

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothlin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Beau Thompson, Assistant Prosecuting Attorney; Michael Cooper, Public Information Officer; Tom O'Neal and Ron Coss, Veterans Service Commission; Jessica Oroczko, Springfield News-Sun; MaryAnn Schmidt.

Commissioner Rittenhouse called the meeting to order and introductions were made.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0335 replaced resolution 2019-0597, which authorized extension agreement between Auditor of State Keith Faber, Clark County, and Clark, Schaefer, Hackett, & Co., on behalf of the Auditor's office for the annual audit. This resolution was replaced due to the incorrect amount on the original resolution.

Resolution 2023-0336 authorized contract amendment #1 with Clark, Schaefer, Hackett & Co. & the Ohio Auditor of State for additional audit fees for federal programs. Ms. Hutchinson said when you spend more than \$500,000 in federal funds; the County is subject to an audit.

Resolution 2023-0337 authorized contract amendment #2 with IMS of Dayton, on behalf of the Department of Job and Family Services, to extend the contract for one additional year. This is for the digital mailing system and postage meter.

Resolution 2023-0338 authorized contract amendment #2 with Dr. Lauren Kaplan, Psy.D., on behalf of the Department of Job and Family Services, to increase the value and extend the term of the contract. This provides psychological services for children in the care of Job and Family Services.

Resolution 2023-0339 authorized contract amendment #1 with Miami Valley Health and Safety Solutions, on behalf of the Department of Job and Family Services, to extend the contract for an additional year and reflect change in cost for classes. This contract provides First Aid and CPR training to families and employees.

Resolution 2023-0340 authorized contract with Sheedy Sealcoating, Inc., on behalf of the Department of Job and Family Services, for asphalt sealcoating, crack fill, lettering and line striping services for the parking lots located on Lagonda Avenue.

Resolution 2023-0341 authorized contract amendment #2 with United Way of Clark, Champaign, and Madison Counties, on behalf of the Department of Job and Family Services, to increase the value and extend the term of the contract. This contract provides referral services for Clark County.

Resolution 2023-0342 authorized contract with Vets Securing America, on behalf of the Department of Job and Family Services, to provide armed security services for Clark County Department of Job and Family Services campuses. Last year the Sheriff's office cancelled their contract with Job and Family Services due to a shortage in staffing. This contract went out to bid for those services.

Resolution 2023-0343 accepted grant amendment #1 for the PY21 Community Housing Impact & Preservation Program (CHIP) Grants B-C-21-1AL-1 and B-C-21-1AL-2, to reallocate funds. This is on behalf of the Community and Economic Development Director.

Resolution 2023-0344 accepted grant agreement with Community Health Foundation, on behalf of the Reentry Director, to support Citizens Circle Community Impact Program and the Reentry Coalition. Ms. Hutchinson said Ms. Wagner has done a good job finding funds for the Reentry Department.

Resolution 2023-0345 awarded bid to the Aero-Mark Company LLC for 2023 Pavement Marking contract.

Resolution 2023-0346 awarded bid and authorized contract for the 2023 Roadway Resurfacing contract. Commissioner McGlothlin mentioned people do not realize how much is costs to resurface roadways.

Resolution 2023-0347 approved payment #11 to ArmCorp Construction, Inc. for the Home Road Renovation project. Commissioner McGlothlin asked about the Structural Engineer coming to the building. Ms. Hutchinson said the County does not have the report yet but she believes the building can be saved. The County should have the report within the next week or two.

Resolution 2023-0348 authorized amended certificate #4 and appropriated funds.

Resolution 2023-0349 authorized intra-fund transfers for the Department of Job and Family Services.

Resolution 2023-0350 authorized inter-fund transfers for the Dog Warden for CORSA allocation.

Resolution 2023-0351 approved payment to Huntington National Bank for interest for Various Purpose Refunding Bond Series 2019. This is for the County's annual debt.

Resolution 2023-0352 approved payment to US Bank Trust for interest for Various Purpose Improvement and Refunding Bond Series 2017. This is for the County's annual debt. Commissioner McGlothlin asked how often these are paid. Ms. Hutchinson said they are paid semi-annually.

Resolution 2023-0353 approved payment to US Bank Trust for interest for Various Purpose Bond Series 2018. This is for the county's annual debt.

Resolution 2023-0354 approved supplement appropriations for Domestic Relations.

Resolution 2023-0355 approved issuance of warrants for then and nows. Ms. Hutchinson said Juvenile Court and Common Pleas Court does not put the date on the invoice, so the Auditor's office has to use the date of service as the invoice date.

Resolution 2023-0356 approved travel and expense allowances.

Resolution 2023-0357 authorized employment of outside legal counsel for the Clark County Clerk of Courts. Ms. Hutchinson said this would be paid for by the title fund. Ms. Hutchinson wanted to give the background information on this resolution. This has to do with the Reentry Department. Back in 2018 or 2019, when the Clerk of Courts decided to move the downtown title office to Southern Village, the Commission was able to separate the Prosecutor's office and the Public Defender's office. The Commission did not ask the Clerk of Courts to move. At the last minute, Ms. Tuttle decided to stay downtown so the Commission had to make adjustments to the A.B. Graham Building because the A.B. Graham Renovation Project had already gone out to bid.

Commissioner Rittenhouse asked Ms. Hutchinson what she meant by "last minute"? Ms. Hutchinson said she would have to go back and look, but it was after the project was bid and was during Covid. At that point, Ms. Tuttle decided she needed two (2) spaces for her title office in the A.B. Graham Building. She was allowed to have those two (2) spaces. Since then, the County has established the Reentry Department, which has five (5)

employees. The County is in need of a secure, downtown location and the Commission felt the A.B. Graham Building was the best location. Many of the clients are justice-impacted citizens who are coming back into the community. The clients do not want to go back to the Courthouse. The Commission decided the A.B. Graham Building was the best location and there were two spaces they looked at in the building. One is a small conference room and one is the space Ms. Tuttle currently has now. Ms. Tuttle had not used the space as she had intended to use it in two years. There were thirty-eight empty file cabinets, two (2) empty file shelves, a rolling file unit that was approximately ten percent full, and a part-time employee who worked there. This is 1000 square feet of space. Commissioner Wilt met with Ms. Tuttle in February to ask her to move to a different space in the A.B. Graham Building where it is more appropriate for how it is being used. Ms. Tuttle listed five (5) items she wanted the Commission to address before she would give Commissioner Wilt an answer. Those five (5) items were addressed. The Commissioner met again with Ms. Tuttle and she said she needed two (2) desks and a rolling file system. The Commission asked Buildings and Grounds Department to design the space with the items Ms. Tuttle requested. When they met with her again, she wanted to think about it. Another week went by, and they met again. Ms. Tuttle said no. Ms. Tuttle gave no reason, only that she did not want to give up the space. At that point, the Commissioners made the decision in the best interest of the County, for the safety of employees, and the safety of residents, to utilize the larger space in A.B. Graham for the Reentry Department. The County began to move all of the empty file cabinets to an appropriate storage location. Ms. Tuttle has not lost anything; it is just in a different space. At this point, Ms. Tuttle decided to retain counsel. Ms. Hutchinson said the Ohio Revised Code gives the authority to the Commissioners to decide the best usage of the space the County has available. She believes the Commissioners made the right decision in utilizing the larger space for a department of five (5) employees.

Commissioner McGlothlin asked Mr. Thompson if the County is on good legal standing. Mr. Thompson said he is not comfortable commenting on the merits of their position in public session, but he would be happy to discuss in Executive Session. Mr. Thompson said the Prosecutor's office is conflicted because they represent the Commission and the Clerk's Office.

Commissioner Rittenhouse asked Mr. Thompson if the Commissioners could wait until next week to have an Executive Session when all three Commissioners would be present. Mr. Thompson said yes. Commissioner McGlothlin and Commissioner Rittenhouse asked if they could wait until next week to take action on this resolution. Mr. Thompson said the Clerk of Courts would not be happy about it, but the Commissioners do not have a legal obligation to take action today. Mr. Thompson said his suggestion would be, based on Ohio Revised Code, if the Commissioners ask him if they should or should not pass this resolution, they almost have vote to pass the resolution.

Commissioner Rittenhouse said it is a disappointing use of taxpayer money, though it is Ms. Tuttle's right to go down this path. She agrees the space is better utilized with the five (5) employees of the Reentry Department. The County knows the Reentry's clients will be much less likely to want to utilize a space at the Courthouse. She feels putting the title department in the smaller space in the A.B. Graham Building is better use of space. The County is limited on space.

Commissioner McGlothlin asked Mr. Thompson if his opinion is to go forward with the resolution at this point. Mr. Thompson said yes.

Resolution 2023-0358 acknowledged receipt of certificate of estimated property tax revenue.

Resolution 2023-0359 approved renewal levy of 1.40 mills for providing or maintaining senior citizens' services or facilities, spending moneys for the support of such services or facilities, and giving financial assistance to, and cooperating with, not for profit, private organizations in establishing and operating programs to provide services to Senior Citizens in Clark County, Ohio, to be certified to the Board of Elections for placement on the November 7, 2023 ballot.

Commissioner Rittenhouse asked if this resolution was the same as the resolution previously approved. Commission staff advised it is the next step in the process to get the levy on the ballot. Ms. Hutchinson said the original resolution was replaced due to required language.

*County Administrator Updates:*

Ms. Hutchinson said the Annual Report draft is on her desk. She will review the report and then give it to Commissioner Wilt for review. She said it is amazing to look back and see what all has been done in the County.

Ms. Hutchinson said the County still has positions open in different departments in the County. She said they are starting to see applicants that are more qualified and starting to see an upturn in the economy.

*Public Information Officer/Calendar Review:*

Mr. Cooper said the County is still in the middle of the Great American Cleanup.

He said the Memorial Day Parade is coming up on May 29. There is a Facebook page where you can go to sign up to be in the parade. Mr. Cooper said our parade is believed to be the largest parade in the nation according to former Commissioner Detrick.

*County Commissioner Updates:*

Commissioner McGlothlin said New Carlisle Rotary gave five (5) scholarships yesterday. The scholarships were \$1000 each. Two (2) to Northwestern students and three (3) to Tecumseh students. They also had Student of the Month awards.

Commissioner Rittenhouse extended an invitation, to anyone who would like to attend, on Tuesday, May 16 at 9 a.m. to take a tour of TAC Industries.

*Audience Comments:*

MaryAnn Schmidt, Clark County resident, said she was looking over the agenda last night and she wanted to bring up a couple of items. She is opposed to the levy for the renewal for the Senior Citizens Services. She is opposed to the levy because people still have to pay membership dues and pay for any of the programs they attend. People who are not eligible for either one still have to pay. She said it is totally unfair and against everything this country stands for.

Ms. Schmidt also mentioned Resolutions 2023-0352 and 2023-0353. She said at the top of the last page of resolution 2023-0352, it says 'the Board of County Commissioners, in and for Clark County, Ohio...' and 2023-0353 says 'County of Clark' and these are two separate entities. Commissioner Rittenhouse asked Ms. Schmidt to explain how they are two separate entities. Ms. Schmidt said one was created at one point and one was created at another. She said if they are the same thing, they should have the same name. Mr. Thompson said he believes Ms. Schmidt is referring to the name of the bond from U.S. Bank Trust on Resolution 2023-0353, which is the name of the bond given by U.S. Bank Trust. Ms. Hutchinson also pointed out these resolutions are two different debts.

Ms. Schmidt asked how to get a copy of the County audit. Ms. Hutchinson said they are online at the Auditor of State's website. Ms. Schmidt asked if the audits tell how County employees are paid and how the money is gathered and disbursed. Ms. Hutchinson said each fund has a personnel line item. Ms. Schmidt asked if the County sends the State the money and if the State pays the employees. Ms. Hutchinson said the County pays the employees. She asked where the money comes from to pay the County employees. Ms. Hutchinson said

employees are paid from different sources but mostly from sales tax revenue. Some of the departments, such as Utilities, are paid from the enterprise fund.

Ms. Schmidt commented on Ms. Hutchinson saying there has been an upturn in the economy. Ms. Schmidt asked Ms. Hutchinson if she is aware of all the banks closing. Ms. Hutchinson said yes, but she was referring to the employment market. Ms. Schmidt said the economy is going down and if the Commission does not recognize that, they are going to have a big shock. The financial system has been on its last leg for years and this country has been bankrupt for years. She said she is just putting it out there so they are aware.

Commissioner Rittenhouse recessed until 10:00 a.m.

Call to Order, Commissioner Rittenhouse

Resolution 2023-0334

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0335**  
**Replaces Resolution 2019-0597**  
**AUDC file**

**Authorize Extension Agreement Between  
Auditor of State Keith Faber, Clark County, and Clark Schaefer, Hackett, & Co.**

Commissioner Rittenhouse moved to authorize the following MOU:

**Agreement with:** Auditor of State Keith Faber, Clark County, and Clark Schaefer, Hackett, & Co.  
**In the amount of:** \$475,000.00  
**Funding Source(s):** General Fund  
**Purpose:** Annual Audit  
**Effective Date(s):** January 1, 2019 through December 31, 2023

Further, move to authorize the County Administrator to execute the agreement and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0336**  
**AUDC file**

**Authorize Contract Amendment #1 with  
Clark, Schaefer, Hackett & Co. & the Ohio Auditor of State**

Commissioner Rittenhouse moved, per the request of the County Auditor, to authorize contract amendment #1 with:

**Organization Name:** Clark, Schaefer, Hackett & Co. and The Ohio Auditor of State  
**Organization Address:** 14 East Main Street, Suite 500, Springfield, Ohio 45502  
**Amendment Amount:** \$ 8,730.00  
**New Contract Amount:** \$105,730.00  
**Funding Source(s):** General Fund  
**Purpose of Amendment:** Additional audit fees for federal programs  
**Purpose of Contract:** Annual Audit  
**Amendment Effective Date:** May 8, 2023  
**Original Effective Date:** August 15, 2014

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0337**  
**JFSC file**

**Authorize Contract Amendment #2 with  
 IMS of Dayton**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

**Organization Name:** International Mailing Systems of Dayton  
**Organization Address:** 77 West Elmwood Drive, Dayton, Ohio 45459  
**Amendment Amount:** \$ 3,666.24  
**New Contract Amount:** \$14,664.96  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose of Amendment:** To extend the contract for one additional year  
**Purpose of Contract:** To provide a digital mailing system and postage meter  
**Amendment Effective Date:** June 10, 2023  
**Original Effective Date:** June 10, 2020

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0338**  
**JFSC file**

**Authorize Contract Amendment #2 with  
 Dr. Lauren Kaplan, Psy.D.**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize a contract amendment #2 with:

**Organization Name:** Dr. Lauren Kaplan, Psy.D.  
**Organization Address:** 3941 Elmwood Avenue, Louisville, Kentucky 40207  
**Original Contract:** \$20,000.00  
**Amended Amount:** \$20,000.00  
**New Contract Amount:** \$40,000.00  
**Funding Source(s):** Levy Dollars, Title IV-E, ESSA Funds  
**Purpose of Amendment:** The purpose of this amendment is to increase the value and extend the term of the contract.  
**Purpose of Contract:** To provide psychological services for children in the care and custody of the Department as well as adult family members and caregivers.  
**Amendment Effective Date:** June 30, 2023  
**Original Effective Date:** June 30, 2022 through June 29, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0339**  
**JFSC file**

**Authorize Contract Amendment #1 with  
 Miami Valley Health and Safety Solutions**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

**Organization Name:** Miami Valley Health and Safety Solutions  
**Organization Address:** P.O. Box 1261, Fairborn, Ohio 45324  
**Amendment Amount:** \$ 3,420.00  
**New Contract Amount:** \$11,970.00  
**Funding Source(s):** Shared Administrative Dollars and Local Levy funds  
**Purpose of Amendment:** To extend the contract for an additional year and reflect change in cost for the classes  
**Purpose of Contract:** To provide on-site CPR & First Aid classes to foster parents and Department staff members who are on the Safety Team  
**Amendment Effective Date:** May 1, 2023  
**Original Effective Date:** May 1, 2021

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0340  
JFSC file**

**Authorize Contract with  
Sheedy Sealcoating, Inc.**

Commissioner Rittenhouse moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

<b>Organization Name:</b>	Sheedy Sealcoating, Inc.
<b>Organization Address:</b>	768 Rose Avenue, Columbus, Ohio 43219
<b>In the amount of:</b>	\$18,075.00
<b>Funding Source(s):</b>	Children’s Services Levy
<b>Purpose:</b>	To provide asphalt sealcoating, crack fill, lettering and line striping services for the parking lots located at 1345 Lagonda Avenue
<b>Effective Dates:</b>	May 10, 2023 through July 31, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0341  
JFSC file**

**Authorize Contract Amendment #2 with  
United Way of Clark, Champaign, and Madison Counties**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize a contract amendment #2 with:

<b>Organization Name:</b>	United Way of Clark, Champaign, and Madison Counties
<b>Organization Address:</b>	120 South Center Street, Springfield, Ohio 45502
<b>In the amount of:</b>	\$20,000.00
<b>Total Contract Amount:</b>	\$40,000.00
<b>Funding Source(s):</b>	Title XX 93.667
<b>Purpose of Contract:</b>	Provide information and referral to people in need of services in Clark County
<b>Purpose of Amendment:</b>	To increase the value and extend the term of the contract
<b>Effective Dates:</b>	July 1, 2023 through June 30, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes



**Resolution 2023-0342  
JFSC file**

**Authorize Contract with Vets Securing America**

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Vets Securing America  
**Organization Address:** 1125 West 190<sup>th</sup> Street, Los Angeles, California 90248  
**In the amount of:** \$68,079.00  
**Funding Source(s):** Shared Funding  
**Purpose:** Provide armed security services for Clark County Department of Job and Family Services campuses  
**Effective Dates:** May 17, 2023 through June 1, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0343  
CDDG file**

**Accept Grant Amendment #1 for the PY 21 Community Housing  
Impact & Preservation Program (CHIP) Grants B-C-21-1AL-1 and B-C-21-1AL-2**

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to authorize grand amendment #1 with:

**Grantor:** State of Ohio, Development Services Agency  
**Grant Agreements:** B-C-21-1AL-1 and B-C-21-1AL-2  
**In the amount of:** \$0.00 (activity reallocation of original grant funding only)  
**Purpose:** PY21 Community Housing Impact & Preservation Program (CHIP)  
**Effective Dates:** December 1, 2021 through April 30, 2024  
**Project Description:** Clark County will utilize \$302,500 of HOME funding and \$80,500 of CDBG funding for PY21 CHIP program activities assisting qualifying low-moderate income (LMI) homeowners in Clark County and the City of New Carlisle.  
**Amendment Reason:** The amendment to these two (2) grants retains the \$383,000 of original grant funding, and reallocates the funding to activities as follows: \$70,000 Homeowner Repair; \$215,000 Homeowner Rehabilitation; \$60,000 New Home Construction with Habitat for Humanity; \$38,500 Administration.

Further, move to authorize the County Administrator to execute the grant amendments and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0344  
RENG file**

**Accept Grant Agreement with  
Community Health Foundation**

Commissioner Rittenhouse moved, per the request of the Reentry Director, to accept the following:

<b>Grantor:</b>	Community Health Foundation
<b>Amount Funding:</b>	\$6,000.00
<b>Purpose:</b>	Support Citizens Circle Community Impact Program and the Reentry Coalition
<b>Effective Dates:</b>	July 1, 2023 through June 30, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0345  
ENGB/C file**

**Award Bid to The Aero-Mark Company LLC for  
2023 Pavement Marking Contract**

Commissioner Rittenhouse moved, per the request of the County Engineer, to award the bid to The Aero-Mark Company LLC, 10423 Danner Drive, Streetsboro, Ohio, 44241, for their low bid of \$279,376.76, plus Alternate Bid #1 \$35,622.00 ( total award \$314,998.76 ) for the 2023 Pavement Marking Contract.

<b>Engineer’s Estimate:</b>	<b>Base Bid</b>	<b>\$297,831.50</b>
	<b>Alternate #1</b>	<b>\$ 28,740.00</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0346  
ENGB/C file**

**Award Bid & Authorize Contract for  
2023 Roadway Resurfacing Contract**

Commissioner Rittenhouse moved, per the request of County Engineer, to award the bid to A&B Asphalt Corporation, 1780 Enon Road, Springfield, Ohio, 45502, for their low bid of \$ **3,270,346.64** (including bid alternate) for the 2023 Roadway Resurfacing Contract. Project will include approximately 33.09 miles within Clark County, Bethel, German, Green, Harmony, and Moorefield Townships, and The Villages of South Charleston and New Carlisle.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0347  
BJFP file**

**Approve Payment # 11 to  
ArmCorp Construction, Inc.**

Commissioner Rittenhouse moved, to approve the following payment #11:

**Payment to:** ArmCorp Construction, Inc.  
**Address:** 8511 State Route 703, Celina, Ohio 45822  
**Services:** Pay App #11 period ending February 28, 2023  
**Project:** Home Road Renovation Project  
**Funding Source(s):** 2020/PCSA - Levy  
**Amount:** \$294,484.98  
**Retainage:** \$ 0.00 (Retainage held to date \$105,324.58)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0348  
FINA file**

**Authorize Amended Certificate #4 and  
Appropriate Funds**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #4 and appropriate funds.

<b>CAFR Format - Commission and Auditor's Use Only</b>			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
GENERAL FUND (0001)	PUB DEF	OPERATING EXPENSES	2,000.00
GENERAL FUND (0001)	REENT	OPERATING EXPENSES	2,000.00
		<b>Total</b>	<b>4,000.00</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0349  
FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: DJFA Appropriations (Fund 2000)					
DJFS Admin.	Pers. & Fringes	\$9,742.00	DFJS Admin.	Operating Exp.	\$9,742.00
Reason: Transfer needed for additional CORSA coverages					

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0350  
FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Fund		Dog and Kennel (other expenses)	
0001-710-790000	\$3,327.00	1213-010-79000	\$3,327.00
Reason: To cover Dog and Kennel's CORSA allocation.			

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0351  
FINP file**

**Approve Payment to  
The Huntington National Bank**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** The Huntington Bank  
**Address:** PO Box 701096, Cincinnati, Ohio 45270-1096  
**Services:** Interest for County of Clark Various Purpose Refunding Bond Series 2019 payable by wire transfer by Pamela Littlejohn, County Treasurer.

<b>Amount:</b>	<b><u>Department</u></b>	<b><u>Interest</u></b>
	Job & Family Services	\$4,629.91
	Water Tower (Utilities)	\$ 0.00

Green Meadows 2 (Utilities)	\$ 0.00
General Bond Retirement	\$1,903.21
<b>TOTAL</b>	<b>\$6,533.12</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0352**  
**FINP file**

**Approve Payment to  
US Bank Trust, NA**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St. Paul, Minnesota 55170-9705  
**Services:** Interest for County of Clark Various Purpose Improvement and Refunding Bond Series 2017 payable by wire transfer by Pamela Littlejohn, County Treasurer.

<b>Amount:</b>	<b><u>Department</u></b>	<b><u>Interest</u></b>
	General Bond Retirement Fund	\$108,587.50
	Well Field (Utilities)	\$ 2,587.50
	Park Layne Interceptor (Utilities)	\$ 4,687.50
	SWWWTP (Utilities)	\$ 16,843.75
	JFS-Lagonda Bldg	\$ 7,887.50
	<b>TOTAL</b>	<b>\$140,593.75</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0353**  
**FINP file**

**Approve Payment to  
US Bank Trust, NA**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St. Paul, Minnesota 55170-9705  
**Services:** Interest for County of Clark Various Purpose Bond, Series 2018 payable by wire transfer by Pamela Littlejohn, County Treasurer.

<b>Amount:</b>	<b><u>Department</u></b>	<b><u>Interest</u></b>
	Job & Family Services	\$ 4,131.25
	General Bond Retirement Fund	\$162,471.88

**TOTAL** **\$166,603.13**

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0354**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Judicial Fund	Domestic Relations	Pers & Fringes	\$2,360.00
Reason: Salary adjustment			

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0355**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230027137	CSEA	CC Common Pleas	1/1/2023	\$ 4,776.36
Reason: Purchase orders for 2023 were not approved until March 29, 2023				
230027137	CSEA	CC Common Pleas	2/1/2023	\$ 2,829.06
Reason: Purchase orders for 2023 were not approved until March 29, 2023				
230027137	CSEA	CC Common Pleas	3/1/2023	\$ 3,148.95
Reason: Because there is no invoice date, the auditor’s office uses the service date. Purchase orders for 2023 were not approved until March 29, 2023				
230027136	CSEA	CC Juv. Court	1/1/2023	\$15,798.35
Reason: Because there is no invoice date, the auditor’s office uses the service date. Purchase orders for 2023 were not approved until March 29, 2023				
230027136	CSEA	CC Juv. Court	2/1/2023	\$ 8,603.25
Reason: Because there is no invoice date, the auditor’s office uses the service date. Purchase orders for 2023 were not approved until March 29, 2023				
230027136	CSEA	CC Juv. Court	3/1/2023	\$ 2,387.52
Reason: Because there is no invoice date, the auditor’s office uses the service date. Purchase orders for 2023 were not approved until March 29, 2023				

230026135      General Fund                      County Auditor's Assoc. 1/1/2023      \$ 1,600.00  
Reason: Invoice was inadvertently misplaced and was not paid

230026142      Real Estate Assess Fund      County Auditor's Assoc. 1/1/2023      \$ 1,600.00  
Reason: Invoice was inadvertently misplaced and was not paid

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0356**  
**TRAV file**

### **Approve Travel/Expense Allowance**

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
B&G	Various Staff	Various Mtgs/Trngs	Various	CY 2023	\$ 500.00
CPC	K. Moore, A. Nelson, P. Leibold	APPA Annual Training Institute	New York, NY	8/26-31/23	\$6,068.40
CPC	B. Driscoll, Rastatter	OCPJA Summer Conf.	Canton, OH	6/14-16/23	\$2,329.46 D.
Utilities	C. Bauer, T. Bleidorn	CSEAO Meeting	Columbus, OH	6/12-12/23	\$ 420.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0357**  
**COCO/PRSO file**

### **Authorize Employment of Outside Legal Counsel for the Clark County Clerk of Courts**

Commissioner Rittenhouse moved to approve the following:

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners, Clark County, Ohio, that:

Section 1. The Board of County Commissioners hereby joins with the Prosecuting Attorney in filing an application with the Court of Common Pleas for the authorization, pursuant to Ohio Revised Code Section 305.14, to employ the firm RION, RION & RION, L.P.A. as legal counsel to assist the Clark County Clerk of Courts in providing her with legal representation, to be paid from the Clerk of Court's Title Funds (Fund 0200).

Section 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0358**  
**ELDV file**

**Acknowledge Receipt of Certificate of Estimated Property Tax Revenue**

Commissioner Rittenhouse moved to acknowledge the receipt of the Certificate of Estimated Property Tax Revenue for the proposed levy request from Elderly United of Springfield and Clark County, Inc. dba United Senior Services.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Resolution 2023-0359**  
**ELDV file**

**Approve Renewal Levy of 1.40 mills for Providing or Maintaining Senior Citizens' Services or Facilities, Spending Moneys for the Support of Such Services or Facilities, and Giving Financial Assistance to, and Cooperating with, Not for Profit, Private Organizations in Establishing and Operating Programs to Provide Services to Senior Citizens in Clark County, Ohio, to be Certified to the Board of Elections for Placement on the November 7, 2023 Ballot**

Commissioner Rittenhouse moved, per the request of Executive Director of Elderly United of Springfield and Clark County, Inc. dba United Senior Services, to adopt the following resolution proposing the submission of renewal levy of 1.40 mills for providing or maintaining senior citizens' services or facilities, spending moneys for the support of such services or facilities, and giving financial assistance to, and cooperating with, not for profit, private organizations in establishing and operating programs to provide services to senior citizens in Clark County, Ohio; and authorizing the Clerk to certify a copy of said resolution to the Board of Elections, for placement on the November 7, 2023 Ballot.

**Resolution**

The Board of Commissioners of Clark County, Ohio, declares, after careful examination of the records of Clark County, Ohio, that the amount of taxes which may be raised within the ten-mill limitations by levies on the current tax duplicate will be insufficient contribution to senior services, and that it is necessary to levy additional taxes in excess of such limitation for providing or maintaining senior citizens' services or facilities, spending moneys for the support of such services or facilities, and giving financial assistance to, and cooperating with, not for profit, private organizations in establishing and operating programs to provide services to senior citizens in Clark County, as authorized by O.R.C. Sections 307.694 and/or 307.85.

**Be it therefore resolved,** that the Board of Commissioners of Clark County hereby approves renewal levy of 1.40 mills, for providing or maintaining senior citizens' services or facilities, spending moneys for the support of such services or facilities, and giving financial assistance to, and cooperating with, not for profit, private



