

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) via Zoom.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Ethan Harris, Community & Economic Development Department; Jeff Stankunas, Isaac Wiles. Cathy Wood & Crystal Baker, Clark County Veterans Office; Riley Newton, Springfield News-Sun; Jeff Silverstein; David Mitchell; Glen Farley; Jerry Ferrell, J Bolen; SRI Miami; Darwin Hicks; Amber Smith; Randy Ark; unknown person logged in as "W"; unidentified audience members.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner Lohnes shared condolences for Ms. Noble and her family.

Commissioner Lohnes asked about the following resolutions:

Resolution 2021-0002: He was glad to see money being used to help the homeless.

Resolution 2021-0010 was an add-on to change the meeting from Wednesday to Tuesday next week.

Commissioner McGlothin had no questions.

*Commissioner Updates:*

Commissioner Wilt noted there is a hearing at 10. It doesn't have a formal hearing resolution so she created an agenda for it.

Commissioner Lohnes said late yesterday he received PDAC meeting information. They sent a meeting invite for February 11<sup>th</sup> and Commissioner Wilt will plan to attend. The Clark County fiber optic connectivity project was on the list ranked as #2.

Commissioner Lohnes gave updated COVID numbers.

Discussion ensued about questions to ask in the public hearing. The questions were not sent to Veterans ahead of time. The questions on the list have been asked before but answers have not been given. Commissioner McGlothin thought they should have them ahead of time. Commissioner Wilt said it was important to put everything on the record in the public hearing.

*County Administrator Updates:*

Ms. Hutchinson noted the Commission meeting moved to Tuesday. Later this week she will be meeting with the City to discuss the displacement concerns. Resolution 2020-0002 replaces the one passed last fall. The City will not be able to get the Downs Center running in time so \$275,000 will be used for hotels.

Ms. Hutchinson planned to re-open the office to the public January 19<sup>th</sup>. The reason for closing to the public prior was to get through the holidays. Commissioner Wilt asked what Mr. Patterson's recommendation was. Ms. Hutchinson has not reached out to him. Commissioner Wilt agreed with the reopening since the numbers

are getting better. Commissioner McGlothlin was not comfortable coming back into the office yet. He felt the numbers were higher than ever. Commissioner Wilt said individually each person can make a determination on what is best for them. She felt the Commissioners had a duty to the public to have a routine in the office. She offered to still hold Commission meetings virtually. Commissioner McGlothlin asked for guidance from Mr. Patterson.

There were no strategic plan updates.

Resolution 2021-0007 authorized various board/committee appointments. The only change was updating Commissioner Wilt to the Job Readiness Board instead of Commissioner Lohnes. All members were in agreement with the designations.

Resolution 2021-0008 designated the CCAO voting members. The Board requested the President and designee to act in the absence of the President be appointed.

Resolution 2021-0009: Commissioner Wilt opened the floor for nominations for election of the President of the Board of Clark County Commissioners for a period of one year commencing immediately and ending January 5, 2022. Commissioner Lohnes nominated Commissioner Wilt for Commission President. Commissioner McGlothlin seconded the nomination. Commissioner Wilt moved to close nominations for President of the Board of Clark County Commission. Commissioner Lohnes seconded the motion.

The roll was called for electing Commissioner Wilt as Commission President; the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Wilt further moved to designate a person to act in the absence of the President. Commissioner Lohnes moved to designate Commissioner McGlothlin to act in the absence of the President. Commissioner McGlothlin declined. Commissioner McGlothlin moved to designate Commissioner Lohnes in the absence of the President. Commissioner Lohnes declined. Commissioner Wilt moved to designate Commissioner McGlothlin to act in the absence of the President. Commissioner Lohnes seconded the motion. Commissioner Lohnes moved to close nominations for the person to preside in the absence of the President. Commissioner McGlothlin seconded the motion.

The roll was called to designate Commissioner McGlothlin to act in the absence of the President; the vote resulted as follows:

Commissioner Lohnes, Yes Commissioner McGlothlin, Yes Commissioner Wilt, Yes

Commissioner Wilt enjoyed being President and thanked them for the nomination.

The Board reviewed the calendar.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2021-0001

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes noted Resolutions 2021-0007, 0008, and 0009 were discussed and filled in during informal session. Resolution 2021-0010 was an add-on to changing next week's meeting.

Commissioner Lohnes moved to approve the agenda in its entirety, including the add-on to change the Commission meeting date. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2021-0002**  
**Replaces Resolution 2020-0730**  
**COMC file**

**Authorize Subgrant Agreement with  
The City of Springfield**

Commissioner Lohnes moved, per the request of the County Administrator, to authorize a subgrant agreement with:

<b>Organization Name:</b>	The City of Springfield
<b>Organization Address:</b>	76 East High Street, Springfield, Ohio 45502
<b>In the amount of:</b>	\$275,000
<b>Funding Source(s):</b>	CARES Act
<b>Purpose:</b>	Provide subgrant of Federal CARES Act funds to help the City of Springfield provide temporary non-congregate living arrangements for homeless Clark County residents.
<b>Effective Dates:</b>	January 6, 2021 through December 31, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0003**  
**ISDC file**

**Authorize Change Order #12 for  
Security/Surveillance Camera System**

Commissioner Lohnes moved to authorize change order #12 with:

<b>Organization Name:</b>	IMS Technology & Security
<b>Organization Address:</b>	P.O. Box 8285, Carlisle, Ohio 45005
<b>Original Contract:</b>	\$373,804.14
<b>Previous Changes:</b>	\$386,754.15
<b>This Change:</b>	\$1,084.60
<b>New Contract Total:</b>	\$761,642.89

**Funding Source(s):** Permanent Improvement  
**Reason for Change:** Additional camera for server room at 911 Center.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0004**  
**ENGB file**

**Authorizing the County Engineer to use the “Force Account” pursuant to the Ohio Revised Code Section 5543.19**

Commissioner Lohnes moved, upon the recommendation of the Deputy Engineer, to authorize the County Engineer to use the “Force Account” pursuant to the Ohio Revised Code Section 5543.19

**BE IT RESOLVED** that the Board of Clark County Commissioners authorizes Johnathan A. Burr, Clark County Engineer, to proceed by force account on all bridge, culvert, and road work during 2021, absent action by the board of county commissioners to let a construction contract (Ohio Revised Code §5543.19).

**WHEREAS**, the Ohio Revised Code Section 153.64, 4931 and 4933, provides to the Board of Clark County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

**WHEREAS**, the Ohio Revised Code Section 5589 and 5543 provides to the Board of Clark County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

**WHEREAS**, the Ohio Revised Code Section 4513.34 provides to the Board of Clark County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways.

**WHEREAS**, the Ohio Revised Code Section 307.79 provides to the Board of Clark County Commissioners, the authority to adopt rules to regulate storm water permits and to designate an official to review, approve or disapprove plans, issue permits within the unincorporated areas of Clark County;

**THEREFORE, BE IT RESOLVED** that the Board of Clark County Commissioners does hereby authorize the Clark County Engineer to develop and administer permits for the above described activities and to keep said permits on file with the permanent road records of Clark County.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0005**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
200019697	General (Veterans)	Shred-It	12/15/20	\$ 121.00

Reason: Invoice was received after previous reserve was liquidated and new reserve was approved.

200019328	DJFS	The Powell Co. Ltd.	12/7/20	\$ 573.49
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Reason: Invoice was not received prior to cancellation of super blanket. Reserve cut on 12/14/20.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0006**  
**COMO file**

### **Establishing Schedule of Meetings for the Year 2021**

Commissioner Lohnes moved to establish a schedule of meetings for January 2021 as follows:

Meetings of the Board of Clark County Commissioners shall be held in accordance with Section 121.22 ORC (Sunshine Law).

All Wednesdays shall be designated as Regular Meetings for the purpose of conducting all official business of the Board, making a total of at least fifty (50) regular sessions to satisfy Section 305.06 ORC. Said meeting shall be divided into Informal and Formal Sessions. Sessions shall be held in the Commission Public Chambers, 1<sup>st</sup> Floor, 3130 East Main Street, Springfield, Ohio, with Informal Sessions beginning at 8:30 a.m. and Formal Sessions beginning at 10:00 a.m.

Quarterly Special Sessions for the Investment Advisory Committee will be held in the Commission Public Chambers, 1<sup>st</sup> Floor, 3130 East Main Street, Springfield, Ohio, beginning at 10:00 a.m. on Thursday, April 15, 2021; Thursday, July 15, 2021 Thursday, October 14, 2021; and Thursday, December 16, 2021.

Special Sessions shall be called as needed with 24 hour notice in accordance with Section 305.07 ORC and shall be for the purpose of conducting work sessions with the staff, Department Directors, and/or other County Elected Officials. The time and place of Special Sessions shall be determined at the time they are called.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0007**  
**COMO file**

### **Designation of Commissioners and Staff to Serve on Various Boards and Committees**

Commissioner Lohnes moved to approve of the following appointments:

9-1-1 Committee (Statutory)

Richard L. Lohnes

Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Yes Jennifer Hutchinson
Board of Revisions (Statutory)	Richard L. Lohnes
Clark County Emergency Food and Shelter Board (Statutory)	Lowell R. McGlothlin
Clark County Land Reutilization Corp. (Statutory)	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation (Statutory)	Melanie F. Wilt, Lowell R. McGlothlin
County Planning (Statutory)	Richard L. Lohnes, Melanie F. Wilt, Lowell R. McGlothlin
County Records Commission (Statutory)	Richard L. Lohnes, Megan Burr
Criminal Justice Council	Richard L. Lohnes, Jennifer Hutchinson
Data Processing Board (Statutory)	Richard L. Lohnes, Jennifer Hutchinson
Family & Children First Council (Statutory)	Melanie F. Wilt
Fair Housing (Statutory)	Richard L. Lohnes, Community Development Staff (alternate)
Investment Advisory Board (Statutory)	Richard L. Lohnes, Lowell R. McGlothlin
Job Readiness	Melanie F. Wilt
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
Microfilm Board (Statutory)	Megan Burr for Comm. President
OhioMeansJobs	Lowell R. McGlothlin
Reentry Coalition Executive Committee	Lowell R. McGlothlin
Solid Waste Management Policy Committee (Statutory)	Melanie F. Wilt Jennifer Hutchinson (Alternate)
Transportation Coordinating Committee	Lowell R. McGlothlin, Melanie F. Wilt (Alternate)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0008**

**COMO file****Resolution to Designate the Official Representative and Alternate for the Purpose of Voting at the Annual Meeting of the County Commissioners Association of Ohio in 2021**

Commissioner Lohnes moved the adoption of the following resolution:

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the Board of County Commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the Board of County Commissioners is eligible to be designated as the Official Representative and Alternate;

**NOW THEREFORE BE IT RESOLVED** that Commissioner Wilt is designated as the Official Voting Representative) of Clark County.

**BE IT FURTHER RESOLVED** that Commissioner McGlothlin is designated as the Alternate Voting Representative of Clark County.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0009**  
**COMO file**

**Election of President for the Board of Clark County Commissioners**

Commissioner Lohnes moved the adoption of the following resolution:

Commissioner Wilt opened the floor for nominations for election of the President of the Board of Clark County Commissioners for a period of one year commencing immediately and ending January 5, 2022:

Commissioner Lohnes nominated Commissioner Wilt for Commission President  
Commissioner McGlothlin seconded the nomination

Commissioner Wilt moved to close nominations for President of the Board of Clark County Commission, Commissioner Lohnes seconded the motion. The roll was called for electing Commissioner Wilt as Commission President; the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Further move to designate a person to act in the absence of the President.

Commissioner Wilt moved to designate Commissioner McGlothlin to act in the absence of the President  
Commissioner Lohnes seconded the motion

Commissioner Lohnes moved to close nominations for the person to preside the in absence of the President, Commissioner McGlothlin seconded the motion. The roll was called to designate Commissioner McGlothlin to act in the absence of the President; the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add-on  
Resolution 2021-0010  
COMO file**

### **Change Date of Commission Meeting**

Commissioner Lohnes moved to change the date of the previously scheduled Wednesday, January 13, 2021 Commission meeting to Tuesday, January 12, 2021. The informal session will begin at 8:30 a.m. with the formal session beginning at 10:00 a.m. The meeting will be held virtually via Zoom.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

### *Budget Hearing for the Clark County Veterans Commission (VSC):*

Commissioner Wilt began the budget hearing at 10:03 a.m. to hear the Clark County Veteran's Service Office budget request for 2021. She explained the process and thanked them for their service to our country. She was honored to serve as with two Commissioners that are veterans. The Commissioners' job is a balancing act. She gave an overview of how the hearing would flow.

She opened the floor to Commissioner Lohnes and Commissioner McGlothlin for comments.

Commissioner Lohnes was eager to hear questions and get information to help the Board decide on the budget next Tuesday when the budget discussions are continued. The 2021 budget will be approved January 20<sup>th</sup>.

Commissioner McGlothlin restated two veterans serve on the Board of County Commissioners. The entire Board wanted to see veterans succeed.

Commissioner Wilt opened the floor to the Veterans Service Commission (VSC).

Mr. Silverstein, attorney for the Veterans Service Commission, stated it is their position that a lawful budget has been submitted for review. A budget was submitted in May 2020. It was revised based upon updated figures for health insurance and salaries in November 2020. It is the position of the VSC that a lawful budget was submitted. There was some discussion as to sales tax being part of the general fund. Ohio Revised Code Chapter 5901 discusses the maximum amount the VSC can base its request on. For the 2021 budget the half mill totaled \$1,084,231. That is the amount their request cannot exceed. Ohio Revised Code Section 5901.11 discusses the commissioners' review of that budget. He welcomed questions about the budget calculations. Mr. Silverstein asked Ms. Wood if she prepared the budget. Ms. Wood replied yes. Mr. Silverstein asked what

happened between the budget submission in May and the budget submission in November. Ms. Wood explained the budget was submitted by the last Monday in May. Ms. Wood explained In May health insurance figures were not available. The request was revised based on those figures and was submitted at the informal meeting in December. In December there was discussion about expenses that had previously been absorbed by the County. Ms. Wood explained those costs included items such as rent, insurance, HR, and payroll services. She assumed those costs would be added to their expenses in the cost allocation plan. Mr. Silverstein said the numbers are based on accurate need and past expenses absorbed by the County. Ms. Wood anticipated \$1,084,231 for the half mill calculation. The requested budget was under that amount which was \$1,062,277. Ms. Wood has reviewed the request with the VSC. It is now subject to the County Commissioners' review.

Commissioner Wilt opened the floor for audience comments.

Glen Farley, resident of Clark County, was a Vietnam veteran. He had claims pending with the VA since 1983. He fought with them for years. He reached out to the VSC for assistance. Within six months they solved his problems. He felt the VSC deserved every dime and more. If it wasn't for the veterans of this country this country would not exist. The veterans have been overlooked for too long. He hoped and prayed the Commissioners take this seriously. The Board thanked him for his service.

Jerry Ferrell, resident of Fairborn, serves as the chairperson for the Veterans Agency Outpatient Clinic. He served in the military for years. He supported the request and the staff. In his experience, Clark County was the most conscientious place serving veterans.

Commissioner Wilt opened the question and answer session.

Commissioner Lohnes asked if Bill McGee was on the call. No response. Commissioner Lohnes explained Mr. McGee was in attendance when he came to the VSC to talk about the van purchase. He thought the capital expense request in this budget for \$65,000 was for a new van. Ms. Wood replied it was. She explained there were two vans. One of the vans is in need of constant repair. They have one minivan, one car, and two wheel chair vans. One of the vans was donated by the Board of Developmental Disabilities. This request for a van purchase replaces that one.

Commissioner Wilt asked how many veterans are in Clark County currently. Ms. Wood replied approximately 12,000 per a report she receives. Commissioner Wilt asked if the total number of veterans was increasing or decreasing each year. Ms. Wood replied it decreases every year. Commissioner Lohnes asked about her report. She said the report comes from the VA. Commissioner Lohnes cited a different source he used that reflected 11,300 veterans. A decrease in veterans was predicted. Ms. Wood said even though the population is declining the money requested would allot them to reach more veterans. Commissioner Wilt asked what types of additional programming and services would be provided. Ms. Wood explained it would include advertising, bill boards, radio ads, and newspaper ads.

Ms. Wood noted indigent burials are a cost. The highest cost was \$19,000. In 2020, it was \$8,000. Indigent costs are included with Memorial Day expenses.

Commissioner Wilt asked if they are rolling out new programs or services. She was concerned with the high rate of suicide among veterans. Ms. Wood replied most of that is handled by the Dayton VA. Locally, they can help through advertising and outreach to get help to them. The goal is to get veterans in the office.

Randy Ark understood the amount requested was originally allocated to them and they always come in under budget. It was originally allocated and approved. Ms. Wood said they are looking at doing more with what is allocated to the VSC. Commissioner Lohnes replied in 10 years the requested budget has always been approved. Commissioner Wilt said it was based on the request which is based on the needs. Prior requested

budgets were not at this level. Mr. Ark echoed Ms. Wood restating veterans do not know what is entitled to them. He supported the need for outreach.

Commissioner McGlothlin felt there was a need for the wheelchair vehicle. He supported the need to get out in front of more veterans. He asked about their office hours. Ms. Wood responded with their hours and noted they make appointments as well.

Commissioner Wilt heard they were planning a move to a different office space. She asked what services will be needed from the county in the course of that move. Ms. Wood said IS and maintenance for the physical move. It was nothing different than moving to Springview and AB Graham. Ms. Hutchinson explained those departments are charged back for those services as well. She was not informed of the move by the VSC. Her staff informed her. She asked if the VSC will need a new server and laptops. Ms. Wood replied yes. Ms. Hutchinson noted there was only \$60,000 in their capital line so it wasn't enough to cover the van, server and laptops. Ms. Wood said they have decided to get a different van that costs around \$36,000 so the rest will be applied to the server and laptops. Commissioner Lohnes said the new server will need to be approved by Data Board. Discussion ensued about the move. Ms. Wood wanted to be on the first floor of the building. The elevator is not great and people get stuck in it regularly. Additional parking is available to them near the entrance. They will be taking the current Springfield Arts Council space. She will need renovations done to the space.

Commissioner Lohnes asked about the increase of \$170,000 in salaries. Ms. Wood said they are adding an additional person in hopes of Veterans Court taking root. This employee will work for Judge Carey. Discussion ensued about the need for a Veterans Court.

Ms. Hutchinson said the changes to the building need to be approved by the Commissioners since it is a county owned building. Another agreement will need to be written. The agreement should be in place before renovation begins. Ms. Wood planned to move the first two weeks of February.

Commissioner Wilt said the budget will be adopted within two weeks. They still have some time to look at it in detail and discuss it. Ms. Wood asked if the Board will provide a figure to them. Commissioner Wilt replied yes.

Mr. Ferrell offered to make and donate signs for veterans' parking spaces in any county owned lot. The Board thanked him.

Commissioner Wilt closed the hearing at 10:53 a.m.

Resolution 2021-0011

Commissioner wilt adjourned the meeting.

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes