



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

November 1, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0805

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Clark County Combined Health District – Community Health Improvement Plan (CHIP)
Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates

10:00 Formal Session
Public Hearing – Moorefield Township Alley Vacation

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of November, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0806
COMC file**

**Authorize Memorandum of Understanding (MOU) Between
Ohio Attorney General and Clark County Board of Commissioners**

Commissioner ____ moved to authorize the following Memorandum of Understanding:

MOU with: Ohio Attorney General
Purpose: Delinquent debt collection agreement to rectify fiscal issues with Sheltered Inc.
Effective Date(s): November 1, 2023 through collection of debt

Further, move to authorize the County Administrator to execute the Memorandum of Understanding and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of November 1, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Resolution 2023-0807
ENGC file

**Authorize Change Order #3 with The Aero-Mark Company LLC
2023 Pavement Marking Contract**

Commissioner ____ moved, per the request of the County Engineer, to authorize change order #3 with:

Organization Name:	The Aero-Mark Company LLC
Organization Address:	10423 Danner Drive, Streetsboro, Ohio 44241
Original Contract:	\$314,998.76
Previous Changes:	\$ 10,418.20
This Change:	(\$ 6,686.08)
New Contract Total:	\$318,730.88
Funding Source(s):	MV> (Local)
Reason for Change:	Reconcile final quantities

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0808
ISDC file

**Authorize Contract with
Emery Communications**

Commissioner ____ moved, per the request of Information Systems Director, to authorize a contract with:

Organization Name: Emery Communications
Organization Address: 4270 Gibson Drive, Tipp City, Ohio 45371
In the amount of: \$150,000.00 (not to exceed)
Funding Source(s): Various
Purpose: Network Cabling Service
Effective Dates: November 1, 2023 through October 31, 2024 (with option to renew 1 year)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0809
JFSC file

**Authorize Contract with
Clark State College**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name:	Clark State College
Organization Address:	570 East Leffel Lane, P.O. Box 570, Springfield, Ohio 45501
In the amount of:	\$17,300.00
Funding Source(s):	Children Services Levy and donations
Purpose:	To provide space, supplies, and staff for the Family and Children Services Foster Care and Adoption Holiday Party through Project Jericho program.
Effective Dates:	November 1, 2023 through December 6, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0810
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)

Attachment to Resolution 2023-0810

Desc.	Vendor	SN#	Model #	From Dept..
Monitor	ViewSonic	SZS131000827	VS14517	Utilities
Monitor	Optquest	QZ0080200383	VS12089	Utilities
Printer	HP	VNB3B81763	P1606DN	Veterans Affairs
Printer	HP	JPKG034554	C3916A	Common Pleas
Printer	HP	USGX029333	C4170A	Common Pleas
Document Projector	DOAR	S1080357	Communicator2 1	Common Pleas
VCR	Sharp	104733925	CV-H822U	Common Pleas
Printer	HP	VNB3M07320	7KW64A	Sheriff's Department
Server	Dell	Express Service Code 36081761186/ Service Code GKQ5D42	E18S / R320	IS Department
Document Scanner	Fujitsu	10255	fi-6130	IS Department
Document Scanner	Epson	U6NZ013343	J341B	IS Department
Document Scanner	Fujitsu	035855	fi-5120C	IS Department
Document Scanner	Fujitsu	10276	fi-6130	IS Department
Document Scanner	Fujitsu	153750	fi-5120C	IS Department
Document Scanner	Fujitsu	035706	fi-5120C	IS Department
Document Scanner	Fujitsu	030206	fi-5120C	IS Department
Printer	HP	CNB1G01029	CE457A	IS Department
Label Printer	DYMO	930852076397	93085	IS Department
Label Printer	DYMO	930852086032	93085	IS Department
Document Scanner	Fujitsu	030159	fi-5120C	IS Department

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**Resolution 2023-0811
PRWP file**

**Approve Payment to
Project Woman**

Commissioner ____ moved, to approve the following payment:

Payment to:	Project Woman
Address:	525 East Home Road, Springfield, Ohio 45503
Services:	Third quarter 2023 marriage license fees
Funding Source(s):	Marriage License Fund
Amount:	\$6,920.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0812
FINP file

**Approve Payment to
The Huntington National Bank**

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the following payment:

Payment to: The Huntington National Bank
Address: PO Box 701096, Cincinnati, Ohio 45270-1096
Services: Principal and Interest for County of Clark Various Purpose Refunding Bond Series 2019 payable by wire transfer by Pamela Littlejohn, County Treasurer.

Amount:	<u>Department</u>	<u>Interest</u>	<u>Principal</u>
	Job & Family Services	\$ 4,629.93	\$ 87,000.00
	General Bond Retirement	<u>\$ 1,093.20</u>	<u>\$102,000.00</u>
	TOTAL	\$ 6,533.13	\$189,000.00

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Resolution 2023-0813

FINP file

**Approve Payment to
US Bank Trust, NA**

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the following payment:

Payment to: US Bank Trust, NA

Address: PO Box 70870, Saint Paul, Minnesota, 55170-9705

Services: Principal and Interest for County of Clark Various Purpose Improvement and Refunding Bond Series 2017 payable by wire transfer by Pamela Littlejohn, County Treasurer.

Amount:	<u>Department</u>	<u>Interest</u>	<u>Principal</u>
	General Bond Retirement Fund	\$108,587.50	\$ 810,000.00
	Well Field (Utilities)	\$ 2,587.50	\$ 30,000.00
	Park Layne Interceptor (Utilities)	\$ 4,687.50	\$ 50,000.00
	SWWWTP (Utilities)	\$ 16,843.75	\$ 45,000.00
	JFS-Lagonda Bldg	<u>\$ 7,887.50</u>	<u>\$ 20,000.00</u>
	TOTAL	\$140,593.75	\$ 955,000.00

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Resolution 2023-0814
FINP file

**Approve Payment to
US Bank Trust, NA**

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the following payment:

Payment to: US Bank Trust, NA
Address: PO Box 70870, Saint Paul, Minnesota 55170-9705
Services: Principal and Interest for County of Clark Various Purpose Bond, Series 2018 payable by wire transfer by Pamela Littlejohn, County Treasurer.

Amount:	<u>Department</u>	<u>Interest</u>	<u>Principal</u>
	Job & Family Services	\$ 4,131.25	\$ 10,000.00
	General Bond Retirement Fund	<u>\$162,471.88</u>	<u>\$615,000.00</u>
	TOTAL	\$166,603.13	\$625,000.00

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Resolution 2023-0815
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
Marriage License	Commissioners	Assistance	\$9,044.00

Reason: For third and fourth quarter marriage license fees.

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Resolution 2023-0816
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028699	General (B&G)	Hauck Bros. Heating & Cooling	10/3/23	\$13,847.84

Reason: Boiler repairs at public safety building.

230028703	General (Coroner)	Montgomery Co. Coroner	5/12/23	\$22,960.00
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Reason: April autopsy services. Delay in bill being received.

230028719	Dog & Kennel (Dog Warden)	Smartbill	10/11/23	\$ 5,800.00
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Reason: Postage order placed before confirming purchase order was in place.

230028545	Propio (JFS)	Language Services	8/31/23	\$ 7,044.11
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Reason: Contract negotiations delayed timely receipt of invoice.

23002869	Felony Delinq. Care Custody (Juv. Ct.)	Alcohol Monitoring System	9/30/23	\$ 2,849.73
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Reason: Request not approved until after resolution for contract extension was approved.

230028471	Felony Delinq. Care Custody (Juv. Ct.)	Champion City Crossfit	9/5/23	\$ 1,275.00
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Reason: Invoice is dated prior to purchase order date.

230028495	Printing & Advertising (Veterans)	Flashions	9/20/23	\$ 600.00
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Reason: Six door graphics added to three vehicles. Purchase order not in place at time of service.

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Resolution 2023-0817
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Auditor	H. Hamilton	CAAO Winter Conf.	Columbus, OH	11/15-17/23	\$ 350.00
Commission	M. Wilt	CAAO Winter Conf.	Columbus, OH	12/6-8/23	\$ 495.00
Comm. Dev.	16 Staff/Board	Planning Workshop	Dayton, OH	12/1/23	\$1,195.00
Comm. Pleas	K. Brucker	Henschen User Conf.	Findlay, OH	10/13/23	\$ 110.04
Engineer	P. Debuty & T. Bender	OPEC	Columbus, OH	10/17-18/23	\$ 40.00
Juv. Court	K. Lancaster	2023 OAJCJ Winter Mtg.	Columbus, OH	11/29-12/1/23	\$ 435.00
Solid Waste	B. Martens, M. Cooper	KOB Annual Mtg.	Columbus, OH	11/8/23	\$ 40.00
Treasurer	P. Littlejohn	2023 CTAO Fall Conf.	Dublin, OH	11/12-16/23	\$ 318.20
Veterans	J. Hudson	Veteran's Commissioner Training	Columbus, OH	11/17/23	\$ 70.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Resolution 2023-0818
EMAP file

Adopt Emergency Operation Plan

Commissioner ____ moved, per the request of the Emergency Management Agency, to adopt the following plan:

Plan Name: Emergency Operations Plan – ESF#12, ESF#13, ESF#14, and ESF#15
Purpose: Establish a legally compliant framework for coordinated emergency response, resource allocation, and communication among various agencies and organizations within the county. This plan ensures that the county complies with state law, allocates resources effectively, and outlines procedures for responding to emergencies. It also prioritizes public safety and risk reduction, aiming to protect residents and mitigate the impact of disasters.

Effective Date: November 1, 2023 until superseded

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0819

VACM

**10:00 a.m. Public Hearing on Proposed Vacation of
Moorefield Township Alley filed by Moorefield Township Board of Trustees**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing on the proposed vacation of a portion of a Moorefield Township Alley known as TR1227, in accordance with Ohio Revised Code §5553.045.

Public Hearing was opened by the Commission President at a.m.

Staff Report:

Audience Comments:

There being no one else in favor of or opposed to the proposed vacation of a portion of Moorefield Township Alley known as TR1227 who wishes to address the Board, the Public Hearing was closed by the Commission President at a.m.

Commissioner ____ moved to _____ the request to vacate a portion of TR1227 in Moorefield Township.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Township Trustees
Petitioner
Property Owner
Director of Natural Resources