



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

May 19, 2022

9:00 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0358

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

9:00 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
9:30 Executive Session to discuss Security Matters
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of May, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0359
CDDC file

**Authorize Contract Amendment #1 with
Clark County Park District**

Commissioner ____ moved, per the request of the Community and Economic Development Director, to authorize contract amendment #1 with:

Organization Name: Clark County Park District
Organization Address: 5638 Lower Valley Pike, Springfield, Ohio 45502
Amendment Amount: \$ 2,000.00 additional annually
New Contract Amount: \$12,000.00 (income)
Funding Source(s): Park District Fund (8350)
Purpose of Amendment: Increase annual “not to exceed” amount
Purpose of Contract: Department to provide financial services for Park District
Amendment Effective Date: May 19, 2022
Original Effective Date: March 23, 2016

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of May, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0360
COCC file

**Authorize Contract with
Quadient Leasing (for Equipment Lease) and Quadient Inc. (for postage)**

Commissioner ____ moved, per the request of the Clerk of Courts, to authorize a contract with:

Organization Name: Quadient Leasing (for Equipment Lease) and Quadient Inc (for postage)
Organization Address: Dept. 3682 PO Box 123682 Dallas, TX 75312 (for Lease) and
PO Box 6813, Carol Stream, IL 60197-6813 (for postage)
In the amount of: \$30,000.00
\$ 4,000.00 (\$894 per quarter) for lease (allowing for possible increase)
and \$26,000.00 for postage (approximately \$2,000.00 per month)
Funding Source(s): General Fund
Purpose: Equipment Lease and Postage
Effective Dates: September 24, 2021 through December 31, 2026

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0361
ENGC file

**Authorize Contract Amendment No. 1 with
O. R. Colan Associates, LLC**

Commissioner ____ moved, per the request of the County Engineer, to authorize contract Amendment No. 1 with:

| | |
|----------------------------------|---|
| Organization: | O.R. Colan Associates, LLC |
| Organization Address: | 255 Taylor Station Road, Suite 100, Columbus, Ohio 43213 |
| Original Contract: | \$128,600.00 |
| Previous Amendment: | \$ 0.00 |
| Current Amendment: | \$ 1,400.00 |
| New Contract Amount: | \$130,000.00 |
| Funding Source(s): | 80% Federal Highway (FHWA) and 20% Local Funds (MVGT) |
| Original Purpose: | Right of Way Services – CLA CR 315-1.28 Enon Xenia Road |
| Amendment Purpose: | Additional acquisition services for revisions to VAs and offers |
| Original Effective Date: | August 11, 2021 |
| Amendment Effective Date: | May 19, 2022 |

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2022-0362
JFSC file

**Authorize Contract with
Cotterman & Company, Inc.**

Commissioner ____ moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Cotterman & Company, Inc.
Organization Address: 4513 State Route 66 N., P.O. Box 75, Minster, Ohio 45865
In the amount of: \$24,000.00
Funding Source(s): Shared Administrative Dollars
Purpose: To provide routine maintenance and repair services for all Department of Job and Family Services' roofs.
Effective Date: May 19, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0363
JFSC file

**Authorize Contract with
Otis Elevator Company**

Commissioner ____ moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Otis Elevator Company
Organization Address: 777 Dearborn Park Lane, Suite L, Columbus, Ohio 43085
In the amount of: \$10,000.00
Funding Source(s): Shared Administrative Dollars
Purpose: To provide routine maintenance and repair services for the Department of Job and Family Services' two elevators located in Building C.
Effective Date: May 19, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

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Richard L. Lohnes

Resolution 2022-0364
UTLC file

**Authorize Contract with
NECO**

Commissioner ____ moved, per the request of the Utilities Director, to authorize contract with:

Organization Name: NECO
Organization Address: 11082 Southland Road, Cincinnati, Ohio 45240
In the amount of: \$29,816.20
Funding Source(s): General Water and Sewer Funds
Purpose: To provide fixed based water meter reading service, software, gateway, belt clip maintenance and support
Effective Date: May 18, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

Resolution 2022-0365
CDDG file

**Set Date and Time for Public Hearing for
CDBG PY2022 Public Hearing #2**

Commissioner ____ moved, upon recommendation of the Community & Economic Development Director, to set 10:00 a.m., Wednesday, June 8, 2022 in the Board of Clark County Commissioners Chambers, Room 151, Springview Government Center, 3130 East Main Street, Springfield, OH 45503, as the date, location, and time for the CDBG PY2022 Public Hearing #2.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

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Requesting Department(s)

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Richard L. Lohnes

Resolution 2022-0366

FINA file

**Authorize Amended Certificate #7 and
Appropriate Funds**

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #7 and appropriate funds.

| <u>Fund</u> | <u>Department</u> | <u>Account</u> | <u>Amount</u> |
|-------------------------------|--------------------------|-----------------------|----------------------|
| GENERAL FUND (FUND 0001) | COR | PERS & FRINGES | \$ 217.15 |
| GENERAL FUND (FUND 0001) | COMM | PERS & FRINGES | \$ 160.98 |
| GENERAL FUND (FUND 0001) | PROS | PERS & FRINGES | \$ 296.52 |
| GENERAL FUND (FUND 0001) | CPC | PERS & FRINGES | \$ 211.91 |
| GENERAL FUND (FUND 0001) | JUCT | PERS & FRINGES | \$ 150.80 |
| GENERAL FUND (FUND 0001) | COC | PERS & FRINGES | \$ 149.36 |
| GENERAL FUND (FUND 0001) | SHER | PERS & FRINGES | \$4,988.59 |
| CPC PROBATION FEE (FUND 1263) | CPC | PERS & FRINGES | \$ 10.68 |
| VICTIM WITNESS (FUND 1268) | PROS | PERS & FRINGES | \$ 176.22 |
| FF MUELLER (FUND 1271) | BODD | PERS & FRINGES | \$ 156.04 |
| DJFS (FUND 2000) | JFS | PERS & FRINGES | \$ 170.42 |
| CHILD SUPPORT (FUND 2010) | CS | PERS & FRINGES | \$ 184.72 |
| BODD (FUND 2080) | BODD | PERS & FRINGES | \$ 100.00 |
| | | TOTAL | \$6,973.39 |

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Richard L. Lohnes

Resolution 2022-0367
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| From | | | To | | |
|-------------------|----------------------|---------------|-------------------|----------------------|---------------|
| Department | Expense Acct. | Amount | Department | Expense Acct. | Amount |
| Fund: LEPC (1224) | | | | | |
| EMA | Operating Exp. | \$1,307.21 | EMA | Pers. & Fringes | \$1,307.21 |

Reason: Necessary to cover shortages.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

Resolution 2022-0368
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

| Fund: | Department: | Account: | Amount: |
|--------------|--------------------|-----------------|----------------|
| ARPA (1210) | Re-Entry Services | Operating Exp. | \$ 7,000.00 |
| ARPA (1210) | Re-Entry Services | Personnel Exp. | \$75,930.00 |

Reason: Appropriated funds to be used for Re-entry Services personnel and operating expenses for 2022 (ARPA).

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2022-0369

FINI file

Authorize Inter-fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

| Transfer From | Amount | Transfer To | Amount |
|----------------------|---------------|---|---------------|
| OPERS Fund | | General Fund (Commissioners) | |
| 9070-999-799800 | \$ 12,867.44 | 0001-010-481000 | \$ 160.98 |
| | | General Fund (Prosecutor) | |
| | | 0001-100-481000 | \$ 296.52 |
| | | General Fund (Common Pleas Court) | |
| | | 0001-130-481000 | \$ 211.91 |
| | | General Fund (Juvenile Court – Probation) | |
| | | 0001-164-481000 | \$ 150.80 |
| | | General Fund (Clerk of Courts) | |
| | | 0001-180-481000 | \$ 149.36 |
| | | General Fund (Sheriff) | |
| | | 0001-250-481000 | \$4,988.59 |
| | | General Fund (Coroner) | |
| | | 0001-260-481000 | \$ 217.15 |
| | | Probation Fee (Common Pleas Court) | |
| | | 1263-130-481000 | \$ 10.68 |
| | | Victim Witness (Prosecutor) | |
| | | 1268-100-481000 | \$ 176.22 |
| | | F.F. Mueller Residential (BODD) | |
| | | 1271-220-481000 | \$ 156.04 |
| | | DJFS (Admin) | |
| | | 2000-300-481000 | \$ 170.42 |
| | | Child Support | |
| | | 2010-325-481000 | \$ 184.72 |
| | | General Services (BODD) | |
| | | 2080-220-481000 | \$ 100.00 |
| | | Health District (CCCHD) | |
| | | 8201-810-481000 | \$3,336.93 |
| | | 8205-810-481000 | \$ 83.36 |
| | | 8212-810-481000 | \$ 934.35 |
| | | 8217-810-481000 | \$ 640.33 |
| | | 8220-810-481000 | \$ 202.75 |
| | | 8237-810-481000 | \$ 210.83 |
| | | 8240-810-481000 | \$ 226.34 |
| | | 8246-810-481000 | \$ 259.16 |

Reason: Repay funds for OPERS employee Refund.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department

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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0370
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

| P.O. Number | Fund | Vendor | Date | Purchase Amount |
|---|----------------|--------------------------------|-------------|------------------------|
| 220023732 | MV> (Eng.) | Brownie's Ind. Transmission | 4/8/22 | \$ 4,850.00 |
| Reason: Repair of transmission in 2015 Chevrolet 3500. | | | | |
| 220022725 | General (CED) | Gateway Business Group | 1/2/22 | \$ 150.00 |
| Reason: Delay in receiving invoice for 2022 membership dues. | | | | |
| 220023668 | General (EMA) | Storts Sanitation Service, LLC | 3/23/22 | \$ 45.00 |
| Reason: Madison County used EMA unit for HAZMAT event. Unit needed to be cleaned when returned. | | | | |
| 220023613 | CHIP (CED) | Proactive Safety Services | 3/23/22 | \$ 1,750.00 |
| Reason: Delay in contract approvals for EPA Lead Renovator Initial Certification Training for approximately 25 attendees. | | | | |
| 220023745 | JBI (Juv. Ct.) | Justice Benefits | 4/26/22 | \$ 5,000.00 |
| 220023778 | JBI (Juv. Ct.) | Justice Benefits | 4/26/22 | \$ 4,163.00 |
| Reason: 2021 4 th quarter consulting fees for IV-E Administration. | | | | |

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0371

TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

| Dept. | Name | Purpose | Place | Date | Cost |
|--------------|------------------------|----------------|-----------------|-------------|-------------|
| Comm. Dev. | E. Harris, A. Dietz | Mid Amer. EDC | Springfield, OH | 7/13-15/22 | \$400.00 |
| BOCC | J. Hutchinson | Mid Amer. EDC | Springfield, OH | 7/13-15/22 | \$200.00 |

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0372
ARPA file

Authorize use of American Rescue Plan Act (ARPA) Funds toward the Purchase of Laptops and Computer Accessories for the Clark County Department of Job & Family Services

Commissioner ____ moved, per request of the County Administrator to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

WHEREAS, investments in technology to enhance the operational capacity of programs and services offered by government agencies during the pandemic is a permissible use of the ARPA funds; and,

WHEREAS, upon request of the Clark County Department of Job & Family Services (DJFS), the allocated funds will be used to purchase laptops and computer accessories for part-time DJFS employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the purchase of laptops and computer accessories for the Clark County Department of Job & Family Services in the amount not to exceed \$50,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

Resolution 2022-0373
ARPA file

Authorize Allocation of American Rescue Plan Act (ARPA) Funds toward the Homelessness Coordinator Position in Clark County

Commissioner ____ moved, per request of the County Administrator to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

WHEREAS, providing assistance to disproportionately impacted communities, including populations facing homelessness during the pandemic, is a permissible use of the ARPA funds; and,

WHEREAS, the allocated funds will be used toward a portion of the Homelessness Coordinator position's budget and salary from the employee's hiring date until 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the Homelessness Coordinator position in the amount not to exceed \$150,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Requesting Department(s)

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Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2022-0374
ARPA file

Authorize Allocation of American Rescue Plan Act (ARPA) Funds toward the Clark County Jail Mental Health Therapist Position

Commissioner ____ moved, per request of the County Administrator to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

WHEREAS, a permissible use of the ARPA funds is to provide mental health services, including therapy and treatment, to impacted populations during the public health emergency.

WHEREAS, the allocated funds will be used to cover the salary costs of the Mental Health Jail Therapist from the employee's hiring date through the end of 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the Clark County Jail Mental Health Therapist position in the amount not to exceed \$700,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0375
Replaces Resolution 2021-0760
ARPA file

Authorize Allocation of Standard Allowance Funds toward the State Route 235 Waterline Extension Project

Commissioner ____ moved, per request of the County Administrator, to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA). In Resolution 2022-0247, the County elected to use the \$10 million Standard Allowance option, provided under ARPA, for reimbursing revenue loss to its general fund; and,

WHEREAS, Clark County will use the Standard Allowance funding in accordance with guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses of the Standard Allowance funds as part of the State and Local Fiscal Recovery Fund program; and,

WHEREAS, the Standard Allowance amount may be used toward the provision of government services, including water and sewer infrastructure, during the period of performance established under ARPA; and,

WHEREAS, the allocated funds cover the estimated costs of the waterline extension project along State Route 235 to the intersection of US 40.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the Standard Allowance funds toward the State Route 235 Waterline Extension Project in the amount not to exceed \$800,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 19, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)