



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

May 4, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0321

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Dean Blair and Jay Flax-Fairgrounds Strategic Plan Update
Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
9:00 Executive Session to discuss Security Matters
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 4th day of May, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2022-0322
AUDC file

**Authorize Contract Amendment #1 with
ROK Technologies**

Commissioner ____ moved, per the request of the County Auditor, to authorize contract amendment #1 with:

Organization Name:	ROK Technologies
Organization Address:	P.O. Box 60996, North Charleston, South Carolina 29419
Original Amount:	\$66,960.00
Amendment Amount:	\$ 1,440.00
Previous Changes:	\$.00
New Amount:	\$68,400.00
Funding Source(s):	GIS Contract Services
Purpose of Amendment:	To add EBS Volume to file server
Purpose of Contract:	Improvements to existing Cloud Based computer system
Amendment Effective Date:	May 1, 2022
Original Effective Date:	January 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 4, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Resolution 2022-0323
B&GC file

**Authorize Contract with Murphy Elevator Company
for the Clark County Elevator Modernization Project**

Commissioner ____ moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Murphy Elevator Company
Organization Address: 128 East Main Street, Louisville, Kentucky 40202
In the amount of: \$246,200.00
Funding Source(s): Permanent Improvement
Purpose: Clark County Public Safety Building Elevator Modernization Project
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0324
ENGC file

**Authorize Contract with
Aero-Mark Company LLC**

Commissioner ____ moved, per the request of County Engineer, to authorize a contract with:

Organization Name: Aero-Mark Company LLC
Organization Address: 10423 Danner Drive, Streetsboro, Ohio 44241
In the amount of: \$385,277.54
Funding Source(s): Local MVGT
Purpose: 2022 Pavement Marking - Centerline and Edge lines
Effective Dates: May 4, 2022 to December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0325
ISDC file

Authorize Contract with
Miami Valley Educational Computer Association (MVECA)

Commissioner ____ moved, per the request of the Information Systems Director, to authorize a contract with:

Organization Name: MVECA
Organization Address: 888 Dayton Street, Suite 102, Yellow Springs, Ohio 45387
In the amount of: \$19,795.05
Funding Source(s): General
Purpose: Cisco SmartNet Renewal
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0326
JFSC file

**Authorize Contract Amendment #1 with
Project Woman of Ohio**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Project Woman of Ohio
Organization Address: 525 East Home Road, Springfield, Ohio 45503
Amendment Amount: \$0.00
Funding Source(s): TANF 93.558
Purpose of Amendment: To replace key personnel list in Appendix II, Line-Item Budget in Appendix III, Submittals A1-A3 in Appendix IV, and Sample Invoice in Appendix V.
Purpose of Contract: To provide advocacy and empowerment services to victims of domestic violence or sexual assault
Amendment Effective Date: May 4, 2022
Original Effective Date: July 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0327
UTLC file

**Authorize Contract with
CIRES, Inc.**

Commissioner ____ moved, per the request of the Utilities Director, to authorize contract with:

Organization Name: CIRES, Inc.
Organization Address: 600 West Leffel Lane, Springfield, Ohio 45506
In the amount of: Not to exceed \$49,000.00
Funding Source(s): General Water and Sewer Funds
Purpose: To provide on-site, as needed electrical equipment maintenance work
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0328
LLAG file

**Accept Grant Agreement with
Clark County Law Library**

Commissioner ____ moved, per the request of the Law Library, to accept the following:

Grantor: Statewide Consortium of Ohio County Law Library Resources Boards
Amount Funding: \$2,312.00
Purpose: Update Law Library technology for attorneys
Effective Dates: May 4, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

**Resolution 2022-0329
COMP file**

**Approve Payment #1 to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #1 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$8,321.40
Retainage Held By: Park National Bank
Retainage Amount: \$723.60

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)

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**Resolution 2022-0330
COMP file**

**Approve Payment #2 to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #2 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$51,701.85
Retainage Held By: Park National Bank
Retainage Amount: \$4,495.81 (Retainage withheld to date \$5,219.41)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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**Resolution 2022-0331
COMP file**

**Approve Payment #3 to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #3 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$281,674.69
Retainage Held By: Park National Bank
Retainage Amount: \$10,806.29 (Retainage withheld to date \$16,025.70)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2022-0332

FINI file

Authorize Inter-fund Advance(s)

Commissioner ___ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Advance(s):

Transfer From	Amount	Transfer To	Amount
Comm. Dev. (CDBG FY20)		Comm. Dev. (Advance Out)	
1203-020-831253	\$ 10,000.00	1253-020-521203	\$ 10,000.00

Reason: To repay advance that was used for working funds.

Commissioner ___ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department

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Resolution 2022-0333
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220023630	Contract Services (DJFS)	Nicole Hernandez	4/14/22	\$ 13,682.69
Reason: This is a reimbursement to an adoptive parent. Purchase order was needed for the specific vendor so the purchase order was cut after the invoice was drafted for the amount owed to the parent.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 56.88
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Dog Warden.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 22.50
Reason: Invoice predates purchase order. Monthly service agreement for the month of April 2022 for Springview Government Center.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 31.67
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Juvenile Detention Center.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 109.69
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Common Pleas Court.				
220023561	General (B&G)	Hauck Bros.	3/23/22	\$ 5,865.00
Reason: Invoice pre-dates purchase order. Install 1 ton mini split in Public Safety Building elevator.				
220023596	General (B&G)	Johnson Controls	2/12/22	\$ 1,288.89
Reason: Annual service charge 3/1/22-2/28/23 for County Garage. No purchase order available.				
220023596	General (EMA)	Motorola Solutions	3/7/21	\$ 78.00
Reason: Missed invoice from 2021.				
220023646	General (B&G)	Waibel Energy Sys.	4/8/22	\$ 27,971.50
Reason: Quarterly billing contract for controls and monitoring service agreement with Waibel Energy Systems.				
220023549	Juv. Ct. RECLAIM	James Hock	3/29/22	\$ 244.00
Reason: Purchase order liquidated prior to receiving the invoice.				

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

Resolution 2022-0334
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Dog Warden	C. Steiger	Humane Agent Training	Columbus, OH	6/6-10-22	\$ 405.00
EMA	M. Clements-Pitstick, K. Johnson	EMAO Winter Conference	Salt Fork, OH	12/7-9/22	\$1,200.00
*EMA	D. Perks	Adv. Trng. G191	Tuscarawas Cty.	3/25/22	\$ 321.91
JFS	R. Ortiz/A. Rife	Forensic Interviewing of Children	Virtual	7/11-14/22	\$2,798.00
**Prob. Ct.	R. Carey	Prob. Judges Summer Conf.	Columbus, OH	6/6-9/22	\$1,246.27
Treasurer	P. Littlejohn	CTAO Conf.	Canton, OH	5/23-26/22	\$ 750.00

*This Travel/Expense allowance replaces the same request on resolution 2022-0172.

**Request authorization to use the credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

Resolution 2022-0335
BRDZ file

**Appoint Member to the
Board of Zoning Appeals**

Commissioner ____ moved to appoint the following member as a full voting member to the Board of Zoning Appeals:

Name:

Sandra Forstrom

New Expiration Date:

12-31-2025

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 4th day of May, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Richard L. Lohnes

Resolution 2022-0336
POLP file

Adopt Purchasing Policy & Procedures

Commissioner ____ moved, per the request of the County Administrator, to adopt the Purchasing Policy & Procedures, dated May 2022, effective June 1, 2022.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator
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