



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

June 7, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0411

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

- 8:30 EPA Presentation – Tremont City Barrel Fill Site
Review Agenda
County Administrator/Strategic Plan Updates
PIO/Calendar/Event Updates
- 9:00 Executive Session to Discuss Sale of Property
Executive Session to Discuss Imminent Litigation
- 10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0412
COMC file**

**Authorize Change Order #4 with Arcon Builders, Ltd.
for Clark County Fair Board Office**

Commissioner ____ moved, per the request of the County Administrator, to authorize change order #4 with:

Organization Name:	Arcon Builders, Ltd.
Organization Address:	7824 Alternate State Route 49, Arcanum, Ohio 45304
Original Contract:	\$934,250.00
Previous Changes:	\$ 8,330.00
This Change:	\$ 2,766.00
New Contract Total:	\$945,346.00
Funding Source(s):	ARPA
Reason for Change:	Additional labor to install trim boards around the perimeter of the soffit and cement board battens

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0413
ENGC file

**Authorize Change Order #2 with Barrett Paving Materials, Inc.
for CLA CR 315-1.25 Enon Xenia Road PID 109441**

Commissioner ____ moved, per the request of the County Engineer, to authorize change order #2 with:

Organization Name:	Barrett Paving Materials, Inc.
Organization Address:	3751 Commerce Drive, Franklin, Ohio 45005
Original Contract:	\$6,281,807.00
Previous Changes:	\$ 8,200.43
This Change:	\$ 65,171.36
New Contract Total:	\$6,355,178.79
Funding Source(s):	Federal, ARPA, OPWC, and Local Funds
Reason for Change:	Plan quantity error for aggregate base, additional work on utility laterals, and overruns and underruns during project, and change in completion date to November 8, 2023.

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0414
JFSC file

**Authorize Contract Amendment #2 with
First Student, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

Organization Name:	First Student, Inc.
Organization Address:	1717 Park Street, Suite 225, Naperville, Illinois 60563
Amendment Amount:	\$ 8,200.00
New Contract Amount:	\$17,960.00
Funding Source(s):	Children Services Levy
Purpose of Amendment:	To extend term and increase value of the contract.
Purpose of Contract:	To provide transportation services for week-long "Challenge Camp."
Amendment Effective Date:	July 31, 2023 through August 4, 2023
Original Effective Date:	August 2, 2021

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0415
PERC file

**Authorize Contract with
MNJ Technologies Direct, Inc.**

Commissioner ____ moved, per the request of Assistant County Administrator, and the Information Systems and Personnel Departments, to authorize a contract with:

Organization Name: MNJ Technologies Direct, Inc.
Organization Address: PO Box 7461, Buffalo Grove, Illinois 60089
In the amount of: \$34,450.00 (total amount for 3 year subscription)
Funding Source(s): General Fund
Purpose: KnowBe4 Subscription
Effective Dates: August 1, 2023 through July 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0416
SHRC file

**Authorize Contract with
Language Line Service, Inc.**

Commissioner ____ moved, per the request of the Sheriff's Department, to authorize a contract with:

Organization Name:	Language Line Service, Inc.
Organization Address:	1 Lower Ragsdale Drive, Building 2, Monterey, California 93940
In the amount of:	\$20,000.00 (not to exceed)
Funding Source(s):	Contract Services
Purpose:	Interpretation and translation services
Effective Dates:	June 7, 2023 through June 6, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0417
JUVG file

Authorize Grant Submission
Ohio Department of Youth Services

Commissioner ____ moved, per the request of the Juvenile Court, to authorize grant submission of the following:

Grant: RECLAIM
Grantor: State of Ohio, Department of Youth Services
Funding Amount: \$830,526.64
Purpose: The RECLAIM grant awards funding to the Juvenile Court to provide prevention, treatment, and rehabilitation programs for alleged or adjudicated unruly and delinquent children.
Grant Effective Dates: July 1, 2023 through June 30, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0418
CDDDB file

**Instruct Clerk to Advertise for Bids for
Springfield Township Street Improvements, in accordance with
Community Development Block Grant requirements**

Commissioner ____ moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the “Springfield Township Street Improvements” (Rocket Avenue, Sunset Avenue, and Broadview Drive) Project. Said bids will be opened in public session on Thursday, June 22, 2023 at approximately 10:30 a.m., at Clark County Commission Offices, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:30 a.m., on Thursday, June 22, 2023.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0419
AGRO file

**Resolution to Recommit to Conversations Around
Farmland Preservation and Agricultural Development**

Commissioner ____ moved to authorize the following:

We, the Board of County Commissioners, Clark County, Ohio, hereby pass a resolution to recommit to conversations around farmland preservation and agricultural development.

Whereas, the Farmland Preservation and Agricultural Development Working Group was established in 1999; and,

Whereas, land use issues and trends have evolved significantly in that time; and,

Whereas, the Board of County Commissioners, Clark County, Ohio understands that in order for rural economies and farms to be successful, they must be preserved, protected, and profitable.

Therefore, Be It Resolved, the Board of County Commissioners, Clark County, Ohio, hereby re-establishes our commitment to farmland preservation through the Farmland and Rural Sustainability Working Group (formerly known as the Farmland Preservation and Agricultural Development Workgroup).

The mission of the Farmland and Rural Sustainability Working Group is to actively engage in local land use matters with regard to agricultural use and the preservation of farmland and rural economies.

This work may be carried out in the following ways:

- Engage with the Tecumseh Land Trust on behalf of the Board of Clark County Commissioners
- Research and discuss zoning policies that support rural sustainability and farmland preservation
- Map out areas for focused development and focused preservation and protection
- Be a voice of reason on the many land use issues often brought up by neighbors, such as noise, dust, roads, taxes, infrastructure, environmental concerns, drainage, etc.
- Review and comment on land use matters coming before the Local Planning Commission, Zoning Boards, Board of Clark County Commissioners, and other elected officials

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor, County Administrator

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0420
BRDO file

Appointments for Various Roles and Boards

Commissioner ____ moved to authorize the following:

Appointment Title

Tax Incentive Review Council (TIRC) Member

Appointee

Ethan Harris

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0421
COMP file**

**Approve Payment #6 to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment #6:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #6 General Contract
Project: Fair Board Office Building
Funding Source(s): ARPA/ Standard Allowance
Amount: \$136,307.00
Retainage Held By: Park National Bank
Retainage: \$198.00 (Retainage withheld to date \$37,703.20)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0422
ENGP file

**Approve Payment to
John and Lisa Sexten as Moral Obligation**

Commissioner ____ moved upon the recommendation of the County Administrator, per the request of the County Engineer, to authorize the following:

Payment to:	John and Lisa Sexten
Address:	8457 Jones Road, South Vienna, Ohio 45369
Services:	Moral obligation payment due to grass and perennial damage
Project:	Bridge clean out
Funding Source:	MV>
Amount:	\$297.81

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0423

FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: CDBG Target of Opportunity					
Community Dev.	Pers & Fringes	\$34.00	Community Dev.	Operating Exp.	\$34.00

Reason: Transfer needed to cover CORSA allocation.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0424

FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230027408	General Fund (Auditor)	Clark, Schaefer Hackett & Co.	04/01/23	\$16,150.00

Reason: New purchase order needed as contract amendment received due to a change in audit contract.

230027016	Self-Insure (Personnel)	Marsh McLennan Agency	12/8/22	\$ 7,100.00
-----------	-------------------------	-----------------------	---------	-------------

Reason: Created purchase order after budget approved. Invoices sent six months at a time.

230027016	Self-Insure (Personnel)	Marsh McLennan Agency	01/09/23	\$ 7,100.00
-----------	-------------------------	-----------------------	----------	-------------

Reason: Created purchase order after budget approved. Invoices sent six months at a time.

230027016	Self-Insure (Personnel)	Marsh McLennan Agency	02/03/23	\$ 7,100.00
-----------	-------------------------	-----------------------	----------	-------------

Reason: Created purchase order after budget approved. Invoices sent six months at a time.

230027016	Self-Insure (Personnel)	Marsh McLennan Agency	03/08/23	\$ 7,100.00
-----------	-------------------------	-----------------------	----------	-------------

Reason: Created purchase order after budget approved. Invoices sent six months at a time.

230027317	Public Assist. (DJFS)	Propio	2/28/23	\$ 3,210.66
-----------	-----------------------	--------	---------	-------------

Reason: Purchase order for language services created after invoice date due to contract extension.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0425

TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Auditor	J. Federer	CAAO Summer Conf.	Cuyahoga Falls, OH	6/6-9/23	\$452.46 *
Comm. Pleas	P. Leibold, J. Moore, & M. Thomas	Line Officer Training	Columbus, OH	6/8-9/23	\$750.00

* Resolution 2023-0331 previously on the agenda in the amount of \$417.00. New amount reflects updated charges for hotel.

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of June, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0426
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2024 real property tax list and duplicate against the following property:

Property Owner: James R. Mattingly
Address: 146 West Cedar Road, Medway, Ohio 45341
0100500025307022
Bethel Township
Amount: \$ 640.74
Comments: Sewer only, uncollected charges. Place on tax duplicate.

Property Owner: Shane D. and Patricia Rich
Address: 54 Oaklawn Avenue, Medway, Ohio 45341
0100500019308012
Bethel Township
Amount: \$1,182.14
Comments: Sewer only, uncollected charges. Place on tax duplicate.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 7, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Treasurer