



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### August 2, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2023-0563

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda  
County Administrator/Strategic Plan Updates  
PIO/Calendar/Event Updates  
9:00 Executive Session to Discuss Sale of Property  
10:00 Formal Session  
10:30 Deputy Matthew Yates Bench Dedication

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 2<sup>nd</sup> day of August, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

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**Resolution 2023-0564**  
**B&GC file**

**Authorize Contract with  
Midwest Floor Restore**

Commissioner \_\_\_\_ moved, per the request of the Buildings and Grounds department, to authorize a contract with:

<b>Organization Name:</b>	Midwest Floor Restore
<b>Organization Address:</b>	414 Morrison Road, Columbus, Ohio 43213
<b>In the amount of:</b>	\$40,052.00
<b>Funding Source(s):</b>	General
<b>Purpose:</b>	To provide services for an epoxy coating on Municipal Court Floors
<b>Effective Dates:</b>	July 19, 2023 through completion date

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of August 2, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2023-0565**  
**JFSC file**

**Authorize Contract with  
Heritage Center of Clark County**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Heritage Center of Clark County  
**Organization Address:** 117 South Fountain Avenue, Springfield, Ohio 45502  
**In the amount of:** \$15,000.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** Planning and hosting Summer Sky event on August 5, 2023  
**Effective Dates:** August 2, 2023 through August 6, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0566**  
**ENGG file**

**Authorize OPWC Grant Submission**  
**Upper Valley Pike 2024 OPWC Project**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize grant submission of the following:

**Grant:** Ohio Public Works Commission (OPWC)  
**Funding Amount:** \$1,318,349.22 OPWC Grant; \$463,203.78 local funds from Clark County  
**Purpose:** To secure grant funds to resurface and improve Upper Valley Pike between Ross Lane and County Line Road. The project will remove the deteriorated asphalt, level the roadway, and place a new asphalt surface with aggregate berms. The project also includes bridge deck waterproofing and new pavement markings.  
**Grant Effective Dates:** July 1, 2024 through December 31, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents, and to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Attachment for Resolution 2023-0566**

**2024 OHIO PUBLIC WORKS COMMISSION GRANT SUBMISSION  
UPPER VALLEY PIKE RESURFACING PROJECT**



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**Resolution 2023-0567**  
**COMB file**

**Instruct Clerk to Advertise for Rebids for  
Clark County Courthouse Temporary Space Project**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for rebids for the Clark County Courthouse Temporary Space Project. Said bids will be opened in public session on August 17, 2023 at approximately 11:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 11:00 a.m. on August 17, 2023.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0568**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Department, to donate the below listed vehicle to Bethel Township per Ohio Revised Code §307.12(D):

<u>Description</u>	<u>VIN/Serial #</u>
2012 Ford Fusion	3FAHP0HG4CR172381

Further, the Board finds this property no longer needed for county use.

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**Resolution 2023-0569**

**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230028012	MV&GT (Eng.)	Geoshack Inc.	7/19/23	\$2,087.00

Reason: Purchase of single sloping laser. Invoice created at the time the reserve was entered.

230037878	Administrative (JFS)	Great America Fin. Srv.	5/17/23	\$2,732.73
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Reason: Contract with Perry Protech is payable to Great American Financial Services. Discrepancy discovered when bill was received.

230027878	Administrative (JFS)	Great America Fin. Srv.	6/13/23	\$2,607.73
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Reason: Contract with Perry Protech is payable to Great American Financial Services. Discrepancy discovered when bill was received.

230028028	Self Insurance – UMR (Personnel)	Cox First Media	7/13/23	\$ 276.00
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Reason: Public notice for RFP for new site clinical services. Unable to use procurement card for payment.

230028007	Travel (Veterans)	Corporate Payment Syst.	6/9/23	\$2,986.44
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Reason: Attending training in Madison, Wisconsin. Previous purchase order funds depleted. Invoice sent prior to creation of new purchase order.

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**Resolution 2023-0570**

**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
JFS	L. Skillings B. Seale	OCDA Retreat	Newark, OH	8/29/23	\$1,050.00
Recorder	N. Pence	Ohio Recorders Cont. Ed.	Columbus, OH	9/13/23	\$ 300.00
Utilities	C. Kuenzil	CDL, Class "A" Lic. Trng.	Springfield, OH	8/14-9/8/23	\$5,431.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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**Resolution 2023-0571**  
**UTLO file**

**Authorize Placement on Tax Duplicate for  
Uncollected Water and Sewer Use Charges**

Commissioner \_\_\_\_ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Brent A. Nelson  
Address: 1121 Wendall Avenue, New Carlisle, Ohio 45341  
0100500031407021  
Bethel Township  
Amount: \$331.18  
Comments: Water & sewer, water is off. Place on tax duplicate.

Property Owner: John J. George, Trustee  
Address: 11282 Lower Valley Pike, Medway, Ohio 45341  
0101000030102010  
Bethel Township  
Amount: \$547.75  
Comments: Sewer only. Place on tax duplicate.

Property Owner: Patricia A. Smith  
Address: 14 Vine Road, Medway, Ohio 45341  
0100500026305029  
Bethel Township  
Amount: \$573.92  
Comments: Sewer only. Place on tax duplicate.

Property Owner: Melissa M. Sams  
Address: 131 West Main Street, Medway, Ohio 45341  
0100500019305001  
Bethel Township  
Amount: \$591.59  
Comments: Sewer only. Place on tax duplicate.

Property Owner: Daniel Cardenas  
Address: 2961 Lake Road, Medway, Ohio 45341  
0100500025315023  
Bethel Township  
Amount: \$570.82  
Comments: Sewer only. Place on tax duplicate.

Property Owner: Matthew Humphries  
Address: 119 West Cedar Road, Medway, Ohio 45341  
0100500025308011  
Bethel Township  
Amount: \$728.70

Comments: Sewer only. Place on tax duplicate.

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County Administrator  
Requesting Department(s)  
Treasurer

The Board of County Commissioners, in and for Clark County, Ohio, met this 2<sup>nd</sup> day of August, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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**Resolution 2023-0572**  
**COMO file**

**Resolution to Accept Designation as  
Administrative Agent to Solicit Proposals for Merchant Services**

Commissioner \_\_\_\_ moved, to accept the designation as the administrative agent to solicit proposals for merchant services, per the request of the county treasurer.

Pursuant to Ohio Revised Code 301.28 and resolution 2010-0276, if the county treasurer should decline to accept the responsibility as administrative agent to solicit proposals for merchant services, the board shall perform the duties of the administrative agent.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0573**  
**ANXS File**

**Acknowledge Receipt of a  
Petition for Annexation by the City of Springfield**

Commissioner \_\_\_\_ moved, upon recommendation by the County Administrator, to acknowledge receipt of a petition for annexation by the City of Springfield for the following property:

**Petitioner:** The City of Springfield  
**Petitioner Address:** 76 East High Street, Springfield, Ohio 45502  
**Location:** Approximately 2.76 acres at 3925 South Charleston Pike, Springfield, Ohio 45502  
**From:** Springfield Township  
**To:** City of Springfield  
**Documents Filed:** Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map), Exhibit C (City Ordinance)  
**Documents Needed:** Engineer's approved map and legal description, Filing fee  
**Date Received:** July 28, 2023

Further, move to forward copies of the petition and exhibits to county departments for review.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor  
County Administrator  
Springfield Township Trustees  
City of Springfield (Property Owner)  
County Engineer  
County Tax Map  
County Recorder  
Community and Economic Development



The Board of County Commissioners, in and for Clark County, Ohio, met this 2<sup>nd</sup> day of August, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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**Resolution 2023-0574**  
**ANXS file**

**Acknowledge Receipt of Expedited Type 2 Annexation Petition for  
79.136 Acres in Bethel Township (under Ohio Revised Code Section 709.023)**

Commissioner \_\_\_\_ moved, upon recommendation by the County Administrator, to acknowledge receipt of the Revised Type 2 Expedited Annexation Petition for the following property:

**Petitioner/Agent:** Thaddeus M. Boggs  
**Petitioner/Agent Address:** 10 West Broad Street, 23<sup>rd</sup> Floor, Columbus, Ohio 43215  
**Location:** Approximately 79.136 acres  
**From:** Bethel Township (Pursuant to O.R.C. 709.023, land is not excluded from the township)  
**To:** City of New Carlisle  
**Documents Filed:** Annexation Petition, Exhibit A (Legal Description), Exhibit B (Map), Exhibit C (List of tracts in the territory or adjacent to the territory proposed for annexation), Filing fee  
**Original Received:** July 28, 2023  
**Notes:** Map and Legal Description have not been approved by the County Engineer

Further, move to forward copies of the petition and exhibits to county departments for review.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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