



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

September 27, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0706

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates
9:00 Executive Session to Discuss Security Matters
10:00 Proclamation for Haleigh Young, Social Worker of the Year, JFS
Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 27th day of September, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0707
CDDC file

**Authorize Contract with
Candace Goodall, Architect**

Commissioner ____ moved, per the request of the Community Development Director, to authorize a contract with:

Organization Name:	Candace Goodall, Architect
Organization Address:	1246 Fairway Drive, Troy, Ohio 45373
In the amount of:	\$24,999.99 per year (not to exceed)
Funding Source(s):	General Fund
Purpose:	Commercial plan examination as needed (rate of \$120/hr).
Effective Dates:	September 27, 2023 through December 31, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 27, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Resolution 2023-0708
EMAC file

**Authorize Memorandum of Understanding (MOU) Between
Moorefield Township, Springfield Township, and Harmony Township**

Commissioner ____ moved, per the request of the Emergency Management Director, to authorize the following MOU:

MOU With: Moorefield Township, Springfield Township, and Harmony Township
Purpose: Emergency and Non-Emergency use of EMA Equipment
Effective Date(s): September 27, 2023 through indefinite (to be reviewed every two years)

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0709
ENG file

**Authorize Change Order #6 (Final) with R.B. Jergens Contractors
for Middle Urbana Road OPWC Project CKY10**

Commissioner ____ moved, per the request of the County Engineer, to authorize Change Order #6 with:

Organization Name:	R.B. Jergens Contractors, Inc.
Organization Address:	11418 Dixie Drive, Vandalia, Ohio 45377
Original Contract:	\$ 2,281,197.68
Previous Changes:	\$ 57,636.89
This Change:	\$ (243,001.34)
New Contract Total:	\$ 2,095,833.23
Funding Source(s):	Ohio Public Works and MVGT
Reason for Change:	Balancing for Final Installed Quantities with \$104.02 cost adjustment added.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Organization

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Resolution 2023-0710
JFSC file

**Authorize Contract Amendment #1 with
Mental Health Services for Clark and Madison Counties, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name:	Mental Health Services for Clark and Madison Counties, Inc.
Organization Address:	474 N. Yellow Springs Street, Springfield, Ohio 45504
Amendment Amount:	\$ 75,000.00
New Contract Amount:	\$225,000.00
Funding Source(s):	Victims of Crime Act (VOCA) Grant and Children's Services Levy funds
Purpose of Amendment:	To increase value and extend the term of the current contract
Purpose of Contract:	To provide on-site child therapists to the Clark County Child Advocacy Center
Amendment Effective Date:	October 1, 2023 through September 30, 2024
Original Effective Date:	October 1, 2021 through September 30, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0711
JFSC file

**Authorize Contract Amendment #5 with
Propio Language Services (formerly Vocalink, Inc.)**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #4 with:

Organization Name:	Propio Language Services (formerly Vocalink, Inc.)
Organization Address:	P.O. Box 12204, Overland Park, Kansas 66282-2204
Amendment Amount:	\$ 4,000.00
New Contract Amount:	\$141,000.00
Funding Source(s):	Various Funds Depending on Agency Program
Purpose of Amendment:	To increase the value of the contract for an unanticipated overage due to the increase of the Haitian Creole speaking population in Clark County.
Purpose of Contract:	To provide Limited English Proficiency (LEP) interpretation and translation services to Clark County families.
Amendment Effective Date:	May 1, 2023 through June 30, 2023
Original Effective Date:	July 1, 2019 through June 30, 2021

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0712
JFSC file

**Authorize Contract Amendment #1 with
Clark County Common Pleas Court, Juvenile Division**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name:	Clark County Common Pleas Court, Juvenile Division
Organization Address:	101 East Columbia Street, Springfield, Ohio 45502
Amendment Amount:	\$ 11,351.62
New Contract Amount:	\$301,307.21
Funding Source(s):	IV-D Federal Child Support/State Match
Purpose of Amendment:	To increase contract value due to replacing the 2022 CAP costs with the 2023 CAP costs in contract budget.
Purpose of Contract:	Services that provide for the implementation and adjudication of IV-D child support cases.
Amendment Effective Date:	January 1, 2023 through December 31, 2023
Original Effective Date:	January 1, 2023 through December 31, 2023

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0713
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: CSEA					
CSEA	Pers & Fringes	\$3,000.00	CSEA	Operating Expense	\$3,000.00

Reason: Transfer needed for training requests.

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Resolution 2023-0714

FINI file

Authorize Inter-fund Transfer(s)

Commissioner _____ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Administration (JFS) 2000-300-540001	\$323,579.07	PCSA (JFS) 2020-315-850000	\$323,579.07

Reason: Levy transfer to public assistance to cover income maintenance ceiling excess.

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Resolution 2023-0715
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
General	Comm. Dev.	Pers & Fringes	\$9,000.00

Reason: To cover personnel expenses through 2023 for Community Development/Springfield Township Project.

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Resolution 2023-0716
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230028300	Public Assistance (JFS)	Rocking Horse	7/1/23	\$14,263.26
Reason: Direct, supportive, and administrative costs for month of August. Did not have purchase order submitted and approved timely.				

230028388	Special Project (Juv. Ct.)	Advocates Basic Legal Equality	7/18/23	\$34,717.36
Reason: Invoice for 3 rd quarter Community Based Child Abuse Prevention Legal Representation Pilot Project (LRPP). Invoice dated prior to purchase order date.				

230028368	IV-E Probation (Juv. Ct.)	Justice Benefits	8/15/23	\$ 9,366.79
Reason: IV-E administrative costs and claims for 4 th quarter of 2022 and 1 st quarter of 2023. Invoice dated prior to purchase order.				

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Resolution 2023-0717
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Juv. Ct.	B. Jenks & J. Hunter	Henschen User Conf.	Findlay, OH	10/12-13/23	\$290.85
Probate Ct. *	R. Carey	OH Judicial Conf.	Columbus, OH	9/14-15/23	\$543.99
Probate Ct.	C. Estep & T. Baker	OH Assoc. of Probate Judge's Clerk's Conf.	Dublin, OH	10/23/23	\$329.60
Solid Waste	B. Martens	Partners Conf.	Cincinnati, OH	10/23-25/23	\$720.00

* Resolution 2023-0537 requested \$496.03 travel allowance. Additional \$47.96 requested for registration and mileage expense increase.

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Resolution 2023-0718
EMAP file

Adopt ESF 10 (Hazmat) Plan

Commissioner ____ moved, per the request of the Emergency Management Director, to adopt the following plan:

Plan Name: ESF 10 Hazardous Material
Purpose: ORC 3750 Annual review of the Hazmat Plan. LEPC has approved the plan as written.
Effective Date: September 27, 2023

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Resolution 2023-0719
JFSP file

Adopt Amended Prevention, Retention, and Contingency Plan

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to adopt the following plan:

Plan Name: Prevention, Retention and Contingency
Purpose: To meet the requirements of the Biennial Review
Effective Date: October 1, 2023

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0720
ZMRF file

**Set Date and Time for Public Hearing for
Rezoning Case Z-2023-04 filed by Ryan M. Harris**

Commissioner ____ moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, October 11, 2023 in the Commission Chambers, Room 151 at the Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property in Moorefield Township to amend 8.84 acres of an existing PD-M (Planned District Mixed Use) to allow for a single family residence (R-2B) instead of condominiums and to allow access onto Moorefield Road located at 0 Moorefield Road (PID #220-03-00022-300-047).

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