



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

August 17, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0589

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Rittenhouse

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of August, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0590
B&GC file

**Authorize Contract with
C&N Contractors, Inc.**

Commissioner ____ moved, per the request of the Building and Grounds Director, to authorize a contract with:

Organization Name: C&N Contractors, Inc.
Organization Address: 1203 West Main Street, Springfield, Ohio 45504
In the amount of: \$14,000.00
Funding Source(s): General Fund
Purpose: Sidewalk patching at Springview Government Center, A.B. Graham Building, Courthouse, and Juvenile Detention Center
Effective Dates: August 17, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of August 17, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

**Resolution 2022-0591
COMC file**

**Authorize Contract with
Clark County Combined Health District**

Commissioner ____ moved, per the request of the County Administrator, to authorize a contract with:

Organization Name: Clark County Combined Health District
Organization Address: 529 East Home Road, Springfield, Ohio 45503
In the amount of: \$137,987.00
Funding Source(s): ARPA Funds
Purpose: Funding of a position for the Emergency Housing Oversight Task Force for Clark County
Effective Dates: March 1, 2022 – March 1, 2026

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Melanie F. Wilt

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Sasha L. Rittenhouse

Resolution 2022-0592
ISDC file

Authorize Contract with
Entegrity Consulting Group, LLC

Commissioner ____ moved, per the request of Information Systems Director, to authorize a contract with:

Organization Name: Entegrity Consulting Group, LLC
Organization Address: 6680 Poe Ave, Suite 400, Dayton, Ohio 45414
In the amount of: \$29,500.00 per month (\$354,000.00 annual)
Funding Source(s): General Fund – IS Department
Purpose: Annual renewal of contract, up to 48 hours per week, Network Engineer Services
Effective Dates: September 1, 2022 – August 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0593
SHRC file

Authorize Change Order #5 for Contract with Motorola Solutions

Commissioner ____ moved, per the request of the Clark County Sheriff, to authorize change order #5 with:

Organization Name:	Motorola Solutions
Organization Address:	13105 Collections Center Drive, Chicago, Illinois 60693
Original Contract:	\$3,539,893.00
This Change:	\$ 422,953.50
Previous Changes:	\$ 40,082.98
New Contract Amount	\$4,002,929.48
Funding Source(s):	Dispatch Fund
Reason for Change:	To add City of Springfield's equipment to county's contract. Per agreement, the County assumed the City's equipment upon execution of 911 dispatching contract.
Effective Date:	August 17, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0594
BDDL file**

**Accept Lease Agreement
Trumpet Behavioral Health, LLC a Delaware Limited Liability Company**

Commissioner ____ moved, per the request of the Board of Developmental Disabilities, to accept the following lease agreement:

Lessee: Trumpet Behavioral Health, LLC a Delaware Limited Liability Company
In the amount of: \$10,477.50 per year
Purpose: Rent for the premises located at 2430 Van Buren Avenue, Springfield, Ohio
45505
Effective Dates: April 1, 2022 through March 31, 2024

Further move to authorize the County Administrator to execute the lease agreement and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0595
EMAG file

**Accept Grant Agreement with
LEPC Grant**

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to accept the following:

Grantor: Local Emergency Planning Commission Grant (State of Ohio)
Amount Funding: \$25,345.00
Purpose: Continuation of compliance with the Right to Know Act. To plan for and respond to chemical hazards within Clark County.
Effective Dates: July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0596
BRDR file**

**Appoint Member(s) to the
Residential Board of Building Appeals**

Commissioner ____ moved to appoint the following member(s) to Residential Board of Building Appeals:

<u>Name</u>	<u>New Expiration Date:</u>
Little Beaver - Reappointment	May 26, 2026 – 4 year
Kevin Matthies – Reappointment	May 26, 2026 – 4 year
Charlene Roberge-Knight - Reappointment	May 26, 2026 – 4 year

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County Administrator
Requesting Department(s)
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of August, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Resolution 2022-0597
B&GP file

**Approve Payment to
East Lawn and Garden**

Commissioner ____ moved, per request of the Buildings & Grounds Department, to approve the following payment:

Payment to: East Lawn and Garden
Address: 1632 East US Highway 36, Urbana, Ohio 43078
Services: Purchase of new mower
Funding Source(s): General Fund (To be reimbursed by insurance)
Amount: \$10,399.00

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**Resolution 2022-0598
COMP file**

**Approve Payment to
Clark County Sheriff's Office & Clark County Prosecutor's Office**

Commissioner ____ moved, per request of the County Administrator, to approve the following payment:

Payment to: Clark County Sheriff's Office
Address: 120 North Fountain Ave, Springfield, Ohio 45502
Description: Proceeds from sale of forfeited vehicle
Case #16-CR-0627A
Amount: \$1,596.09

Payment to: Clark County Prosecutor's Office
Address: 50 East Columbia Street, Suite 449, Springfield, Ohio 45502
Description: Proceeds from sale of forfeited vehicle
Case #16-CR-0627A
Amount: \$1,596.09

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Resolution 2022-0599
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code:

Description

VIN/Serial No.

2008 Hummer H3

5GTEN13E988180461

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Resolution 2022-0600

FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: CDBG FY20 Critical Infrastructure (Comm. Dev.)					
Comm. Dev.	Operating Exp.	\$982.55	Comm. Dev.	Pers. & Fringes	\$982.55

Reason: Transfer needed to cover final CDBG Critical Infrastructure FY20 Personnel costs.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0601
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
ARPA	Comm. Dev.	Contract Services	\$1,000,000.00
Reason: ARPA funds to cover Engineer's Spangler Road Safety Project (allocation resolution 2021-0726)			

ARPA	Comm. Dev.	Contract Services	\$2,000,000.00
Reason: ARPA funds to cover Enon-Xenia Stormwater Project (allocation resolution 2021-0614)			

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County Administrator
Requesting Department

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Resolution 2022-0602

TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Comm. Pleas	D. Herier	OAM Fall Conf.	Columbus, OH	9/7-9/22	\$ 450.00
Veterans	J. Bolen	Fall School	Dublin, OH	9/13-16/22	\$ 700.00
DJFS	Fraud unit	Fraud Training	Charleston, WV	9/25-29/22	\$7,495.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Resolution 2022-0603
ARPA file

**Authorize Allocation of Standard Allowance Funds toward
Case Management Software and PATH Emergency Transition Funding
for the Clark County Reentry Services Department**

Commissioner ____ moved, per request of the County Administrator, to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA). In Resolution 2022-0247, the County elected to use the \$10 million Standard Allowance option, provided under ARPA, for reimbursing revenue loss to its general fund; and,

WHEREAS, Clark County will use the Standard Allowance funding in accordance with guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses of the Standard Allowance funds as part of the State and Local Fiscal Recovery Fund program; and,

WHEREAS, the Standard Allowance amount may be used toward reentry services as part of the provision of government services offered during the period of performance established under ARPA; and,

WHEREAS, upon request of the Clark County Reentry Department Director, the allocated funds will be used to cover the software installation cost for the Case Management system, annual software fee, as well as provide funding to support the Reentry Department's PATH Emergency Transition Program.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the Standard Allowance funds toward the Case Management software costs and PATH Emergency Transition funding for the Clark County Reentry Services Department in the amount not to exceed \$70,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0604
Replaces Resolution 2022-0582
ARPA file

**Authorize Allocation of American Rescue Plan Act (ARPA) Funds
toward the Clark County Employee Retention Incentive Project**

Commissioner ____ moved, per request of the County Administrator to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

WHEREAS, a permissible use of the ARPA funds is to provide worker retention incentives to encourage employees to remain employed with the ARPA recipient. Treasury presumes that retention incentives less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met; and,

WHEREAS, the allocated funds will be used to award a 2.5% retention incentive to payroll employees that are active as of July 15, 2022 and remain employed with the County through August 19, 2022. This includes permanent full and part time County employees as well as probationary full and part time employees working in County offices. Board of Elections and the Veterans Department are eligible for this retention incentive as those entities are funded by the General Fund. Intermittent employees, temporary personnel, interns, seasonal workers, and elected officials at all County offices and departments are ineligible to receive the retention incentive. Departments consisting of their own appointing boards and funding streams such as the Board of Developmental Disabilities (DD), Clark County Combined Health District (CCCHD), Mental Health & Recovery Board (MHRB), Clark County Law Library, Transportation Coordinating Committee (TCC), Clark County Park District (CCPD), Clark Soil & Water Conservation District (CSWCD), and West Central Community Correctional Facility (WCCCF) are also ineligible to receive the retention incentive.

- 1) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a one-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 27, 2022 to July 10, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 2) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a two-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 19, 2022 to July 2, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 3) To remain eligible, County offices and departments will be instructed to submit payroll information to the Clark County Auditor's Office by August 5, 2022. The retention incentive will be a single payment disbursed thereafter on August 19, 2022.

- 4) Board of Elections and Veterans Department will be paid separately on September 2, 2022, as long as payroll information is submitted to the Clark County Auditor's office by August 19, 2022, and the employees remain on active pay status through September 2, 2022.

WHEREAS, a second 2.5% retention incentive will be awarded to employees with the same qualifying eligibility status that remain with the County offices and departments before the end of the year. The single payment will be in addition to the 2.5% retention incentive disbursed in August, resulting in a 5% employee retention incentive total being offered for 2022. To be eligible for this retention incentive payment, payroll employees must be active as of October 21, 2022 and remain employed with the County through December 9, 2022.

- 1) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a one-week delay payroll will be determined by the amount of annualized gross base pay for the period from October 3, 2022 to October 16, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 2) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a two-week delay payroll will be determined by the amount of annualized gross base pay for the period from September 25, 2022 to October 8, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 3) To remain eligible, County offices and departments will be instructed to submit payroll information to the Clark County Auditor's Office by November 14, 2022. The retention incentive will be a single payment disbursed thereafter on December 9, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the Clark County Employee Retention Incentive Project in the amount not to exceed \$2,600,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0605
ANXS file

**Acknowledge Receipt of Expedited Type 2 Annexation Petition for
Approximately 10.833 Acres in Moorefield Township**

Commissioner ____ moved, upon recommendation by the County Administrator, to acknowledge receipt of an Expedited Type 2 Annexation Petition for the following property:

Petitioner: Elizabeth Seedorf, Esq. on behalf of Dobwell Investments LLC
Petitioner Address: 52 East Gay Street, Columbus, Ohio 43215
Property Address(s): 3470 Middle Urbana Road, Springfield, Ohio 45502
PID 2200300020400030
Location: Approximately 10.833 acres of land
From: Moorefield Township
To: The City of Springfield
Documents Filed: Annexation Petition, Legal Description, Annexation Map, Properties included in
and Adjacent to Proposed Annexation, Filing fee.
Date Received: August 9, 2022

Further move to refer to staff for review and recommendation.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Township Trustees
Petitioner /Property Owners
County Engineer
Community Development
County Recorder (FYI)
County Prosecutor
Tax Maps/LIS