

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothlin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Beau Thompson, Assistant Prosecuting Attorney; Michael Cooper, Public Information Officer; Tom O'Neal, Veterans Service Commission; Jessica Orocz, Springfield News-Sun, Andy Reynolds and Gary Cox, Sheriff's Department; Ethan Harris, Director of Community and Economic Development; Larry Ricketts, People for Safe Water, J. Alex Dietz, Community and Economic Development Department; Rob Kaffenbarger, German Township; Kyle Koehler, Bernie Willis, Ohio House District 74; Jeff Daniel, GeoSyntec/RESA; Bob Rule, Demaximis, Inc./RESA; Adrian Palomeque, U.S. EPA; Jenny Polster, U.S. EPA; Joe Carter, TechLaw/EPA; Jeff Bryniarski, TechLaw/EPA; Charlie Patterson, Clark County Combined Health District

Commissioner Wilt called the meeting to order and introductions were made.

U.S. EPA Presentation – Tremont City Barrel Fill Site

Adrian Palomeque, U.S. EPA, gave the introduction of the presentation (attached) on the status of the Tremont City Barrel Fill site. Mr. Palomeque went over common acronyms used by the EPA and introduced the other members of the cleanup team.

Jenny Polster, U.S. EPA, reported on the history of the barrel fill located at 3108 Snyder Domer Road, German Township. She said this is a closed, 8.5-acre landfill and consists of 51,500 buried barrels. It consists of 300,000 gallons of industrial waste. These barrels were covered and closed in 1979. In 2002, the site was viewed to determine the best way for the cleanup.

In 2011, there was a remedy selected for the site but it was controversial. In 2018, the remedy was updated and it was determined that each barrel will be excavated and characterized. Anything that is liquid will be shipped offsite. The remaining solid waste will be disposed on-site in a newly constructed hazardous waste landfill. It is the most robust type of landfill that U.S. EPA requires.

Ms. Polster said the U.S. EPA is in the cleanup phase of the Superfund Remedial Process. The remedial design is the engineer's specifications and the remedial action is where pre-design investigation is implemented. The investigation will begin in June 2023. It will take a few years for the cleanup. The U.S. EPA want to make sure it is done correctly. RESA II is conducting the cleanup. She said RESA II's role is to conduct a pre-design investigation, develop the Remedial Design, perform the Remedial Action, and will operate, maintain, and monitor the effectiveness of the Remedial Action.

Bob Rule, RESA II, said they are currently entering the Remedial Design. They will conduct a geotechnical investigation on the soil. RESA II will perform additional borings in the support area. They will build a pole barn for the work group. They will perform survey work, collect data (samples), conduct eight (8) perimeter soil borings, four (4) cover soil borings, and four (4) support area borings. The timeframe for this phase will be: Week 1 - June 19 they will mobilize, private utility locates, decontamination pad, and well inventory; Week 2 - boring locations, cover system borings, and sediment sampling; Weeks 3-6 – perimeter borings, gathering the bulk of information, and finalizing the surveys. After week 6 they will be analyzing and finalizing the information and will do post work such as data validation, PDI evaluation report. Once the data is finalized, there will be a meeting to share the results and the next steps.

Ms. Polster shared the schedule for the Remedial Design and the timeline estimate - Pre-design by November 2022; Winter/Spring 2023 for PDI Field work; Fall 2023 PDI Evaluation Report, Winter 2024 RDWP including

ERP; Winter/Spring 2024 Preliminary RD; Winter/Spring 2024 Pre-final RD, 2025 Final 100% RD. She said there would then be another timeline. Ms. Polster stressed that when the community does not see activity, they are still working on it.

Mr. Palomeque discussed community involvement efforts from the past year and ongoing. He said U.S. EPA was in Springfield last December conducting meetings to create a Charter. That was finalized in March 2023. The Charter is publicly available to residents on their website. There are ongoing monthly progress reports and those are being placed on their website. They were at the Springfield City Commission meeting on June 6 and will be at a public meeting at Northwestern High School on June 7. There is also a Fact Sheet (publicly available on their website). There are meetings with first responders the week of June 19.

He mentioned the three (3) goals of the Charter are to ensure the response activities protect human health and the environment, promote effective cleanup, design, and construction process, and a forum for community concerns. All of this information is available on the EPA website at www.epa.gov/superfund/tremont-city-barrel. Mr. Palomeque said they have received some technical questions and they still do not have all the answers. He said they are placing all of the questions on a spreadsheet, which is publically available, and as they get the answers, they will publish on the website.

Commissioner McGlothin said he is thrilled to see they are working on the landfill. Commissioner Rittenhouse thanked the group for coming to the meeting to give the update. She also appreciates they are meeting with the first responders. Commissioner Wilt asked what the future of the site is after the barrels are removed. Mr. Palomeque said it depends on the site restrictions and clean up. It is open for comments and can be explored. Commissioner Wilt asked Ms. Polster how many people are on the project. Ms. Polster said the EPA team is herself, Mr. Palomeque, attorneys, technical experts (3-5 people), engineer, chemist, hydrogeologist, and other specific experts. Commissioner Wilt thanked them for coming in. She said this is the most important improvement in the community in her lifetime. It is important to the future, the ability to grow, and the economy. She said the County knows they are working hard.

Ms. Hutchinson thanked them for being transparent, for including the public, and for having an avenue for expressing concerns.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0412 authorized change order #4 with Arcon Builders, Ltd., for the Clark County Fair Board Office project. Ms. Hutchinson is happy to say it is the last change order. Additional labor to install trim for soffit.

Resolution 2023-0413 authorized change order #2 with Barrett Paving Materials, Inc. for the Enon-Xenia Road project, on behalf of the County Engineer. This change order changed the quantity and the completion date to November 8. Commissioner McGlothin said it is one of the larger projects he has seen.

Resolution 2023-0414 authorized amendment #2 with First Student, Inc., on behalf of the Department of Job and Family Services. To extend the term and increase value of contract. This is for the weeklong Challenge Camp.

Resolution 2023-0415 authorized contract with MNJ Technologies Direct, Inc. on behalf of the Assistant County Administrator, and the Information System and Personnel departments. MNJ provides software for Knowbe4. This program sends out phishing emails to see if anyone opens them. It teaches people what to look for. The County receives a reimbursement from CORSA, \$12,750 so far. Commissioner Wilt commented that it is a type of insurance policy to help prevent another cyber incident like the one the County had previously.

Resolution 2023-0416 authorized contract with Language Line Service, Inc., on behalf of the Sheriff's department. This is for interpretation and translation services.

Resolution 2023-0417 authorized grant submission with Ohio Department of Youth Services, on behalf of the Juvenile Court. This is for the RECLAIM grant funds.

Resolution 2023-0418 instructed clerk to advertise for bids for Springfield Township Street Improvements. This is on behalf of the Community and Economic Development Director for the Community Development Block Grant.

Resolution 2023-0419 recommit to conversations around Farmland Preservation and Agricultural Development. Ms. Hutchinson said several weeks ago, there was a presentation and the group had asked for feedback from the Commissioners. Commissioner Wilt said hopefully this works for them.

Resolution 2023-0420 appointed Ethan Harris as a Tax Incentive Review Council (TIRC) member. Commissioner Wilt asked whom Mr. Harris is replacing. It was Jennifer Tuttle.

Resolution 2023-0421 approved payment #6 to Arcon Builders, Ltd, for the Fair Board Office building.

Resolution 2023-0422 authorized payment to John and Lisa Sexten as moral obligation for grass and perennial damage during bridge clean out project, on behalf of the Engineers office.

Resolution 2023-0423 authorized intra-fund transfer for the Community and Economic Development department (personal & fringes) to offset amount to cover CORSA allocation.

Resolution 2023-0424 approved issuance of warrant for then and nows. The one for Marsh McClenan, we do not have to have purchase orders for this. The Auditor's office requested the purchase order.

Resolution 2023-0425 authorized travel and expense allowances.

Resolution 2023-0426 authorized placement on tax duplicate for uncollected water and sewer charges.

Commissioner Updates:

Commissioner McGlothin asked Community and Economic Development staff if the County is still giving funds to new businesses in Clark County. Mr. Dietz said the County is still offering the Retail Development Funds. The program gives up to \$15,000 to retail businesses that meet certain criteria. Among other criteria, the businesses need to invest at least \$50,000, create jobs, and create tax revenue. Information is on the County's website under Economic Retail Development.

Commissioner Rittenhouse said she rode with the Dog Warden's office. They thanked the Commissioners for their new truck. They have equipped the vehicle with needed items such as sirens and lights. The Dog Warden's office had a call for an unresponsive person and an aggressive dog was in the home. The first responders were not able to get in to help the person due to the aggressive dog. The Dog Warden's office was able to get there quickly to get the dog out so first responders could treat the person. They do a great job. She said she rode with Tyler Sindler who is passionate about his job and has many great ideas for funds raisers. Commissioner Rittenhouse said she has a new respect for the people working at the Dog Warden's office. The whole staff is wonderful. She suggested the other two commissioners ride with them.

Commissioner Wilt said when she started as Commissioner they did not have a dog warden, just the Humane Society. The dog shelter has been around for almost five (5) years.

Commissioner Rittenhouse said they get many calls regarding cats. Commissioner Wilt said the County is not authorized to take all animals per the Ohio Revised Code.

Commissioner Wilt said she does not have anything specific to discuss. She feels it is a good time of year to be out engaging in the community.

County Administrator Updates:

Ms. Hutchinson said the Fair Board Office project final punch list would be June 15. Dean Blair had reached out to the County to do a dedication of the building. Ms. Hutchinson said they would work with Mr. Blair to put a dedication together.

Ms. Hutchinson said she had a few updates from the Director's meeting. She said Personnel is working on the fitness room downtown. There was a survey done to ask employees where they would like to see a fitness room. Downtown was #1 on the list. They will be starting work on the fitness room next month.

Buildings and Grounds department is currently having the Municipal Building windows caulked and sealed.

Emergency Management Agency said the consultant is almost complete with the Emergency Operations Plan. They are currently working on the appendix.

The Department of Job and Family Services is currently talking to the State about State of Ohio forms to be translated for Haitians. Ms. Hutchinson said if the Commissioners have contacts through the state, maybe they would reach out to their contacts to let them know about our large population of approximately 7,000 Haitians. They do not typically want benefits but they do need to fill out some of the applications. Commissioner Wilt said that maybe this could be put on the list for the contractor to help with at the state level.

Ms. Hutchinson added that June 15 is the County Shred day.

Audience Comments:

Major Andy Reynolds said the Health Department has several translators if there is an opportunity for JFS to partner with them. He is on the Haitian Coalition. There will be more Haitians coming to Springfield. They are being told to come to Springfield Ohio. Job and Family Services and Rocking Horse are getting overwhelmed by the population. Their culture is for men to be above women and children. The Sheriff's office and the coalition are attempting to re-educate the Haitian population

Mr. O'Neal said next Wednesday is Flag Day. There is a flag burning at American Legion. Commissioner Wilt asked for the correct way to transport the flag. Mr. O'Neal said they could take them to any VFW. Do not let it touch the ground.

Public Information Officer/Calendar Review:

June 14 is Wear Purple Day to support Worldwide Elder Abuse Awareness Day.

Commissioner Wilt said she is still not sure if she will be out on June 14.

Commissioner Rittenhouse moved to go into Executive Session to discuss the sale of property and imminent litigation. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

The following were in attendance at the Executive Session: Commissioner Wilt, Commissioner Rittenhouse, Commissioner McGlothlin, Jennifer Hutchinson, Michelle Noble, Beau Thompson, Ethan Harris, and J. Alex Dietz.

Commissioner Wilt re-opened the meeting to public session.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0411

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes, Commissioner Wilt, Yes

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes, Commissioner Wilt, Yes

Commissioner Rittenhouse said Wednesday, July 26 would be a better day for her to do the Commission Meeting at the Clark County Fair. All three Commissioners agreed for June 26 at 9:00 a.m. for a combined meeting.

Commissioner Wilt said the dispatch dedication would work for both families August 25 at 2pm. Mr. Cooper said he is working on getting the Matthew Yates plaque.

**Resolution 2023-0412
COMC file**

**Authorize Change Order #4 with Arcon Builders, Ltd.
for Clark County Fair Board Office**

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize change order #4 with:

| | |
|------------------------------|---|
| Organization Name: | Arcon Builders, Ltd. |
| Organization Address: | 7824 Alternate State Route 49, Arcanum, Ohio 45304 |
| Original Contract: | \$934,250.00 |
| Previous Changes: | \$ 8,330.00 |
| This Change: | \$ 2,766.00 |
| New Contract Total: | \$945,346.00 |
| Funding Source(s): | ARPA |
| Reason for Change: | Additional labor to install trim boards around the perimeter of the soffit and cement board battens |

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0413
ENGC file

**Authorize Change Order #2 with Barrett Paving Materials, Inc.
for CLA CR 315-1.25 Enon Xenia Road PID 109441**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize change order #2 with:

| | |
|------------------------------|--|
| Organization Name: | Barrett Paving Materials, Inc. |
| Organization Address: | 3751 Commerce Drive, Franklin, Ohio 45005 |
| Original Contract: | \$6,281,807.00 |
| Previous Changes: | \$ 8,200.43 |
| This Change: | \$ 65,171.36 |
| New Contract Total: | \$6,355,178.79 |
| Funding Source(s): | Federal, ARPA, OPWC, and Local Funds |
| Reason for Change: | Plan quantity error for aggregate base, additional work on utility laterals, and overruns and underruns during project, and change in completion date to November 8, 2023. |

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0414
JFSC file

**Authorize Contract Amendment #2 with
First Student, Inc.**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

| | |
|----------------------------------|--|
| Organization Name: | First Student, Inc. |
| Organization Address: | 1717 Park Street, Suite 225, Naperville, Illinois 60563 |
| Amendment Amount: | \$ 8,200.00 |
| New Contract Amount: | \$17,960.00 |
| Funding Source(s): | Children Services Levy |
| Purpose of Amendment: | To extend term and increase value of the contract. |
| Purpose of Contract: | To provide transportation services for week-long "Challenge Camp." |
| Amendment Effective Date: | July 31, 2023 through August 4, 2023 |
| Original Effective Date: | August 2, 2021 |

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0415
PERC file**

**Authorize Contract with
MNJ Technologies Direct, Inc.**

Commissioner Rittenhouse moved, per the request of Assistant County Administrator, and the Information Systems and Personnel Departments, to authorize a contract with:

Organization Name: MNJ Technologies Direct, Inc.
Organization Address: PO Box 7461, Buffalo Grove, Illinois 60089
In the amount of: \$34,450.00 (total amount for 3 year subscription)
Funding Source(s): General Fund
Purpose: KnowBe4 Subscription
Effective Dates: August 1, 2023 through July 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0416
SHRC file**

**Authorize Contract with
Language Line Service, Inc.**

Commissioner Rittenhouse moved, per the request of the Sheriff’s Department, to authorize a contract with:

Organization Name: Language Line Service, Inc.
Organization Address: 1 Lower Ragsdale Drive, Building 2, Monterey, California 93940
In the amount of: \$20,000.00 (not to exceed)
Funding Source(s): Contract Services
Purpose: Interpretation and translation services
Effective Dates: June 7, 2023 through June 6, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0417
JUVG file

Authorize Grant Submission
Ohio Department of Youth Services

Commissioner Rittenhouse moved, per the request of the Juvenile Court, to authorize grant submission of the following:

- Grant:** RECLAIM
- Grantor:** State of Ohio, Department of Youth Services
- Funding Amount:** \$830,526.64
- Purpose:** The RECLAIM grant awards funding to the Juvenile Court to provide prevention, treatment, and rehabilitation programs for alleged or adjudicated unruly and delinquent children.
- Grant Effective Dates:** July 1, 2023 through June 30, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0418
CDDB file

Instruct Clerk to Advertise for Bids for
Springfield Township Street Improvements, in accordance with
Community Development Block Grant requirements

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the “Springfield Township Street Improvements” (Rocket Avenue, Sunset Avenue, and Broadview Drive) Project. Said bids will be opened in public session on Thursday, June 22, 2023 at approximately 10:30 a.m., at Clark County Commission Offices, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:30 a.m., on Thursday, June 22, 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0419
AGRO file

Resolution to Recommit to Conversations Around
Farmland Preservation and Agricultural Development

Commissioner Rittenhouse moved to authorize the following:

We, the Board of County Commissioners, Clark County, Ohio, hereby pass a resolution to recommit to conversations around farmland preservation and agricultural development.

Whereas, the Farmland Preservation and Agricultural Development Working Group was established in 1999; and,

Whereas, land use issues and trends have evolved significantly in that time; and,

Whereas, the Board of County Commissioners, Clark County, Ohio understands that in order for rural economies and farms to be successful, they must be preserved, protected, and profitable.

Therefore, Be It Resolved, the Board of County Commissioners, Clark County, Ohio, hereby re-establishes our commitment to farmland preservation through the Farmland and Rural Sustainability Working Group (formerly known as the Farmland Preservation and Agricultural Development Workgroup).

The mission of the Farmland and Rural Sustainability Working Group is to actively engage in local land use matters with regard to agricultural use and the preservation of farmland and rural economies.

This work may be carried out in the following ways:

- Engage with the Tecumseh Land Trust on behalf of the Board of Clark County Commissioners
- Research and discuss zoning policies that support rural sustainability and farmland preservation
- Map out areas for focused development and focused preservation and protection
- Be a voice of reason on the many land use issues often brought up by neighbors, such as noise, dust, roads, taxes, infrastructure, environmental concerns, drainage, etc.
- Review and comment on land use matters coming before the Local Planning Commission, Zoning Boards, Board of Clark County Commissioners, and other elected officials

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0420
BRDO file**

Appointments for Various Roles and Boards

Commissioner Rittenhouse moved to authorize the following:

| <u>Appointment Title</u> | <u>Appointee</u> |
|--|------------------|
| Tax Incentive Review Council (TIRC) Member | Ethan Harris |

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0421
COMP file**

**Approve Payment #6 to
Arcon Builders, Ltd.**

Commissioner Rittenhouse moved to approve the following payment #6:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #6 General Contract
Project: Fair Board Office Building
Funding Source(s): ARPA/ Standard Allowance
Amount: \$136,307.00
Retainage Held By: Park National Bank
Retainage: \$198.00 (Retainage withheld to date \$37,703.20)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0422
ENGP file**

**Approve Payment to
John and Lisa Sexten as Moral Obligation**

Commissioner Rittenhouse moved upon the recommendation of the County Administrator, per the request of the County Engineer, to authorize the following:

Payment to: John and Lisa Sexten
Address: 8457 Jones Road, South Vienna, Ohio 45369
Services: Moral obligation payment due to grass and perennial damage
Project: Bridge clean out
Funding Source: MV>
Amount: \$297.81

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0423
FINF file**

Authorize Intra-Fund Transfer(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| From | | | To | | |
|--|----------------------|---------------|-------------------|----------------------|---------------|
| Department | Expense Acct. | Amount | Department | Expense Acct. | Amount |
| Fund: CDBG Target of Opportunity | | | | | |
| Community Dev. | Pers & Fringes | \$34.00 | Community Dev. | Operating Exp. | \$34.00 |
| Reason: Transfer needed to cover CORSA allocation. | | | | | |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0424

**FINT
file**

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

| P.O. Number | Fund | Vendor | Date | Purchase Amount |
|---|-------------------------|-------------------------------|-------------|------------------------|
| 230027408 | General Fund (Auditor) | Clark, Schaefer Hackett & Co. | 04/01/23 | \$16,150.00 |
| Reason: New purchase order needed as contract amendment received due to a change in audit contract. | | | | |
| 230027016 | Self-Insure (Personnel) | Marsh McLennan Agency | 12/8/22 | \$ 7,100.00 |
| Reason: Created purchase order after budget approved. Invoices sent six months at a time. | | | | |
| 230027016 | Self-Insure (Personnel) | Marsh McLennan Agency | 01/09/23 | \$ 7,100.00 |
| Reason: Created purchase order after budget approved. Invoices sent six months at a time. | | | | |
| 230027016 | Self-Insure (Personnel) | Marsh McLennan Agency | 02/03/23 | \$ 7,100.00 |
| Reason: Created purchase order after budget approved. Invoices sent six months at a time. | | | | |
| 230027016 | Self-Insure (Personnel) | Marsh McLennan Agency | 03/08/23 | \$ 7,100.00 |
| Reason: Created purchase order after budget approved. Invoices sent six months at a time. | | | | |
| 230027317 | Public Assist. (DJFS) | Propio | 2/28/23 | \$ 3,210.66 |
| Reason: Purchase order for language services created after invoice date due to contract extension. | | | | |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0425
TRAV file**

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

| Dept. | Name | Purpose | Place | Date | Cost |
|--------------|--------------------------------------|-----------------------|--------------------|-------------|-------------|
| Auditor | J. Federer | CAAO Summer Conf. | Cuyahoga Falls, OH | 6/6-9/23 | \$452.46 * |
| Comm. Pleas | P. Leibold, J. Moore, & M. Thomas | Line Officer Training | Columbus, OH | 6/8-9/23 | \$750.00 |

* Resolution 2023-0331 previously on the agenda in the amount of \$417.00. New amount reflects updated charges for hotel.

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0426
UTLO file**

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2024 real property tax list and duplicate against the following property:

Property Owner: James R. Mattingly
Address: 146 West Cedar Road, Medway, Ohio 45341
0100500025307022
Bethel Township
Amount: \$ 640.74
Comments: Sewer only, uncollected charges. Place on tax duplicate.

Property Owner: Shane D. and Patricia Rich
Address: 54 Oaklawn Avenue, Medway, Ohio 45341
0100500019308012
Bethel Township
Amount: \$1,182.14
Comments: Sewer only, uncollected charges. Place on tax duplicate.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0427

Commission President Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin