

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Thomas O'Neal, Veterans Service Commission; Ronnie Lemen, Sheriff's Office; Brooke Wagner, Reentry Director; Louis Agresta, TCC Director.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda:

Resolution 2024-0038 authorized contract with Kofile, on behalf of the Clerk of Courts, for scanning appearance dockets and indexes of the Clerk's files with Quick Links. Commissioner Wilt asked if this is the software or just the service. Ms. Hutchinson said it is the service so the documents will be accessible by computer. Commissioner Rittenhouse asked if this will help the inventory that they will need in house. Ms. Hutchinson said no.

Resolution 2024-0039 authorized contract amendment #1 with Local Gov Consultants, LLC, for Phase III of the Courthouse Renovations project. This covers project management services moving everyone over to Bushnell and also the Courthouse Renovations.

Resolution 2024-0040 authorized contract renewal with Lumen Technologies Government Solutions, Inc., on behalf of the Information Systems Director, for Voice over IP services (local, long distance minutes, and internet transport). Ms. Hutchinson said Lumen told the Information Systems director that the County had 30 days to sign a contract or Lumen will turn the County's service off. She said the County will sign a one (1) year contract while we determine how the County wants to proceed in the future.

Resolution 2024-0041 authorized contract with Burgess and Niple, on behalf of the Transportation Director, to conduct a planning study that will investigate the feasibility of roundabouts at various intersections throughout Clark County. Commissioner Wilt asked if there is public input on this study. Mr. Agresta said over the last five (5) years he feels people are more accepting of roundabouts. ODOT safety lists show 60% to 70% roundabouts. Mr. Agresta said the idea is to go to every intersection in Clark County and do a study. He said a robust study would determine where the roundabouts are needed in Clark County. He said by the time this study is complete, the County will have a list for funding. This would allow them to dive into intersections where there are safety issues. The community is not fully there with accepting roundabouts, but we are getting there. There will be a forum for public feedback from the community. There will be a stakeholder team that will drive the study. The deadline will be May 31, 2025, but he hopes it will be complete much sooner like the East Side Sub Area Traffic Study, which will be wrapping up soon. He said they will be wrapping that study up soon. Commissioner Wilt said the one at Shawnee High School has been great. Mr. Agresta said the one at State Route 41 and State Route 235 has been great too. Commissioner Rittenhouse said she loves the one at 41 and 235. She said she is very much in favor of the roundabouts. Mr. Agresta said Fairfield Pike and U.S. Route 68 has received funds so we will see in the coming years as it develops. Commissioner Rittenhouse said the intersection by the Masonic Home could use a roundabout. Mr. Agresta said it might be too large of an intersection, but the study will look at it. Mr. Cooper asked about Bechtle Avenue and Eagle City Road. Mr. Agresta said it was actually Bechtle and St. Paris Pike that was previously slated for a roundabout. He said when the majority of the turns are left, it is a perfect spot for a roundabout.

Resolution 2024-0042 acknowledged change of bid opening date for the Clark County Courthouse Renovation project. The date of the bid opening is changed from January 18 to January 25. The time of the bid opening remained at 11:00 a.m. Ms. Hutchinson said there have been many requests from the vendors to change the bid date.

Resolution 2024-0043 authorized grant submission to Community Health Foundation, on behalf of the Reentry Director, to support the Reentry Coalition and Citizen's Circle.

Resolution 2024-0044 accepted grant agreement with Ohio Department of Rehabilitation and Corrections, on behalf of the Reentry Director, to support a Master Leasing Program for justice-impacted citizens. Commissioner Wilt congratulated Ms. Wagner on receiving the grant. Ms. Hutchinson said Ms. Wagner has done a great job getting grants for the Reentry department

Resolution 2024-0045 reappointed members to Clark County Department of Job and Family Services Planning Council for a term of three (3) years. The re-appointments are Pamela Greene, Marlo Fox, Judge Katrine Lancaster, and Chris Cook.

Resolution 2024-0046 approved Board Appointment to OhioMeansJobs Clark County Advisory Board and approved the roster effective January 1, 2024. The appointment was for Krystal Brown, City Commissioner. Commissioner Wilt asked if the County Commissioners make all appointments to OMJ Board. Ms. Hutchinson said yes.

Resolution 2024-0047 approved travel and expense allowances for several departments.

Commission Updates:

Commissioner Rittenhouse said House Bill 33 updated the requirements for the 911 Committee. She said the committee has to meet by March 1. She said she is currently the chair of this board. She said they must have an elected official that sits on that board. Her recommendation would be Dan Driscoll. She has spoken to him and he is okay with the appointment. She said she knows the Sheriff had interest in the appointment, however, with the Sheriff's office being the entity that comes up with the financial plan, she feels the optics of that would not be good. Commissioner Rittenhouse said the committee would include herself, Rob Rue, and Dan Driscoll. Commissioner Wilt said she was good with that plan. Commissioner Wilt asked if this was the group that previously had a township person on the board. Ms. Hutchinson said yes, this is what House Bill 33 changed. It is a County run board and these are the committee members it needs to be made up of. The financial plan has to be approved by March 1. Commissioner Wilt asked if the Board needs to do a resolution for this. Commissioner Rittenhouse said it will be on the agenda next week. Ms. Hutchinson said Mr. Thompson has reviewed House Bill 33 and he is okay with this plan.

Commissioner Wilt said there is an emergency warming shelter that has popped up at the Salvation Army. The shelter will close when the weather warms up into double digits and open back up when it gets cold again. She said they are collecting hats, mittens, socks, scarfs, coats, etc. She said the shelter has had approximately 70 people come in to get warm. She said it is run by Nehemiah Foundation, Salvation Army, Community Chaplin, and IHN. She said a lot of what they see in those situations are the people that do not want additional services or placements. They only want to get warm.

Commissioner Rittenhouse wanted to thank Mr. Cooper for the job he did putting the Luminary Awards together. She said she realizes it took a lot of work and he did a great job. The article was also very good. Ms. Hutchinson said it made her cry.

County Administrator Updates:

Ms. Hutchinson said next week Horton Hobbs from CIC will be at the commission meeting for an annual update.

Ms. Hutchinson said DLZ will be at the meeting January 31 for the jail feasibility study update.

Ms. Hutchinson said she would like to plan a few things. She said the County is going into the last year of the strategic plan. Some goals have been completed. She said Commissioner Rittenhouse has not had input on the strategic plan. She would like to go over, briefly, some of the successes and where the County has hit their goals. She said if the commissioners have any ideas for 2024 that they would like to talk about and incorporate into the plan, they can set a date for a commission meeting in February to discuss the ideas in a work session. Commissioner Wilt said February 21 would not work for her. Ms. Hutchinson said ty could go over the plan after the agenda review at the 8:30 a.m. meeting. Commissioner Wilt suggested doing a SOAR (Strengths, Opportunities, Aspirations, and Results) Analysis. She explained what she meant by SOAR Analysis. Ms. Hutchinson said she would bring a laptop and put the information on the screen to go over. Ms. Hutchinson verified February 14 was a good date for the commissioners. The commissioners agreed.

Ms. Hutchinson said she also had an idea about an evening meetings for the year. She thought instead of doing an official meeting, to have a quarterly meet and greet with the commissioners in each quadrant to discuss topics people are more interested in. Ms. Hutchinson said staff was trying to come up with some ideas for a name for this. Mr. Cooper said we need to discuss the idea with Mr. Thompson to make sure we are following the rules for meetings. Discussion ensued.

Ms. Noble said one of the County's key positions is coming open. The OhioMeansJobs director, Erin Willoughby, is taking a position at Clark State. Ms. Willoughby replaced Leann Peters who was the director for a long time.

Ms. Noble said negotiations with the Sheriff's office. The nurse's contract will be on the agenda next week. The dispatcher negotiations are currently at a standstill. She said the Utilities department negotiations will be coming up next month. Their contract expires in April.

Public Information Officer/Calendar Updates:

Mr. Cooper said the Courthouse move to the Bushnell Building will begin January 29. The important date for people to remember is the Clerk of Courts office will officially open on February 2 in the Bushnell Building. The courts will follow after the Clerk of Courts.

Mr. Cooper said EMA Director, Michelle Clements-Pitstick, is doing a great job communicating about the weather.

Mr. Cooper told Mr. Agresta to get with him on the forum for the roundabouts when he is ready.

Discussion ensued regarding the Shawnee Roundabout. Mr. Agresta said if an intersection does not warrant a traffic light, a roundabout cannot be put in.

Commissioner Wilt said Eli Williams reached out to convene a discussion on the Haitian population. She is going to send the email to Ms. Hutchinson and Commissioner Rittenhouse.

Mr. Cooper said Clark County Leadership went to Juvenile Court. He said he knows a lot about what the Juvenile Court does. Joe Hunter gave them a tour of the detention center. It was very informative. Ms. Wagner said it was interesting to see how much it has changed since Judge Lancaster has been there. She said the detention center is promising.

Commissioner Wilt asked how the MLK luncheon was on Friday. Staff and Commissioner Rittenhouse said it was very good.

Commissioner Wilt said the CIC meeting is tomorrow but Commissioner McGlothlin would probably not be able to attend.

Commissioner Rittenhouse said the TCC meeting is next month. Commissioner Rittenhouse said she should be able to attend that meeting.

Commissioner Wilt said the Chamber event is coming up. Ms. Hutchinson said she will get a table for County staff.

Commissioner Wilt said, for planning purposes, she will be out for Spring Break March 21 through March 29.

Audience Comments:

No audience comments.

Commissioner Wilt adjourned the meeting.

Call to Order, Commission President Wilt

Resolution 2024-0037

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2024-0038
COCC file

**Authorize Contract with
Kofile**

Commissioner Rittenhouse moved, per the request of Clerk of Courts, to authorize a contract with:

Organization Name:	Kofile
Organization Address:	6300 Cedar Springs Road, Dallas, Texas 75235
In the amount of:	\$320,454.53
Funding Source(s):	Computer Maintenance
Purpose:	Scanning appearance dockets and indexes of the Clerk's files with Quick Links
Effective Dates:	January 17, 2024 through project completion (includes storage by vendor through Courthouse Renovation Project)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0039
COMC file

**Authorize Contract Amendment #1 with
Local Gov Consultants, LLC**

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize contract amendment #1 with:

Organization Name: Local Gov Consultants, LLC
Organization Address: 2391 Forest Oakes Drive, Beavercreek, Ohio 45431
Original Contract Amount: \$ 61,500.00
Previous Amendments: \$ 0.00
Amendment Amount: \$102,500.00
New Contract Amount: \$164,000.00
Funding Source(s): Permanent Improvement
Purpose of Contract: Phase II of Courthouse Renovations – Relocation Administration consultant services
Purpose of Amendment: Phase III of Courthouse Renovations
Original Effective Dates: February 1, 2023 through January 31, 2024
Amendment Effective Dates: February 1, 2024 through September 30, 2025

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0040
ISDC file

**Authorize Contract Renewal with
Lumen Technologies Government Solutions, Inc.**

Commissioner Rittenhouse moved, per the request of the Information Systems Director, to authorize a contract renewal with:

Organization Name: Lumen Technologies Government Solutions, Inc.
Organization Address: 4250 North Fairfax Drive, Fourth Floor, Arlington, Virginia 22203
In the amount of: \$1,496.00 per month for 12 months
Funding Source(s): General Fund
Purpose: Voice over IP services (local, long distance minutes, and internet transport)
Effective Dates: January 17, 2024 through January 16, 2025 (or one year from when service begins)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2024-0041
TCCC file**

Authorize Contract with Burgess and Niple

Commissioner Rittenhouse moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name:	Burgess and Niple
Organization Address:	330 Rush Alley, Columbus, Ohio 43215
In the amount of:	\$212,740.00
Funding Source(s):	80% Federal (\$170,192) Consolidated Planning Grant, 10% State (\$21,274) and 10% local (\$21,274) local match
Purpose:	To conduct a planning study that will investigate the feasibility of roundabouts at various intersections throughout Clark County
Effective Dates:	January 17, 2024 through May 31, 2025

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2024-0042
COMB file**

Acknowledge Change of Bid Opening Date for the Clark County Courthouse Renovation Project

Commissioner Rittenhouse moved, per the request of the County Administrator, to acknowledge the change of the bid opening date for the Clark County Courthouse Renovation Project from January 18, 2024 to January 25, 2024 at 11:00 a.m. at Springview Government Center, 3130 East Main Street, 3rd Floor, Springfield, Ohio.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2024-0043
RENG file**

Authorize Grant Submission to Community Health Foundation

Commissioner Rittenhouse moved, per the request of the Reentry Director, to authorize grant submission of the following:

Grant: Community Health Foundation Responsive Grants 2024-2025
Grantor: Community Health Foundation
Funding Amount: \$8,000.00
Purpose: Support Reentry Coalition and Citizen’s Circle
Grant Effective Dates: July 1, 2024 through June 30, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0044
RENG file

**Accept Grant Agreement with
Ohio Department of Rehabilitation and Corrections**

Commissioner Rittenhouse moved, per the request of the Reentry Director, to accept the following:

Grant: Ohio Reentry Coalition Expansion Grant (ORCEG)
Grantor: Ohio Department of Rehabilitation and Corrections
Amount Funding: \$50,000.00
Purpose: Support a Master Leasing Program for justice-impacted citizens
Effective Dates: January 1, 2024 through December 31, 2025

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0045
BRDF file

**Reappoint Member(s) to
Clark County Department of Job and Family Services Planning Council**

Commissioner Rittenhouse moved to approve the reappointment of the following to the Clark County Department of Job and Family Services Planning Council to another three (3) year term as permitted by the approved by-laws:

<u>Name:</u>	<u>Expiration Date:</u>
Ms. Pamela Greene, Nurse Practitioner	December 31, 2026
Ms. Marlo Fox, Think Tank, Inc.	December 31, 2026
Judge Katrine Lancaster	December 31, 2026
Mr. Chris Cook, Public Health Commissioner	December 31, 2026

Further, move to approve the attached roster effective January 1, 2024.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0046
BRDO file

**Approve Board Appointments to
OhioMeansJobs Clark County Advisory Board**

Commissioner Rittenhouse moved, to appoint the following member(s) to the OhioMeansJobs Clark County Advisory Board.

Name:

Krystal Brown, City Commissioner

Expiration Date:

December 31, 2026

Further, move to approve the attached roster effective January 1, 2024.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0047
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
BOCC	J. Baker	OCCD Prevailing Wage Training	Virtual	1/18/24	\$ 20.00
BOCC	J. Hutchinson	OCMA Conf.	Columbus, OH	2/28-29/24	\$ 440.24
Comm. Dev.	E. Harris, J.A. Dietz	DDC Annual Mtg.	Dayton, OH	2/7/24	\$ 100.00
Comm. Dev.	Various	Various	Various	Various	\$ 1,500.00
Comm. Dev.	K. Van Zant	Brownfield Conf.	Dublin, OH	5/7/24	\$ 150.00
Comm. Pleas	A. Nelson, P. Liebold, K. Moore	APPA Winter Training Institute	Seattle, WA	2/25-28/24	\$ 6,609.50
EMA	All Staff	Leadership During a Crisis	Virtual	Various	\$ 169.00
Veterans	4 Staff	National Conf.	Denver, CO	5/11-18/24	\$13,600.00
Veterans	4 Staff	Winter Quarterly	Dublin, OH	3/15/24	\$ 680.00
Veterans	4 Staff	Summer Quarterly	Dublin, OH	7/19/24	\$ 680.00
Veterans	4 Staff	Spring School	Dublin, OH	5/1-3/24	\$ 2,920.00
Veterans	4 Staff	Fall School	Dublin, OH	9/11-13/24	\$ 2,920.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse mentioned the CCAO survey email that requests one response per County regarding land use planning and zoning. Commissioner Wilt said Commissioner Rittenhouse could do the survey. Commissioner Rittenhouse thought she would send the email to Community and Economic Development to do the survey. Commissioner Wilt agreed.

Commissioner Wilt thanked Ms. Cox for printing out the CCAO documents she needed to take to her first CCAO meeting Friday.

Resolution 2024-0048

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: ABSENT
Lowell R. McGlothin