



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

September 13, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0669

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates

10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 13th day of September, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0670
BJFC file

**Authorize Contract Amendment #5 with
Oregon Group Architects**

Commissioner ____ moved, per the request of the County Administrator, to authorize contract amendment #5 with:

| | |
|----------------------------------|--|
| Organization Name: | Oregon Group Architects |
| Organization Address: | 300 South Patterson Boulevard, Dayton, Ohio 45402-2845 |
| Original Contract Amount: | \$244,300.00 |
| Previous Amendments: | \$ 54,700.00 |
| This Amendment Amount: | \$ 67,036.00 |
| New Contract Amount: | \$366,036.00 |
| Funding Source(s): | Permanent Improvement Fund |
| Purpose of Amendment: | Additional design services to complete construction documents associated with the repair of the explosion damage, additional construction administration services and bidding assistance services. |
| Original Purpose: | Renovations of Family Services Home Road Complex |
| Amendment Effective Date: | September 13, 2023 |

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 13, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0671
BJFC file

**Authorize Contract Amendment #6 with
Oregon Group Architects**

Commissioner ____ moved, per the request of the County Administrator, to authorize contract amendment #6 with:

| | |
|----------------------------------|--|
| Organization Name: | Oregon Group Architects |
| Organization Address: | 300 South Patterson Boulevard, Dayton, Ohio 45402-2845 |
| Original Contract Amount: | \$244,300.00 |
| Previous Amendments: | \$121,736.00 |
| This Amendment Amount: | \$ 8,925.00 |
| New Contract Amount: | \$374,961.00 |
| Funding Source(s): | Permanent Improvement Fund |
| Purpose of Amendment: | Construction administrative services associated with Armcorp not completing work within the contract period. Additional hours anticipated include the months of September and October. |
| Original Purpose: | Renovations of Family Services Home Road Complex |
| Amendment Effective Date: | September 13, 2023 |

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 13, 2023.

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County Administrator
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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0672
COMC file**

**Authorize Contract with
Becker Construction, Inc.**

Commissioner ____ moved, per the request of County Administrator, to authorize a contract with:

Organization Name: Becker Construction, Inc.
Organization Address: 525 Gargrave Road, Dayton, Ohio 45449
In the amount of: \$1,307,000.00
Funding Source(s): Permanent Improvement Fund
Purpose: Clark County Temporary Courthouse Space
Effective Dates: September 13, 2023 through January 22, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0673
JFSC file

**Authorize Contract Amendment #2 with
Forensic Fluids Laboratories**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

Organization Name: Forensic Fluids Laboratories
Organization Address: 225 Parsons Street, Kalamazoo, Michigan 49007
Amendment Amount: \$ 4,500.00
New Contract Amount: \$34,500.00
Funding Source(s): Children Services Levy
Purpose of Amendment: To amend the substances screened for in the basic panel, the increase in cost for the basic panel, and to increase the value of the contract.
Purpose of Contract: To provide drug testing services and related supplies.
Amendment Effective Dates: September 13, 2023 through February 29, 2024
Original Effective Dates: March 1, 2022 through February 29, 2024

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0674
SHRG file

**Accept Grant Agreement with
Ohio Office of Criminal Justice Services**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Office of Criminal Justice Services (Ohio Department of Public Safety)
Amount Funding: \$173,032.37
Purpose: Participation of two deputies in Regional Anti-Drug Trafficking Task Force
Effective Dates: December 1, 2022 through December 31, 2023

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0675

CDDB file

**Instruct Clerk to Advertise for Bids for
Carlisle Park Improvements Project**

Commissioner ____ moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the “Carlisle Park Improvements” project. Said bids will be opened in public session on Thursday, September 28, 2023 at approximately 11:00 a.m., at Board of Clark County Commissioners, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 11:00 a.m., on Thursday, September 28, 2023

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Resolution 2023-0676
Modifies Resolution 2023-0660
PRWP file

**Approve Payment to
Project Woman**

Commissioner ____ moved, to approve the following payment:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 2nd quarter 2023 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,236.00
Reason for Modification: Correct amount of 2nd quarter payment

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Resolution 2023-0677
UTLP file

**Approve Payment #1 to
Performance Site Development, LLC**

Commissioner ____ moved, per request of the Utilities Director, to approve the following payment #1:

Payment to: Performance Site Development, LLC
Address: 1342 Spangler Road, Fairborn, Ohio 45324
Services: General Contractor
Project: KTK Industrial Park Sanitary Sewer Connection Project
Funding Source(s): General Sewer Funds
Amount: \$103,773.18 (retainage \$9,023.76)

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Resolution 2023-0678

FINA file

**Authorize Amended Certificate #8 and
Appropriate Funds**

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #8 and appropriate funds.

| CAFR Format - Commission and Auditor's Use Only | | | |
|--|-------------------|----------------|-------------------|
| <u>Fund</u> | <u>Department</u> | <u>Account</u> | <u>Amount</u> |
| GENERAL FUND (0001) | MUNICIPAL COURT | OPERATING EXP | 1,167.08 |
| GENERAL FUND (0001) | SHERIFF | PERS & FRINGES | 70,260.24 |
| GENERAL FUND (0001) | SHERIFF | OPERATING EXP | 49,657.25 |
| CASH DEPOSITS (0150) | COMMISSIONERS | OPERATING EXP | 50,000.00 |
| BD OF DD - GEN SVC (2080) | BD OF DD | OPERATING EXP | 128,729.21 |
| | | Total | 299,813.78 |

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Resolution 2023-0679
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| From | | | To | | |
|-------------------|----------------------|---------------|-------------------|----------------------|---------------|
| Department | Expense Acct. | Amount | Department | Expense Acct. | Amount |
| Fund: JFS | | | | | |
| JFS | Pers & Fringes | \$100,000.00 | JFS | Operating Expense | \$100,000.00 |

Reason: Transfer needed to cover line shortage

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Resolution 2023-0680
FINI file

Authorize Inter-fund Transfer(s)

Commissioner _____ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

| Transfer From | Amount | Transfer To | Amount |
|-----------------------|---------------|--------------------|---------------|
| General (Poor Relief) | | Admin (JFS) | |
| 0001-730-852000 | \$ 128,587.25 | 2000-300-540001 | \$ 128,587.25 |

Reason: Quarter 3 budget transfers.

| | | | |
|--------------------------------------|----------------|------------------------------------|----------------|
| General (Misc., Insurance & Pension) | | General Bond Req. (Commission) | |
| 0001-710-853010 | \$ 518,250.00 | 3010-010-540001 | \$ 518,250.00 |
| General (Misc., Insurance & Pension) | | 9-1-1 Dispatching (Sheriff) | |
| 0001-710-855700 | \$ 625,000.00 | 5700-250-540001 | \$ 625,000.00 |
| General (Misc., Insurance & Pension) | | Permanent Improvement (Commission) | |
| 0001-710-854010 | \$1,134,545.50 | 4010-010-540001 | \$1,134,545.50 |
| General (Misc., Insurance & Pension) | | Operating Expense (Commission) | |
| 0001-710-850100 | \$ 388,572.00 | 0100-010-540001 | \$ 388,572.00 |
| General (Misc., Insurance & Pension) | | Retirement Reserve (Commission) | |
| 0001-710-852240 | \$ 50,000.00 | 2240-010-540001 | \$ 50,000.00 |

Reason: Quarter 3 budget transfers

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Resolution 2023-0681
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

| Fund: | Department: | Account: | Amount: |
|--------------|--------------------|-----------------|----------------|
| ARPA | ARPA | Other Expenses | \$407,521.59 |

Reason: Reimbursement by direct payments for jail therapist.

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County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

Resolution 2023-0682
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

| P.O. Number | Fund | Vendor | Date | Purchase Amount |
|---|-----------------------|----------------------|-------------|------------------------|
| 230028310 | General (Commission) | Arcon Builders Ltd | 6/6/23 | \$ 4,765.66 |
| Reason: Retainage interest greater amount than anticipated. | | | | |
| 230027750 | General (Comm. Pleas) | Friends Office | 06/22/23 | \$ 170.53 |
| Reason: Invoice for office supplies received. | | | | |
| 230027933 | PCSA (JFS) | Rocking Horse Center | 4/26/23 | \$12,511.53 |
| Reason: Invoice for month of April received in August. | | | | |
| 230028300 | PA (JFS) | Rocking Horse Center | 6/7/23 | \$14,204.42 |
| Reason: Invoice for month of May received in August. | | | | |

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

Resolution 2023-0683

TRSR file

Acknowledge Treasurer's Investment Report

Commissioner ____ moved, to acknowledge the receipt of the Treasurer's August 31, 2023 Investment Report.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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County Administrator
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Lowell R. McGlothlin

Resolution 2023-0684
VETR file

**Acknowledge Report from
Veteran's Office**

Commissioner ____ moved, to acknowledge receipt of the Memorial Day Expense Report per Section 307.66 of the Ohio Revised Code.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)



**VETERANS
SERVICE COMMISSION**
CLARK COUNTY

PHONE 937-521-2030 FAX 937-328-2457
117 S. Fountain Ave. • Springfield Ohio 45502
VeteransofClarkCountyOhio.com

24 August 2023

Clark County Commission
Attn: Jennifer Hutchinson
3130 E. Main St.
Springfield OH 45503

Re: Memorial Day Expense Reports

The following Memorial Day expense reports are submitted in accordance with ORC 307.66:

| | |
|---------------------------------|---------------------|
| VFW 9966 | VFW 1031 |
| American Legion 176 | AMVETS 148 |
| American Legion 286 | MOPH 620 |
| H. Eugene "Doak" Walker Det 963 | PUP TENT |
| Voiture 384 | American Legion 362 |
| DAV 13 | |
| | |

The following posts did not return receipts therefore, will not be eligible to apply for funds in 2024: American Legion 6 and VFW 8437.

Sincerely,

Crystal Baker

STRENGTH • PROTECTION • FREEDOM

The Board of County Commissioners, in and for Clark County, Ohio, met this 13th day of September, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

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Resolution 2023-0685
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

| Dept. | Name | Purpose | Place | Date | Cost |
|--------------|-------------------------|---------------------|-----------------|-------------|-------------|
| JFS | 3 Staff | Social Services 101 | Springfield, OH | 10/20/23 | \$100.00 |
| Juv. Ct. | K. Lopez & A. Nelson | Henschen User Mtg. | Findlay, OH | 10/12-13/23 | \$387.24 |

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0686

UTLO file

Authorize Removal of Sewer Use Charges from Tax Duplicate

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2023 real property tax list and duplicate for the following property:

Property Owner: Thomas Sterrett
Address: 7357 Stine Road, Enon, Ohio 45323
1801000006300003
Mad River Township
Amount: \$710.22
Comments: Sewer only, purchased at Sheriff Sale

Property Owner: Robert & Jennifer Alexander
Address: 1140 Meadowlark Drive, Enon, Ohio 45323
0100500019310025
Bethel Township
Amount: \$634.89
Comments: Sewer only. Removed from tax duplicate. Payment made in office.

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County Administrator
Requesting Department(s)
Treasurer

The Board of County Commissioners, in and for Clark County, Ohio, met this 13th day of September, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Resolution 2023-0687
PERO file

Authorize Benefits, Health & Wellness Event

Commissioner ____ moved to authorize the purchase of food, door prizes, and related items for the employee benefits, health and wellness event subject to availability of funds and in accordance with Ohio Revised Code Section 5101.23, and pursuant to Auditor of State Bulletin 2003-005 and Attorney General Opinion 82-006.

The Board finds this is a proper public purpose.

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