



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

October 5, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0734

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Rittenhouse

Review/Action:
Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 5th day of October, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0735
ENG file

**Authorize Contract Amendment No. 3 with
Strand Associates, Inc.**

Commissioner ____ moved, per the request of the County Engineer, to authorize contract Amendment No. 3 with:

Organization Name: Strand Associates, Inc.
Organization Address: 615 Elsinore Place, Suite 320, Cincinnati, Ohio 45202
Original Contract: \$316,978.00
Previous Amendment: \$238,737.00
Current Amendment: \$ 10,000.00
New Contract Amount: \$565,715.00
Funding Source(s): Federal Grant – 80% up to \$433,000 and Local Funds (MV>)
Amendment Purpose: On-going services during construction
Purpose of Contract: Engineering Design - CLA CR 315-1.28 Enon Xenia Road
Improvements – PID 109441

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 5, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0736
JFSC file

**Authorize Contract Amendment #1 with
Adriel School, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Adriel School, Inc.
Organization Address: P.O. Box 188, West Liberty, Ohio 43357
Amendment Amount: \$0.00
Funding Source(s): TANF 93.558, ESSA 93.556, Title XX, Children’s Services Levy
Purpose of Amendment: To extend the contract for one year
Purpose of Contract: To provide Parent Aide services to Department’s Family and Children Services cases
Amendment Effective Date: January 1, 2023
Original Effective Date: January 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0737
JFSC file

**Authorize Contract with
IMS Technology & Security**

Commissioner ____ moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: IMS Technology & Security
Organization Address: 68 East Main Street, Xenia, Ohio 45385
In the amount of: \$12,600.00
Funding Source(s): Shared Administrative Dollars
Purpose: To provide maintenance and support for Department's Access Control System
Effective Dates: October 5, 2022 through October 4, 2024

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0738
UTLC file

**Authorize Contract with
Hauck Bros. Inc. Heating and Cooling**

Commissioner ____ moved, per the request of Utilities Department Director, to authorize a contract with:

Organization Name: Hauck Bros. Inc. Heating and Cooling
Organization Address: 1974 Commerce Circle, Springfield, Ohio 45504
In the amount of: Not to exceed \$49,000.00
Funding Source(s): General Water and Sewer Funds
Purpose: As-needed heating and cooling maintenance/service work
Effective Dates: October 5, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0739
RENG file

Authorize Grant Submission
Community Health Foundation

Commissioner ____ moved, per the request of the Reentry Director, to authorize grant submission of the following:

Grant: Community Health Foundation Mini Grant
Grantor: Community Health Foundation
Funding Amount: \$1,000.00
Purpose: To support the cost of filing fees at the upcoming record sealing and CQE (Certificate of Qualification for Employment) Clinic
Grant Effective Dates: Mini grants are awarded on a rolling basis

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothin, Commissioner Wilt,

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Resolution 2022-0740
ENGO file

**Affix Signatures to Record Plat for
Northridge Subdivision No. 30, Part C**

Commissioner _____ moved, to affix signatures to the record plat for Northridge Subdivision No. 30, Part C. The developer has constructed the public improvements in advance of recording the plat. No assurance agreement or contract is required.

Further recommend the County accept the completed water, sanitary sewer, storm sewer and roadway. The water and sewer will be maintained by the Clark County Utilities Department and the roadway, storm sewer by Moorefield Township.

Burton Drive (Extension) 50' Right of Way 30' Curbed Street 474.76 feet length

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

Clark County Engineer's Office

Johnathan A. Burr P.E., P.S.
Clark County Engineer

4075 Laybourne Road
Springfield, Ohio 45505-3613
(937) 521-1800 (937) 328-2473 fax
www.clarkcountyoohio.gov/engineer

July 21, 2022

Board of Clark County Commissioners
3130 East Main Street
Springfield, Ohio 45503
Attention: Megan Burr, Clerk

Re: **Contract, Assurance Agreement & Inspection Fees
Northridge Subdivision No. 30 - Part C**

Honorable Commissioners,

The County Engineer recommends affixing signatures to the record plat for Northridge Subdivision No. 30 – Part C. The approved development plans call for roadway, storm sewer, sanitary sewer, and waterline improvements. The improvements have been completely constructed or approved to date. The estimated cost of the public improvements total is \$ 273,652. The breakdown is listed as follows:

| | |
|---------------------------|------------|
| Roadway, Storm & Drainage | \$ 183,502 |
| Water | \$ 57,600 |
| Sanitary Sewer | \$ 32,550 |
| Total | \$ 273,652 |

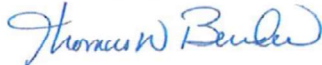
The developer, Mr. Ryan Harris has constructed the improvements prior to recording, therefore a contract and assurance agreement is not required on this development.

In accordance with Paragraph 6.123, the County Engineer requires an inspection fee of \$3,670.04, based upon the original approved estimate and payable to Johnathan A. Burr PE PS, Clark County Engineer.

In accordance with Paragraph 6.123, the Director of County Utilities requires an inspection fee of \$1,803.00, based upon the original approved estimate and payable to the Clark County Utilities Department.

Sincerely,

Johnathan A. Burr, P.E., P.S.
Clark County Engineer



Thomas W. Bender, P.E.
Design Engineer

Cc: Charles, Bauer, Clark County Utilities
Ryan Harris, Developer

Paul W. DeButy, P.E., P.S., Chief Deputy
Thomas W. Bender, P.E., Project Design Engineer
Gregory E. Fitzsimmons, Maintenance Superintendent

Kenneth D. Fenton, P.S., Deputy Engineer
Richard E. Hankison, P.S., Tax Map Supervisor
Robert W. McClure, Engineering Technician 2

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0741
COMO file

**Resolution Appointing Representative to the
OhioOhio Region 14 Board of Directors**

Commissioner ____ moved to adopt the following resolution:

WHEREAS, Clark County, Ohio, is a Local Government that has adopted and approves The OneOhio Memorandum of Understanding (“The Memorandum”), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio’s communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and,

WHEREAS, this jurisdiction is a participant in Region 14 as established by The Memorandum; and,

WHEREAS, pursuant to The Memorandum each Region shall create their own governance structure so it ensures all Local Governments have input and equitable representation regarding regional decisions including representation on the statewide Foundation Board and selection of projects to be funded from the region’s regional Share; and,

WHEREAS, Regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region; and,

WHEREAS, the bylaws created by Region 14 and previously accepted by this Legislative Body provide that the Board of County Commissioners of each County in the Region shall designate a representative to the Board of Directors.

NOW THEREFORE BE IT RESOLVED, by this legislative body that:

Section 1. The Clark County Board of Commissioners hereby appoints Clark County Assistant Prosecuting Attorney, Beau P. Thompson, as its representative to the Region 14 Board of Directors.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 5, 2022.

Megan Burr, Clerk

copy: County Auditor, County Administrator, Requesting Department(s)

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Sasha L. Rittenhouse

**Resolution 2022-0742
COMP file**

**Approve Payment to
Clark County Sheriff's Office & Clark County Prosecutor's Office**

Commissioner ____ moved, per request of the County Administrator, to approve the following payment:

Payment to: Clark County Sheriff's Office
Address: 120 North Fountain Ave, Springfield, Ohio 45502
Description: Proceeds from sale of forfeited vehicle and trailer
Case #19-CR-0390
Amount: \$10,238.26

Payment to: Clark County Prosecutor's Office
Address: 50 East Columbia Street, Suite 449, Springfield, Ohio 45502
Description: Proceeds from sale of forfeited vehicle and trailer
Case #19-CR-0390
Amount: \$10,238.26

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Sasha L. Rittenhouse

Resolution 2022-0743
ENGP file

**Approve Payment to
Thomas Fogarty as Moral Obligation**

Commissioner ____ moved, upon the recommendation of the County Administrator, per the request of the County Engineer, to authorize the following:

Payment to: Thomas Fogarty
Address: 4426 Pine Tree Place, Springfield, Ohio 45504
Services: Moral obligation payment due to vehicle damage from roadwork
Project: Chip Seal
Funding Source: MV>
Amount: \$163.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0744
ENGP file

**Approve Payment to
Kyle Smith as Moral Obligation**

Commissioner ____ moved, upon the recommendation of the County Administrator, per the request of the County Engineer, to authorize the following:

Payment to: Kyle Smith
Address: 3875 Pinewood Avenue, Springfield, Ohio 45502
Services: Moral obligation payment due to vehicle damage from roadwork
Project: Chip Seal
Funding Source: MV>
Amount: \$320.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0745

INVP file

**Authorize Purchase of Equipment
For the Clark County Engineer's Office**

Commissioner ____ moved, per the request of the County Engineer, to authorize the purchase of one (1) EX Tiger Flail Mower from The Dexter Company for cost of \$12,440.00, which includes the trade-in of one (1) SD Tiger Flail Mower. This item will be purchased through Ohio State Term Contract #800921.

Further move to authorize the County Administrator to execute all contract related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0746

INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Clark County Sheriff, to dispose of the following vehicle by donation to the Rowan County Sheriff's Department, 600 West Main Street, Morehead, Kentucky 40351, as the vehicle is no longer needed for County use, pursuant to Ohio Revised Code Section 307.12(D).

Description

VIN/Serial #

2014 Ford Utility Interceptor

1FM5K8AR4EGA14585

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0747
PRSR file

**Acknowledge Annual Report from
Clark County Prosecutor**

Commissioner ____ moved to acknowledge the receipt of the Clark County Prosecutor's Annual Report, per Ohio Revised Code Section 309.16.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0748
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| From | | | To | | |
|-------------------|----------------------|---------------|-------------------|----------------------|---------------|
| Department | Expense Acct. | Amount | Department | Expense Acct. | Amount |
| Fund: General | | | | | |
| Treasurer | Operating Exp. | \$ 22,513.00 | Treasurer | Pers. & Fringes | \$ 22,513.00 |

Reason: Transfer needed to cover costs through the end of the budget year.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0749
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

| Fund: | Department: | Account: | Amount: |
|---|--------------------|-------------------|----------------|
| Technology Fund | Recorder | Contract Services | \$ 34,000.00 |
| Reason: To pay Kofile Technologies for back-up of recorded documents. | | | |

| | | | |
|---|----------------|-------------------|---------------|
| IV-E Contract Fund | Juvenile Court | Contract Services | -\$205,000.00 |
| Reason: Budget amendment due to new contract. | | | |

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Requesting Department

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Resolution 2022-0750
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

| Dept. | Name | Purpose | Place | Date | Cost |
|--------------|----------------------|----------------|--------------|-------------|-------------|
| Comm. Dev. | L. Allen | OBOA Conf. | Dublin, OH | 11/7/22 | \$175.00 |
| Comm. Dev. | D. Lackovich-VanGorp | OCCD Fall Mtg. | Columbus, OH | 10/26-27/22 | \$125.00 |
| Comm. Pleas | L. Watkins, D. Evans | BI Inc. Trg. | Anderson, IN | 10/20-21/22 | \$785.00 |
| Comm. Pleas | T. Capper | Family Law | Webinar | 10/10/22 | \$350.00 |

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Resolution 2022-0751

ZMRV file

**Set Date and Time for Public Hearing for
Rezoning Case Z-2022-10 filed by Rodz Bros. Construction**

Commissioner ____ moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, October 19, 2022 in the Commissioners Chambers, Room 151 at the Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property located in Bethel Township being 5.1 acres located at 2783 S. Dayton Lakeview Road, to rezone property from B-3 (General Business District) to B-4 (Heavy Business District), for a self-storage development for boats and RV storage, plus office/shop for Rodz Bros. Construction.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Requesting Department
Surrounding Property Owners
Township Trustees
Applicant