

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Lowell R. McGlothin; Commissioner Sasha L. Rittenhouse; Commissioner Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Michael Cooper, Public Information Officer; Ron Coss & Tom O'Neal, Veterans Service Commission; Dale Henry; Sydney Dawes, Springfield News-Sun; Michelle Clements-Pitsick, Emergency Management Agency; Beau Thompson, Assistant County Prosecutor; Marty Laws.

Commissioner McGlothin called the meeting to order and introductions were made.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2022-0590 authorized a contract with C&N on behalf of the Buildings and Grounds Director to patch sidewalks around various county buildings to reduce liability.

Resolution 2022-0591 authorized a contract with the Clark County Combined Health District. This will be paid for with ARPA (American Rescue Plan Act) funds. They have been working with the Health District for several months now. They hired a position for this purpose and will determine an end game plan for hotels and homeless needs.

Resolution 2022-0592 authorized a contract with Entegri Consulting Groupon behalf of the Information Systems (IS) Department. This company has been utilized the past year. This contract will be for up to 48 hours a week for network engineer services. Entegri will assist with the new network policies/procedures.

Resolution 2022-0593 authorized change order #5 with Motorola Solutions on behalf of the Sheriff's Office. When the County dispatch combined with the City [of Springfield] dispatch the County took on the City's equipment. Prior to combining each entity had their own maintenance agreement for their equipment. The County needs a contract for the maintenance of equipment from the City. The contract is for a period of 10 years. Commissioner McGlothin wished townships understood how much money has been invested in dispatch by the County.

Resolution 2022-0594 accepted a lease for Trumpet Behavioral Health. The Board of County Commissioners has contract authority for this on behalf of the Board of Developmental Disabilities (BDD). It is a county owned building. Trumpet Behavioral Health is renting a location from BDD.

Resolution 2022-0595 accepted a grant agreement with the Local Emergency Planning Commission (LEPC). It will be spent under the direction of Clark County Emergency Management Agency (EMA) for compliance with the Right to Know Act. It will also be used to plan for and respond to chemical hazards within Clark County.

Resolution 2022-0596 appointed members to the Residential Board of Building Appeals.

Resolution 2022-0597 approved payment to East Lawn and Garden on behalf of Buildings & Grounds. Early summer there was an accident and the mower was destroyed. This is the purchase of a replacement mower. It will be reimbursed by the insurance company.

Resolution 2022-0598 authorized payment to the Clark County Sheriff's Office and the Clark County Prosecutor's Office. This is to split the proceeds from the sale of a forfeited vehicle.

Resolution 2022-0599 authorized the disposal of obsolete equipment on behalf of the Sheriff's Office. They will list the vehicle on GovDeals.

Resolution 2022-0600 authorized an intra-fund transfer for Community Development. They are moving funds within the fund. It is moving from operating expenses to personnel and fringes.

Resolution 2022-0601 authorized two supplemental appropriations for ARPA (American Rescue Plan Act) funds. This will allocate funds for two projects for the County Engineer. They will be going to bid soon.

Resolution 2022-0602 authorized weekly travel and expense allowances.

Resolution 2022-0603 authorized the allocation of standard allowance funds (ARPA funds) to case management software and PATH Emergency Transition Funding for the Clark County Reentry Services Department. Ms. Wagner has done an amazing job setting up this program. The software will help track success. Commissioner McGlothlin was impressed with her work.

Resolution 2022-0604 authorized another revision and replaces last week's resolution. The Auditor's Office didn't feel the language was clear enough about the Board of Elections and Veteran's Office. This resolution clearly states those two departments are eligible. The payment date has moved. The Board of Elections didn't think they qualified. This is specifically for those two departments. The December payment shouldn't have any issues. Commissioner McGlothlin thanked Ms. Hutchinson for working on it.

Resolution 2022-0605 acknowledged an expedited type 2 annexation on Middle Urbana Road. Commissioner McGlothlin asked for a map.

*County Administrator Updates:*

Ms. Hutchinson noted several projects were ongoing. The Fairgrounds Office is going out to bid.

September 2 is the employee appreciation event. There are 11 employee milestones to celebrate.

*Audience Comments:*

Mr. O Neal, Veterans Service Commission, spoke about their suicide awareness initiative. Ms. Noble is working on details to give wellness points for volunteering.

The Board recessed.

Call to Order, Commission Acting President McGlothlin

Resolution 2022-0589

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

Commissioner Rittenhouse moved to approve the agenda its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0590  
B&GC file****Authorize Contract with  
C&N Contractors, Inc.**

Commissioner Rittenhouse moved, per the request of the Building and Grounds Director, to authorize a contract with:

**Organization Name:** C&N Contractors, Inc.  
**Organization Address:** 1203 West Main Street, Springfield, Ohio 45504  
**In the amount of:** \$14,000.00  
**Funding Source(s):** General Fund  
**Purpose:** Sidewalk patching at Springview Government Center, A.B. Graham Building, Courthouse, and Juvenile Detention Center  
**Effective Dates:** August 17, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0591  
COMC file****Authorize Contract with  
Clark County Combined Health District**

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize a contract with:

**Organization Name:** Clark County Combined Health District  
**Organization Address:** 529 East Home Road, Springfield, Ohio 45503  
**In the amount of:** \$137,987.00  
**Funding Source(s):** ARPA Funds  
**Purpose:** Funding of a position for the Emergency Housing Oversight Task Force for Clark County  
**Effective Dates:** March 1, 2022 – March 1, 2026

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0592  
ISDC file****Authorize Contract with  
Entegrity Consulting Group, LLC**

Commissioner Rittenhouse moved, per the request of Information Systems Director, to authorize a contract with:

**Organization Name:** Entegrity Consulting Group, LLC  
**Organization Address:** 6680 Poe Ave, Suite 400, Dayton, Ohio 45414  
**In the amount of:** \$29,500.00 per month (\$354,000.00 annual)  
**Funding Source(s):** General Fund – IS Department  
**Purpose:** Annual renewal of contract, up to 48 hours per week, Network Engineer Services  
**Effective Dates:** September 1, 2022 – August 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0593**  
**SHRC file**

**Authorize Change Order #5 for Contract with Motorola Solutions**

Commissioner Rittenhouse moved, per the request of the Clark County Sheriff, to authorize change order #5 with:

**Organization Name:** Motorola Solutions  
**Organization Address:** 13105 Collections Center Drive, Chicago, Illinois 60693  
**Original Contract:** \$3,539,893.00  
**This Change:** \$ 422,953.50  
**Previous Changes:** \$ 40,082.98  
**New Contract Amount** \$4,002,929.48  
**Funding Source(s):** Dispatch Fund  
**Reason for Change:** To add City of Springfield's equipment to county's contract. Per agreement, the County assumed the City's equipment upon execution of 911 dispatching contract.  
**Effective Date:** August 17, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0594**  
**BDDL file**

**Accept Lease Agreement**  
**Trumpet Behavioral Health, LLC a Delaware Limited Liability Company**

Commissioner Rittenhouse moved, per the request of the Board of Developmental Disabilities, to accept the following lease agreement:

**Lessee:** Trumpet Behavioral Health, LLC a Delaware Limited Liability Company  
**In the amount of:** \$10,477.50 per year  
**Purpose:** Rent for the premises located at 2430 Van Buren Avenue, Springfield, Ohio 45505  
**Effective Dates:** April 1, 2022 through March 31, 2024

Further move to authorize the County Administrator to execute the lease agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0595**  
**EMAG file**

**Accept Grant Agreement with  
 LEPC Grant**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency Director, to accept the following:

**Grantor:** Local Emergency Planning Commission Grant (State of Ohio)  
**Amount Funding:** \$25,345.00  
**Purpose:** Continuation of compliance with the Right to Know Act. To plan for and respond to chemical hazards within Clark County.  
**Effective Dates:** July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0596**  
**BRDR file**

**Appoint Member(s) to the  
 Residential Board of Building Appeals**

Commissioner Rittenhouse moved to appoint the following member(s) to Residential Board of Building Appeals:

<u>Name</u>	<u>New Expiration Date:</u>
Little Beaver - Reappointment	May 26, 2026 – 4 year
Kevin Matthies – Reappointment	May 26, 2026 – 4 year
Charlene Roberge-Knight - Reappointment	May 26, 2026 – 4 year

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0597**  
**B&GP file**

**Approve Payment to  
East Lawn and Garden**

Commissioner Rittenhouse moved, per request of the Buildings & Grounds Department, to approve the following payment:

**Payment to:** East Lawn and Garden  
**Address:** 1632 East US Highway 36, Urbana, Ohio 43078  
**Services:** Purchase of new mower  
**Funding Source(s):** General Fund (To be reimbursed by insurance)  
**Amount:** \$10,399.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0598**  
**COMP file**

**Approve Payment to  
Clark County Sheriff's Office & Clark County Prosecutor's Office**

Commissioner Rittenhouse moved, per request of the County Administrator, to approve the following payment:

**Payment to:** Clark County Sheriff's Office  
**Address:** 120 North Fountain Ave, Springfield, Ohio 45502  
**Description:** Proceeds from sale of forfeited vehicle  
Case #16-CR-0627A  
**Amount:** \$1,596.09

**Payment to:** Clark County Prosecutor's Office  
**Address:** 50 East Columbia Street, Suite 449, Springfield, Ohio 45502  
**Description:** Proceeds from sale of forfeited vehicle  
Case #16-CR-0627A  
**Amount:** \$1,596.09

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0599**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code:

**Description**

**VIN/Serial No.**

2008 Hummer H3

5GTEN13E988180461

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0600**  
**FINF file**

### **Authorize Intra-Fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: CDBG FY20 Critical Infrastructure (Comm. Dev.)					
Comm. Dev.	Operating Exp.	\$982.55	Comm. Dev.	Pers. & Fringes	\$982.55
Reason: Transfer needed to cover final CDBG Critical Infrastructure FY20 Personnel costs.					

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0601**  
**FINS file**

### **Approve Supplemental Appropriation(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
ARPA	Comm. Dev.	Contract Services	\$1,000,000.00
Reason: ARPA funds to cover Engineer's Spangler Road Safety Project (allocation resolution 2021-0726)			

ARPA	Comm. Dev.	Contract Services	\$2,000,000.00
Reason: ARPA funds to cover Enon-Xenia Stormwater Project (allocation resolution 2021-0614)			

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0602**  
**TRAV file**

### **Approve Travel/Expense Allowance**

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Pleas	D. Herier	OAM Fall Conf.	Columbus, OH	9/7-9/22	\$ 450.00
Veterans	J. Bolen	Fall School	Dublin, OH	9/13-16/22	\$ 700.00
DJFS	Fraud unit	Fraud Training	Charleston, WV	9/25-29/22	\$7,495.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0603**  
**ARPA file**

**Authorize Allocation of Standard Allowance Funds toward Case Management Software and PATH Emergency Transition Funding for the Clark County Reentry Services Department**

Commissioner Rittenhouse moved, per request of the County Administrator, to approve the following project:

**WHEREAS**, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA). In Resolution 2022-0247, the County elected to use the \$10 million Standard Allowance option, provided under ARPA, for reimbursing revenue loss to its general fund; and,

**WHEREAS**, Clark County will use the Standard Allowance funding in accordance with guidance from the US Treasury; and,

**WHEREAS**, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses of the Standard Allowance funds as part of the State and Local Fiscal Recovery Fund program; and,

**WHEREAS**, the Standard Allowance amount may be used toward reentry services as part of the provision of government services offered during the period of performance established under ARPA; and,

**WHEREAS**, upon request of the Clark County Reentry Department Director, the allocated funds will be used to cover the software installation cost for the Case Management system, annual software fee, as well as provide funding to support the Reentry Department's PATH Emergency Transition Program.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the Standard Allowance funds toward the Case Management software costs and PATH Emergency Transition funding for the Clark County Reentry Services Department in the amount not to exceed \$70,000.00.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes



**Resolution 2022-0604**  
**Replaces Resolution 2022-0582**  
**ARPA file**

**Authorize Allocation of American Rescue Plan Act (ARPA) Funds  
toward the Clark County Employee Retention Incentive Project**

Commissioner Rittenhouse moved, per request of the County Administrator to approve the following project:

**WHEREAS**, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

**WHEREAS**, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

**WHEREAS**, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

**WHEREAS**, a permissible use of the ARPA funds is to provide worker retention incentives to encourage employees to remain employed with the ARPA recipient. Treasury presumes that retention incentives less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met; and,

**WHEREAS**, the allocated funds will be used to award a 2.5% retention incentive to payroll employees that are active as of July 15, 2022 and remain employed with the County through August 19, 2022. This includes permanent full and part time County employees as well as probationary full and part time employees working in County offices. Board of Elections and the Veterans Department are eligible for this retention incentive as those entities are funded by the General Fund. Intermittent employees, temporary personnel, interns, seasonal workers, and elected officials at all County offices and departments are ineligible to receive the retention incentive. Departments consisting of their own appointing boards and funding streams such as the Board of Developmental Disabilities (DD), Clark County Combined Health District (CCCHD), Mental Health & Recovery Board (MHRB), Clark County Law Library, Transportation Coordinating Committee (TCC), Clark County Park District (CCPD), Clark Soil & Water Conservation District (CSWCD), and West Central Community Correctional Facility (WCCCF) are also ineligible to receive the retention incentive.

- 1) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a one-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 27, 2022 to July 10, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 2) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a two-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 19, 2022 to July 2, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 3) To remain eligible, County offices and departments will be instructed to submit payroll information to the Clark County Auditor's Office by August 5, 2022. The retention incentive will be a single payment disbursed thereafter on August 19, 2022.
- 4) Board of Elections and Veterans Department will be paid separately on September 2, 2022, as long as payroll information is submitted to the Clark County Auditor's office by August 19, 2022, and the employees remain on active pay status through September 2, 2022.

**WHEREAS**, a second 2.5% retention incentive will be awarded to employees with the same qualifying eligibility status that remain with the County offices and departments before the end of the year. The single payment will be in addition to the 2.5% retention incentive disbursed in August, resulting in a 5% employee retention incentive total being offered for 2022. To be eligible for this retention incentive payment, payroll employees must be active as of October 21, 2022 and remain employed with the County through December 9, 2022.

- 1) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a one-week delay payroll will be determined by the amount of annualized gross base pay for the period from October 3, 2022 to October 16, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 2) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a two-week delay payroll will be determined by the amount of annualized gross base pay for the period from September 25, 2022 to October 8, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 3) To remain eligible, County offices and departments will be instructed to submit payroll information to the Clark County Auditor's Office by November 14, 2022. The retention incentive will be a single payment disbursed thereafter on December 9, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the Clark County Employee Retention Incentive Project in the amount not to exceed \$2,600,000.00.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

**Resolution 2022-0605**  
**ANXS file**

**Acknowledge Receipt of Expedited Type 2 Annexation Petition for  
Approximately 10.833 Acres in Moorefield Township**

Commissioner Rittenhouse moved, upon recommendation by the County Administrator, to acknowledge receipt of an Expedited Type 2 Annexation Petition for the following property:

**Petitioner:** Elizabeth Seedorf, Esq. on behalf of Dobwell Investments LLC  
**Petitioner Address:** 52 East Gay Street, Columbus, Ohio 43215  
**Property Address(s):** 3470 Middle Urbana Road, Springfield, Ohio 45502  
 PID 2200300020400030  
**Location:** Approximately 10.833 acres of land  
**From:** Moorefield Township  
**To:** The City of Springfield  
**Documents Filed:** Annexation Petition, Legal Description, Annexation Map, Properties included in and  
 Adjacent to Proposed Annexation, Filing fee.  
**Date Received:** August 9, 2022

Further move to refer to staff for review and recommendation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

Resolution 2022-0606

Commissioner Rittenhouse moved to adjourn. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes

BOARD OF CLARK COUNTY COMMISSIONERS

By: ABSENT  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Sasha L. Rittenhouse