

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Lowell R. McGlothin; Commissioner Sasha L. Rittenhouse; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/Human Resources Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Richard Lohnes; Tom O'Neal, Veterans Service Commission

Commissioner Rittenhouse called the meeting to order and introductions were made.

Mr. Cooper said there is a proclamation today for National County Government Month. He said it is through NACO and CCAO and was established to celebrate and educate people on what county governments do. He felt it was important to spread the message to everyone.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0247 authorized contract with Nature's Own Landscaping, on behalf of the Buildings and Grounds Director. This is an annual contract for the County's landscaping services.

Resolution 2023-0248 authorized contract change order #2 with Arcon Builders, Ltd. for the Fair Board Office project. The change order covers lighting for the outside of the building.

Resolution 2023-0249 authorized participation in State of Ohio road salt contracts for 2023, on behalf of the County Engineer. This is an annual contract. Commissioner McGlothin asked if Springfield is also part of this contract. Ms. Hutchinson was not sure if the city participates. Commissioner McGlothin believes New Carlisle does participate in this contract.

Resolution 2023-0250 authorized contract amendment #1 with Brown Enterprises Solutions, on behalf of the Information Systems Director. Ms. Hutchinson explained when the County purchased the software for Citrix, the quote did not include the plus version of the software, which was what IS needed. This amendment adds the upgraded software needed.

Resolution 2023-0251 authorized contract amendment #1 for Dr. Lauren Kaplan, on behalf of the Department of Job and Family Services, to include wording in the contract for two (2) new employees who will be conducting assessments.

Resolution 2023-0252 accepted grant acceptance, on behalf of Dog Warden, from the Ohio Pet Fund.

Resolution 2023-0253 approved payment #4 to Arcon Builders for the Fair Board Office project. Commissioner McGlothin said he was by the new office and asked what type of siding they are putting on the building. Ms. Hutchinson said she would have to look at the specifications. She said it would be white.

Resolution 2023-0254 authorized disposal of obsolete equipment, on behalf of the Department of Job and Family Services. This resolution covers the five (5) vans that are being transferred to TAC Industries for the RidesPlus Program.

Resolution 2023-0255 authorized disposal of obsolete equipment, on behalf of the Department of Job and Family Services. This resolution covers the two (2) vans that are being transferred to the Veterans Service Commission.

Resolution 2023-0256 replaced resolution 2022-0628 to authorize purchase of equipment for the County Engineer. A cost was not included on the previous resolution for the John Deere tractor.

Resolution 2023-0257 authorized purchase and disposal of equipment for the Sheriff's Office. This resolution includes the trade-in of a 2018 Honda Civic as part of the purchase of a 2023 Chevrolet Tahoe. The Sheriff's Office needed a vehicle with more cargo space. It is being purchased through the Drug Asset Fund.

Resolution 2023-0258 authorized purchase of equipment and disposal of equipment for the Utilities Department. They are purchasing two (2) new mowers and trading in two (2) older mowers to credit toward the purchase price. These mowers will be paid for from the general Water and Sewer Fund.

Resolution 2023-0259 authorized intra-fund transfer. This transfer is needed to cover emergency repair of a collapsed sewer line at the Department of Job and Family Services.

Resolution 2023-0260 authorized inter-fund transfers. These transfers are the CIP fund from the Water District fund. Commissioner McGlothin asked if Lawrenceville gets their water from North Hampton. Commissioner Rittenhouse said she believes North Hampton does supply Lawrenceville with water.

Resolution 2023-0261 approved then and nows for the week. The majority of the then and nows are from Propio billing for old dates.

Resolution 2023-0262 is a revised resolution for weekly travel expenses.

County Administrator Updates:

Ms. Hutchinson said there was a meeting last week to discuss the Home Road Project. The contractor, Armcorp, started back on Monday working on the Gym Building. She said Armcorp's insurance company would be at the site tomorrow to determine damage and come up with a plan. She said, depending on what their insurance person determines, the County may or may not send out their own independent contractor to review the damages. The injured workers are doing well and will, hopefully, be released from the hospital soon.

Ms. Hutchinson said the Fair Board Office project is moving along well. It could be completed by the end of May or in June.

She said Gabe's had their open house last night. It was a nice event.

Calendar Review:

Mr. Cooper said April 12 is Wear Blue Day. Next week Ginny Martycz and Denise Estep would be at the Commission Meeting to receive a Proclamation for National Child Abuse Awareness Month.

April 22 is the 14th Annual Downtown Clean-up event. Registration is on-line.

April 25 is Clark County's 205th birthday. There will be cake to celebrate at the April 26 Commission Meeting.

Mr. Cooper said he found out the County does buy water for Lawrenceville from North Hampton.

Commissioner Updates:

Commissioner McGlothin said John Detrick gave a presentation on birds and animals in Clark County at New Carlisle Rotary. He said Mr. Detrick always does an amazing job on presentations.

Commissioner McGlothin said the Ribbon Cutting for Gabe's was yesterday. He was there and they had a great turnout. He said it is a fantastic building and is the size of twelve (12) football fields. He took a tour of the building. Commissioner Rittenhouse thanked Commissioner McGlothin for representing the County at this event.

Commissioner Rittenhouse asked if the CCLEAT meeting is a Zoom Meeting today. Ms. Noble said it is. Commissioner Rittenhouse does not remember getting an invitation but will look for it again.

Audience Comments:

None.

Commissioner Rittenhouse recessed until 10:00 a.m.

Call to Order, Commission Acting President Rittenhouse

Resolution 2023-0246

Following the pledge, Commissioner McGlothin moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner Rittenhouse seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes

Commissioner McGlothin moved to approve the agenda in its entirety, including the revised resolution 2023-0262. Commissioner Rittenhouse seconded the motion. The role being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes

Mr. O'Neal thanked the Commissioners for the Proclamation they presented last Sunday. He also thanked them for the resolution transferring the vans to Veterans Service Commission. He also thanked Ms. Hutchinson for all the works she put into the transfer.

Commissioner Rittenhouse acknowledged Mr. Lohnes in the audience.

Resolution 2023-0247
B&GC file

**Authorize Contract with
Nature's Own Landscaping**

Commissioner McGlothin moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name:	Nature's Own Landscaping
Organization Address:	1744 Pembroke Road, Springfield, Ohio 45504
In the amount of:	\$28,708.00
Funding Source(s):	General
Purpose:	2023 Landscaping Services
Effective Dates:	April 5, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0248
COMC file

**Authorize Change Order #2 with Arcon Builders, Ltd.
for Clark County Fair Board Office**

Commissioner McGlothin moved, per the request of the County Administrator, to authorize change order #2 with:

Organization Name:	Clark County Fair Board Office
Organization Address:	4401 South Charleston Pike, Springfield, OH 45505
Original Contract:	\$934,250.00
Previous Changes:	\$ 1,524.00
This Change:	\$ 1,856.00
New Contract Total:	\$937,630.00
Funding Source(s):	ARPA
Reason for Change:	For four (4) “W2” lights to back doors and relocate two (2) “W1” lights.

Further move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0249
ENG file

**Resolution Authorizing Participation
in the ODOT Road Salt Contracts Awarded in 2023**

Commissioner McGlothin moved, per request of the County Engineer, to authorize participation in the ODOT Winter Fill Contract (018-24) for road salt.

WHEREAS, the Board of Clark County Commissioners, Clark County, Ohio (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and,

- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and,
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and,
- d. The Political Subdivision's electronic order for **2,000 tons** of Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and,
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and,
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and,
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than **Monday, May 1, 2023, by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Jennifer Hutchinson, County Administrator

(Authorized Signature)

April 5, 2023
Approval Date

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0250
ISDC file

Authorize Contract Amendment #1 with
Brown Enterprise Solutions

Commissioner McGlothlin moved, per the request of the Information Systems Director, to authorize contract amendment #1 with:

Organization Name: Brown Enterprise Solutions
Organization Address: 5935 Wilcox Place, Suite E, Dublin, Ohio 43016
Original Contract Amount: \$70,402.00
Amendment Amount: \$ 3,500.00
New Contract Amount: \$73,902.00
Funding Source(s): Permanent Improvement
Purpose of Amendment: To resolve an incorrect order of VMware vSphere 8 Essentials that should have been VMware vSphere 8 Essentials Plus
Purpose of Contract: Hardware to setup replacement Citrix Environment able to support County, City, Townships and other outlying agencies
Amendment Effective Date: April 5, 2023
Original Effective Date: December 28, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0251
JFSC file

**Authorize Contract Amendment #1 with
 Dr. Lauren Kaplan, Psy.D.**

Commissioner McGlothlin moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Dr. Lauren Kaplan, Psy.D.
Organization Address: 3941 Elmwood Avenue, Louisville, Kentucky 40207
Original Contract: \$20,000.00
Amendment Amount: \$ 0.00
New Contract Amount: \$20,000.00
Funding Source(s): Levy Dollars, Title IV-E, ESSA Funds
Purpose of Amendment: To add language regarding key personnel as Dr. Kaplan is hiring two employees that will be conducting assessments for Family and Children Services.
Purpose of Contract: To provide psychological services for children in the care and custody of the Department as well as adult family members and caregivers.
Amendment Effective Date: April 5, 2023 through June 29, 2023
Original Effective Date: June 30, 2022 through June 29, 2023

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0252
DWAG file

**Authorize Grant Acceptance
From The Ohio Pet Fund**

Commissioner McGlothlin moved, per the request of the Clark County Dog Warden, to accept the following:

Grant: Ohio Pet Fund Grant
Grantor: The Ohio Pet Fund
Amount Funding: \$2,500.00
Purpose: Spay and neuter surgeries
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0253
COMP file

**Approve Payment #4 to
Arcon Builders, Ltd.**

Commissioner McGlothlin moved to approve the following payment #4:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #4 General Contract
Project: Fair Board Office Building
Funding Source(s): ARPA/Standard Allowance
Amount: \$243,140.04
Retainage Held By: Park National Bank
Retainage: \$5,434.96 (Retainage withheld to date \$37,430.96)

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0254
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the Department of Job and Family Services Director, to donate the below listed vehicles to TAC Industries, Inc., for the RidesPlus Program, per Ohio Revised Code §307.12(D):

<u>Description</u>	<u>VIN/Serial #</u>
2019 Dodge Grand Caravan	2C4RDGCG9KR735839
2019 Dodge Grand Caravan	2C4RDGCG6KR772119
2015 Dodge Grand Caravan	2C4RDGBG4FR508680
2019 Dodge Grand Caravan	2C4RDGCG7KR753546
2019 Dodge Grand Caravan	2C4RDGCGXKR759275

Further the Board finds this property no longer needed for county use.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0255
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the Department of Job and Family Services Director, to donate the below listed vehicles to The Veterans Service Commission, per Ohio Revised Code §307.12(D):

<u>Description</u>	<u>VIN/Serial #</u>
2019 Dodge Grand Caravan	2C4RDGCG9KR775208
2019 Dodge Grand Caravan	2C4RDGCG9KR773166

Further the Board finds this property no longer needed for county use.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0256
Replaces Resolution 2022-0628
INVP file

Authorize Purchase of Equipment for the Clark County Engineer's Office

Commissioner McGlothlin moved, per the request of the County Engineer, to authorize the purchase of a John Deere 6110M Cab Tractor from the Kenn-Feld Group, LLC for a cost of \$81,891.85, to be paid from the MV> Fund. This purchase is necessary to replace equipment. The equipment will be purchased through ODOT Cooperative Purchasing Contract 207-22.

Further move to authorize the County Administrator to execute the purchase agreement and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0257
INVP/S file

**Authorize Purchase of Vehicle(s) and Disposal of Obsolete Vehicle
for the Clark County Sheriff's Office**

Commissioner McGlothlin moved, per the request of the Clark County Sheriff's Office, to authorize the purchase of a 2023 Chevrolet Tahoe for a cost of \$31,557.00 from Ganley Chevrolet in Aurora, Ohio to be paid from the Drug Asset Fund. This purchase is necessary due to needing a vehicle with more cargo space. Further move to allow trade-in of 2018 Honda Civic (VIN #19XFC2F78JE020166) as part of the purchase transaction as the equipment is obsolete and no longer needed for County use, pursuant to Ohio Revised Code §307.12(G). The trade in allowance for the 2018 Honda is \$13,500.00.

Further move to authorize the County Administrator to execute the purchase agreement and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0258
INVP file

**Authorize Purchase of Equipment and Disposal of Obsolete Equipment
for the Utilities Department**

Commissioner McGlothlin moved, per the request of the Utilities Director, to authorize the purchase of two (2) John Deere Z930M ZTrak mowers and the trade-in of two (2) 2008 Grasshopper 322D mowers (\$5,000 trade-in value) from Koenig Equipment, Inc., 5695 County Road 25A, Tipp City, Ohio, for a cost of \$16,844.68 (net with trade-ins) to be paid from general Water and Sewer Funds. This purchase is necessary due to replacement of aging equipment. The trade-in is pursuant to Ohio Revised Code §307.12(G).

Further move to authorize the County Administrator to execute the purchase agreement and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0259
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner McGlothlin moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: DJFS (Fund 2000)					
DJFS	Pers. & Fringes	\$20,000.00	DJFS	Operating Exp.	\$20,000.00

Reason: Transfer needed to cover emergency repair of collapsed sewer line.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0260
FINI file

Authorize Inter-fund Transfer(s)

Commissioner McGlothlin moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Water District 5010-610-850000	\$964,000.00	Sewer District Reserve 5120-610-540000	\$964,000.00

Reason: Transfer of budget funds into Sewer CIP fund.

Water District 5510-610-850000	\$451,000.00	Water District Reserve 5520-610-540000	\$451,000.00
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Reason: Transfer of budgeted funds into Water CIP fund.

Water District 5510-610-850000	\$ 28,000.00	Water District Reserve 5520-610-540000	\$ 28,000.00
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Reason: Transfer of budgeted funds into Water CIP fund for payment of Lawrenceville debt to North Hampton.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Resolution 2023-0261
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner McGlothlin moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220023835	Court (Juv.)	Propio	8/3/21	\$ 70.00
Reason: Sign Language Services on August 12, 2021. Invoice received February, 2023.				
220023835	Court (Juv.)	Propio	10/31/21	\$ 70.00
Reason: Sign Language Services on October 21, 2021. Invoice received February, 2023.				
220023835	Court (Juv.)	Propio	11/17/21	\$ 55.00

Reason: Interpreter Services on November 1, 2021. Invoice received February, 2023.

220023835	Court (Juv.)	Propio	8/31/21	\$	32.90
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Reason: Interpreter Services on August 30, 2021. Invoice received February, 2023.

220023835	Court (Juv.)	Propio	8/31/21	\$	12.10
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Reason: Interpreter Services on August 30, 2021. Invoice received February, 2023.

230027109	Gen. (Treasurer)	ABS Money Systems	3/13/23	\$	320.00
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Reason: New purchase order created to properly pay lease equipment from new lease equipment account.

230027042	Other Exp. (Veterans)	Mansfield Oil	2/1-28/23	\$	295.06
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Reason: Gas for vehicles. No reserve in place at time of bill.

220025520	Public Assist. (JFS)	Propio	9/30/22	\$	5,175.90
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Reason: Sign Language and Telephone Interpretation Services for September 2022.

230026282	PCSA (JFS)	Clark State	11/28/22	\$	6,699.78
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Reason: Project Jericho expenses not yet on purchase order.

230026282	PCSA (JFS)	Clark State	11/28/22	\$	13,876.86
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Reason: Vendor submitted invoice for October 2022 in January 2023 for Project Jericho.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

**Revised
Resolution 2023-0262
TRAV file**

Approve Travel/Expense Allowance

Commissioner McGlothlin moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Comm. Dev.	A. Pequignot	Fair Housing Training	Online	4/24-25/23	\$ 50.00
Comm. Dev.	D. Lackovich- VanGorp	Ohio Housing Conf.	Online	4/28/23	\$ 75.00
Comm. Pleas	B. Driscoll	The Judge Lee Sinclair Capital Cases Seminar	Dublin, OH	3/23-24/23	\$162.49
JFS	J. Powell	Hope for the Journey Conf.	Dayton, OH	5/5-6/23	\$105.00
Juv. Ct.	T. Sullivan	Opiate & Other Drugs Conf.	Columbus, OH	6/5-6/23	\$440.00
Juv. Ct.	E. Adams	Opiate & Other Drugs Conf.	Columbus, OH	6/5-6/23	\$400.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes

Commissioner Rittenhouse adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: ABSENT
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothin