

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothin; Commissioner Sasha L. Rittenhouse; Michelle Noble, Assistant County Administrator/Human Resources Director; Angela Wheeler, Commission Clerk; Michael Cooper, Public Information Officer; Ron Coss and Tom O'Neal, Veterans Service Commission, Ethan Harris, Community and Economic Development Director, J. Alex Dietz, Community and Economic Development, Josh Cross, Ohio Edison; Chris Clark and Nicole Elliott, Clark County Sheriff's Office; Jason Graver, Kelli Henry, and Hope Beard, Information Systems Department, Sydney Dawes, Springfield News-Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Noble reviewed the agenda

Resolution 2023-0034 authorized contract amendment #1 with Strand Associates, Inc. on behalf of the Utilities Department for construction administration services for the Screw Pump Rehabilitation Project.

Resolution 2023-0035 instructed Clerk to advertise for bids for 2023 Herbicidal Spraying on behalf of the Engineer's Office. There will be a bid opening on February 16, 2023.

Resolution 2023-0036 accepted grant agreement with U.S. Department of the Treasury, Local Assistance and Tribal Consistency Fund (LATCF). Ms. Noble said there is discussion with the Land Reutilization Corporation for demolition. The county will not need to use prevailing wage for this grant. Commissioner Wilt asked if this was an expected grant. Mr. Harris said no, it is in addition to American Rescue Plan Act (ARPA) fund allocations. ARPA funds were distributed to several different entities and this entity chose to do this grant.

Commissioner Wilt said, in the past, the county has not been a member of NaCo because of the cost. Commissioner Wilt said we are not a member at this time. She said that possibly the county should look into the cost again. Commissioner Wilt asked Mr. Harris if he knows what would be demolished. Mr. Harris said there is a non-profit that wants to do a tear down and rebuild.

Resolution 2023-0037 accepted grant agreement with Ohio Emergency Management Agency on behalf of the Sheriff's Office for \$24,767.68. This is 100% reimbursement for COVID vaccines for jail inmates.

Resolution 2023-0038 authorized grant submission for Solid Waste Infrastructure for Recycling (SWIFR) Grant Program on behalf of the Solid Waste District Director. This is to provide sub-recipient funding to incentivize construction of a solid waste transfer facility in Clark County. The County has discussed this project for many years.

Resolution 2023-0039 authorized grant submission for Ohio EPA H2Ohio Public Water System Equipment Grant on behalf of the Utilities Director. This grant is for equipment, supplies, and training for exercising water distribution system valves, leak detection, and meter accuracy testing. Ms. Noble said the Governor has promoted this grant.

Resolution 2023-0040 authorized placement on tax duplicate for uncollected water and sewer use charges.

Resolution 2023-0041 authorized removal of sewer use charges from tax duplicates. This is for land that was purchased at a Sheriff's sale.

Resolution 2023-0042 accepted payment from the Clark County Land Reutilization Corporation for \$814,787.36 for the Leffel Lane properties. This will go back into the Board of Developmental Disabilities. Mr. Harris said Commissioner Wilt has the check. Commissioner Wilt will forward the check to the appropriate person.

Resolution 2023-0043 adopted Clark County Community and Economic Development Fees for building and zoning. Mr. Harris said there are no increases, only adding items that were not previously clarified on the list. Mr. Harris said new construction on existing slabs is for someone whose house burnt down and they can still rebuild on the existing slab. They added on to roof inspections for commercial buildings because more inspections are required. The County did not previously have a fee amount for tents so they have clarified that. They are also adding processing fees that were already applied but were not listed.

Commissioner McGlothlin asked if the city and county fees are the same. Mr. Harris said the city has their own set of fees. Mr. Harris said they are comparable. He said they have not had a fee increase for several years. Commissioner Wilt said Mr. Bauer came in to discuss the utility fees and said they increase in small increments every year instead of large amounts all at once. Mr. Harris said they did a huge overhaul of the fee system when he first came in. The goal was not to increase the fees at that time, just to make it more understandable to consumers. Mr. Harris said the county is due for an increase. He is hoping to have an intern soon and will have them do a study. Commissioner Wilt said it would be good to share with the City. Commissioner McGlothlin said the ability to use credit cards on-line for filing has helped. Mr. Harris said there has been great response to the on-line credit card payment, which has cut down the office traffic for those visits and allowed staff to spend more time on the complex issues from residents.

Resolution 2023-0044 authorized purchase of a 2023 Chevrolet 2500 Pickup Truck for the County Engineer.

Resolution 2023-0045 approved issuance of warrants for then and nows.

Resolution 2023-0046 approved travel and expense allowance. The Utilities Director has worked with Clark State to get the CDL training for his staff.

Resolution 2023-0047 acknowledged Request for Proposals opening for the elevator service contract. We received bids from Murphy Elevator and Otis Elevator. Commissioner Wilt asked if Gable Elevator service was monthly. Staff was unsure but will look into it. Commissioner Wilt said whatever it was it was not adequate.

Commissioner Updates:

Commissioner Rittenhouse went to the Reentry Coordinator Task Force Meeting. It was well attended and was good information. They are trying to identify groups that are not being utilized. Gina, from Veterans, gave a nice presentation on certificate for qualified housing that the VA offers. Commissioner Rittenhouse hopes the Veterans who need it will utilize that program.

Commissioner Rittenhouse attended the Clark County Law Enforcement Advisory Team (CCLEAT) zoom meeting last week. The biggest item she brought out of the meeting is that CCLEAT needs members. Commissioner Wilt agreed. Commissioner Wilt said the group would not survive if they do not get members. Commissioner Wilt asked if they discussed any policies or concerns. Commissioner Rittenhouse said it was mostly getting people involved. Commissioner Wilt said if they do not get more members, they might have to fold into the Criminal Justice Council. Commissioner Rittenhouse said they talked about working with the city. Commissioner Wilt said that originally the city and county prosecutors said it would be better for them to be separate. She said that does not mean they can't go back and say it isn't working and try something different.

Commissioner Rittenhouse attended the press conference for the Sheriff's Office at the Brandeberry Winery. They raised over \$13,000. The Sheriff's Office was able to purchase sixty (60) shields. Now each cruiser in Clark County has a shield. She is happy they were able to get the funds. Commissioner Wilt said the county talked about matching funds. Commissioner Rittenhouse said they received what they needed.

Mike Carey was in town yesterday and she met with him for lunch. She received an update on what was going on in Washington D.C.

Commissioner Rittenhouse said this Friday at the Champion Center they are having a Celebrity Showdown. Cade Stover, from OSU, is going to be there to judge. They are raising money for Ronald McDonald House of Central Ohio. Commissioner Rittenhouse said their group is doing a 'Beef, it's what's for dinner' slogan.

Commissioner Wilt said the new Ohio's Fairs Queen is from Clark County Ohio from New Carlisle area. Commissioner Rittenhouse said her sister and her mom were both one. Commissioner Wilt said she wanted to brag on her friend, Debbie, who manages the Fairs Queen contest. She has had five (5) or (6) queens that she has trained.

Commissioner McGlothlin said he went to Pittsburg last weekend for hockey tournaments with his son and grandsons. Discussion ensued.

County Administrator Updates:

Ms. Noble said the County is still in negotiations with American Federation of State, County and Municipal Employees (AFSCME). Commissioner Wilt asked which county office has AFSCME. Ms. Noble said it is for Job and Family Services. She said they are getting close to the end of the negotiations.

Ms. Noble said the Home Road Project is moving along but it still does not look like they will meet the February substantial completion date.

Commissioner McGlothlin said he hopes the new housing projects will come to fruition. He believes interest rates will need to come down.

Commissioner Wilt said she drove into the fairgrounds to look at the Fair Board office. It looks like the base is down but not much more has been done. They have a lot of work to do before June.

Audience Comments:

Josh Cross, Ohio Edison, had a few updates on housing. Ohio Edison has been getting calls from developers. They have been frustrated with Ohio Edison's time for response. He said it is due to material shortages. They have to maintain a stock of materials for outages and repairs. The developers are building faster than Ohio Edison can get materials.

Ohio Edison had an outage on New Year's Eve in downtown Springfield. It extended to the Clark County Jail. The underground network was taken out which included the secondary feed to the jail. Ohio Edison worked long hours into the night to get the outages restored with temporary repairs. They are working on the permanent repairs, which will include the primary and back-up feed to the jail. This should be a few weeks. This work is scheduled to take place on a Sunday to limit the effect on downtown businesses.

Ohio Edison is installing wood poles and transmission systems in Clark County. Phase one started August 2022 and was completed by year-end. Phase two will begin in June and should be completed by August. Mr. Cross said Ohio Edison is beefing up their infrastructure.

Mr. Cross said Ohio Edison will be performing vegetation trimming. Property owners will be notified in advance. Ashland Tree Services will be performing the work.

Kelli Henry asked Mr. Cross if there is a way for the county to be notified when there is an outage downtown and is there a way to get notified when they will be doing work downtown since it effects the county's data center. Mr. Cross said automated calls go out but with business lines it sometimes does not work well. He will get Ms. Henry's contact information and notified them in those situations.

Commissioner Wilt said they will be happy to tell people to call them when they call the Commissioners. Mr. Cross said it helps get to the outages faster.

Commissioner Wilt asked Mr. Cross what the power company's thoughts are on the influx of solar and wind projects in the area. He said they get that question often. He said it does not affect them too much. He said it is a checkmark in their portfolio for their renewables. They have no generation in renewables. They do not have a lot of say in those projects. Madison County is moving far with solar. They interconnect into their transmission lines.

Commissioner Rittenhouse moved to go into executive session to discuss security matters. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

In attendance at the executive session were Commissioner McGlothlin, Commissioner Wilt, Commissioner Rittenhouse, Michelle Noble, Jason Graver, Kelli Henry, Hope Beard, Chris Clark, Nicole Elliott.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0033

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0034
UTLC file

**Authorize Contract Amendment #1 with
Strand Associates, Inc.**

Commissioner Rittenhouse moved, per the request of the Utilities Department Director, to authorize contract amendment #1 with:

Organization Name: Strand Associates, Inc.
Organization Address: 615 Elsnore Place, Suite 320, Cincinnati, Ohio 45202

Amendment Amount: \$29,800.00
New Contract Amount: \$79,550.00
Funding Source(s): General Sewer Fund
Purpose of Amendment: Provide construction administration services for the Southwest Regional WWTP Screw Pump Rehabilitation Project
Purpose of Contract: Construction Administration
Amendment Effective Date: January 18, 2023
Original Effective Date: April 12, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0035
ENGB file

**Instruct Clerk to Advertise for Bids for
2023 Herbicidal Spraying**

Commissioner Rittenhouse moved, per the request of the County Engineer, to instruct the Commission Clerk to advertise for bids for 2023 Herbicidal Spraying. Said bids will be opened in public session on Thursday, February 16, 2023 at approximately 10:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on Thursday, February 16, 2023.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0036
COMG file

**Accept Grant Agreement with
U.S. Department of the Treasury, Local Assistance and Tribal Consistency Fund (LATCF)**

Commissioner Rittenhouse moved, per the request of the County Administrator, to accept the following:

Grantor: U.S. Department of Treasury
Amount Funding: \$100,000.00 (FY 2022 - \$50,000; FY 2023 - \$50,000)
Purpose: LATCF provides eligible revenue sharing counties, under the American Rescue Plan Act (ARPA), funding for any governmental purpose other than a lobbying activity.
Effective Dates: January 1, 2022 through December 31, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0037
SHRG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Ohio Emergency Management Agency
Amount Funding: \$24,767.68
Purpose: 100% reimbursement for COVID vaccines for jail inmates
Effective Dates: January 18, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0038
SWDG file

**Authorize Grant Submission
for Solid Waste Infrastructure for Recycling (SWIFR) Grant Program**

Commissioner Rittenhouse moved, per the request of the Solid Waste District Director, to authorize grant submission of the following:

Grant: EPA-I-OLEM-ORCR-23-03-PKG00278412 Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories
Grantor: US Environmental Protection Agency
Funding Amount: Grant request will be between \$500,000.00 and \$4,000,000.00 (no local match required)
Purpose: Provide sub-recipient funding to incentivize construction of a solid waste transfer facility in Clark County that will support/enhance recycling and waste diversion within the District
Grant Effective Dates: Grant award date plus three (3) calendar years

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0039
UTLG file

**Authorize Grant Submission
for Ohio EPA H2Ohio Public Water System Equipment Grant**

Commissioner Rittenhouse moved, per the request of the Utilities Director, to authorize grant submission of the following:

Grant: H2Ohio Public Water System Equipment Grant
Grantor: Ohio Environmental Protection Agency
Funding Amount: Not to exceed \$10,000.00 per Public Water System (no local match required)
Purpose: Grant is for equipment, supplies, and training for exercising water distribution system valves, performing leak detection in the distribution system and for meter accuracy testing
Grant Effective Dates: Grant award date plus six (6) months

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0040
UTLO file

**Authorize Placement on Tax Duplicate for
 Uncollected Water and Sewer Use Charges**

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Johnathan J. Seitz, Jr.
 Address: 1251 Student Avenue, Springfield Ohio 45503
 2200300027405008
 Moorefield Township
 Amount: \$609.20 water is off
 Comments: Water & Sewer, Place on tax duplicate

Property Owner: Melvin O. Panchot
 Address: 70 Oaklawn Avenue, Medway, Ohio 45341
 0100500019308004
 Bethel Township
 Amount: \$451.68
 Comments: Sewer only, Place on tax duplicate

Property Owner: Benjamin D. Stearns
 Address: 18 Fair Avenue, Medway, Ohio 45341
 0100500019103003
 Bethel Township
 Amount: \$154.78
 Comments: Sewer only, Place on tax duplicate

Property Owner: Bratelle LLC
 Address: 4859,4875,4883 Security Drive, Springfield, Ohio 45503
 2200300027212030

Moorefield Township
 Amount: \$11,188.46
 Comments: Water & Sewer, Place on tax duplicate

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0041
UTLO file

Authorize Removal of Sewer Use Charges from Tax Duplicate

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2023 real property tax list and duplicate for the following property:

Property Owner: Tackett Investments LLC
 Address: 242 Weinland Street, New Carlisle, Ohio 45344
 0100500031410005
 Bethel Township
 Amount: \$1560.48 water is off
 Comments: Water & Sewer, Purchased at Sheriff Sale

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0042
CDDP file

Accept Payment from the Clark County Land Reutilization Corporation

Commissioner Rittenhouse moved, per the request of the County Administrator, to accept payment in the amount of \$814,787.36 to the Board of Clark County Commissioners from the Clark County Land Reutilization Corporation, as a return of sale proceeds associated with the property as listed herein:

50 W. Leffel Lane, Springfield, OH 45506	Clark County Parcel #: 34007000333141022
110 W. Leffel Lane, Springfield, OH 45506	Clark County Parcel #: 3300700033311018
Unaddressed Parcel	Clark County Parcel #: 3300700033311029
Unaddressed Parcel	Clark County Parcel #: 3300700033311030
Unaddressed Parcel	Clark County Parcel #: 34007000333141019
Unaddressed Parcel	Clark County Parcel #: 3300700033311020

Further, authorize the County Administrator to transfer these funds to the Clark County Board of Developmental Disabilities per resolution 2022-0932 and the related Purchase Agreement.

Further, acknowledge the Clark County Land Reutilization Corporation, upon this final payment, has met all requirements stipulated in the Purchase Agreement.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0043
CDDF file

Adopt Clark County Community and Economic Development Fees

Commissioner Rittenhouse moved, per the request of the Development Director, to adopt the Clark County Community and Economic Development Fees

Purpose: To update building and zoning fees
Effective Date: January 30, 2023

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0044
INVP file

Authorize Purchase of Equipment for the Clark County Engineer's Office

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize the purchase of one (1) new 2023 Chevrolet 2500 pickup truck from LaRiche Chevrolet, Findlay, Ohio at a cost of \$45,070.00. The cost to be paid from the MV> Fund.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0045
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230025938	FCFC Admin. (JFS)	Leslie Crew	12/31/22	\$ 147.52

Reason: Purchase for office supplies made 12/31/22, after the 2022 reserve was liquidated.

230026243	General (Auditor)	CC Ag. Soc.	12/21/22	\$3,300.00
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Reason: Annual statutory fair premium for 2022 per Ohio Revised Code.

220024597	PI (BOCC)	REB Storage Sys.	8/16/22	\$4,000.00
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Reason: Just received invoice for stamped drawings and calculations for Records Retention Building storage racks.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0046
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Auditor	S. Gray	ESRI User Conf.	San Diego, CA	7/10-15/23	\$2,621.50
CCJC	Probation Staff	Human Trafficking	Columbus, OH	1/26/23	\$ 100.00
Comm. Dev.	3 staff	OCEOA 2023 Mtg.	Plain City OH	Quarterly	\$ 480.00
Utilities	C. Smith	CDL Training	Springfield, OH	1/30-3/3/23	\$5,431.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0047
B&GB file

Acknowledge RFP Bid Opening for Elevator Service Contract

Commissioner Rittenhouse moved, per request of the Buildings and Grounds Director, to acknowledge receipt of the bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the Elevator Maintenance Agreement was held on Thursday, January 12, 2023. The following bids were read:

<u>Bidder</u>	<u>Base Bid</u>
Murphy Elevator Company	\$51,680.00 (monthly visits)
Otis Elevator Company	\$33,220.00 (quarterly visits)

Further move to refer the bids to staff for further evaluation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2022-0048

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

By: _____
Lowell R. McGlothin

I certify that the record is true and accurate:

Commission Clerk