



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### July 6, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2022-0481

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Rittenhouse

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda  
County Administrator/Strategic Plan Updates  
Calendar/Event Updates

9:00 Executive Session to discuss Union Contract with Fraternal Order of Police

10:00 Formal Session

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 6<sup>th</sup> day of July, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

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**Resolution 2022-0482**  
**EMAC file**

**Authorize Contract with  
Mobile Concepts Specialty Vehicles**

Commissioner \_\_\_\_ moved, per the request of the Emergency Management Agency Director, to authorize a contract with:

<b>Organization Name:</b>	Mobile Concepts Specialty Vehicles
<b>Organization Address:</b>	480 Bessemer Road, Mt. Pleasant, Pennsylvania 15666
<b>In the amount of:</b>	\$249,738.00
<b>Funding Source(s):</b>	ARPA
<b>Purpose:</b>	Mobile Incident Command Post
<b>Effective Dates:</b>	July 6, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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I, Angela Wheeler, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 6, 2022.

Angela Wheeler, Acting Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2022-0483**  
**ISDC file**

**Authorize Contract with  
Emery Communications Inc.**

Commissioner \_\_\_\_ moved, per the request of Clark County Information Systems Director, to authorize a contract with:

**Organization Name:** Emery Communications Inc.  
**Organization Address:** 4270 Gibson Drive, Tipp City, Ohio 45371  
**In the amount of:** \$43,942.77  
**Funding Source(s):** General  
**Purpose:** Network infrastructure upgrades at the Engineer's Office  
**Effective Dates:** July 6, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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**Resolution 2022-0484**  
**JFSC file**

**Authorize Contract with  
Board of Education of the Springfield City Schools, Clark County Combined Health District, Clark County Board of Developmental Disabilities, Mental Health Recovery Board of Clark, Greene & Madison Counties, Clark County Juvenile Court, Clark County Educational Service Center**

Commissioner \_\_\_\_ moved, per the request of the Department of Job & Family Services Director, to authorize a contract with:

**Organization Names:** Board of Education of the Springfield City Schools  
Clark County Combined Health District  
Clark County Board of Developmental Disabilities  
Mental Health Recovery Board of Clark, Greene & Madison Counties  
Clark County Juvenile Court  
Clark County Educational Service Center

**Organization Addresses:** 1500 West Jefferson Street, Springfield, Ohio 45506  
529 East Home Road, Springfield, Ohio 45503  
2527 Kenton Street, Springfield, Ohio 45505  
1056 Mound Street, Springfield, Ohio 45505  
101 East Columbia Street, Springfield, Ohio 45502  
25 West Pleasant Street, Springfield, Ohio 45506

**In the Amount of:** \$1,042,457.00

**Funding Source(s):** Children Services Levy

**Purpose:** Shared funding agreement between the above listed organizations for placement services, cluster services and council administrative services.

**Effective Dates:** July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the contract and related documents. Further authorize Job and Family Services to provide funding as agreed and adopt other provision of the funding agreement.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Sasha L. Rittenhouse

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**Resolution 2022-0485**  
**JFSO File**

**Authorize Permission for Clark County Department of Job and Family Services (CCDJFS) Director to Sign Inter-County Adjustment Agreements**

Commissioner \_\_\_\_ moved to authorize permission for CCDJFS Director to sign inter-county adjustment agreements through June 30, 2023.

**WHEREAS**, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services allocation; and,

**WHEREAS**, counties have requested such adjustments to best meet the needs of the constituents due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream: and,

**WHEREAS**, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services: and,

**WHEREAS**, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include such requests a resolution authorizing such from that county's board of commissioners: and,

**WHEREAS**, in accordance with Ohio Administrative Code Section 5101:9-6-82(F)(2)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time.

Therefore, BE IT RESOLVED that the Clark County Board of Commissioners hereby assigns authority to Virginia K. Martycz, Clark County Department of Job & Family Services Director to serve as the Clark County Board of Commissioner's designee, and hereby grants Virginia K. Martycz the authority to sign inter-county adjustment agreements on behalf of Clark County until June 30, 2023.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt

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Sasha L. Rittenhouse

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**Resolution 2022-0486**  
**COMO file**

**Reschedule date for the Investment Advisory Committee Meeting**

Commissioner \_\_\_\_ moved to reschedule the date of the scheduled Thursday, July 28, 2022 Investment Advisory Committee meeting to Tuesday, July 26, 2022 at 10:00 a.m..

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothin, Commissioner Wilt,

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Requesting Department(s)

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**Resolution 2022-0487**  
**Replaces Resolution 2022-0439**  
**COMO file**

**Designation of Commissioners and Staff to  
Serve on Various Boards and Committees**

Commissioner \_\_\_\_ moved to approve of the following appointments:

9-1-1 Committee	Sasha L. Rittenhouse
Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Jennifer Hutchinson
Board of Revisions	Melanie F. Wilt
Clark County Emergency Food and Shelter Board (FEMA)	Lowell R. McGlothlin
Clark County Land Reutilization Corp	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation McGlothlin	Sasha L. Rittenhouse, Lowell R.
County Planning (Statutory)	Sasha L. Rittenhouse, Melanie F. Wilt, Lowell R. McGlothlin
County Records Commission	Lowell R. McGlothlin, Megan Burr
Criminal Justice Council	Melanie F. Wilt, Jennifer Hutchinson
Data Processing Board	Melanie F. Wilt, Jennifer Hutchinson
Family & Children First Council	Lowell R. McGlothlin
Fair Housing	Sasha L. Rittenhouse, Community Development Staff (alternate)
Investment Advisory Board	Sasha L. Rittenhouse, Lowell R. McGlothlin
Job Readiness	Melanie F. Wilt
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
OhioMeansJobs	Lowell R. McGlothlin
Reentry Coalition Executive Committee	Sasha L. Rittenhouse

Solid Waste Management Policy Committee

Melanie F. Wilt  
Jennifer Hutchinson (Alternate)

Transportation Coordinating Committee

Lowell R. McGlothin,  
Melanie F. Wilt (Alternate)

Clark County Law Enforcement Advisory Team (CCLEAT)

Melanie F. Wilt,  
Sasha L. Rittenhouse (Alternate)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator



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**Resolution 2022-0488**  
**BRDE file**

**Appoint Enterprise Zone Manager**

Commissioner \_\_\_\_ moved to appoint the Enterprise Zone Manger:

**Name/Title:**

J. Alex Dietz, Economic Development Specialist

**Department:**

Community and Economic Development

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department(s)  
Appointee(s)

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**Resolution 2022-0489**

**INVP/S file**

**Authorize Purchase of Vehicle and Disposal of Obsolete Equipment  
for the Community and Economic Development Department**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Development Director, to authorize the purchase of a 2022 Ford Ranger (VIN# 1FTER1FH6NLD28303) from White's Service Center for a cost of \$18,762.75 to be paid for from the PI Fund. Further move to allow trade-in of the 2008 Ford F-150 (VIN# 1FTRF12278KC27535, trade amount \$3,500.00) and 2013 GMC Sierra (VIN# 1GTR2TEA3DZ157219, trade amount \$11,500) as part of the purchase transaction as the equipment is obsolete and no longer needed for County use, pursuant to Ohio Revised Code Section §307.12(G).

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator,  
Requesting Department

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**Resolution 2022-0490**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code:

<u>Ref. No.</u>	<u>Description</u>	<u>VIN No./Serial No.</u>
B55	1984 Chevrolet CD-30903 Pickup Truck	1GCHD34JXFF324526

Further, the Board finds this property no longer needed for county use.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

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**Resolution 2022-0491**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to dispose of the following through sale to Mad River Township in accordance with §307.12(D) of the Ohio Revised Code:

<u>Description</u>	<u>Serial No.</u>
2007 Whip WFP30R Lift	009697

Further, the Board finds this property no longer needed for county use.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

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**Resolution 2022-0492**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code.

<u>Description</u>	<u>VIN No.</u>
2005 Honda 10RR5 Motorcycle	JH2SC57075M101983
2004 Kawasaki Motorcycle	JKBZXJB104A035125

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Commission Budget Analyst

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Sasha L. Rittenhouse

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**Resolution 2022-0493**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
ARPA	Comm Dev	Contract Services	\$82,185.00

Reason: To cover Arcadis US, Inc. contract for EMA/Emergency Operations Plan.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department

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**Resolution 2022-0494**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
220024030	General (Comm. Pleas)	Miami Valley Interpreters	6/6/22	\$ 225.00
Reason: Invoice received prior to creation of purchase order. Interpreter and travel fees related to legal case.				

220024030	General (Comm. Pleas)	Miami Valley Interpreters	6/8/22	\$ 225.00
Reason: Invoice received prior to creation of purchase order. Interpreter and travel fees related to legal case.				

220024007	General (B&G)	Hauck Bros.	6/10/22	\$ 1,154.45
Reason: Service call for AC work in wellness room. Purchase order post dates invoice.				

220024037	Dog & Kennel	State of Ohio – Dept. Of Administration	5/26/22	\$ 240.00
Reason: MARCS Radio Services for January through April. No purchase order available.				

220024079	General (B&G)	Aqualon, Inc.	6/27/22	\$ 989.58
Reason: Remaining portion of irrigation repairs. Purchase order post-dated because of contract amendment.				

220024115	Dog & Kennel	KOI Enterprises	6/23/22	\$ 348.49
Reason: Auto maintenance for 2015 Chevy Express.				

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

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**Resolution 2022-0495**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Veterans	C. Baker, J. Bolen D. Mitchell, R. Ward D. Hicks	Summer Qtr. Mtg.	Dublin, OH	7/22/22	\$ 500.00
Comm. Dev.	J. A. Dietz	DDC Forum	Springfield, OH	8/22-23/22	\$ 250.00
Prob. Ct.	R. Carey	OH Judicial Conf.	Columbus, OH	9/15-16/22	\$ 778.75
Comm. Pleas	T. Capper	OH Judicial Conf.	Columbus, OH	9/15-16/22	\$ 375.00
BOCC	J. Hutchinson	ICMA Conf.	Columbus, OH	9/17-21/22	\$2,000.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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