

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Beau Thompson, Assistant District Attorney; Michael Cooper, Public Information Officer; Justin Stanley, Marathon Pipeline; Tom O'Neal, Veterans Service Commission; Ginny Martycz, Director of Department of Job and Family Services; Tom McGrath, Deputy Director of Child Support Enforcement Agency; Chris Clark; Jessica Orocz, Springfield News-Sun; John Burr, County Engineer

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0564 authorized contract with Midwest Floor Restore, on behalf of the Buildings and Grounds department, to provide services for an epoxy coating on the Municipal Court bathroom floors. This is being paid from the operating budget.

Resolution 2023-0565 authorized contract with the Heritage Center of Clark County, on behalf of the Department of Job and Family Services, for planning and hosting Summer Sky on August 5.

Resolution 2023-0566 authorized OPWC Grant Submission for the Upper Valley Pike 2024 OPWC project, on behalf of the County Engineer. This is for resurfacing and improvements to Upper Valley Pike between Ross Lane and County Line Road.

Resolution 2023-0567 instructed clerk to advertise for rebids for Clark County Courthouse Temporary Space Project. The bids are due August 17. Ms. Hutchinson said the engineer's estimate has been increased.

Commissioner Wilt asked Ms. Hutchinson if the engineer's estimate is available to the bidders when they bid. Ms. Hutchinson said yes. The reason the bids did not work out last time was that the contractors could not get quotes from the subcontractors so they were putting an inflated price in their bid. The subcontractors did not have time to give the contractor a quote.

Resolution 2023-0568 authorized disposal of obsolete equipment, on behalf of the Sheriff's department, for a 2012 Ford Fusion, to be donated to Bethel Township.

Resolution 2023-0569 approved issuance of warrants for then and nows.

Resolution 2023-0570 approved travel and expense allowances. Ms. Hutchinson called attention to the expense for the CDL Class A training for the Utilities department. It is a required training.

Commissioner Wilt said she remembered when the County decided to start paying for that training.

Resolution 2023-0571 authorized placement on tax duplicate for uncollected water and sewer use charges, on behalf of the Utilities department.

Resolution 2023-0572 accepted designation as administrative agent to solicit proposals for merchant services. Ms. Hutchinson said the County's credit card processing contract is expiring. Ms. Hutchinson said according to

the Ohio Revised Code, the treasurer is responsible for handling the request for proposals. If she chooses to waive the process, it is the commission's responsibility.

Commissioner Wilt asked if the County learned anything from the last Merchant Services request for proposals that can now be updated for this request. Ms. Hutchinson said the treasurer has offered updated information and we have learned much about merchant services. She said some of the departments are getting together to offer ideas. She said the County could choose more than one vendor. Ms. Hutchinson also said the County's infrastructure has improved.

Resolution 2023-0573 pulled.

Resolution 2023-0574 acknowledged receipt of expedited type 2 annexation petition for 79.136 acres in Bethel Township under Ohio Revised Code Section 709.023. Ms. Hutchinson said the section of the Ohio Revised Code for this annexation requires that the property will still be maintained in Bethel Township.

Commissioner Wilt asked what Ms. Hutchinson means that the land will still be maintained by the township. Ms. Hutchinson said it will be in the corporation limits of New Carlisle but will still be in Bethel Township.

Commissioner Rittenhouse asked about the location of this property. Commissioner McGlothlin explained the location of the property is near the shooting range.

Commissioner Wilt stated the Board really has no authority to approve or deny the annexation; the Board only has the authority to acknowledge the County received the annexation petition documents.

Commissioner McGlothlin asked if real estate taxes would go to Bethel Townships and income taxes would go to New Carlisle. Ms. Hutchinson said she believes that is correct.

Ms. Hutchinson told Commissioner Wilt the only reason the Board could deny the annexation is if the County did not receive all of the required documents with the petition.

Commissioner Updates:

Commissioner Wilt said there was discussion yesterday regarding the dedication of the 911 dispatch center. The dedication will be August 25 at 2:00 p.m.

Commissioner Rittenhouse discussed the car the County donated to Tecumseh High School. She said the students did some welding on it and took it to the demolition derby at the fair. The deputies sent a video of the car in the derby.

Commissioner Rittenhouse said Tyler Sindler, from the Dog Warden's office, asked if she would get in a dunk tank at the Clear the Shelter event. She said he also wants other elected officials to get in the dunk tank. The event is August 26 from 5:00 p.m. until 7:00 p.m. Discussion ensued.

Commissioner McGlothlin complimented both of the other commissioner's families for what all they did at the fair last week.

Commissioner McGlothlin told Mr. Clark he liked the pie in the face event. Mr. Clark won.

County Administrator Updates:

Ms. Hutchinson reminded everyone that Friday, September 1 is the annual employee appreciation event. The commission office is still finalizing the details but the commission departments typically close at noon or 1:00 p.m. to the community and go to the shelter house to celebrate.

Ms. Hutchinson also said today is Child Support Awareness day.

Public Information Officer Updates/Calendar Review:

Mr. Cooper gave a list of upcoming events:

- Summer Sky on August 5 from 1:00 p.m. – 5:00 p.m. at the Heritage Center
- Gateway Gardens Jubilee on August 12 at Snyder Park
- EMA Exercises at Fairgrounds August 24
- 9-1-1 Dispatch Center dedication is August 25 at 2:00 p.m.
- Clear the Shelter event 10:00 a.m. to 5:00 p.m. on August 26. August is also Clear the Shelter Month \$77 to get a dog (includes shots and vet visit)
- Employee Appreciation event on September 1
- TCC Annual Meeting at 10:30 a.m. August 11

Commissioner Wilt said the commissioners might need to divide up the events to cover as many as possible.

Commissioner McGlothlin mentioned the helicopter crash in Springfield.

Commissioner Rittenhouse said she would be out of town for the Kenton Ridge Ribbon Cutting.

Commissioner Wilt said that is also the date of the Rotary Food Truck Competition. She said she will try to get to the ribbon cutting but she has a lot on her calendar that day.

Audience Comments:

Mr. Stanley, Marathon Pipeline, said he was at the meeting to see what he needs to do to get a permit signed before Monday.

Commissioner Wilt asked Mr. Harris who Mr. Stanley would need to see about the permit. Mr. Harris asked what permit Mr. Stanley needs. Mr. Stanley responded it is for a road crossing.

Mr. Burr asked Mr. Stanley if Marathon Pipeline had turned in their modifications to the agreement. Mr. Stanley said they had turned in the modifications.

Mr. Burr explained to the commissioners what was needed for Marathon Pipeline to get a permit. He said it does need to go through the commissioners for approval once the agreement is approved by legal. He is not aware of any other way to get it approved other than to bring it before the commission. This is a different permit than the one the commissioners approved at the beginning of the year for right-of-way.

Mr. Stanley said if it only affected Marathon he would be okay to wait until the next commission meeting, but it will involve Barrett Paving who hired them.

Mr. Burr said they are relocating the pipe to expand the gravel pit.

Commissioner Wilt verified if this were on the agenda next week, it would put them behind two days. Mr. Stanley said yes, if they start working next Wednesday after the approval, it would put them behind two and one half days.

Commissioner Wilt said to answer Mr. Stanley's question, it would not be approved before Monday.

Mr. Burr said it was not submitted by the agenda deadline so it will not be on the agenda until next Wednesday.

Mr. Stanley told Mr. Burr they should talk after the meeting because he spoke to Mr. Debuty last Thursday.

Commissioner Wilt said the commissioners could only act when something is submitted to them in the time needed for the agenda.

Proclamation for Child Support Awareness:

Commissioner Wilt read the proclamation for Child Support Awareness. She said she understands it is challenging for single parents raising the child or children. The Board proclaimed August 2023 as Child Support Awareness Month.

Commissioner Wilt thanked Mr. McGrath and Ms. Martycz for their dedication to child support.

Ms. Martycz reminded the commission about the Child Support Enforcement Agency Carnival on August 16. It will be held at the Lagonda Campus, in the parking lot of building D.

Commissioner Rittenhouse moved to go into executive session to discuss sale of property. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Those present at the executive session were: Commissioner Wilt, Commissioner Rittenhouse, Commissioner McGlothlin, Jennifer Hutchinson, Michelle Noble, Beau Thompson, Ethan Harris, J. Alex Dietz

Commissioner Wilt returned the meeting to public session.

Call to Order, Commission President Wilt

Resolution 2023-0563

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0564
B&GC file

**Authorize Contract with
Midwest Floor Restore**

Commissioner Rittenhouse moved, per the request of the Buildings and Grounds department, to authorize a contract with:

Organization Name: Midwest Floor Restore
Organization Address: 414 Morrison Road, Columbus, Ohio 43213
In the amount of: \$40,052.00
Funding Source(s): General
Purpose: To provide services for an epoxy coating on Municipal Court Floors
Effective Dates: July 19, 2023 through completion date

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0565
JFSC file

**Authorize Contract with
Heritage Center of Clark County**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Heritage Center of Clark County
Organization Address: 117 South Fountain Avenue, Springfield, Ohio 45502
In the amount of: \$15,000.00
Funding Source(s): Shared Administrative Dollars
Purpose: Planning and hosting Summer Sky event on August 5, 2023
Effective Dates: August 2, 2023 through August 6, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0566
ENGG file

**Authorize OPWC Grant Submission
Upper Valley Pike 2024 OPWC Project**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize grant submission of the following:

Grant: Ohio Public Works Commission (OPWC)
Funding Amount: \$1,318,349.22 OPWC Grant; \$463,203.78 local funds from Clark County
Purpose: To secure grant funds to resurface and improve Upper Valley Pike between Ross Lane and County Line Road. The project will remove the deteriorated asphalt, level the roadway, and place a new asphalt surface with aggregate berms. The project also includes bridge deck waterproofing and new pavement markings.
Grant Effective Dates: July 1, 2024 through December 31, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents, and to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

2024 OHIO PUBLIC WORKS COMMISSION GRANT SUBMISSION
 UPPER VALLEY PIKE RESURFACING PROJECT



**Resolution 2023-0567
COMB file**

**Instruct Clerk to Advertise for Rebids for
Clark County Courthouse Temporary Space Project**

Commissioner Rittenhouse moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for rebids for the Clark County Courthouse Temporary Space Project. Said bids will be opened in public session on August 17, 2023 at approximately 11:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 11:00 a.m. on August 17, 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0568
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Rittenhouse moved, per the request of the Sheriff’s Department, to donate the below listed vehicle to Bethel Township per Ohio Revised Code §307.12(D):

<u>Description</u>	<u>VIN/Serial #</u>
2012 Ford Fusion	3FAHP0HG4CR172381

Further, the Board finds this property no longer needed for county use.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0569

FINT
file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028012	MV> (Eng.)	Geoshack Inc.	7/19/23	\$2,087.00

Reason: Purchase of single sloping laser. Invoice created at the time the reserve was entered.

230037878	Administrative (JFS)	Great America Fin. Srv.	5/17/23	\$2,732.73
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Reason: Contract with Perry Protech is payable to Great American Financial Services. Discrepancy discovered when bill was received.

230027878	Administrative (JFS)	Great America Fin. Srv.	6/13/23	\$2,607.73
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Reason: Contract with Perry Protech is payable to Great American Financial Services. Discrepancy discovered when bill was received.

230028028	Self Insurance – UMR (Personnel)	Cox First Media	7/13/23	\$ 276.00
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Reason: Public notice for RFP for new site clinical services. Unable to use procurement card for payment.

230028007 Travel (Veterans) Corporate Payment Syst. 6/9/23 \$2,986.44
Reason: Attending training in Madison, Wisconsin. Previous purchase order funds depleted. Invoice sent prior to creation of new purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0570
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
JFS	L. Skillings B. Seale	OCDA Retreat	Newark, OH	8/29/23	\$1,050.00
Recorder	N. Pence	Ohio Recorders Cont. Ed.	Columbus, OH	9/13/23	\$ 300.00
Utilities	C. Kuenzil	CDL, Class "A" Lic. Trng.	Springfield, OH	8/14-9/8/23	\$5,431.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0571
UTLO file

Authorize Placement on Tax Duplicate for Uncollected Water and Sewer Use Charges

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Brent A. Nelson
Address: 1121 Wendall Avenue, New Carlisle, Ohio 45341
 0100500031407021
 Bethel Township
Amount: \$331.18
Comments: Water & sewer, water is off. Place on tax duplicate.

Property Owner: John J. George, Trustee
Address: 11282 Lower Valley Pike, Medway, Ohio 45341
 0101000030102010
 Bethel Township

Amount: \$547.75
Comments: Sewer only. Place on tax duplicate.

Property Owner: Patricia A. Smith
Address: 14 Vine Road, Medway, Ohio 45341
0100500026305029
Bethel Township

Amount: \$573.92
Comments: Sewer only. Place on tax duplicate.

Property Owner: Melissa M. Sams
Address: 131 West Main Street, Medway, Ohio 45341
0100500019305001
Bethel Township

Amount: \$591.59
Comments: Sewer only. Place on tax duplicate.

Property Owner: Daniel Cardenas
Address: 2961 Lake Road, Medway, Ohio 45341
0100500025315023
Bethel Township

Amount: \$570.82
Comments: Sewer only. Place on tax duplicate.

Property Owner: Matthew Humphries
Address: 119 West Cedar Road, Medway, Ohio 45341
0100500025308011
Bethel Township

Amount: \$728.70
Comments: Sewer only. Place on tax duplicate.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0572
COMO file

**Resolution to Accept Designation as
Administrative Agent to Solicit Proposals for Merchant Services**

Commissioner Rittenhouse moved, to accept the designation as the administrative agent to solicit proposals for merchant services, per the request of the county treasurer.

Pursuant to Ohio Revised Code 301.28 and resolution 2010-0276, if the county treasurer should decline to accept the responsibility as administrative agent to solicit proposals for merchant services, the board shall perform the duties of the administrative agent.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0573

PULLED

Modified Resolution 2023-0574 ANXS file

Acknowledge Receipt of Expedited Type 2 Annexation Petition for 79.136 Acres in Bethel Township (under Ohio Revised Code Section 709.023)

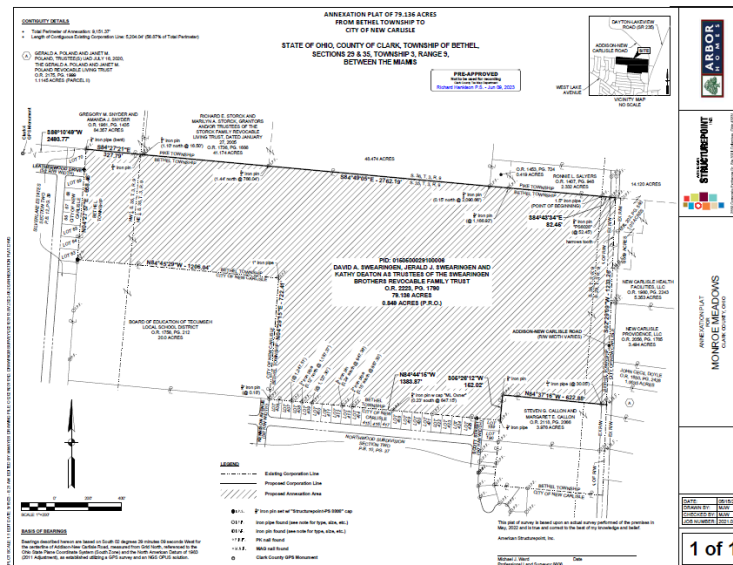
Commissioner Rittenhouse moved, upon recommendation by the County Administrator, to acknowledge receipt of the Revised Type 2 Expedited Annexation Petition for the following property:

Petitioner/Agent: Thaddeus M. Boggs
Petitioner/Agent Address: 10 West Broad Street, 23rd Floor, Columbus, Ohio 43215
Location: Approximately 79.136 acres
From: Bethel Township (Pursuant to O.R.C. 709.023, land is not excluded from the township)
To: City of New Carlisle
Documents Filed: Annexation Petition, Exhibit A (Legal Description), Exhibit B (Map), Exhibit C (List of tracts in the territory or adjacent to the territory proposed for annexation), Filing fee
Original Received: July 28, 2023

Further, move to forward copies of the petition and exhibits to county departments for review.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes



Resolution 2023-0575

Commission President Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin