

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Beau Thompson, Assistant Prosecuting Attorney; Ethan Harris, Community and Economic Development Director; John Burr, County Engineer; Chuck Bauer, Utilities and Solid Waste District Director; Thomas O'Neal, Veterans Service Commission; Jessica Orozco, Springfield News-Sun; Ronnie Lemen, Clark County Sheriff's Office; Bonita Heeg; Michael Stafford; Julie Driskill; several citizens.

Commissioner Wilt called the meeting to order and introductions were made.

2024 Utility Rates Presentation (attached):

Chuck Bauer, Utilities and Solid Waste Management Director, presented the 2024 utility rates update. Mr. Bauer said there are not a lot of changes. They are requesting the commission approve a three percent rate increase for water and sewer, other than the CEDA area, which will be a two percent increase. On page two, Mr. Bauer pointed out a request that is different than previous years. He said they would like to change septage receiving treatment charges at the Southwest Regional Wastewater Treatment Plant. The charges have not been updated since 2012. Mr. Bauer said they are requesting the charge to go up to \$120 per 1,000 gallons from \$50 per 1,000 gallons. It would put the County more in line with what the City of Springfield charges. The other change they are requesting is to meter costs. Currently the 5/8 inch house water meter cost is \$230 and has not been updated since 2013. He said the prices have increased significantly. They would like to increase the cost to \$320. The 3/4 inch meter is currently \$260. They would like to revise the cost to "current quote". Commissioner Wilt asked Mr. Bauer if he has any idea what the cost savings is for people who receive a new meter. Mr. Bauer said they do not track that information. He said there is no cost for replacement of a broken meter. He said typically meters do not run fast; they slow down over time. So saving money is generally not the case. Mr. Bauer said the presentation has a table for a typical customer bill to show the 2024 proposed rate change impacts. Commissioner Wilt said it looks like it would be equal to a cup of coffee per month. Mr. Bauer said as usual, they try to update annually with small increases instead of a large increase all at once.

Commissioner Rittenhouse asked about the CEDA contract term. Mr. Bauer said the CEDA contract renews every 20 years and the rate is set by the City of Springfield. The next cycle will begin in 2025.

The commissioners thanked Mr. Bauer for giving the presentation.

Agenda Review:

Ms. Hutchinson reviewed the agenda:

Resolution 2024-0022 authorized contract with Buckeye Power Sales, on behalf of the Buildings and Grounds Director, for generator maintenance and materials.

Resolution 2024-0023 authorized subgrant agreement with CareStar, Inc., on behalf of the Department of Job and Family Services Director, to provide coordination services to children and families to prevent children from formally entering the child welfare system, to prevent out-of-home placements, to assist in timely reunifications, and/or prevent a placement disruption.

Resolution 2024-0024 authorized the Fire and EMS Dispatching contract with Bethel and Moorefield Townships, on behalf of the Sheriff's office.

Resolution 2024-0025 accepted grant agreement with Lead Safe Ohio Program, on behalf of the Community and Economic Development Director, for construction activities for homes, congregate care settings, and childcare facilities built before 1978, for low to moderate income populates, for lead abatement and mitigation activities. Ms. Hutchinson said the County will try to get as many properties abated as possible with the State of Ohio restrictive timeframes. The department does not know who many homes they can do in those timeframes. Commissioner Wilt asked if the individual home owners request the review of lead safety in their home. Ms. Hutchinson said the County has 90 days to determine what properties will be abated. Mr. Harris said the funds have to be allocated in three (3) months. Ms. Hutchinson said the department is working with the Health District to help determine which properties to abate. Commissioner McGlothlin asked if a home is torn down, does the homes still have to be abated. Mr. Harris said this grant is not for tearing down homes. Mr. Harris said asbestos has to be abated when the home is torn down.

Resolution 2024-0026 authorized grant submission to Ohio Emergency Management Agency, on behalf of the Emergency Management Agency Director, to provide EMA services to Clark County.

Resolution 2024-0027 accepted grant agreement with Ohio Emergency Management Agency, on behalf of the Emergency Management Agency Director, to provide EMA services to Clark County.

Resolution 2024-0028 approved payment #4 to Becker Construction, Inc., for the Clark County Courthouse Temporary Space project. Commissioner McGlothlin asked how close the County is to moving people in to the temporary space. Ms. Hutchinson said there is an update later in the meeting.

Resolution 2024-0029 acknowledged 2023 Furtherance of Justice Account Annual Report from the County Prosecutor (attached).

Resolution 2024-0030 acknowledged Treasurer's Investment Report for December 2023 (attached). Commissioner McGlothlin asked if there is a need to receive the entire report. Ms. Hutchinson said staff would check to see if the Treasurer's office can provide a summary report.

Resolution 2024-0031 acknowledged report and accepted water and sewer rates for 2024 (attached).

Resolution 2024-0032 approved travel and expense allowance for zero cost meetings and trainings for various staff and departments.

Resolution 2024-0033 approved travel and expense allowances for Community and Economic Development and Solid Waste District.

Resolution 2024-0034 designated commissioners and staff to serve on various boards and committees. Commissioner Wilt said Horton Hobbs contacted her yesterday regarding the designees for the CIC Board. She said every other year the Vice President of the CIC rotates between the City and the County. Commissioner Wilt said she told Mr. Horton to appoint Commissioner Rittenhouse as the Vice President.

Resolution 2024-0035 authorized and reaffirmed duties of the County Administrator. This resolution combines all previous resolutions to update the powers and duties of the County Administrator and increases the contract and purchase order signing to align with the updated amount in the Ohio Revised Code. Ms. Hutchinson said this resolution is consolidating all of the previous resolution of the powers and duties of the County Administrator.

Commission Updates:

There were no updates from the commissioners.

County Administrator Updates:

Ms. Hutchinson said the MLK Luncheon is on Friday, January 12. The County has a table of eight (8) that is filled.

She said the Home Road project is basically down to punch list items. She said Armcorp is still not substantially complete, they are on their own punch list. There is a light at the end of the tunnel for the gym building. Commissioner McGlothlin asked about the other building on Home Road and if the County is still waiting for insurance. Ms. Hutchinson said yes, the Armcorp insurance adjustor gave a low estimate. She said the County has their own person going through to determine the replacement cost. Ms. Noble said Armcorp's insurance adjustor was not accounting for prevailing wage and other costs. Commissioner McGlothlin asked if the truss would have to come off of that building. Ms. Hutchinson said yes, at least the front part because the explosion lifted that section of the roof.

Ms. Hutchinson said the Bushnell Building is moving along. The County is expecting to be on the timeline. She said the bids are due on the Courthouse Renovation Project on January 18. The County is also working with the underwriter and the bond counsel on issuing the debt for that project. In two (2) weeks the County has a Moody's call. The County will still need to reaffirm our debt rating, then the underwriter can start marketing the bonds. The funds should be available at the same time the contract is signed with the contractor. Commissioner Wilt asked if there is a specific time for that credit rating call. Ms. Hutchinson said yes, she will send her the information for the call.

Commissioner McGlothlin asked Ms. Hutchinson if she thought there would be a lot of bids on the Courthouse Renovation Project. Ms. Hutchinson said there has been a lot of activity on the project, so yes. She also said she is hoping that helps drive the cost down. She said some of the trades are coming in less expensive than they have been the last two years.

Ms. Hutchinson said the County is still working on reconciling year-end. She said she is working with the Auditor and the Treasurer on a firmer date to close out 2023 and finalize the 2024 budget.

Public Information Officer/Calendar Updates:

Mr. Cooper said the Courthouse will begin moving on January 29 starting with the Magistrate's office and the Law Library. The Clerk of Courts will be February 2 through February 7. The judges, reporters, security, and the jury coordinator will be February 8 -11. Then the Clerk of Courts will move more items, the probation office, and then the Law Library will move more items. He said the IS department will work with the movers so the computers and the desk can be moved at the same time. The goal is to have the temporary court house moved by February 29 and opened a few days after that. Some of the courts will be closed during that time. He will compile a list of the offices that expect to close. He said some dates are exact and some are not. The information will be posted on the County website.

Ms. Hutchinson said she wanted to thank the commissioners for authorizing the contract with the consultant, Pete Bales, on this project. It has been a seamless process with his help. Commissioner Wilt mentioned Mr. Bales being the Mayor of Beavercreek.

Commissioner Wilt discussed the events on the calendar. She mentioned the MLK luncheon, the CIC meetings, and the Clark County OneOhio meetings, which are the fourth Wednesday of each month. She said she would hopefully have an update on the Heart House building project soon.

Audience Comments:

There were no audience comments.

Commissioner Rittenhouse moved to go into executive session to discuss imminent litigation and security matters. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Members and staff present in the first executive session discussing imminent litigation: Commissioner McGlothlin, Commissioner Wilt, Commissioner Rittenhouse, Jennifer Hutchinson, Michelle Noble, Beau Thompson, Andrew Pickering, Christian Sorg, Dan Driscoll, Ethan Harris, John Burr, and Michelle Clements-Pitstick.

Members and staff present in the second executive session discussing imminent litigation: Commissioner McGlothlin, Commissioner Wilt, Commissioner Rittenhouse, Jennifer Hutchinson, Michelle Noble, Beau Thompson, Christian Sorg, Dan Driscoll, and Michelle Clements-Pitstick.

Members and staff present in the third executive session discussing security matters: Commissioner McGlothlin, Commissioner Wilt, Commissioner Rittenhouse, Jennifer Hutchinson, Michelle Noble, Beau Thompson, Andrew Pickering, Christian Sorg, Dan Driscoll, and Michelle Clements-Pitstick.

Commissioner Wilt returned the meeting to public session.

Commissioner Wilt adjourned the meeting.

Call to Order, Commission President Wilt

Resolution 2024-0021

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Rittenhouse moved to accept the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2024-0022
B&GC file

**Authorize Contract with
Buckeye Power Sales**

Commissioner Rittenhouse moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Buckeye Power Sales
Organization Address: 4992 Rialto Road, West Chester, Ohio 45069
In the amount of: \$17,940.00
Funding Source(s): General Fund
Purpose: Generator maintenance and materials
Effective Dates: February 1, 2024 through January 31, 2025

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0023
JFSC file

Authorize Subgrant Agreement with CareStar, Inc.

Commissioner Rittenhouse moved, per the request of Department of Job and Family Services Director, to authorize a subgrant agreement with:

Organization Name: CareStar, Inc.
Organization Address: 5566 Cheviot Road, Cincinnati, Ohio 45247
In the amount of: \$451,950.76
Funding Source(s): TANF 93.558, ESSA 93.556, Title XX, Children’s Services Levy
Purpose: To provide coordination services to children and families to prevent children from formally entering the child welfare system, to prevent out-of-home placements, to assist in timely reunification when a child is placed out of the home, and/or prevent a placement disruption.
Effective Dates: January 10, 2024 through December 31, 2025

Further, move to authorize the County Administrator to execute the subgrant agreement and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0024
SHRC file

Authorize the Fire and EMS Dispatching Contract with Bethel and Moorefield Townships

Commissioner Rittenhouse moved, per the request of the Sheriff’s Office, to authorize a contract(s) with:

Organization Name: Bethel Township
Organization Address: 3333 Lake Road, Medway, Ohio 45341

Original Contract: \$46,898.00 (income)
Effective Dates: January 1, 2024 through December 31, 2024

Organization Name: Moorefield Township
Organization Address: 1616 Moorefield Road, Springfield, Ohio 45503
Original Contract: \$45,218.00 (income)
Effective Dates: January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0025
CDDG file

**Accept Grant Agreement with
Lead Safe Ohio Program**

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to accept the following:

Grant: Lead Safe Ohio Program – County Allocation for Construction Activities
Grantor: Ohio Department of Development
Amount Funding: \$1,274,000.00
Purpose: Construction activities for homes, congregate care settings, and childcare facilities built before 1978, with an emphasis on work with low to moderate income populations. Funds will be utilized for lead safe renovation, lead abatement and mitigation activities, and purchase of equipment such as XRF analyzers and HEPA-vacs. Funds will also be utilized for Lead Safe Ohio program administration.
Effective Dates: December 1, 2023 through April 30, 2026

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0026
EMAG file

**Authorize Grant Submission to
Ohio Emergency Management Agency**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency Director, to authorize grant submission of the following:

Grant: Emergency Management Performance Grant
Grantor: Ohio Emergency Management Agency
Funding Amount: \$78,139.00

Purpose: Provide EMA services to Clark County
Grant Effective Dates: October 1, 2022 through December 31, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0027
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Rittenhouse moved, per the request of the Emergency Management Agency Director, to accept the following:

Grant: Emergency Management Performance Grant
Grantor: Ohio Emergency Management Agency
Amount Funding: \$78,139.00
Purpose: Provide EMA services to Clark County
Effective Dates: October 1, 2022 through December 31, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0028
COMP file

**Approve Payment #4 to
Becker Construction, Inc.**

Commissioner Rittenhouse moved to approve the following payment #4:

Payment to: Becker Construction, Inc.
Address: 525 Gargrave Road Dayton, Ohio 45449-5401
Services: Payment #4 General Contract
Project: Clark County Courthouse Temporary Space Project
Funding Source(s): Permanent Improvement
Amount: \$356,481.72
Retainage Held By: Park National Bank
Retainage: \$ 12,027.28 (Retainage withheld to date \$52,280.00)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0029
PRSR file

Acknowledge 2023 Furtherance of Justice Account Annual Report from County Prosecutor

Commissioner Rittenhouse moved to acknowledge receipt of the 2023 Furtherance of Justice Account annual report from the County Prosecutor.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0030
TRSR file

Acknowledge Treasurer’s Investment Report

Commissioner Rittenhouse moved to acknowledge the receipt of the Treasurer’s December 31, 2023 Investment Report.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0031
UTLR file

Acknowledge Report and Accept Water and Sewer Rates for 2024

Commissioner Rittenhouse moved, per request of the County Administrator, to acknowledge the report from the Utilities Director that proposes water and sewer rate changes for 2024. See attached rate tables.

Further, move to direct staff to implement the sewer rate changes and charges and amend the Clark County Water and Sewer Regulations to reflect the adjusted rates.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0032
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per the request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Various	Various Staff	Various Mtgs./Trngs.	Various	CY 2024	\$0.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0033
TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Comm. Dev.	D. Lackovich- VanGorp	OCCD Winter Mtg.	Virtual	1/24-26/24	\$20.00
Solid Waste	B. Martens	OALPRP Mtg.	Newark, OH	1/30-31/24	\$35.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0034
COMO file

**Designation of Commissioners and Staff to
Serve on Various Boards and Committees**

Commissioner Rittenhouse moved to approve of the following appointments:

9-1-1 Committee	Sasha L. Rittenhouse
Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Jennifer Hutchinson
Board of Revisions	Melanie F. Wilt
Clark County Emergency Food and Shelter Board (FEMA)	Lowell R. McGlothlin
Clark County Land Reutilization Corp	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation	Sasha L. Rittenhouse, Lowell R. McGlothlin
County Planning (Statutory)	Sasha L. Rittenhouse, Melanie F. Wilt, Lowell R. McGlothlin
County Records Commission	Lowell R. McGlothlin, Angela Wheeler

Criminal Justice Council	Melanie F. Wilt, Jennifer Hutchinson
Data Processing Board	Melanie F. Wilt, Jennifer Hutchinson
Family & Children First Council	Sasha L. Rittenhouse Melanie F. Wilt (Alternate)
Fair Housing	Sasha L. Rittenhouse, Community Development Staff (Alternate)
Investment Advisory Board	Sasha L. Rittenhouse, Lowell R. McGlothlin
Job Readiness	Melanie F. Wilt
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
OhioMeansJobs	Lowell R. McGlothlin
Reentry Coalition Executive Committee	Sasha L. Rittenhouse
Solid Waste Management Policy Committee	Jennifer Hutchinson for Melanie F. Wilt
Transportation Coordinating Committee	Lowell R. McGlothlin, Melanie F. Wilt (Alternate)
Clark County Law Enforcement Advisory Team (CCLEAT)	Melanie F. Wilt, Sasha L. Rittenhouse (Alternate)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2024-0035
COMO file

Authorize and Reaffirm Duties of the County Administrator

Commissioner Rittenhouse moved to approve the following:

This resolution supersedes all previous resolutions pertaining to the powers and duties of the County Administrator, including but not limited to Resolutions 569-00, 2011-0009, 2013-0180, 2013-0692, and 2022-0108 (and to include personnel actions related to the County Administrator). The County Administrator has all the powers and duties outlined in the Ohio Revised Code Section 315.30. Further, the County Administrator shall be authorized to contract, including the authorization of purchase orders, up to a limit of \$74,999 (and to include the 3% annual adjustment each year beginning January 1, 2025) per contract or purchase order. Said contracts and purchase orders shall be subject to the requirements of Ohio Revised Code Section 307.86 and shall include any and all types of contracts.

Further, authorize the County administrator to allow and pay all claims for goods received and services rendered, provided the county department receiving those goods and services certified their receipt before the County Administrator allows the claim.

Further, designate the County Administrator as the Chief Executive for the purpose of executing all contracts referenced in this resolution and all other contracts authorized by resolution of the Board of County Commissioners.

Further, grant powers to the County Administrator, including, but not limited to, those set forth in Ohio Revised Code Section 305.30. "County Administrator" shall include the succession of those duties authorized by the Board during the absence of the County Administrator. In the event of the County Administrator's absence, the Assistant County Administrator/Human Resources Director shall act on behalf of the County Administrator (as referenced in Resolution 2017-0436), pursuant to Ohio Revised Code 305.29 and 305.30. Additionally, the Utilities Department and Solid Waste District Director shall become the Acting County Administrator, and is authorized to act on behalf of the County Administrator or Acting County Administrator, in the absence of both (as referenced in Resolution 2017-0437), pursuant to Ohio Revised Code 305.29 and 305.30.

Further, pursuant to Ohio Revised Code Section 305.30(K), in the event the Board of County Commissioners has not met in informal or formal session in the last eight (8) days, the County Administrator shall have the following additional powers and shall retain those powers until the Board of County Commissioners meets again in either informal or formal session:

- The County Administrator is entitled to perform any duties incumbent upon the Board of County Commissioners pursuant to Ohio law.

In order for a meeting to qualify for purposes of this Resolution, a quorum of County Commissioners must participate in the meeting.

Further, authorize the County Administrator to perform all personnel functions, conferred or incumbent upon the Board of County Commissioners under Ohio Revised Code, Chapter 124 or any other chapter or section of the Ohio Revised Code (ORC) or Ohio Administrative Code (OAC), and all personnel functions designated by the Clark County Personnel Policy Manual as a function of the Appointing Authority where the Appointing Authority or Co-Appointing Authority is the Board of County Commissioners.

Personnel functions include but are not limited to appointment, collective bargaining tentative agreements, compensation (as it relates to hiring, demotion, and promotion), demotion, disciplinary action, job abolishment, layoff, leave of absence, organizational structure, promotion, reassignment, reclassification, suspension, transfer, reduction, reinstatement, resignation, retirement, authorizing and negotiating separation agreements of up to \$100,000, and termination. Department-wide or countywide cost of living adjustments shall be determined by the Board.

Further, the Board of Clark County Commissioners is authorized to confer upon the County Administrator the authority to carry out functions of the Board of County Commissioners in the event of a disaster or emergency, provided that the Board, by resolution, has delegated the specific functions to the County Administrator; and,

Whereas, the disaster means any imminent threat or actual occurrence of widespread or severe damage to or loss of property, personal hardship or injury, or loss of life that results from any natural phenomenon or act of man; and,

Whereas, an emergency means any period during which the United State Congress or chief executive (as defined in ORC 5502.21(C)) has declared or proclaimed an emergency exists; and,

Whereas, the Board of County Commissioners desires to grant the authority to the County Administrator to perform functions conferred or incumbent upon the Board in the event of such a disaster or emergency.

Now, Therefore, Be it Resolved by the Board of Commissioners, Clark County, Ohio:

1. That the County Administrator is hereby authorized to carry out the functions conferred or incumbent upon the Board of County Commissioners in a disaster or emergency situation, including, but not limited to, those outlined below, except to the extent that this delegation is prohibited by law:
 - To activate the Emergency Management Agency.
 - To authorize the utilization of all resources and personnel of the Board of County Commissioners to respond to the disaster or emergency. The County Administrator shall coordinate the response of resources and personnel of the Board of County Commissioners with the resources and personnel from other elected County officials, other boards and commissioners of the County, and the response from other local, state, and federal agencies.
 - To exempt purchases from the competitive bidding process provided one of the following applies:
 - The purchase is for less than \$125,000, but more than \$75,000, and the County Administrator has obtained not less than three (3) informal estimates from persons who could perform the contract. The records of the names of each estimate solicited shall be kept for not less than on (1) year.
 - There is an actual physical disaster to structures, radio communications equipment, or computers, regardless of costs.
 - To make requests for aid with neighboring jurisdictions.
 - To designate other County staff members to act on his/her behalf.
2. That the County Administrator shall, at the next meeting of the Board of County Commissioners, report to the Board of County Commissioners:
 - The reasons necessary for declaring a disaster or that real or present emergency exists.
 - All actions taken by the County Administrator.
 - All contracts let without competitive bidding and the reasons for letting the contracts; and,
 - All mutual aid rendered to or given by the employees of the Board.
3. That the report of the County Administrator shall be entered into the Minutes of the Board of County Commissioners by the Board's Clerk.
4. That the authority of the County Administrator to act under this Resolution for any particular disaster or emergency shall end at the next meeting of the Board of County Commissioners when the County Administrator's report is entered into the Board of County Commissioners' Minutes, unless the Board of County Commissioners adopts a Resolution authorizing the continued exercise of emergency authority under Ohio Revised Code 305.30 for the particular emergency.
5. That after the declaration of an emergency, the County Administrator be, and hereby is, authorized and directed to take those actions as necessary and appropriate, including the delegation of administrative and ministerial functions among responsible staff to assure proper implementation of exercising this authority.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner McGlothlin thanked everyone for being here for the Luminary Awards Ceremony.

Luminary Awards Ceremony:

Commissioner Wilt said she usually begins the Luminary Ceremony by going telling the background of the luminary awards. She said when she first started as a county commissioner, one of the things she felt like was missing in this community was regularly holding up people and celebrating them. She said particularly those who do things under the radar, without a title, and without monetary compensation. The Luminary Award is to recognize there are people in the community in every corner. Each individual is illuminating in the community. The things these individuals accomplish do not come with a title, it doesn't come with a big banner or a legacy but in a small way each individual is illuminating this community and illuminating in a way that they have brought their passion forward. These Luminary Awards started in 2019. Commissioner Wilt said it is the commission's pleasure to recognize the luminaries.

Commissioner Wilt said each commissioner will say something about the luminary they chose. Commissioner McGlothin began with Michael Stafford. Commissioner McGlothin said he would like to thank Mr. Stafford for everything he has done for western Clark County and for all of Clark County. He said Mr. Stafford has had a wonderful business for many years and now his son is running it. He has done many things for Tecumseh High School. Commissioner McGlothin said Mr. Stafford has been involved in many different charities. He has also put together Love tournaments. He has done a wonder job for the community and he is a friend. Commissioner McGlothin thanked Mr. Stafford for everything he has done for the county, community, and businesses. Commissioner McGlothin presented the Luminary Award to Mr. Stafford.

Mr. Stafford said he has been very blessed in his life. He said he does not think any of us feel we are doing anything special. He is a believer. He feels anyone who is a believer is directed to go out and do things in the community. He said he has only done what needed to be done. Mr. Stafford thanked the board for the award.

Commissioner Wilt said that is the key. The individuals do not think they are doing anything special.

Commissioner Wilt said Bonita Heeg is someone she has known for 10 or 15 years. She said she has gotten to know her much better through Springfield Rotary over the last few years. Ms. Heeg is the executive director of the youth with disabilities program through the Rotary. Commissioner Wilt said her first experience with Bonita was an entree with Dick Kuss. She said when she was running for office, Ms. Heeg called her and said Mr. Kuss wanted to talk to her. She said it was a great conversation with a wise person. Ms. Heeg opened that door and makes people feel welcome. She has since seen Ms. Heeg's selfless nature as she has gotten to know her. She is giving of her time and very detail oriented, which she appreciates. She said Ms. Heeg puts a lot of effort, time, and care in what she does. She admires her and thinks the world of her.

Ms. Heeg said she wanted to thank the commissioners for the award. She said it is very meaningful to her. She was in shock when she received the call from Mr. Cooper. She said there are at least 100 people who are more deserving. She said she is honored and humbled by this award. Ms. Heeg thanked her husband, Jim. She said he is a source of strength. She said she is blessed to have her family with her. It means a lot to have everyone here to share this award. She said all of us work together to contribute to the community. She said the attitude of gratitude is her motivation for giving back to the community. She said it warms her heart to help those in need. The citizens of Clark County who have disabilities are near and dear to her heart. She said she finds it interesting that the announcement by the commission of this award was released on January 4. January 4 was the birth date of her late boss, Richard L. Kuss. He was a pillar in our community and a pillar in our region. He was a consummate example of a servant leader. His mentorship intensified her already developed sense of service to greater depths. She again wanted to thank the commissioners and for the energetic and dedicated work they do for the citizens of Clark County.

Commissioner Rittenhouse said she met Julie Driskill through Rotary. She said Ms. Driskill is an amazing woman who spends the majority of her time giving back to the community. Ms. Driskill works answering crisis calls

from individuals who are contemplating suicide, working with the Job Seekers Network to open a new training facility for youth in New Carlisle, planning a Night to Shine Prom for special needs with the Tim Tebow Foundation, or working at the juvenile detention center to do games and crafts with the youth there, and then following up with them upon release. These are just a few small scratches to the surface of what Ms. Driskill does. Commissioner Rittenhouse said Ms. Driskill’s heart, passion, and dedication, especially for youth, in our community is as deep as anyone she knows. She said Ms. Driskill is the kind of person that makes her want to be a better person. She does all of these things with a genuine interest in every individual she works with. Commissioner Rittenhouse said it is her honor to present her very first Luminary Award to Ms. Driskill.

Ms. Driskill said she is not, at moments, speechless. She’s always had a voice and is not afraid to use it. She said her purpose and her mission is to help others find their voice, especially teenagers. She said she is standing on the shoulders of giants. She does not feel like she has done enough. She said it is a privilege to serve. She thanked the commissioners.

Commissioner Wilt said the commissioners do this now, not after the people are gone. She said the commissioners want to make sure people know how much what they do means to the community. She said if we pour our passion into the people and the community around us, she hopes they know it matters. The Luminaries do not hear thank you as much as they should.

Resolution 2024-0036

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Sasha L. Rittenhouse

By: _____
Lowell R. McGlothin

I certify that the record is true and accurate:

Commission Clerk