



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### June 21, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2023-0445

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Michelle Clements-Pitstick, Emergency Management Agency – Train  
Derailment Update  
Review Agenda  
County Administrator/Strategic Plan Updates  
PIO/Calendar/Event Updates  
10:00 Formal Session

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 21<sup>st</sup> day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

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**Resolution 2023-0446**  
**BJFC file**

**Authorize Contract Amendment #4 with  
Oregon Group Architects**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize contract amendment #4 with:

<b>Organization Name:</b>	Oregon Group Architects
<b>Organization Address:</b>	300 South Patterson Boulevard, Dayton, Ohio 45402
<b>Amendment Amount:</b>	\$ 9,100.00
<b>New Contract Amount</b>	\$273,800.00
<b>Funding Source(s):</b>	Permanent Improvement Fund
<b>Purpose of Amendment:</b>	Post explosion time for March through May and anticipated hours for June through August 2023.
<b>Original Purpose:</b>	Renovations of Family Services Home Road Complex

Further, move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 21, 2023.

Angela Wheeler, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2023-0447**  
**CDDC file**

**Authorize Contract Amendment #4 with  
SAFEbuilt Ohio, LLC**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Development Director, to authorize contract amendment #4 with:

<b>Organization Name:</b>	SAFEbuilt Ohio, LLC
<b>Organization Address:</b>	3755 Precision Drive, Suite 140, Loveland, Colorado 80538
<b>Amendment Amount:</b>	\$25.00 per hour increase in Inspection Services; \$10 per hour increase for Building Official and Floodplain Management Services; \$3.00 per hour increase for Plan Review Services
<b>New Contract Amount:</b>	\$90.00 per hour Inspection Services; \$110.00 per hour Building Official Services; \$110.00 per hour Floodplain Management Services; \$98.00 per hour Plan Review Services (not to exceed \$49,999.00)
<b>Funding Source(s):</b>	General Fund
<b>Purpose of Amendment:</b>	To increase term and fee schedule
<b>Purpose of Contract:</b>	Provide code compliant inspection services
<b>Amendment Effective Date:</b>	July 1, 2023 through December 31, 2023
<b>Original Effective Date:</b>	July 2, 2018 through July 1, 2019

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0448**  
**ENG file**

**Authorize Contract with  
DLZ Ohio, Inc.**

Commissioner \_\_\_\_ moved, per the request of County Engineer, to authorize a contract with:

**Organization Name:** DLZ Ohio, Inc.  
**Organization Address:** 6121 Huntley Road, Columbus, Ohio 43229  
**In the amount of:** \$35,000  
**Funding Source(s):** MV&GT (Local)  
**Purpose:** Professional services for construction inspection and material testing for the 2023 season.  
**Effective Date:** June 21, 2023 through December 31, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0449**  
**JFSC file**

**Authorize Contract with  
CivicPlus**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

<b>Organization Name:</b>	CivicPlus
<b>Organization Address:</b>	302 South Fourth Street, Suite 500, Manhattan, Kansas 66502
<b>In the amount of:</b>	\$26,074.50
<b>Funding Source(s):</b>	Shared Administrative Dollars
<b>Purpose:</b>	To provide website support services
<b>Effective Dates:</b>	May 6, 2023 through May 5, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0450**  
**SWDC file**

**Authorize Contract with  
Green Wave Electronics**

Commissioner \_\_\_\_ moved, per the request of Solid Waste Director, to authorize a contract with:

<b>Organization Name:</b>	Green Wave Electronics
<b>Organization Address:</b>	6555 East 30 <sup>th</sup> Street, Suite D, Indianapolis, Indiana 46219
<b>In the amount of:</b>	\$49,000.00 (not to exceed)
<b>Funding Source(s):</b>	Solid Waste District Fund
<b>Purpose:</b>	Pick up and transport of electronics recycling
<b>Effective Dates:</b>	June 21, 2023 through June 20, 2024 (renewable up to three years)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0451**  
**EMAG file**

**Accept Grant Agreement with  
Ohio Emergency Management Agency**

Commissioner \_\_\_\_ moved, per the request of the Emergency Management Agency Director, to accept the following:

**Grant:** Emergency Management Performance Grant (EMPG)  
**Grantor:** Ohio Emergency Management Agency  
**Amount Funding:** \$123,820.89  
**Purpose:** Provide relief for continued EMA services to Clark County. Additional EMPG money available due to opportunity for excess EMA funds available for disbursement in budget. Payroll from 2020-2022 submitted for reimbursement.  
**Grant Effective Dates:** January 1, 2020 through December 31, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0452**  
**JFSG file**

**Authorize Subgrant Agreement with  
Ohio Department of Job and Family Services and the Ohio Department of Medicaid**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize contract with:

**Organization Name:** Ohio Department of Job and Family Services and the Ohio Department of Medicaid  
**Organization Address:** 30 East Broad Street, 32<sup>nd</sup> Floor, Columbus, Ohio 43215  
**Purpose:** To establish the terms, conditions, and requirements governing the administration and use of the financial assistance received by or used by the Clark County Department of Job & Family Services.  
**Effective Dates:** July 1, 2023 through June 30, 2025

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0453**  
**B&GB file**

**Acknowledge Bid Opening for  
Board of Elections Roof Replacement Project**

Commissioner \_\_\_\_ moved, per request of the Building and Grounds Director, to acknowledge receipt of the bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the Board of Elections Roof Replacement project was held on Thursday, June 15, 2023. The following bids were read:

<b><u>Bidder</u></b>	<b><u>Base Bid</u></b>
A.H. Sturgill Roofing	\$ 83,000.00
American Roofing & Metal	\$ 92,614.00
B K Contracting	\$ 92,215.00
Elevated Construction & Remodeling	\$113,929.25
Kalkreuth Roofing and Sheet Metal	\$150,500.00

**Estimate: Base Bid \$85,000.00**

Further move to refer the bids to staff for further evaluation.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0454**

**UTLB/C file**

**Award Bid to Performance Site Development for  
KTK Industrial Park Sanitary Sewer Connection**

Commissioner \_\_\_\_ moved, per the request of Utilities Director, to award the bid to Performance Site Development, 1342 Spangler Road, Fairborn, Ohio 45324 for their low bid of \$210,972.40 for the KTK Industrial Park Sanitary Sewer Connection Project.

**Engineer's Estimate \$238,500.00**

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Unsuccessful Bidders w/bid bonds

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**Resolution 2023-0455**  
**BRDM file**

**Re-Appoint Member(s) to the  
Mental Health & Recovery Board**

Commissioner \_\_\_\_ moved to re-appoint the following member(s) to the Mental Health & Recovery Board:

**Name:**

Katherine Brinkman

Lauren Ross

**New Expiration Date:**

June 30, 2027

June 30, 2027

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0456**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Emergency Management Director, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2023-0012 §307.12(E) of the Ohio Revised Code:

**Description**

**Serial/VIN #**

Utility Fuel Trailer with equipment attached

D030489838 (Generator)

(Generator, two tool boxes, diesel, gas, and propane tanks)

457DA6B4101576 (Trailer)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0457**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

**See Attached List**

Further the property is not needed for county use and is of no value.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Attachment to Resolution 2023-0457**

Description	Vendor	Model #	Serial Number	From Dept.	Hard Drive Removed?	Notes
Cash drawer	APG	JB554A-BL1816-C	W1476321102617-003	Recorder	N/A	
Desktop	Dell	Optiplex 390	6NX5YR1	Victim Services	NO	
Desktop	Dell	Optiplex 9020	HD9WZ12	unknown	NO	
Desktop	Dell	Optiplex 5060	BDFX0Q2	unknown	YES	RAM Removed
Desktop	Dell	Optiplex 980	BS18QN1	Sheriff Detective	NO	
Desktop	Dell	Optiplex 9020	HDBZZ12	Sheriff Detective	YES	
Laptop	Lenovo	239435U	PK-20XXA	IS DEPT. LOANER	NO	
Laptop	Dell	LATTITUDE E5500	4Z7M4S1	COMMISSION	NO	
Laptop	Dell	LATTITUDE E5500	H189BM1	JAIL (BARNHART)	NO	
Monitor	KDS	RAD-5X	7139td004715	CORONER	NA	
Monitor	Dell	E2311Hf	CN0VXV49728721BMHFHL	Victim Services	NA	
Desktop	Dell	Optiplex 5060	12BZYQ2	IS DEPT.	NA	RAM Removed
Desktop	Dell	Optiplex 7040	47B0Z72	COMMISSION	NA	RAM Removed
Desktop	Dell	Optiplex 7070	3P0LS13	Sheriff Dispatch	NA	RAM Removed
Desktop	Dell	Optiplex 7040	35T6D92	IS DEPT	YES	RAM Removed
Desktop	Dell	Optiplex 7040	8J28ZG2	IS DEPT	YES	RAM Removed
Desktop	Dell	Optiplex 7040	356CD92	Veteran's Office	YES	RAM Removed
Desktop	Dell	Optiplex 7040	360DD92	Veteran's Office	YES	RAM Removed
Desktop	Dell	Optiplex 7040	35GCD92	Veteran's Office	YES	RAM Removed
Paper Tray	HP	Q5931A	CNB2X80213	IS DEPT	NA	

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**Resolution 2023-0458**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Cash Deposits	Commission	Other Exp.	\$2,500.00

Reason: To cover assurance check for work completed at 322 Upper Valley Pike by Payton Plumbing to be reimbursed upon completion.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2023-0459**

**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
230027633	Public Assist. (DFJS)	TAC Industries Inc.	04/28/23	\$14,848.04

Reason: Purchase order created to cover the remainder of what was contracted for Rides Plus transportation services.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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