contract Amendment #6 with
Oregon Group Architects**

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize contract amendment #6 with:

Organization Name:	Oregon Group Architects
Organization Address:	300 South Patterson Boulevard, Dayton, Ohio 45402-2845
Original Contract Amount:	\$244,300.00
Previous Amendments:	\$121,736.00
This Amendment Amount:	\$ 8,925.00
New Contract Amount:	\$374,961.00
Funding Source(s):	Permanent Improvement Fund
Purpose of Amendment:	Construction administrative services associated with Armcorp not completing work within the contract period. Additional hours anticipated include the months of September and October.
Original Purpose:	Renovations of Family Services Home Road Complex
Amendment Effective Date:	September 13, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0672
COMC file

**Authorize Contract with
Becker Construction, Inc.**

Commissioner Rittenhouse moved, per the request of County Administrator, to authorize a contract with:

Organization Name: Becker Construction, Inc.
Organization Address: 525 Gargrave Road, Dayton, Ohio 45449
In the amount of: \$1,307,000.00
Funding Source(s): Permanent Improvement Fund
Purpose: Clark County Temporary Courthouse Space
Effective Dates: September 13, 2023 through January 22, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0673
JFSC file

**Authorize Contract Amendment #2 with
Forensic Fluids Laboratories**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

Organization Name: Forensic Fluids Laboratories
Organization Address: 225 Parsons Street, Kalamazoo, Michigan 49007
Amendment Amount: \$ 4,500.00
New Contract Amount: \$34,500.00
Funding Source(s): Children Services Levy
Purpose of Amendment: To amend the substances screened for in the basic panel, the increase in cost for the basic panel, and to increase the value of the contract.
Purpose of Contract: To provide drug testing services and related supplies.
Amendment Effective Dates: September 13, 2023 through February 29, 2024
Original Effective Dates: March 1, 2022 through February 29, 2024

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0674
SHRG file

**Accept Grant Agreement with
Ohio Office of Criminal Justice Services**

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Office of Criminal Justice Services (Ohio Department of Public Safety)
Amount Funding: \$173,032.37
Purpose: Participation of two deputies in Regional Anti-Drug Trafficking Task Force
Effective Dates: December 1, 2022 through December 31, 2023

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0675
CDDB file

**Instruct Clerk to Advertise for Bids for
Carlisle Park Improvements Project**

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the "Carlisle Park Improvements" project. Said bids will be opened in public session on Thursday, September 28, 2023 at approximately 11:00 a.m., at Board of Clark County Commissioners, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 11:00 a.m., on Thursday, September 28, 2023

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0676
Modifies Resolution 2023-0660
PRWP file

**Approve Payment to
Project Woman**

Commissioner Rittenhouse moved, to approve the following payment:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 2nd quarter 2023 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,236.00
Reason for Modification: Correct amount of 2nd quarter payment

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0677
UTLP file

**Approve Payment #1 to
Performance Site Development, LLC**

Commissioner Rittenhouse moved, per request of the Utilities Director, to approve the following payment #1:

Payment to: Performance Site Development, LLC
Address: 1342 Spangler Road, Fairborn, Ohio 45324
Services: General Contractor
Project: KTK Industrial Park Sanitary Sewer Connection Project
Funding Source(s): General Sewer Funds
Amount: \$103,773.18 (retainage \$9,023.76)

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0678
FINA file

**Authorize Amended Certificate #8 and
Appropriate Funds**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #8 and appropriate funds.

CAFR Format - Commission and Auditor's Use Only			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
GENERAL FUND (0001)	MUNICIPAL COURT	OPERATING EXP	1,167.08
GENERAL FUND (0001)	SHERIFF	PERS & FRINGES	70,260.24
GENERAL FUND (0001)	SHERIFF	OPERATING EXP	49,657.25
CASH DEPOSITS (0150)	COMMISSIONERS	OPERATING EXP	50,000.00
BD OF DD - GEN SVC (2080)	BD OF DD	OPERATING EXP	128,729.21
		Total	299,813.78

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0679

FINF file**Authorize Intra-Fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: JFS					
JFS	Pers & Fringes	\$100,000.00	JFS	Operating Expense	\$100,000.00

Reason: Transfer needed to cover line shortage

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0680
FINI file

Authorize Inter-fund Transfer(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
General (Poor Relief)		Admin (JFS)	
0001-730-852000	\$ 128,587.25	2000-300-540001	\$ 128,587.25

Reason: Quarter 3 budget transfers.

General (Misc., Insurance & Pension)		General Bond Req. (Commission)	
0001-710-853010	\$ 518,250.00	3010-010-540001	\$ 518,250.00
General (Misc., Insurance & Pension)		9-1-1 Dispatching (Sheriff)	
0001-710-855700	\$ 625,000.00	5700-250-540001	\$ 625,000.00
General (Misc., Insurance & Pension)		Permanent Improvement (Commission)	
0001-710-854010	\$1,134,545.50	4010-010-540001	\$1,134,545.50
General (Misc., Insurance & Pension)		Operating Expense (Commission)	
0001-710-850100	\$ 388,572.00	0100-010-540001	\$ 388,572.00
General (Misc., Insurance & Pension)		Retirement Reserve (Commission)	
0001-710-852240	\$ 50,000.00	2240-010-540001	\$ 50,000.00

Reason: Quarter 3 budget transfers

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0681
FINS file

Approve Supplemental Appropriation(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund: ARPA **Department:** ARPA **Account:** Other Expenses **Amount:** \$407,521.59
Reason: Reimbursement by direct payments for jail therapist.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0682

**FINT
file**

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028310	General (Commission)	Arcon Builders Ltd	6/6/23	\$ 4,765.66
Reason: Retainage interest greater amount than anticipated.				
230027750	General (Comm. Pleas)	Friends Office	06/22/23	\$ 170.53
Reason: Invoice for office supplies received.				
230027933	PCSA (JFS)	Rocking Horse Center	4/26/23	\$12,511.53
Reason: Invoice for month of April received in August.				
230028300	PA (JFS)	Rocking Horse Center	6/7/23	\$14,204.42
Reason: Invoice for month of May received in August.				

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0683
TRSR file**

Acknowledge Treasurer's Investment Report

Commissioner Rittenhouse moved, to acknowledge the receipt of the Treasurer's August 31, 2023 Investment Report.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0684
VETR file**

**Acknowledge Report from
Veteran's Office**

Commissioner Rittenhouse moved, to acknowledge receipt of the Memorial Day Expense Report per Section 307.66 of the Ohio Revised Code.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes



VETERANS SERVICE COMMISSION CLARK COUNTY

PHONE 937-521-2030 FAX 937-328-2457 117 S. Fountain Ave. • Springfield Ohio 45502 VeteransofClarkCountyOhio.com

24 August 2023

Clark County Commission Attn: Jennifer Hutchinson 3130 E. Main St. Springfield OH 45503

Re: Memorial Day Expense Reports

The following Memorial Day expense reports are submitted in accordance with ORC 307.66:

Table with 2 columns: Post ID, Post Name. Rows include VFW 9966, American Legion 176, American Legion 286, H. Eugene "Doak" Walker Det 963, Voiture 384, DAV 13, VFW 1031, AMVETS 148, MOPH 620, PUP TENT, American Legion 362.

The following posts did not return receipts therefore, will not be eligible to apply for funds in 2024: American Legion 6 and VFW 8437.

Sincerely,

Crystal Baker (handwritten signature)

Crystal Baker



Resolution 2023-0685 TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Table with 6 columns: Dept., Name, Purpose, Place, Date, Cost. Rows include JFS 3 Staff, Juv. Ct. K. Lopez & A. Nelson.

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0686
UTLO file**

Authorize Removal of Sewer Use Charges from Tax Duplicate

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2023 real property tax list and duplicate for the following property:

Property Owner: Thomas Sterrett
Address: 7357 Stine Road, Enon, Ohio 45323
180100006300003
Mad River Township
Amount: \$710.22
Comments: Sewer only, purchased at Sheriff Sale

Property Owner: Robert & Jennifer Alexander
Address: 1140 Meadowlark Drive, Enon, Ohio 45323
0100500019310025
Bethel Township
Amount: \$634.89
Comments: Sewer only. Removed from tax duplicate. Payment made in office.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0687
PERO file**

Authorize Benefits, Health & Wellness Event

Commissioner Rittenhouse moved to authorize the purchase of food, door prizes, and related items for the employee benefits, health and wellness event subject to availability of funds and in accordance with Ohio Revised Code Section 5101.23, and pursuant to Auditor of State Bulletin 2003-005 and Attorney General Opinion 82-006.

The Board finds this is a proper public purpose.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0688

Commission President Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: ABSENT
Lowell R. McGlothin