

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Tom O'Neal, Veterans Service Commission.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0396 authorized contract with Enterprise Roofing, on behalf of the Buildings and Grounds Department, to remove and install metal edge of roof at Springview Government Center. Commissioner Wilt asked if the repair was expected or unexpected. Ms. Hutchinson said it was unexpected but the County sets funds aside in case of unexpected repairs.

Resolution 2023-0397 modified resolution 2022-0269 to authorize contract amendment #7 with Motorola Solutions, on behalf of the Sheriff's Office. Motorola Solutions had an error in their math on the amendment. This resolution corrects that error. Commissioner Wilt verified it is for nine (9) years and said she is glad there is a warranty. Commissioner McGlothin asked if it is paid out annually. Ms. Hutchinson verified it is.

Resolution 2023-0398 instructed Clerk to advertise for bids for the Board of Elections Roof Replacement Project. Opening of the bids will be June 15. Commissioner Wilt asked if this is separate from the other roofing project. Ms. Hutchinson said it is. Commissioner Rittenhouse asked if this was expected. Ms. Hutchinson said it was budgeted last year but it was not completed last year.

Resolution 2023-0399 instructed Clerk to advertise for bids for Clark County Courthouse Temporary Space Project. This is for the temporary office space at the Bushnell Building. The bid opening is July 6. Commissioner McGlothin asked if a lot of the work is done in-house. Ms. Hutchinson said no, it is a costly project. Commissioner Wilt asked if it is for two (2) to three (3) years. Ms. Hutchinson said probably eighteen months to two (2) years. Commissioner Wilt said she doubts it will be eighteen months. She discussed the wants and needs for a temporary space. The wants are not always necessary. She would like to see less money spent on the temporary space. She realizes the need for security though. Ms. Hutchinson mentioned the three courtrooms. The County did not need courtrooms when they renovated the A.B. Graham Building. One elevator will be for the Sheriff's office to bring in the prisoners. Commissioner McGlothin asked if there was any space at the Juvenile Court Building. Ms. Hutchinson said there was not consistent availability of space. Commissioner Wilt said there are rules that adults cannot be with juveniles.

Resolution 2023-0400 acknowledged the bid opening for KTK Industrial Park Sanitary Sewer Connection Project, on behalf of the Utilities Director. There were three (3) bidders who were all below the estimate cost of the project.

Resolution 2023-0401 acknowledged the bid opening for State Route 235 waterline extension project, on behalf of the Utilities Director. There were five (5) bids received. Only one was above the estimated costs. Ms. Hutchinson said this is great due to the economic issues lately. Commissioner Wilt said it seems like costs are coming down a little with supply chain availability.

Resolution 2023-0402 acknowledged and accepted roadway easement for lot-split purposes, on behalf of the County Engineer.

Resolution 2023-0403 authorized transfer of vehicle from The Abilities Connection (TAC) to Clark County Commissioners. This was one of the vans we received from Travel Specialties. There were issues with the van so TAC returned it to the County. Ms. Hutchinson said JFS plans to use the van.

Resolution 2023-0404 authorized intra-fund transfer on behalf of the Municipal Court. When Juvenile Court did the first transfer, they used the wrong account. This resolution is to correct that transfer.

Resolution 2023-0405 authorized inter-fund transfers on behalf of the Utilities Department. These were all budgeted transfers that were scheduled.

Resolution 2023-0406 approved issuance of warrants for a then and now. This is for the Reentry Department. Commissioner McGlothlin asked if Ms. Wagner could come to a Commission meeting in the near future for an update. Ms. Hutchinson said she could probably come at the end of June.

Resolution 2023-0407 approved travel and expense allowances. Commissioner Wilt is glad to see someone is utilizing the Elder Abuse Conference.

Resolution 2023-0408 authorized removal of sewer use charges from tax duplicate. One owner was able to pay their past due balance.

Resolution 2023-0409 authorized appointments for various roles and boards. Alex Dietz will be the Zoning Inspector; Stephanie Dunlap will be the Springfield Airport Zoning Board Member and the WPAFB Airport Zoning Board Member.

#### *County Commissioner Updates:*

Commissioner Wilt said the Commissioners had previously discussed having a ribbon cutting for the 9-1-1 Dispatch Center. The County is going to dedicate the training room to fallen heroes Suzanne Hopper and Matthew Yates. She asked Mr. Cooper for an update. Mr. Cooper said the County does not have a plaque for Matthew Yates yet. Mr. Cooper said a Friday in August would be good for the ribbon cutting ceremony. Discussion ensued regarding dates. It was decided August 25 at 2:00 p.m. Mr. Cooper said he would send a save the date mailer. Commissioner Wilt asked Mr. Cooper to double check with the Sheriff's office to make sure August 25 is good with them. Ms. Hutchinson said she thought Chris Clark was working on this event before he left the Sheriff's office. Commissioner Wilt asked Mr. Cooper to get a different contact person at the Sheriff's office for this event.

Commissioner Wilt said OIC approached the Commissioners to request a match of \$25,000 in funds for \$2 million grant for gun violence. She said he is working with other partners as well. Ms. Hutchinson said the County would need to go through the bid process. Ms. Hutchinson said it is because the County would be selecting one partner over another. Commissioner Wilt asked how the Juvenile Court Judge could give funds. Ms. Hutchinson said because the Juvenile Court is using specific funds. She said when the general fund is used the County has to follow a more strict process. Commissioner Rittenhouse asked if there is a way to fund it through a department. Ms. Hutchinson said if the County had ARPA funds available the County could use those funds. Commissioner Wilt asked if the County gave general funds to a department, could it be funded through them. Ms. Hutchinson said she would discuss with legal, but the County must be careful with the general fund. Commissioner Wilt said the County has funded Parks and the OSU Extension in the past. Ms. Hutchinson said those are quasi-governmental agencies. Commissioner Wilt asked if CIC is quasi-governmental. Ms. Hutchinson said the County

has a contract that shows CIC was created by the County. Commissioner Wilt asked if the restrictions are the same no matter the amount of grant funding. Ms. Hutchinson said yes.

Commissioner Rittenhouse said the Leadership Golf Outing is this Friday, June 2.

Commissioner Rittenhouse went to OIC yesterday. They took her around to see some of the homes they built. It was an eye opening experience.

Commissioner McGlothin said he was at New Carlisle Rotary yesterday. The Youth Initiative had a program on their Community Garden. They donate so much food to New Carlisle's homeless population. New Carlisle Rotary donated \$2,000 to the Youth Initiative for needed equipment.

Commissioner Wilt said she was in two (2) parades, North Hampton and Catawba. Commissioner Rittenhouse was also in the North Hampton parade.

Commissioner Rittenhouse said she went to the North Hampton Social after the parade. It was well attended. Commissioner Rittenhouse thanked Commissioner Wilt for representing the Commissioners at the parades. Commissioner Wilt thought they should put the 'Thank you Veterans' sign on the parade route in New Carlisle so people would be able to see it in New Carlisle during their parade.

Commissioner Rittenhouse said she would have a booth at the fair if the Commissioners want to put the Veteran's sign there.

*County Administrator Updates:*

Ms. Hutchinson said she would like to give a "shout out" to Commission staff Jessica Baker, Theresa Cox, and Angela Wheeler for working on the records projects extra hours. She said they have been cleaning out old records to be shredded and boxing up records that will transition to the new records building.

Ms. Hutchinson said a new employee started in the Reentry department as a case manager. Commissioner Wilt asked where the new employee's office is located. Ms. Hutchinson said she is at JFS. She said the Reentry department is about two (2) weeks away from moving to the new office space. Commissioner Rittenhouse asked if the County had gotten everything out of the new space in the A.B. Graham Building. Ms. Hutchinson said the rolling file system still needs moved and the County has contracted a vendor to move it. Reentry is about two weeks away from relocating to the A.B. Graham Building.

Ms. Hutchinson said she would be on vacation beginning June 16 through June 26.

Ms. Hutchinson said Springfield Metropolitan Housing Authority is having an open house today from 3:00 p.m. until 5:00 p.m.

Commissioner Wilt mentioned Ms. Hutchinson's son was named drum major for Northeastern High School Marching Band.

*Public Information Officer/Calendar Review:*

Mr. Cooper said that next Wednesday, June 7 the U.S. EPA would be at the Commission Meeting to discuss the Tremont City Barrel fill. They are also having a public meeting. He will check to see when the public meeting is being held.

Mr. Cooper also said next Thursday and Friday, June 8 and June 9 the Commission office will be closed to the public. Staff will be working on the records project for those two days.

He said that Monday, June 19 the County offices are closed for the Juneteenth holiday.

Commissioner Wilt said there is a Juneteenth breakfast on June 16 at St. John's Missionary Baptist Church if anyone would like to attend.

Saturday, June 17 there will be a Juneteenth Festival at the Gammon House.

Ms. Hutchinson asked the Commissioners if they knew if OIC had asked the Sheriff's office for a donation for the gun violence grant. Commissioner Wilt said they had and the Sheriff's office had committed funds. She said OIC has three-quarters of the \$2 million.

Mr. Cooper said tomorrow at 2:00 p.m. Southeastern baseball team is playing at Carleton Davidson Stadium.

Commissioner Rittenhouse said there is a small chance she will not be here next Wednesday due to personal reasons.

*Audience Comments:*

Mr. O'Neal said Jim Ryan's wife passed away on Sunday. He is on the Veterans Service Commission. He is a Purple Heart recipient. Commissioner Wilt asked Mr. O'Neal for Mr. Ryan's address so they can send him a card.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0395

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0396**

**B&GC file**

**Authorize Contract with  
Enterprise Roofing**

Commissioner Rittenhouse moved, per the request of the Buildings and Grounds Department, to authorize a contract with:

**Organization Name:** Enterprise Roofing Sheet Metal Company  
**Organization Address:** 1021 Irving Avenue, Dayton, Ohio 45419  
**In the amount of:** \$14,975.00

**Funding Source(s):** General Fund  
**Purpose:** Remove and install metal edge of roof at Springview Government Center  
**Effective Dates:** March 3, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0397**  
**Modifies Resolution 2023-0269**  
**SHRC file**

**Authorize Contract Amendment #7 with  
 Motorola Solutions**

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to authorize contract amendment #7 with:

**Organization Name:** Motorola Solutions  
**Organization Address:** 13105 Collections Center Drive, Chicago, Illinois 60693  
**Original Contract:** \$3,539,893.00  
**Previous Amendments:** \$ 484,893.90  
**This Amendment:** \$1,021,956.00  
**New Contract Amount:** \$5,046,742.90  
**Funding Source(s):** Dispatch Fund  
**Purpose of Amendment:** To add the remaining nine (9) years of post-warranty support for NICE services (NICE GOLD/SUA)  
**Amendment Effective Date:** January 1, 2023  
**Reason for Modification:** The Motorola Solutions change order had the incorrect total for the nine (9) years of post-warranty support (the monthly amounts were correct). The correct amount for this amendment is \$1,021,956.00 instead of \$931,416.00 as previously stated.

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0398**  
**B&GB file**

**Instruct Clerk to Advertise for Bids for  
 Board of Elections Roof Replacement Project**

Commissioner Rittenhouse moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for bids for the Board of Elections Roof Replacement project. Said bids will be opened in public

session on Thursday, June 15, 2023, at approximately 10:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on June 15, 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0399**  
**COMB file**

**Instruct Clerk to Advertise for Bids for  
Clark County Courthouse Temporary Space Project**

Commissioner Rittenhouse moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for bids for the Clark County Courthouse Temporary Space Project. Said bids will be opened in public session on July 6, 2023 at approximately 11:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 11:00 a.m. on July 6, 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0400**  
**UTLB file**

**Acknowledge Bid Opening for  
KTK Industrial Park Sanitary Sewer Connection Project**

Commissioner Rittenhouse moved, per request of the Utilities Director, to acknowledge receipt of the bids below, subject to the Board’s right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the KTK Industrial Park Sanitary Sewer Connection project was held on Thursday, May 25, 2023. The following bids were read:

<b><u>Bidder</u></b>	<b><u>Base Bid</u></b>
Majors Enterprises, Inc.	\$233,315.00
Performance Site Development, LLC	\$210,972.40
TC Holzen, Inc.	\$226,123.00

**Estimate: Base Bid \$238,500.00**

Further, move to refer the bids to staff for further evaluation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0401**  
**UTLB file**

**Acknowledge Bid Opening for State Route 235 Waterline Extension Project**

Commissioner Rittenhouse moved, per request of the Utilities Director, to acknowledge receipt of the bids below, subject to the Board’s right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the State Route 235 Waterline Extension project was held on Thursday, May 25, 2023. The following bids were read:

<b><u>Bidder</u></b>	<b><u>Base Bid</u></b>
Brumbaugh Construction, Inc.	\$698,347.00
Majors Enterprises, Inc.	\$857,045.00
Outdoor Enterprises, LLC	\$823,468.00
Performance Site Development, LLC	\$796,870.00
TC Holzen, Inc.	\$701,459.00

**Estimate: Base Bid \$832,287.00**

Further, move to refer the bids to staff for further evaluation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0402  
DEED file**

**Acknowledge and Accept Roadway Easement for Lot-split Purposes**

Commissioner Rittenhouse moved, per the request of the County Engineer, to acknowledge receipt and accept the following roadway easement for the 0.275-acre lot-split:

<b>Granted by:</b>	<b>Mailing Address:</b>
Clyde R. and Robin M. Suttles	2551 Dayton Road, Springfield, Ohio 45506

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0403  
INVP file**

**Authorize Transfer of Vehicle from The Abilities Connection (TAC) to Clark County Commissioners**

Commissioner Rittenhouse moved, per the request of the Department of Job & Family Services Director, to authorize the transfer of one (1) Dodge Grand Caravan, purchased by Travel Specialties with federal funds for the RidesPlus program initially transferred to The Abilities Connection to be returned to the Clark County Commissioners for use by Job and Family Services.

<b><u>Description</u></b>	<b><u>Serial/VIN#</u></b>
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2015 Dodge Grand Caravan

2C4RDGBG4FR508680

Further, move to authorize the County Administrator to execute any related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0404**  
**FINF file**

#### **Authorize Intra-Fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General Fund					
Municipal Court	Acting Judges: Referees	\$1,500.00	Municipal Court	Acting Judges: Supplement	\$1,500.00

Reason: Needed to offset amount erroneously transferred from this account.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0405**  
**FINI file**

#### **Authorize Inter-fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Sewer Fund 5010-600-850000	\$ 11,514.30	Debt Principal Bonds 5120-600-540000	\$ 11,514.30
General Sewer Fund 5010-600-850000	\$ 11,647.06	SW WWTP Equip. Repl. Project 5130-600-540000	\$ 11,647.06
General Sewer Fund 5010-600-850000	\$ 24,750.00	West Enon Sewer Fund 5140-600-540000	\$ 24,750.00
General Sewer Fund 5010-600-850000	\$383,789.72	SW WWTP Digester Rehab 5170-600-540000	\$383,789.72
General Sewer Fund 5010-600-850000	\$ 75,000.00	SW WWTP Digester Rehab 5170-600-540000	\$ 75,000.00
General Water Fund 5510-610-850000	\$ 10,000.00	Green Meadows 5560-610-540000	\$ 10,000.00
General Water Fund 5510-610-850000	\$ 1,014.88	Lawrenceville Water 5580-610-540000	\$ 1,014.88
General Water Fund		Limecrest Water Fund	



5510-610-850000           \$ 25,651.22           5590-610-540000           \$ 25,651.22  
Reason: Transfer is necessary for payment of OPWC loan due in 2023.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0406**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230027548	General (Reentry)	Huntington	4/28/23	\$830.82

Reason: Miscellaneous expenditures for Reentry event, office supplies, and client related expenses

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0407**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Engineer	D. Fenton, P. DeButy, T. Muncy	Lands Record Conf.	Westerville, OH	6/13/23	\$800.58
JFS	L. Patterson	Elder Abuse Conf.	Columbus, OH	6/28/23	\$ 91.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0408**  
**UTLO file**

**Authorize Removal of Sewer Use Charges from Tax Duplicate**

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2023 real property tax list and duplicate for the following property:

Property Owner: Carlyne Orr  
 Address: 3030 Clifton Avenue, Springfield, Ohio 45505  
 3000700032213018  
 Springfield Township  
 Amount: \$853.07  
 Comments: Collected past due charges

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0409  
BRDO file**

**Appointments for Various Roles and Boards**

Commissioner Rittenhouse moved to authorize the following:

<u>Appointment Title</u>	<u>Appointee</u>
Zoning Inspector	J. Alex Dietz
Springfield Airport Zoning Board Member	Stephanie Dunlap
WPAFB Airport Zoning Board Member	Stephanie Dunlap

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0410

Commission adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Sasha L. Rittenhouse

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothlin