



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

November 8, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0821

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Tina Koumoutsos, Homelessness Task Force
Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates
9:00 Executive Session to Discuss Imminent Litigation
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0822
B&GC file

**Authorize Contract with
Rollins Moving and Storage, Inc.**

Commissioner ____ moved, per the request of Buildings and Grounds Director, to authorize a contract with:

Organization Name: Rollins Moving and Storage, Inc.
Organization Address: 1900 East Leffel Lane, Springfield, Ohio 45501
In the amount of: \$65,867.00
Funding Source(s): Permanent Improvement
Purpose: Moving services to temporary courthouse space.
Effective Dates: November 8, 2023 through completion (approximately 4 weeks)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0823
Modifies Resolution 2023-0777
B&GC file

**Authorize Emergency Contract with
ServiceMaster Restore**

Commissioner ____ moved, per the request of Buildings and Grounds Director, to authorize an emergency contract with:

Organization Name: ServiceMaster Restore
Organization Address: 1524 East 2nd Street, Dayton, Ohio 45403
In the amount of: \$108,952.88
Funding Source(s): General Fund
Purpose: Emergency mitigation of water pipe break at Springview Government Center
Effective Dates: October 22, 2023 until November 1, 2023
Reason for Modification: Underestimated cost of emergency water clean-up

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0824

EMAC file

**Authorize Memorandum of Understanding (MOU) Between
Clark County Emergency Management Agency and Clark State Safety Risk & Emergency
Management**

Commissioner ____ moved to authorize the following Memorandum of Understanding:

MOU with: Clark State Safety Risk & Emergency Management
Purpose: Authorization for access to COEMA 12 for Clark State Radio Programing
Effective Date(s): November 8, 2023 through indefinite

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

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County Administrator
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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0825

EMAC file

**Authorize Memorandum of Understanding (MOU) Between
Clark County Emergency Management Agency and City of Springfield Fire Rescue Division**

Commissioner ____ moved to authorize the following Memorandum of Understanding:

MOU with: City of Springfield Fire Rescue Division
Purpose: Transfer of three medical kits purchased by Homeland Security Grant for the RTF Kits.
Effective Date(s): November 8, 2023 through indefinite

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0826
EMAC file

**Authorize Memorandum of Understanding (MOU) Between
Clark Shawnee Local Schools and Clark County Emergency Management Agency**

Commissioner ____ moved to authorize the following Memorandum of Understanding:

MOU with: Clark Shawnee Local Schools
Purpose: Non-routine use of school bus
Effective Date(s): November 8, 2023 through indefinitely (review bi-annually)

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0827

EMAC file

**Authorize Memorandum of Understanding (MOU) Between
Clark County Emergency Management Agency and Clark County Sheriff's Office**

Commissioner ____ moved to authorize the following Memorandum of Understanding:

MOU with: Clark County Sheriff's Office
Purpose: Emergency and Non-Emergent Equipment Use (Note: Sheriff requested, only the Chief Deputy or Sheriff may request equipment from the EMA per e-mail dated September 6, 2023).
Effective Date(s): November 8, 2023 through indefinite (to be reviewed bi-annually)

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

Resolution 2023-0828
ENG file

**Authorize Change Order #7 with R.B. Jergens Contractors
for Middle Urbana Road OPWC Project CKY10**

Commissioner ____ moved, per the request of the County Engineer, to authorize change order #7 with:

Organization Name:	R.B. Jergens Contractors, Inc.
Organization Address:	11418 Dixie Drive, Vandalia, Ohio 45377
Original Contract:	\$2,281,197.68
Previous Changes:	\$ (185,364.45)
This Change:	\$ 2,000.00
New Contract Total:	\$2,097,833.23
Funding Source(s):	Ohio Public Works and MVGT
Reason for Change:	Control Panels Adjustments – Rapid Flashing Beacons at Kenton Ridge Schools

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Organization

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0829
JUVC file

**Authorize Contract and Addendum with
Pitney Bowes, Inc.**

Commissioner ____ moved, per the request of Clark County Common Pleas Court, Domestic Relations Division – Juvenile Section, to authorize a contract with:

Organization Name:	Pitney Bowes, Inc.
Organization Address:	2323 Westbrooke Drive, Columbus, Ohio 43228
In the amount of:	\$10,000.00 (not to exceed)
Funding Source(s):	General Fund
Purpose:	Rental agreement and addendum for postage machine
Effective Dates:	November 1, 2023 through October 31, 2028

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

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Lowell R. McGlothlin

Resolution 2023-0830
PERC file

**Authorize Renewal Contract with
Voya Financial Issued by ReliaStar Life Insurance Company**

Commissioner ____ moved, per the request of the County Administrator, to authorize a renewal contract with:

Organization Name: Voya Financial Issued by ReliaStar Life Insurance Company
Organization Address: 100 Washington Avenue South, Suite 1700, Minneapolis, Minnesota 55401
In the amount of: \$955,066.00 estimated amount annually - actual amount based upon composition of enrollment
Funding Source(s): Health Insurance Fund
Purpose: Reinsurance, Renewal Option 1
Policy 698415
Effective Dates: January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
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**Resolution 2023-0831
SWDG file**

**Authorize Grant Submission with
Ohio EPA**

Commissioner ____ moved, per the request of the Solid Waste Director, to authorize grant submission of the following:

Grant: Community and Litter Grant
Grantor: Ohio EPA
Funding Amount: \$12,904.00 (75% grant, 25% department match)
Purpose: Purchase event recycling roll-off bin and 20 collection containers (10 recycling & 10 trash)
Grant Effective Dates: April 1, 2024 through March 30, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0832
COMP file**

**Approve Payment to
Springfield City Police Dept. & Clark County Prosecutor's Office**

Commissioner ____ moved, per request of the County Administrator, to approve the following payment:

Payment to: Clark County Prosecutor's Office
Address: 120 North Fountain Avenue, Springfield, Ohio 45502
Description: Proceeds from sale of property
Case #18CR0462
Amount: \$28,098.97

Payment to: Springfield City Police Dept.
Address: 130 North Fountain Avenue, Springfield, Ohio 45502
Description: Proceeds from sale of property
Case #18CR0462
Amount: \$28,098.97

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0833
FINI file

Authorize Inter-fund Transfer(s)

Commissioner _____ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Misc., Ins. & Pens. (General)		General Bond Retirement (BOCC)	
0001-710-853010	\$ 518,250.00	3010-010-540001	\$ 518,250.00
Misc., Ins. & Pens. (General)		911 Dispatching (Sheriff)	
0001-710-855700	\$ 625,000.00	5700-250-540001	\$ 625,000.00
Misc., Ins. & Pens. (General)		Permanent Improvement (BOCC)	
0001-710-854010	\$1,134,545.50	4010-010-540001	\$1,134,545.50
Misc., Ins. & Pens. (General)		Commissioner's Contingency (BOCC)	
0001-710-850100	\$ 388,572.00	0100-010-540001	\$ 388,572.00
Misc., Ins. & Pens. (General)		Retirement Reserve (BOCC)	
0001-710-852240	\$ 50,000.00	2240-010-540001	\$ 50,000.00
Poor Relief (General)		Administration (JFS)	
0001-730-852000	\$ 128,587.25	2000-300-540001	\$ 128,587.25

Reason: Quarterly budgeted transfers – Quarter 4

Commissioner _____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0834
FINR file

**Establish Retainage Accounts for
The Clark County Temporary Courthouse Project**

Commissioner _____ moved, upon the recommendation of the County Administrator, to authorize the establishment of retainage account at Park National Bank, 40 South Limestone Street, Springfield, Ohio 45502 for the following contractor for the Clark County Temporary Courthouse Project:

Becker Construction, Inc.
525 Gargrave Road
Dayton, Ohio 45449-5401

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

CC: County Auditor
County Administrator
Commission Budget Analyst

The Board of County Commissioners, in and for Clark County, Ohio, met this 8th day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0835
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028677	MV> (Engineer)	Kova Fertilizer	10/12/23	\$ 669.50

Reason: Job required more fertilizer than originally anticipated.

230028696	MV> (Engineer)	Shelly Materials	10/18/23	\$1,331.08
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Reason: Job required more asphalt than originally anticipated.

230028459	Public Assistance (JFS)	Family & Youth Initiatives	8/30/23	\$5,232.18
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Reason: Direct, supportive, and administrative costs. Purchase order created after invoice was received.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

**Resolution 2023-0836
TRAV file**

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
BOCC	3 Staff	Eng./Township Mtg.	Springfield, OH	12/7/23	\$ 75.00
BOCC	J. Hutchinson	CCAO Conf.	Columbus, OH	12/7/23	\$ 394.54
BOCC	10 Staff	Springfield Mayor's Breakfast	Springfield, OH	11/16/23	\$ 300.00
Engineer	D. Fenton	Ethic Courses Lucas & Co.	Online	N/A	\$ 75.00
Engineer	D. Fenton	Managing Surveying Bus. In 21 st Century	Columbus, OH	12/6/23	\$ 235.00
Engineer	D. Fenton	OH Prof. Land Surv. Lay & Ethics	Online	12/11/23	\$ 319.00
Juv. Ct.*	7 Volunteers	Ohio CASA Conf.	Columbus, OH	9/20-22/23	\$1,050.00
Juv. Ct	K. Lancaster & 3 Staff	Legal Representation Conf.	Columbus, OH	11/14-15/23	\$ 636.84

* Resolution 2023-0559 requested \$750.00 expense allowance. Additional \$300.00 requested. Two additional volunteers registered.

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0837
COMO file

Change Date and Time for Commission Meeting(s)

Commissioner ____ moved to change the date and time of the regularly scheduled Wednesday, December 27, 2023 Commission meeting to Thursday, December 28, 2023 and the Wednesday, January 3, 2024 Commission meeting to Thursday, January 4, 2024 with the informal and formal sessions beginning at 9:00 a.m. The meetings will be held in the Commission Chambers located at Springview Government Center, 3130 East Main Street, Springfield, Ohio.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0838
COMO file

Change Date for Investment Advisory Committee Meeting

Commissioner ____ moved to change the date of the scheduled Wednesday, December 13, 2023 Investment Advisory Committee meeting to Wednesday, December 6, 2023 at 10:30 a.m.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 8, 2023.

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County Administrator
Requesting Department(s)