

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothin; Commissioner Sasha L. Rittenhouse; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/Human Resources Director; Angela Wheeler, Commission Clerk; Michael Cooper, Public Information Officer; Ron Coss and Tom O'Neal, Veterans Service Commission.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda

Resolution 2023-0019 authorized settlement agreement with Arcon Builders and Ernst Concrete. Ms. Hutchinson said when concrete was poured for the Fairgrounds Horse Barns project it did not meet specifications. There is still a small portion, thirty (30) by sixty-five (65) feet section. Commissioner Wilt asked if it would just be left as it is. Ms. Hutchinson said it will be left as it is unless there are issues, then we would use the settlement money to fix the concrete. Commissioner Wilt wanted to make sure it is not a problem for the horses.

Resolution 2023-0020 authorized agreement with CDW Government, LLC for Citrix implementation, licensing and software on behalf of the Information Technology Department.

Resolution 2023-0021 authorized contract with Bethel Township for law enforcement services on behalf of the Sheriff's Office.

Resolution 2023-0022 authorized contract with the City of New Carlisle for law enforcement services on behalf of the Sheriff's Office.

Resolution 2023-0023 authorized fire and EMS dispatching contracts with Moorefield Township, Bethel Township, Pleasant Township, Pike Township, Springfield Township and the City of New Carlisle on behalf of the Sheriff's Office. Commissioner Rittenhouse asked about the townships not on this resolution. Ms. Hutchinson said they have not all been turned in yet. Commissioner Wilt said that fire and EMS contracts have always been with the County.

Resolution 2023-0024 approved then and nows. These are for the Clerk of Courts Office.

Resolution 2023-0025 authorized disposal of obsolete equipment on behalf of Information Systems. Ms. Hutchinson said they have checked with the local schools and they are not interested in our old items. They are outdated for what they need.

Resolution 2023-0026 appointed member to the Public Defender Commission, Ron Woolf. Max Lawson stepped down. Commissioner McGlothin asked if Ron Woolf is an attorney. Staff advised he is not an attorney.

Resolution 2023-0027 designated the official representative and alternate for the purpose of voting at the Annual Meeting of the County Commissioners Association of Ohio in 2023. Commissioner Wilt moved to make Commissioner Rittenhouse the official representative for voting purposes at the Annual Meeting of the County Commissioners Association of Ohio for 2023. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to make Commissioner Wilt the alternate representative for voting purposes at the Annual Meeting of the County Commissioner Association of Ohio for 2023. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0028 established the schedule of meetings for 2023. The Wednesday meetings and the Investment Advisory Committee Meetings that also count toward the required number of meetings for the year.

Resolution 2023-0029 designated Commissioners and Staff to serve on various boards and committees. There are no changes to the designations.

Resolution 2023-0030 acknowledged annual report from County Treasurer for 2022 Delinquent Estate Tax and Assessment Collection Fund (DETAC Fund).

Resolution 2023-0031 approved weekly travel and expense allowances.

Commission Updates:

Commissioner Rittenhouse met with Suzy to discuss opportunities on homelessness and violence. They are going to think about some plans for those issues. Commissioner Wilt asked if Suzy mentioned the Funders Forum Meeting. She said they involve the Springfield Foundation and Turner Foundation and others to come together and talk about issues they need to address. It might be a good thing for Commissioner Rittenhouse to add into the conversation.

Commissioner McGlothlin said there was an article in the Springfield News-Sun yesterday about two (2) truck stops that are happening at 235 and 70. In negotiations with Huber Heights regarding providing water. Commissioner Wilt asked if it gives Clark County any leverage. Commissioner McGlothlin does not think it does. It is going to be a big truck stop. Huber Heights has approved everything.

Commissioner Wilt said she would be out of the county the next few days.

County Administrator Updates:

Ms. Hutchinson said the Security Project is being completed. We need to manually enter everyone's information because the server the information is on is no longer accessible. Commissioner Wilt said Judge Shoemaker brought it up in a meeting the other day. Commissioner Wilt told him they are working on it.

The Courthouse Renovation plans are moving along. The majority of the elected officials and departments have approved the layout. They are looking at a temporary space for the offices during the renovations.

Ms. Hutchinson said the Job and Family Services Home Road Project is a bit of a headache. The County has extended the date until February 23 and Ms. Hutchinson does not think the contractor will be done by that date. She said the County is not going to extend the contract any further. There has been a lack of management and coordination on the part of the contractor. The County has asked the contractor for a detailed plan of how they will hit the substantial completion date. Commissioner Wilt asked if it goes back out to bid at that point. Ms. Hutchinson said no, the contractor is fined liquidated damages for every day they miss the substantial completion date.

The Treasurer's and Auditor's Office are finalizing the budget. Ms. Hutchinson said it should be complete by the end of the month but they would like to be done before then. Commissioner Wilt asked if it is likely the budget would be reviewed by January 25 or worst case, February 1. Ms. Hutchinson said yes.

Calendar Review:

Commissioner McGlothlin said CIC is meeting at 11:45am on January 19. Jobs and Family Services was yesterday at 7:30 am.

Commissioner Wilt said she sent her dates that she will be out of the office. She said Commissioner Rittenhouse said she would be willing to move the meetings to a date that Commissioner Wilt can be at the meeting. It was agreed that the March 8 meeting would be moved to March 7, into a combined meeting. Commissioner Wilt said she would not be here the first week of April. Commissioner Wilt will check her flights for other dates she will be out.

Commissioner Wilt said she spoke with the Auditor regarding the W-9 issue. They are investigating it further to find out if it is truly required. Our attorneys are looking into if it is required. Mr. O'Neal said the Veterans Service Commission is continuing to provide the W-9s until they are told not to.

Audience Comments:

Ms. Noble said Jennifer Tuttle was promoted to Senior Planner. EMA also has a few open positions now that they will be posting.

Commissioner Wilt asked Ms. Noble if the applicants have slowed down since the incentive has stopped. Ms. Noble said the applicants have not slowed down for the Commission Offices but she has not asked the Sheriff's Office how it is for them now. Commissioner Wilt said she would be interested to hear if it has slowed down for them.

Commissioner Wilt asked the status of finding someone to help the Clerk. Staff said there are two (2) interviews next Tuesday, January 17.

Mr. O'Neal said Sherrod Brown's office is going to be in town today. They are meeting at the Veterans' office at 2:00 p.m. They expect fifteen to twenty veterans to discuss issues. Commissioner Wilt asked if Mr. Brown would be there. Mr. O'Neal said they expect him to be there.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0018

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner Rittenhouse seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0019
COMC file**

**Authorize Settlement Agreement with
Arcon Builders, Ltd. and Ernst Enterprises, Inc. dba Ernst Concrete**

Commissioner Rittenhouse moved, per request of the County Administrator, to authorize the following settlement agreement:

Agreement with: Arcon Builders, Ltd. and Ernst Enterprises, Inc. dba Ernst Concrete
Settlement Amount: \$19,500.00 (income)
Purpose: Clark County Fairgrounds Horse Barn out-of-spec concrete.
Effective Date: January 11, 2023

Further move to authorize the County Administrator to execute the settlement agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0020
ISDC file**

**Authorize Agreement with CDW Government, LLC
For Citrix Implementation, Licenses, and Software**

Commissioner Rittenhouse moved, per request of the Information Systems Director, to authorize an agreement with:

Organization Name: CDW Government, LLC
Organization Address: 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515
In the Amount of: \$211,929.60 (Year one - \$98,875.26; Year two - \$56,527.17; Year three - \$56,527.17)
Purpose: Citrix implementation, licenses and software (prices and services provided via Ohio State Term Schedule #534605)
Effective Dates: January 11, 2023 through December 31, 2025

Further move to authorize the County Administrator to execute the agreement, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0021
SHRC file**

**Authorize Contract with
Bethel Township**

Commissioner Rittenhouse moved, per the request of the Sheriff’s Office, to authorize a contract with:

Organization Name: Bethel Township

Organization Address: 3333 Lake Road, Medway, Ohio 45341
In the amount of: \$122,776.98 (income)
Purpose: Law Enforcement services for Bethel Township (one full-time deputy)
Effective Dates: January 1, 2023 – December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0022
SHRC file

**Authorize Contract with
City of New Carlisle**

Commissioner Rittenhouse moved, per the request of the Sheriff’s Office, to authorize a contract with:

Organization Name: City of New Carlisle
Organization Address: 331 South Church Street, New Carlisle, Ohio 45344
In the amount of: \$626,249.28 (income)
Purpose: Law Enforcement services for the City of New Carlisle (five full-time deputies)
Effective Dates: January 1, 2023 – December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0023
SHRC file

**Authorize Fire and EMS Dispatching Contract(s) with
Moorefield Township, Bethel Township, Pleasant Township, Pike Township, Springfield Township, and
the City of New Carlisle**

Commissioner Rittenhouse moved, per the request of the Sheriff’s Office, to authorize a contract(s) with:

Organization Name: Moorefield Township
In the amount of: \$45,554.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Organization Name: Bethel Township
In the amount of: \$48,452.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Organization Name: Pleasant Township

In the amount of: \$10,428.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Organization Name: Pike Township
In the amount of: \$14,256.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Organization Name: Springfield Township
In the amount of: \$48,662.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Organization Name: City of New Carlisle
In the amount of: \$28,952.00 (income)
Effective Dates: January 1, 2023 – December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0024
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230025989	Office Supplies (COC)	Quill	12/21/22	\$164.37
Reason: Supplies ordered by Clerk after cutoff for payments.				
230025989	Office Supplies (COC)	Quill	12/21/22	\$ 96.56
Reason: Supplies ordered by Clerk after cutoff for payments.				

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0025
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Rittenhouse moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachments.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0026
BRDP File**

**Appoint Member(s) to
Public Defender Commission**

Commissioner Rittenhouse moved, per the request of the Public Defender, to appoint the following member(s) to the Public Defender Commission:

Name:	Term Begins:	Term Expires:
Ron Woolf	December 14, 2022	December 14, 2026

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0027
COMO file**

**Resolution to Designate the Official Representative and Alternate for the Purpose
of Voting at the Annual Meeting of the County Commissioners Association of Ohio in 2023**

Commissioner Rittenhouse moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the Board of County Commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the Board of County Commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Rittenhouse is designated as the Official Voting Representative of Clark County.

BE IT FURTHER RESOLVED that Commissioner Wilt is designated as the Alternate Voting Representative of Clark County.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0028

COMO file**Establishing Schedule of Meetings for the Year 2023**

Commissioner Rittenhouse moved to establish a schedule of meetings for January 2023 as follows:

Meetings of the Board of Clark County Commissioners shall be held in accordance with Section 121.22 ORC (Sunshine Law).

All Wednesdays shall be designated as Regular Meetings for the purpose of conducting all official business of the Board, making a total of at least fifty (50) regular sessions to satisfy Section 305.06 ORC. Said meeting shall be divided into Informal and Formal Sessions. Informal Sessions shall be held in the Commission Public Chambers, 1st Floor, 3130 E. Main St., Springfield, Ohio, beginning at 8:30 a.m. and Formal Sessions beginning at 10:00 a.m.

Quarterly Special Sessions for the Investment Advisory Committee will be held in the Commission Public Chambers, 3rd Floor, 3130 E. Main St., Springfield, Ohio, beginning at 10:30 a.m. on Wednesday, April 12, 2023; Wednesday, July 12, 2023, Wednesday, October 18, 2023 and Wednesday, December 13, 2023.

Special Sessions shall be called as needed with 24-hour notice in accordance with Section 305.07 ORC and shall be for the purpose of conducting work sessions with the staff, Department Directors, and/or other County Elected Officials. The time and place of Special Sessions shall be determined at the time they are called.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

**Resolution 2023-0029
COMO file****Designation of Commissioners and Staff to
Serve on Various Boards and Committees**

Commissioner Rittenhouse moved to approve of the following appointments:

9-1-1 Committee	Sasha L. Rittenhouse
Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Jennifer Hutchinson
Board of Revisions	Melanie F. Wilt
Clark County Emergency Food and Shelter Board (FEMA)	Lowell R. McGlothlin
Clark County Land Reutilization Corp	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation	Sasha L. Rittenhouse, Lowell R. McGlothlin
County Planning (Statutory)	Sasha L. Rittenhouse, Melanie F. Wilt, Lowell R. McGlothlin

County Records Commission	Lowell R. McGlothin, Angela Wheeler
Criminal Justice Council	Melanie F. Wilt, Jennifer Hutchinson
Data Processing Board	Melanie F. Wilt, Jennifer Hutchinson
Family & Children First Council	Lowell R. McGlothin
Fair Housing	Sasha L. Rittenhouse, Community Development Staff (alternate)
Investment Advisory Board	Sasha L. Rittenhouse, Lowell R. McGlothin
Job Readiness	Melanie F. Wilt
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
OhioMeansJobs	Lowell R. McGlothin
Reentry Coalition Executive Committee	Sasha L. Rittenhouse
Solid Waste Management Policy Committee	Melanie F. Wilt Jennifer Hutchinson (Alternate)
Tax Incentive Review Committee (TIRC)	Michelle Noble, Ethan Harris, Jennifer Tuttle
Transportation Coordinating Committee	Lowell R. McGlothin, Melanie F. Wilt (Alternate)
Clark County Law Enforcement Advisory Team (CCLEAT)	Melanie F. Wilt, Sasha L. Rittenhouse (Alternate)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0030
TRSR file

**Acknowledge Annual Report from
County Treasurer for 2022 Delinquent Estate Tax &
Assessment Collection Fund (DETAC Fund)**

Commissioner Rittenhouse moved, to acknowledge receipt of the County Treasurer's 2022 Delinquent Estate Tax & Assessment Collection Fund (DETAC Fund) Report.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0031
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
*BOE	10 Staff/Members	OAEO Winter Conf.	Columbus, OH	1/11-13/23	\$4,000.00
Comm. Dev.	Various	Various	Various	CY 2023	\$1,500.00
Comm. Dev.	D. Lackovich-VanGorp	OH Housing Conf.	Virtual	1/25-26/23	\$ 20.00
JFS	S. Lowe	Child Injuries Training	Zoom	1/17/23	\$ 175.00

*Request use of credit card

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2022-0032

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin