



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

October 18, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0755

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates
9:00 Permit Discussion, Ethan Harris
Executive Session to Discuss Imminent Litigation
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 18th day of October 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0756
EMAC file

**Authorize Memorandum of Understanding (MOU) with
Bethel Township**

Commissioner ____ moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: Bethel Township
Purpose: Emergency and Non-Emergency use of EMA equipment
Effective Date(s): October 18, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 18, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0757
EMAC file

**Authorize Memorandum of Understanding (MOU) with
City of Fairborn**

Commissioner ____ moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: City of Fairborn
Purpose: Emergency and Non-Emergency use of EMA equipment
Effective Date(s): October 18, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Resolution 2023-0758

EMAC file

**Authorize Memorandum of Understanding (MOU) with
Ohio Water/Wastewater Agency Response Network (WARN)**

Commissioner ____ moved, per the request of the Emergency Management Agency, to authorize the following MOU:

MOU with: Ohio Water/Wastewater Agency Response Network (WARN)

Purpose: Through Ohio WARN Program, members shall coordinate voluntary response activities and share voluntary resources during emergencies as described in agreement.

Effective Date(s): October 18, 2023 through indefinite

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Resolution 2023-0759

ENG C file

**Authorize Change Order #1 with A&B Asphalt Corporation
for 2023 Roadway Resurfacing Contract**

Commissioner ____ moved, per the request of the County Engineer, to authorize change order #1 with:

Organization Name:	A&B Asphalt Corporation
Organization Address:	1780 Enon Road, Springfield, Ohio 45502
Original Contract:	\$3,270,346.64
Previous Changes:	\$ 0.00
This Change:	\$ 32,175.98
New Contract Total:	\$3,302,522.62
Funding Source(s):	Local Funds
Reason for Change:	Complete paving at Bluffs at Hunters Glen – Section 1, Phase II B

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0760
ENGC file

**Authorize Change Order #6 with Barrett Paving Materials, Inc.
for CLA-CR315-1.28 Enon Xenia Road PID 109441**

Commissioner ____ moved, per the request of the County Engineer, to authorize change order #6 with:

Organization Name:	Barrett Paving Materials, Inc.
Organization Address:	3751 Commerce Drive, Franklin, Ohio 45005
Original Contract:	\$6,281,807.00
Previous Changes:	\$ 85,619.81
This Change:	\$ (56,517.43)
New Contract Total:	\$6,310,909.38
Funding Source(s):	Federal, ARPA, OPWC, and Local Funds
Reason for Change:	Quantity overrun and underrun based on field measurements. Additional striping items needed for phase 3 work zone. Additional shared use path asphalt for grading. Non-perform over excavation at trenches. New castings for discovered manholes. Risers needed for grade.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

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Resolution 2023-0761
JFSC file

**Authorize Contract with
KW Floorcoverings, Inc. dba Buddy's Flooring America**

Commissioner ____ moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: KW Floorcoverings, Inc. dba Buddy's Flooring America
Organization Address: 1050 Skillman Drive, Cincinnati, Ohio 45215
In the amount of: \$58,500.35
Funding Source(s): Children's Services Levy
Purpose: To install vinyl flooring in the Reid/Snyder Conference Room located at 1345 Lagonda Avenue and Job and Family Service's Visitation Center located at 525 East Home Road
Effective Dates: October 18, 2023 through project completion

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0762
Modifies Resolution 2021-0748
JUVC file

**Authorize Contract with
Alcohol Monitoring Systems, Inc. (AMS)**

Commissioner ____ moved, per the request of the Juvenile Court, to authorize a contract with:

Organization Name: Alcohol Monitoring Systems, Inc. (AMS)
Organization Address: 1241 West Mineral Avenue, Suite 200, Littleton, Colorado 80120
In the amount of: Not to exceed \$70,000.00
Funding Source(s): RECLAIM Grant
Purpose: Provide electronic monitoring, alcohol consumption monitoring, and monitoring software to assist with supervising juvenile justice involved youth.
Effective Dates: November 17, 2021 through November 16, 2024
Reason for Modification: To increase the not to exceed amount from \$20,000 to \$70,000.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0763
VETC file

**Authorize Contract with
OpenEye Studios**

Commissioner ____ moved, per the request of the Clark County Veterans Service Commission Director, to authorize a contract with:

Organization Name: OpenEye Studios
Organization Address: 3895 Cabot Drive, Apt. N, Springfield, Ohio 45503
In the amount of: \$39,400.00
Funding Source(s): General Fund
Purpose: Video production for advertisement
Effective Dates: October 18, 2023 through completion of project

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0764
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Emergency Management Agency, to accept the following:

Grantor: Ohio Emergency Management Agency
Grant: Statewide Search & Rescue Capability
Amount Funding: \$8,083.00
Purpose: Equipment and training for the Region 3 Water and Rescue Team.
Effective Dates: July 1, 2023 through May 31, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0765
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Emergency Management Agency, to accept the following:

Grantor: Ohio Emergency Management Agency
Grant: Federal Building Resilient Infrastructure and Communities (BRIC) Funds
Amount Funding: \$36,042.00
Purpose: Hazard Mitigation plan updated required by law
Effective Dates: October 18, 2023

Further, move to authorize the County Administrator to execute the grant and related documents.

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Resolution 2023-0766
JUVG file

**Accept Grant Agreement with
Ohio Attorney General's Office – Crime Victims Section – VOCA/SVAA**

Commissioner ____ moved, per the request of the Juvenile Court, to accept the following grant agreement:

Grantor: Ohio Attorney General
Grant: VOCA/SVAA
Amount Funding: VOCA \$16,169.00
SVAA \$ 2,411.00
Purpose: This grant funding supports a portion of the personnel costs for the Clark County CASA program – Volunteer Coordinator position.
Effective Dates: October 1, 2023 through September 30, 2024

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0767
RENG file

**Authorize Grant Submission to
Ohio Department of Rehabilitation and Correction**

Commissioner ____ moved, per the request of the Reentry Director, to authorize grant submission of the following:

Grantor:	Ohio Department of Rehabilitation and Correction
Grant:	Ohio Reentry Coalition Expansion Grant (ORCEG)
Funding Amount:	\$50,280.00
Purpose:	Implement a Master Leasing Program
Grant Effective Dates:	June 30, 2024 through June 30, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0768
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Requesting Department(s)

Attachment to Resolution 2023-0768

Desc.	Vendor	SN#	Model #	RAM Removed?	Hard Drive Removed?	Hard Drive Wiped?	From Dept..	Notes
iPad 2	Apple	F5RK5L7MDFHW	iPad 2	N/A	N/A	N/A	Emergency Management	Account has been wiped/factory reset
Document Scanner	Fujitsu	036922	fi-5120	N/A	N/A	N/A	Agency	
Document Scanner	Fujitsu	088524	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	018087	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	030547	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	017797	fi-5120	N/A	N/A	N/A	Adult Probation	
Document Scanner	Fujitsu	011601	fi-6140	N/A	N/A	N/A	Adult Probation	
Document Scanner	Epson	L3AZ181145	GT-S50	N/A	N/A	N/A	Community Development	
Document Scanner	Epson	L3AZ186464	GT-S50	N/A	N/A	N/A	Community Development	
Monitor	Gateway	TL819A409014254	FPD1730	N/A	N/A	N/A	County Maintenance	
Monitor	Gateway	MW667 B0V 04967	TFT1780PS+	N/A	N/A	N/A	County Maintenance	
	The Digital Experience							
PC Speakers	Inc.	4408AUL745027121	G-MAX 2000	N/A	N/A	N/A	County Maintenance	
Printer	HP	CNBGD12249	LaserJet CP1025nw COLOR	N/A	N/A	N/A	County Maintenance	
Printer	HP	VND3F74411	LaserJet P1102w	N/A	N/A	N/A	County Maintenance	
Desktop	Dell	17H1RGI	Vostro 200	NO	NO	YES	County Maintenance	Hitachi HTS545080B9A300 (74.5 GB)
Desktop	Dell	G2HZPN1	Optiplex 980	NO	NO	YES	County Maintenance	WDC WD5000AAKS-75V0A0 (465.8 GB)
Desktop	Dell	BH16PW1	Optiplex 9010	NO	NO	YES	County Maintenance	ST2500DM000-1BD141 (232.9 GB)
Desktop	Dell	BH24PW1	Optiplex 9010	NO	NO	YES	County Maintenance	ST2500DM000-1BD141 (232.9 GB)
Desktop	Dell	HXGHY12	Optiplex 9020	NO	NO	YES	Treasurer's Office	TOSHIBA MQ01ACF032 (298.1 GB)
Desktop	Dell	798KY12	Optiplex 9020	YES	NO	YES	Treasurer's Office	HGST HTS 725032A7E630 (298.4 GB)
Desktop	Dell	262YM22	Optiplex 9020	NO	NO	YES	IS Department	ST500DM002-1BD142 (465.8 GB)
Printer	HP	VND3F12644	LaserJet P1606dn	N/A	N/A	N/A	Treasurer's Office	
Laptop Dock	Dell	QAD0183102058	PR03X	N/A	N/A	N/A	TCC	
Monitor	Dell	CN0GP004728727AN0FFS	1908WFFP	N/A	N/A	N/A	Sheriff's Office	
Printer	HP	CN55JFX2WF05Z1	Officejet Pro 8610	N/A	N/A	N/A	Sheriff's Office	

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0769
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028584	General (Commission)	Montgomery County Treasurer	8/29/23	\$34,474.92
Reason: Invoice for Clark County's share for Court of Appeals just received for 2022.				
230027944	General (Common Pleas)	Elisabeth Clegg	3/27/23	\$ 242.84
Reason: ASL interpretation services. There was a delay in receiving vendor information (W9 and OPERS form).				
230028552	MV> (Engineer)	Shelly Materials	9/22/23	\$ 1,525.04
Reason: Cost of additional asphalt needed.				

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)

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Resolution 2023-0770
SHRR file

Acknowledge Sheriff's Jail Expenditure Report(s)

Commissioner ____ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for September 2023.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Attachment to Resolution 2023-0770

September 2023 Jail Expenditures

A-1 Able Pest Control	\$310.00
Business Equipment Company	\$145.00
Charm-Tex	\$1,128.70
Community Mercy Home Medical	\$195.00
Cox, Christopher	\$60.00
Craftmaster Hardware	\$120.00
Deluxe	\$582.93
Diamond Drugs	\$16,885.06
Diamond Drugs Credit	\$3,395.81
Diamond Medical	\$553.98
Dish Network	\$156.13
DOT Systems	\$552.00
Federal Supply	\$1,416.00
FlexPac	\$1,548.14
Imperial Privacy System	\$1,122.00
Janeco	\$2,548.72
Mid America Health (Dental)	\$2,400.00
Minuteman Press	\$533.00
Premier Health Care	\$14,760.75
Staples	\$754.81
TimeKeeping Systems	\$250.00
Trinity Food Service	\$26,435.28
US Bank Equipment Finance	<u>\$112.00</u>
	\$69,173.69

Assoc in Podiatry	\$378.04
GOES Physicians	\$167.00
Mobilex USA	\$320.00
Premier ENT Assoc-Middletown	\$131.68
Spfld Regional Medical	<u>\$45,434.60</u>
	\$46,431.32

TOTAL September Expenditures \$115,605.01

Commissary Trust	
Amazon	\$184.99
Data Recognition Corp	\$458.08
Keefe Commissary Network	\$320.81
Mustafaa Islam (GED Instructor)	\$441.00

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Resolution 2023-0771
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Comm. Pleas	T. Capper	Ohio Comm. Pleas Judges Winter Conf.	Columbus, OH	12/6-8/23	\$ 400.00
Engineer	D. Fenton	Professional Land Surveyors of Ohio	Newark, OH	10/19-20/23	\$ 743.00
Reentry	B. Wagner	American Society of Criminology Annual Mtg.	Philadelphia, PA	11/15-18/23	\$2,000.00
Reentry	R. Crawford	Motivational Interview Training	Virtual	11/6/23	\$ 450.00
BOCC	A. Wheeler	OHPELRA Fall Workshop	Dublin, OH	10/27/23	\$ 340.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Resolution 2023-0772
EMAP file

Adopt Emergency Operation Plan

Commissioner ____ moved, per the request of the Emergency Management Agency, to adopt the following plan:

Plan Name: Emergency Operations Plan – Base, Intro, ESF#1, ESF#2, ESF#3, ESF#4, ESF#5
Purpose: Establish a legally compliant framework for coordinated emergency response, resource allocation, and communication among various agencies and organizations within the county. This plan ensures that the county complies with state law, allocates resources effectively, and outlines procedures for responding to emergencies. It also prioritizes public safety and risk reduction, aiming to protect residents and mitigate the impact of disasters.

Effective Date: October 18, 2023 until superseded

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Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 18, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 18th day of October, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0773
POLP file

Adopt Updated Purchasing Policy & Procedures

Commissioner ____ moved, per the request of the County Administrator, to adopt the updated Purchasing Policy & Procedures effective October 3, 2023.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 18, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 18th day of October, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0774
UTLC file

**Authorize Contract with
Associated Hydro Excavating, Inc.**

Commissioner ____ moved, per the request of Utilities Director, to authorize an emergency contract with:

Organization Name: Associated Hyrdo Excavating, Inc
Organization Address: 7911 Peters Road, Tipp City, Ohio 45371
In the amount of: \$193,626.00
Funding Source(s): General Sewer Funds
Purpose: Emergency repair/replacement of the Mud Run Sanitary Sewer force main at Smith Ditch and I-70.
Effective Dates: October 18, 2023 plus six (6) calendar months

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 18, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)