



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

July 7, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2021-0435

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator Updates
Strategic Plan Updates
Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0436
JFSC file

**Authorize Contract Amendment #6 with
Andrews Technology HMS, Inc.**

Commissioner ____ moved, per the request of the Clark County Job & Family Services Director, to authorize contract amendment #6 with:

Organization Name: Andrews Technology HMS, Inc.
Organization Address: 1213 Culbreth Drive, Wilmington, North Carolina 28405
Amendment Amount: \$15,750.00
New Contract Amount: \$80,500.00
Funding Source(s): Shared Administrative Dollars
Purpose of Amendment: To extend contract for one additional year of service
Purpose of Contract: To provide the Novatime Time and Attendance system and support to Department
Amendment Effective Date: September 21, 2021
Original Effective Date: September 21, 2017

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0437
SHRC file

**Authorize Contract with
City of New Carlisle with Board of Clark County Commissioners**

Commissioner ____ moved, per the request of the Clark County Sheriff, to authorize a contract with:

Organization Name: City of New Carlisle
Organization Address: 331 S. Church St., PO Box 419, New Carlisle, OH 45344
In the amount of: \$60.00 per day plus \$45.00 Inmate Classification fee
Funding Source(s): No outgoing funds. Incoming funds to be paid to the General Fund
Purpose: Housing inmates for New Carlisle Mayor's Court
Effective Dates: 7/1/2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0438

File CDDC

**Authorize Change Order #1 for
Madison Street School Demolition/Blight Removal**

Commissioner ____ moved, per the request of the Community & Economic Development Director, to authorize change order #1 with:

Organization Name:	Tony Smith Wrecking
Organization Address:	2855 Oletha Avenue, Springfield, OH 45505
Original Contract:	\$ 163,000.00
Previous Changes:	\$ 0.00
This Change:	\$ 8,496.00
New Contract Total:	\$ 171,496.00
Funding Source(s):	Community Development Block Grant B-F-20-1AL-1
Reason for Change:	Removal of 2,832 sq. ft. of additional asbestos material sandwiched in between metal panels at windows and windows in the back that were missed in the Asbestos abatement report and survey.

Further move to authorize the County Administrator to execute the change order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Organization

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0439
ENGA file

**Authorize Inter-governmental Agreements Between
German Township, Harmony Township, Moorefield Township, Village of Enon, Village of South
Charleston, City of New Carlisle, and the Board of Clark County Commissioners**

Commissioner ____ moved, per the request of County Engineer, to authorize the following inter-governmental agreements:

Agreement between: German Township, Harmony Township, Moorefield Township, Village of Enon, Village of South Charleston, City of New Carlisle, and the Board of Clark County Commissioners

In the amount of: County, Villages, City, and Townships agree to cooperate in completing the 2021 Roadway Resurfacing project. The County, Villages, City, and Townships agree the total local share of the cost for the project to be \$1,042,929.73

Purpose: 2021 Roadway Resurfacing Project

Effective Dates: July 7, 2021, through October 31, 2021

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0440
CDDDB file

**Award Bid to Sturm Construction for
Fenwick Drive (New Carlisle) Street Improvement Project**

Commissioner ____ moved, per the request of the Community & Economic Development Director, to award the bid to Sturm Construction for their low bid of \$290,000.00 for the Fenwick Drive (New Carlisle) Street Improvements Project.

Engineer's Estimate \$ 369,000

Further move to authorize the County Administrator to execute the related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Bidders

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0441
COMO file

Authorize Use of Robert's Rules of Order for Commission Meetings

Commissioner ____ moved to authorize the use of Robert's Rules of Order to manage Commission meetings, in addition to following Ohio Sunshine Laws. The method of voting shall be by roll call. Roll shall be called in the following order: member, Acting President, President. Further move this resolution shall replace all prior resolutions.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0442
CHDV file

Acknowledge Receipt of Certificate of Estimated Property Tax Revenue

Commissioner ____ moved to acknowledge receipt of Certificate of Estimated Property Tax Revenue for the proposed levy request from the Clark County Combined Health District.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0443

CHDV file

Approve Replacement Tax Levy of 1.00 Mill for the Purpose of Providing Funds for the Necessary Requirements of the Clark County Combined Health District

Commissioner ____ moved, upon the recommendation of the Board of Health of the Clark County Combined Health District, to authorize a Resolution providing for a replacement tax levy in the amount of 1.00 mill, for a period of five (5) years for the purpose of carrying out the general health district program of the Clark County Combined Health District (excepting City of New Carlisle Municipal Corporation).

Whereas, The Board of County Commissioners is a special taxing authority for the purpose of Section 3709.29 of the Ohio Revised Code; and,

Whereas, the Board of Health of the Clark County Combined Health District has certified to this Board pursuant to Section 3709.29, O.R.C., that the estimated amount of money necessary to meet the expenses of the general health district program will not be forthcoming to the Clark County Combined Health District out of the district health fund because the taxes within the ten-mill limitation will be insufficient; and,

Therefore, Be it Resolved, that the Board of County Commissioners of Clark County, Ohio, with at least two-thirds of its members concurring, pursuant to the authority granted by Section 3709.29, O.R.C., hereby declares that the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Clark County Combined Health District within Clark County, and that it is necessary to levy a tax in excess of such limitation in order to provide the Board of Health of said District with sufficient funds to carry out the general health district program; and,

Be it further resolved, by the Board of County Commissioners of Clark County, Ohio, with at least two-thirds of its members concurring, that it is necessary to levy a replacement tax for the benefit of the Clark County Combined Health District, for the purpose of carrying out its health program at a rate not exceeding one mills (1.00 mills) for each one dollar of tax valuation, which amounts to Ten Cents (\$0.10) for each One Hundred Dollars (\$100.00) of tax valuation, appearing on the tax list for a period of five (5) years, viz: 2022, 2023, 2024, 2025, 2026; and that the question of such tax replacement levy shall be submitted to the electors of the Clark County Combined Health District at the General Election to be held on November 2, 2021.

Be it further resolved that the said replacement tax levy shall be effective and placed on the 2022 tax lists and duplicates, if a majority of the electors voting on the question, vote in favor thereof; and,

Be it further resolved, that the Clerk of this Board of County Commissioners of Clark County, Ohio, is hereby directed to certify a copy of this resolution to the Board of Elections of Clark County, Ohio, in the manner provided by Section 5705.25 of the Ohio Revised Code.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0444
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner _____ moved, upon the recommendation of the County Administrator to approve the issuance of warrants for then and nows are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
210020088	CSES	Clark County Sheriff	1/1/2021	\$5,851.79
Reason: January IV-D service invoice was not dated and 1/1/2021 was used as the date of the service but PO was not authorized until 1/15/2021.				
210020925	General (Dom. Rel.)	Vocalink	11/23/2020	\$ 71.30
Reason: Invoice was not received until June 14, 2021.				
210020925	General (Dom. Rel.)	Vocalink	12/27/2019	\$ 71.30
Reason: Invoice was not received until June 14, 2021.				

Commissioner _____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0445
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2021 real property tax list and duplicate against the following property:

Property Owner: Shawn R & Holly Lynn Miller
Address: 4121 Carona St, Springfield, OH 45503
2200300027405058
Moorefield Twp
Amount: \$5386.32 (water is off)
Comments: Water & Sewer, Uncollected charges, place on tax duplicate

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Treasurer

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0446
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Auditor	S. Gray/M Webber	Ohio GIS Conf.	Columbus, OH	9/15-17/21	\$598.00
JFS	S. Lowe	Training	Virtual	7/26-27/21	\$ 78.00
WCCCF	Various Staff (5)	CorJus Retreat	Mt. Sterling, OH	9/15-16/21	\$960.00
Recorder	N. Pence	ORA Reception	Columbus, OH	9/15-16/21	\$500.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0447
BRDL file

**Appoint Member to the
Clark County Library Board of Trustees**

Commissioner ____ move, to appoint the following member(s) to the Clark County Library Board of Trustees. Appointee will be fulfilling the remainder of Maureen Massaro's term which expires July 29, 2026:

Name:

Sarah Bullwinkel

Expiration Date:

July 29, 2026

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0448
ANXS file

**Approve Expedited Type 1 Annexation Petition for
Approximately 13.38 acres in Springfield Township**

Commissioner ____ moved, upon recommendation by the County Administrator, to approve an Expedited Type 1 Annexation Petition for the following property:

Petitioner: Eric Zartman on behalf of Gallery 59, LLC
Petitioner Address: 8000 Walton Parkway, Suite 260, New Albany, Ohio 43054
Property Address: Titus Road/South Charleston Pike
PID 3000700003000135
Location: Approximately 13.38 acres
From: Springfield Township
To: The City of Springfield
Documents Filed: Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map), Exhibit C (Properties Included in and Adjacent to Proposed Annexation), CEDA Agreement, Filing fee.
Date Received: June 18, 2021

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Township Trustees
Petitioner /Property Owners
County Engineer
Community Development
County Recorder (FYI)
County Prosecutor
Tax Maps/LIS

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of July, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0449
ANXS file

**Approve Expedited Type 1 Annexation Petition for
Approximately 31.28 acres in Springfield Township**

Commissioner ____ moved, upon recommendation by the County Administrator, to approve an Expedited Type 1 Annexation Petition for the following property:

Petitioner: Craig A. Crossley
Petitioner Address: 101 Derby Court, Springfield, Ohio 45503
Property Address: 330 Tuttle Road
Springfield, Ohio 45503
Location: Approximately 31.28 acres
From: Springfield Township
To: The City of Springfield
Documents Filed: Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map), Exhibit C (Properties Included in and Adjacent to Proposed Annexation), CEDA Agreement, Filing fee.
Date Received: June 17, 2021

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 7, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Township Trustees
Petitioner /Property Owners
County Engineer
Community Development
County Recorder (FYI)
County Prosecutor
Tax Maps/LIS