



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

August 31, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0641

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Rittenhouse

Review/Action:
Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 31st day of August, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

**Resolution 2022-0642
COMC file**

**Authorize Contract with
Lawhon & Associates**

Commissioner ____ moved, per the request of the County Administrator, to authorize a contract with:

Organization Name: Lawhon & Associates
Organization Address: 1441 West King Avenue, Columbus, Ohio 43212
In the amount of: \$13,160.00
Funding Source(s): Permanent Improvement
Purpose: Hazardous Building Materials Assessment of the Clark County Courthouse
Effective Dates: August 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of August 31, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0643
ISDC file

**Authorize Contract Amendment #1 with
Entegrity Consulting Group, LLC**

Commissioner ____ moved, per the request of Information Systems Director, to authorize a contract with:

Organization Name: Entegrity Consulting Group, LLC
Organization Address: 6680 Poe Ave, Suite 400, Dayton, Ohio 45414
Amendment Amount: \$ 0.00
New Contract Amount: \$29,500.00 per month for 12 months (\$354,000.00 annual)
Funding Source(s): General Fund – IS Department
Purpose of Amendment: To include all County owned facilities in covered locations
Purpose: Annual renewal of contract, 48 hours per week, Network Engineer Services
Amendment Effective Date: September 1, 2022 – August 31, 2023
Effective Dates: September 1, 2022 – August 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0644
JFSC file

**Authorize Contract Amendment #1 with
Goodwill Easterseals Miami Valley**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name:	Goodwill Easterseals Miami Valley
Organization Address:	660 South Main Street, Dayton, Ohio 45402
Amendment Amount:	(\$42,210.28)
New Contract Amount:	\$1,199,207.98
Funding Source(s):	TANF 93.558 and WIOA Youth Activities 17.259
Purpose of Amendment:	To amend value, budget line item, and Submittals A1-A3
Purpose of Contract:	To provide services regarding the WIOA Elements: Financial Literacy, Work Experience, Leadership, Adult Mentorship, and Entrepreneurial Skills.
Amendment Effective Date:	August 31, 2022
Original Effective Date:	July 1, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0645
JFSC file

**Authorize Contract Amendment #1 with
United Way of Clark, Champaign and Madison Counties**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: United Way of Clark, Champaign and Madison Counties
Organization Address: 120 South Center Street, Springfield, Ohio 45502
Amendment Amount: \$0.00
Funding Source(s): Title XX
Purpose of Amendment: To amend Article XIV of the original contract to add Subcontractor approval language
Purpose of Contract: To provide information and referral to people in need of services in Clark County
Amendment Effective Date: August 31, 2022
Original Effective Date: July 1, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0646
Replaces Resolution 2022-0621
RECC file

**Authorize Contract with
Kofile Technologies**

Commissioner ____ moved, per the request of the County Recorder, to authorize a contract with:

Organization Name:	Kofile Technologies
Organization Address:	6300 Cedar Springs Road, Dallas, Texas 75235
In the amount of:	\$11,061.78
Funding Source(s):	Technology Fund
Purpose:	Preservation (conservation treatments, de-acidify, encapsulate and bind)

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0647
COMB file**

**Acknowledge Bid Opening for
The Clark County Fair Board Office Project**

Commissioner ____ moved to acknowledge the bid opening for the Clark County Fair Board Office Project on August 25, 2022. The following bids were read:

<u><i>Bidder</i></u>		<u><i>Amount</i></u>	<u><i>Alternate #1</i></u>	<u><i>Alternate #2</i></u>
K&T Construction and Supply Inc.	\$	1,180,000.00	\$23,000.00	\$10,500.00
Vancon, Inc.	\$	1,182,025.00	\$17,690.00	\$15,547.00

Engineer's Estimate \$900,000.00

Further move to reject all bids as they exceeded 10% of the Engineer's estimate.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Project Engineer
Requesting Department(s)
Bidders w/bid bonds

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Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0648

PER file

Adopt Sign On and Referral Bonus Program

Commissioner ____ moved to authorize the following upon request of the County Administrator and Assistant County Administrator/HR Director:

Summary: Current county employees* may obtain a referral bonus for individuals who are hired by the county** and make it through probation***. *Employees may only refer individuals with whom there is no conflict of interest, nepotism, or ethical concern.* Employee referrals are limited to two bonuses during the course of the program, or a maximum of \$6,000. In order to qualify for the referral bonus, current county employees must complete the referral form and submit to county human resources. If a new hire is referred by more than one current employee, the employee who refers the new hire first and remains employed will be eligible for the bonus. When a referred person is hired and successfully completes probation, it is up to the current employee to request payment of the bonus. The current employee must remain employed through the date of the payment of the bonus.

Newly hired permanent full time (PFT) or permanent part time (PPT) county employees, defined as those who have not been employed by the county** for at least a year, may be eligible for a sign on bonus after completing 30 days of employment and another bonus after completing probation. The new employee must remain employed through the date of the payment of the bonus.

Effective Dates: The sign on and referral program will be in place for individuals with start dates beginning September 1, 2022 – August 31, 2023 or until funds are depleted. Maximum budget \$120,000.

Sign On Bonus – Permanent Full Time (PFT) or Permanent Part Time (PPT) New Hires

No later than the second paycheck after thirty (30) days of employment

\$1500 bonus for PFT or \$750 for PPT

No later than the second paycheck after completion of probation

\$1500 bonus for PFT or \$750 for PPT

Referral Bonus – Permanent Full Time (PFT) or Permanent Part Time (PPT)

No later than the second paycheck after the person referred completes probation***

\$3000 PFT or \$1500 for PPT

*County employees include full and part time permanent (PFT, PPT) employees. Excluded from participation in this bonus are elected officials, intermittent, seasonal, student help and temporary employees. Directors, Assistant Directors, Supervisors, or participants on the screening/interview team are not eligible for bonuses referring employees for their department.

**County is defined as positions working under elected officials' offices and the Board of Elections and Veterans Service Commission. Other offices with their own boards such as Board of Developmental Disabilities, Clark County Combined Health District, Clark County Law Library, Clark County Parks District, Clark Soil & Water Conservation District, Mental Health & Recovery Board, Transportation Coordinating Committee, West Central Communication Correctional Facility, etc. are not considered county for this bonus program.

***The probationary period may be set by standards within each office, however will never exceed one year. Unclassified permanent full time and permanent part time employees who are not subject to a probationary

period will be eligible for the bonus after completion of the standard probationary period for classified employees in the same office. In other words, if the standard probationary time is nine months for a classified employee, the unclassified employee will receive the bonus after completion of nine months of service, subject to the guidelines provided above.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0649
BJFP file

**Approve Payment # 3 to
ArmCorp Construction, Inc.**

Commissioner ____ moved, to approve the following payment #3:

Payment to: ArmCorp Construction, Inc.
Address: 8511 State Route 703, Celina, Ohio 45822
Services: Pay App #3 period ending 6/30/2022
Project: Home Road Renovation
Funding Source(s): 2020/PCSA - Levy
Amount: \$519,866.95
Retainage: \$ 36,403.82 (Retainage held to date \$60,064.20)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0650
BRDT file

Approve Tax Incentive Review Council (TIRC) Recommendations

Commissioner ____ moved, to approve the Tax Incentive Review Council (TIRC) Annual Meeting recommendations from the meetings on June 7, 2022.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0651
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
CCJC	CASA Dept.	OH CASA Conf.	Columbus, OH	9/21-23/22	\$1,567.00
Recorder	N. Pence	ORA Fall Conf.	Columbus, OH	9/15/22	\$ 200.00
Comm. Dev.	K. VanZant	Davis-Bacon Trng.	Virtual	9/21/22	\$ 20.00
JFS	CSEA staff	OCDA Conf.	Columbus, OH	10/17-18/22	\$6,304.00
*Reentry	B. Wagner	Interviewing Trng.	Online	Various	\$ 175.00

*Request use of credit card for registration.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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