



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

February 8, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0077

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates

10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0078
B&GC file

**Authorize Contract with
Fazio Color Shop, Inc.**

Commissioner ____ moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Fazio Color Shop, Inc.
Organization Address: 1020 South Limestone Street, Springfield, Ohio 45505
Contract Amount: Not to exceed \$49,000.00
Funding Source(s): General Fund
Purpose: As needed floor coverings and window blinds, with installation
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 8, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

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Resolution 2023-0079
JFSC file

**Authorize Contract Amendment #3 with
Northwoods Consulting Partners, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

Organization Name: Northwoods Consulting Partners, Inc.
Organization Address: 5200 Rings Road, Dublin, Ohio 43017
Amendment Amount: \$ 64,852.00
New Contract Amount: \$261,337.00
Funding Source(s): Shared Administrative Dollars
Purpose of Amendment: To extend the contract for an additional year
Purpose of Contract: To provide Gold Level software maintenance and support
Amendment Effective Date: March 1, 2023
Original Effective Date: March 1, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0080
SHRC file

**Authorize Law Enforcement Contract with
Mad River Township**

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize a contract with:

Organization Name: Mad River Township
Organization Address: 260 East Main Street, Enon, Ohio 45323
In the amount of: \$122,776.98 (income)
Purpose: Law Enforcement services for Bethel Township (one full-time deputy)
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Melanie F. Wilt

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Lowell R. McGlothlin

Resolution 2023-0081
SHRC file

**Authorize Fire and EMS Dispatching Contract(s) with
Harmony Township**

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize a contract(s) with:

Organization Name: Harmony Township
In the amount of: \$18,480.00 (income)
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0082
CDDB file

**Instruct Clerk to Advertise for Bids for
New Carlisle Smith Park Year-Round Shelter House Project**

Commissioner ____ moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the “New Carlisle Smith Park Year-Round Park Shelter House Design-Build” Project. Said bids will be opened in public session on Thursday, February 23, 2023 at approximately 10:30 a.m., at Clark County Commission Offices, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:30 a.m., on Thursday, March 23, 2023

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator
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Lowell R. McGlothlin

Resolution 2023-0083
SHRG file

Authorize Grant Submission
Office of Criminal Justice Services

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

Grant: 2023 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative
Grantor: Department of Justice / Bureau of Justice Assistance
Funding Amount: \$699,000.00
Purpose: Address fire-arm related crimes & forensics through the establishment of a CGIC
Grant Effective Dates: October 1, 2023 through October 1, 2026

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Lowell R. McGlothlin

Resolution 2023-0084
SHRG file

**Accept Grant Agreement with
Office of Criminal Justice Services**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Office of Criminal Justice Services
Amount Funding: \$639,691.00
Purpose: Retention Bonuses & Violence Reduction
Effective Dates: June 1, 2022 through June 1, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 23, 2022.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Lowell R. McGlothlin

Resolution 2023-0085
ISDP file

Authorize Acceptable Use Policy for Clark County Public Safety Users

Commissioner ____ moved, per request of the IS Director and 911 Communications Director, to authorize the Acceptable Use Policy (AUP) for all Clark County Public Safety Users. This AUP will apply to all Public Safety users accessing network resources provided by Clark County.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Sasha L. Rittenhouse

Resolution 2023-0086
BJFP file

**Approve Payment #8 to
ArmCorp Construction, Inc.**

Commissioner ____ moved, to approve the following payment #8:

Payment to: ArmCorp Construction, Inc.
Address: 8511 State Route 703, Celina, Ohio 45822
Services: Pay App #8 period ending November 30, 2022
Project: Home Road Renovation
Funding Source(s): 2020/PCSA - Levy
Amount: \$155,414.27
Retainage: \$ 6,605.20 (Retainage held to date \$105,324.58)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2023-0087
BJFP file

**Approve Payment #9 to
ArmCorp Construction, Inc.**

Commissioner ____ moved, to approve the following payment #9:

Payment to: ArmCorp Construction, Inc.
Address: 8511 State Route 703, Celina, Ohio 45822
Services: Pay App #9 period ending December 31, 2022
Project: Home Road Renovation
Funding Source(s): 2020/PCSA - Levy
Amount: \$423,023.94
Retainage: \$ 0.00 (Retainage held to date \$105,324.58)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Resolution 2023-0088
COMP file

**Approve Payment #2 to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment #2:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #2 General Contract
Project: Fair Board Office Building
Funding Source(s): ARPA/ Standard Allowance
Amount: \$73,140.00
Retainage Held By: Park National Bank
Retainage: \$ 6,360.00 (Retainage withheld to date \$17,000.00)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Requesting Department(s)

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Resolution 2023-0089

FIN* file

Authorize Closure of Funds

Commissioner ____ moved, to authorize the following:

WHEREAS, County Emergency Preparedness Fund (Fund 1272), Local Law Enforcement Fund (Fund 1281), Children’s Trust Fund (Fund 2720), and South Vienna Development Project Fund (Fund 4600) were established to properly account for receipting revenues and processing expenditures associated with specific projects; and,

WHEREAS, the projects have thus been closed out and the remaining balances of \$0.43 in Fund 1272, \$3.79 in Fund 1281, \$1.00 in Fund 2720, and \$0.09 in Fund 4600 are deemed insignificant; and,

WHEREAS, Clark County wishes to close these funds and move the remaining balances to the General Fund.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners authorizes the closure of these funds and the transfer of remaining balances to the General Fund.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0090

FINO file

Authorize Salary/Wage Adjustment

Commissioner ____ moved, upon recommendation of the County Administrator, to authorize a 4% salary/wage adjustment for all non-collective bargaining unit employees that report to the Board of Clark County Commissioners as the Appointing Authority or Co-Appointing Authority. Said adjustments shall begin on January 9, 2023 for employees on a one-week delay pay schedule and on January 8, 2023 for employees on a two-week delay pay schedule.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

Resolution 2023-0091
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230026458	MV> (Engineer)	Stantec Consultants	1/13/23	\$7,411.00
Reason: Inspection on Underwater Bridge.				
230026175	General (Probate)	Connie Estep	12/29/22	\$ 52.50
Reason: Mileage reimbursement for service made on Incompetent Guardianships for December 2022. Funds on previous purchase order depleted.				
230026444	General (B&G)	Lawson Products	1/4/23	\$1,040.25
Reason: Cleaning supplies for the jail.				
230026505	General (Coroner)	Ohio State Coroners Association	1/17/23	\$3,701.00
Reason: 2023 Annual Membership dues.				
230026255	Family Trmt. Ct. (Juv.)	CompuNet Labs	12/31/22	\$ 35.00
Reason: Previous purchase order was liquidated at year-end.				
220025764	General (Re-entry)	Brooke Wagner	12/15/22	\$ 101.59
Reason: Purchase of money order for PATH client for apartment deposit.				
230026174	General (Probate)	Scott Bellinger	12/16/22	\$ 75.00
Reason: Funds depleted for 2022. Services for counsel.				
230026438	Computer (Probate)	Henschen & Assoc., Inc.	1/3/23	\$ 745.00
Reason: 2023 annual licensing fees for paperless process, scanning, and emailing. Funds depleted at 2022 year-end.				
230026169	General (B&G)	Advanced Mechanical	12/27/22	\$1,585.00
Reason: Emergency service call at AB Graham Building for HVAC.				

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copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0092

ENGO file

**Mileage Certification
Ohio Department of Transportation**

Commissioner ____ moved, per the request of the County Engineer, to acknowledge and certify the County's total road mileage of 308.022 miles for the year 2022.

Agreement with: Ohio Department of Transportation
Purpose: Annual County Highway System Mileage Certification
Effective Dates: January 1, 2023

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Clerk

copy: County Auditor
County Administrator
County Engineer

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0093
BRDP file

**Re-Appoint Member(s) to the
County Planning Commission**

Commissioner ____ moved to re-appoint the following member(s) to the County Planning Commission:

Name:	Effective Date:	New Expiration Date:
Jo Anderson	January 1, 2023	December 31, 2025

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0094
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Jordan D. Stacy
Address: 6913 Dayton Springfield Road, Enon, Ohio 45323
1800500001408022
Mad River Township
Amount: \$1,076.42
Comments: Sewer only, Place on tax duplicate

Property Owner: Arlene F. Hilling
Address: 517 Neosha Avenue, Springfield, Ohio 45505
3000700032214010
Springfield Township
Amount: \$1,162.39
Comments: Sewer only, Place on tax duplicate

Property Owner: Maxine R. Stevens
Address: 431 Lyle Avenue, Springfield, Ohio 45505
3000700032208005
Springfield Township
Amount: \$1,162.39
Comments: Sewer only, Place on tax duplicate

Property Owner: Mildred Ray
Address: 142 Highview Avenue, Springfield, Ohio 45505
3000700032212021
Springfield Township
Amount: \$1,162.39
Comments: Sewer only, Place on tax duplicate

Property Owner: Jerry Wayne Price
Address: 820 Spring Lake Circle, Enon, OH 45323
2101000005800020
Mad River Township
Amount: \$ 526.61
Comments: Sewer only, Place on tax duplicate

Property Owner: John Booth
Address: 2834 Oletha Avenue, Springfield, Ohio 45505
3000700032403011
Springfield Township
Amount: \$2,632.52

Comments: Sewer only, Place on tax duplicate

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)
Treasurer

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

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Lowell R. McGlothlin

Resolution 2023-0095
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
BOCC	S. Rittenhouse	CCAO Training	Columbus, OH	2/27-28/23	\$ 250.00
Comm. Dev.	E. Harris, J.A. Dietz	ICSC Conference	Las Vegas, NV	5/21-24/23	\$5,172.00
Juv. Ct.	Admin. Staff	Civil Treatment Workplace	Columbus, OH	3/8/23	\$ 293.00
Engineer	A. Ashbaugh, R. Pequignot	2023 New Pesticide Applicator Training	Reynoldsburg, OH	3/15/23	\$ 190.00
Engineer	P. Debuty	OTEC 2022 (parking)	Columbus, OH	10/25/22	\$ 30.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Requesting Department(s)