



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### November 15, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2023-0840

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda  
County Administrator/Strategic Plan Updates  
PIO/Calendar/Event Updates

10:00 Formal Session  
Public Hearing – Rezoning Case Z-2023-06

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 15<sup>th</sup> day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0841**  
**B&GC file**

**Authorize Contract Amendment #1 with  
A.H. Sturgill Roofing, Inc.**

Commissioner \_\_\_\_ moved, per the request of the Buildings and Grounds Director, to authorize contract amendment #1 with:

**Organization Name:** A. H. Sturgill Roofing, Inc.  
**Organization Address:** 4358 Springfield Street, Dayton, Ohio 45431  
**Amendment Amount:** \$12,380.16  
**New Contract Amount:** \$97,780.16  
**Funding Source(s):** Permanent Improvement  
**Purpose of Amendment:** To replace 52 boards of wet insulation.  
**Purpose of Contract:** Replace Board of Elections roof  
**Amendment Effective Date:** August 9, 2023 through September 30, 2023  
**Original Effective Date:** August 9, 2023 through September 30, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 15, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2023-0842  
COMC file**

**Authorize Contract Amendment #2 with  
City of Springfield**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize contract amendment #2 with:

**Organization Name:** City of Springfield  
**Organization Address:** 76 East High Street, Springfield, Ohio 45502  
**Purpose of Amendment:** To extend the term of the contract for one additional year  
**Purpose of Contract:** The City shall provide municipal court prosecutor costs and security for the Municipal Court County Administration Building in exchange for the County to provide maintenance on said building.  
**Amendment Effective Date:** January 1, 2024 through December 31, 2024  
**Original Effective Date:** May 30, 2012 through December 31, 2022

Further, move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0843**

**EMAC file**

**Authorize Memorandum of Understanding (MOU) Between  
Board of Clark County Commissioners and Board of Montgomery County Commissioners**

Commissioner \_\_\_\_ moved to authorize the following Memorandum of Understanding:

**MOU with:** Board of Montgomery County Commissioners (EMA)  
**Address:** 6750 Webster Street, Dayton, Ohio 45414  
**Purpose:** Equipment transfer from Montgomery County EMA to Clark County EMA.  
Equipment was purchased by grant funds when Homeland Security was a regional grant. See attached list.  
**Effective Date(s):** May 23, 2023 and July 18, 2023 through indefinite

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator  
Requesting Department(s)

Attachment to Resolution 2023-0843

- (12) Swivel Base (part# 22-796180B; asset# 081101-081112)
- (12) Rigid Base (part# 22-796180A; asset# 081113-081124)
- (12) Acemehead Strut (part# 22-796206; asset# 081125-081136)
- (9) Longshore Strut (part# 22-796710; asset# 081137- 081145)
- (8) Longshore Strut (part# 22-796360; asset# 081146-081153)
- (6) Longshore Extension (part# 22-796341; asset# 081154- 081159)
- (6) Longshore Extension (part# 22-796342; asset# 081160-081166)
- (8) Nailing Pad adapter (part# 22-796310; asset# 081167-081174)
- (4) Shoring Hammer (part# 22-7963430; asset# 081175- 081178)
- (2) Dual Deadman RSS controller (part# 22-796103G3; asset# 081179- 081180)
- (2) Strut Regulator (part# 22-895400G3; asset# 081181- 081182)
- (2) Air Hose (part# 22-890521; asset# 081183- 081184)
- (2) Air Hose (part# 22-890520; asset# 081185- 081186)
- (1) Air Hose (part# 22-890525; asset# 081187)
- (1) Air Hose (part# 22-890523; asset# 081188)
- (1) Air Hose (part# 22-890522; asset# 081189)
- (1) Air Hose (part# 22-890524; asset# 081190)

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**Resolution 2023-0844**  
**ENGC file**

**Authorize Change Order #2 with A&B Asphalt Corporation  
for 2023 Roadway Resurfacing Contract**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize change order #2 with:

<b>Organization Name:</b>	A&B Asphalt Corporation
<b>Organization Address:</b>	1780 Enon Road, Springfield, Ohio 45502
<b>Original Contract:</b>	\$3,270,346.64
<b>Previous Changes:</b>	\$ 32,175.98
<b>This Change:</b>	\$ 10,135.10
<b>New Contract Total:</b>	\$3,312,657.72
<b>Funding Source(s):</b>	Local Funds
<b>Reason for Change:</b>	Reconcile final quantities.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department(s)  
Organization

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**Resolution 2023-0845**  
**Modifies Resolution 2023-0830**  
**PERC file**

**Authorize Renewal Contract with  
Voya Financial Issued by ReliaStar Life Insurance Company**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize a renewal contract with:

**Organization Name:** Voya Financial Issued by ReliaStar Life Insurance Company  
**Organization Address:** 100 Washington Avenue South, Suite 1700, Minneapolis, Minnesota 55401  
**In the amount of:** \$1,026,093.00 estimated amount annually - actual amount based upon composition of enrollment  
**Funding Source(s):** Health Insurance Fund  
**Purpose:** Reinsurance, Renewal Option 1  
Policy 698415  
**Effective Dates:** January 1, 2024 through December 31, 2024  
**Reason for Modification:** Estimated total updated

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0846**  
**B&GP file**

**Approve Payment to  
A.H. Sturgill Roofing, Inc.**

Commissioner \_\_\_\_ moved to approve the following payment:

**Payment to:** A.H. Sturgill Roofing, Inc.  
**Address:** 4358 Springfield Street, Dayton, Ohio 45431  
**Services:** Final Payment General Contract  
**Project:** Board of Elections Roof Replacement  
**Funding Source(s):** Permanent Improvement  
**Amount:** \$95,780.16

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0847  
COMP file**

**Approve Payment #2 to  
Becker Construction, Inc.**

Commissioner \_\_\_\_ moved to approve the following payment #2:

**Payment to:** Becker Construction, Inc.  
**Address:** 525 Gargrave Road, Dayton, Ohio 45449-5401  
**Services:** Payment #2 General Contract  
**Project:** Clark County Courthouse Temporary Space Project  
**Funding Source(s):** Permanent Improvement  
**Amount:** \$177,340.12  
**Retainage Held By:** Park National Bank  
**Retainage:** \$15,420.88 (Retainage withheld to date \$21,616.88)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0848**  
**INVP file**

**Authorize Purchase of Crack Seal Machine for the  
Clark County Engineer's Office**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize the purchase of a Crafco SS 125DC Super Shot Melter from DJL Material & Supply, Akron, Ohio for a cost of \$80,803.00. This item will be purchased through ODOT Cooperative Purchasing Contract 153-24.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0849**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to dispose of the following through on-line Auction for 15 calendar days in accordance with Resolution 2023-0012 §307.12(E) of the Ohio Revised Code.

<u>Description</u>	<u>Serial/VIN #</u>
2015 Dodge Ram	3C6TR5HT3FG668207
2005 GMC Express Van	1GCEG15X551232625
2008 Jeep Wrangler	1J4FA24198L569276
2007 Orange County Chopper Motorcycle	1Z9RCV2G67M170562
Sooner 20 foot trailer (white)	No VIN

Further, the Board finds this property no longer needed for county use.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Commission Budget Analyst

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**Resolution 2023-0850**

**FIN\* file**

**Resolution to Establish a New Fund for  
The Healthy Aging Grant**

Commissioner \_\_\_\_ moved, per request of the County Administrator, to establish a new fund for the purpose of administration for grant funding received from the Ohio Department of Aging to address social determinants of health and foster an improved quality of life for older Ohioans.

Fund Number: 2930

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0851**  
**FINA file**

**Authorize Amended Certificate #10 and  
Appropriate Funds**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #10 and appropriate funds.

ACFR Format - Commission and Auditor's Use Only			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
RE-ENTRY GRANT FUND	REENT	OPERATING EXP	24,960.00
RE-ENTRY GRANT FUND	REENT	ADVANCES OUT	10,000.00
		<b>Total</b>	<b>34,960.00</b>

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0852**

**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Misc., Ins. & Pens. (General)		Advances in (Reentry)	
0001-710-831279	\$10,000.00	1279-012-520001	\$10,000.00

Reason: Advance to be used as working funds for new Ohio Department of Rehabilitation and Corrections grant

Water District (Utilities)		Park Layne 2 Land (Utilities)	
5510-610-850000	\$32,587.50	5570-610-540000	\$32,587.50
Sewer Fund (Utilities)		Donnelsville Sewer Fund (Utilities)	
5010-600-850000	\$54,687.50	5160-600-540000	\$54,687.50
Sewer Fund (Utilities)		SW WWTP Digester Rehab (Utilities)	
5010-600-850000	\$61,843.75	5170-600-540000	\$61,843.76

Reason: Utilities bond payments – Dec. 2023

Commissioner \_\_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0853**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: Admin.					
JFS	Pers & Fringes	\$ 5,100.00	JFS	Operating Expense	\$ 5,100.00
Reason: Balance needed to cover PCSAO dues.					

Fund: General					
ReEntry	Operating Expense	\$10,000.00	Reentry	Advances Out	\$10,000.00
Reason: Transfer needed to move funds to a new fund for a reentry reimbursement grant.					

Fund: General					
Veterans	Capital Assets	\$ 6,450.00	Veterans	Pers & Fringes	\$ 6,450.00
Veterans	Capital Assets	\$ 4,900.00	Veterans	Pers & Fringes	\$ 4,900.00
Veterans	Capital Assets	\$ 200.00	Veterans	Pers & Fringes	\$ 200.00
Veterans	Capital Assets	\$ 70.00	Veterans	Pers & Fringes	\$ 70.00
Veterans	Capital Assets	\$ 180.00	Veterans	Pers & Fringes	\$ 180.00
Veterans	Capital Assets	\$ 8,000.00	Veterans	Pers & Fringes	\$ 8,000.00
Reason: Funds needed to cover salaries and benefits for the remainder of the year.					

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0854**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
West Central CCF	WCCCF	Pers & Fringes	\$641,000.00
West Central CCF	WCCCF	Operating Expense	\$130,000.00

Reason: Unappropriated funds that WCCCF are now appropriating to cover year end expenses.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0855**

**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230026123	Other (Veterans)	Annisa Younts	12/16-29/23	\$4.38

Reason: Mileage report submitted for the year. No purchase order in place due to end of the year procedures.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0856**  
**SHRR file**

**Acknowledge Sheriff's Jail Expenditure Report(s)**

Commissioner \_\_\_\_ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for October 2023.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Attachment to Resolution 2023-0856

October 2023 Jail Expenditures

A-1 Able Pest Doctors	\$620.00	
Berkowitz, Marla	\$263.00	
CharmTex	\$625.30	
Columbus Time Recorder	\$60.80	
Community Mercy Home Medical	\$195.00	
Diamond Drugs	\$24,390.73	
Diamond Drugs Credit	\$2,364.11	
Diamond Medical	\$765.93	
Federal Supply USA	\$36.00	
FlexPac	\$1,157.17	
Gall's	\$329.90	
Janeco	\$2,011.28	
Premier Health Care	\$13,320.75	
Trinity Food Services	\$26,175.64	
US Bank Equipment	<u>\$172.08</u>	
	\$72,487.69	
Cardia Surgery Assoc	\$94.32	
EMP of Champaign Cty	\$1,031.39	
Jawadi, Husain	\$66.14	
Mobilex USA	\$560.00	
Oakview Dermatology	\$57.76	
Premier Physician Med MVH	\$28.18	
Rauf, Abdur	\$28.18	
Springfield Regional Medical	\$2,343.14	
Springfield Urology	\$267.20	
USACS Critical Care Medicine	<u>\$493.22</u>	
	\$4,969.53	
TOTAL October Expenditures	\$77,457.22	
Commissary Trust		
IMS Technologies		\$230.00
Mustafaa Islam (GED Instructor)		\$168.00

The Board of County Commissioners, in and for Clark County, Ohio, met this 15<sup>th</sup> day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0857**  
**TRSR file**

**Acknowledge Treasurer's Investment Report**

Commissioner \_\_\_\_ moved, to acknowledge the receipt of the Treasurer's October 31, 2023 Investment Report.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 15, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 15<sup>th</sup> day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0858**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Pleas	S. Petticrew	Director's Meeting	Troy, OH	11/3/23	\$ 67.60
Dog Warden	S. Click & T. Sindle	OCAT Certification	Troy, OH	11/26/23	\$ 350.00
EMA	M. Clements- Pitstick	NACCHO Conf.	Cleveland, OH	3/24-28/23	\$2,000.00
Engineer	J. Burr	Eng. Ethics for Ohio Prof. Engineers	Online	N/A	\$ 48.00
Engineer	J. Burr	Ethics for Land Surveyors	Online	N/A	\$ 30.00
Engineer	J. Burr	Water Rights and Boundaries	Online	N/A	\$ 45.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 15, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 15<sup>th</sup> day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0859**  
**ZBTH file**

**10:00 a.m. Public Hearing for  
Rezoning Case Z-2023-06 filed by Ronnie Spencer**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing on the proposed rezoning case Z-2023-06 filed by Ronnie Spencer to rezone 0.66 acres in Bethel Township located at 261 and 266 Andrews Lane, to rezone from R-1 (Rural Residence District) to PD-R (Planned Development District – Residential) to allow for two dwellings on the same parcel for future sale.

Public Hearing opened by the Commission President at \_\_\_ a.m.

Staff Report:

Audience Comments:

The Public Hearing was closed by the Commission President at \_\_\_ a.m.

Commissioner \_\_\_ moved to \_\_\_ rezoning case Z-2023-06 as presented.

Commissioner \_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 15, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Applicant