



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

February 7, 2024

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2024-0089

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Public Information Officer/Calendar/Event Updates
9:00 Executive Session to Discuss Purchase of Property
Executive Session to Discuss Security Matters
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of February, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0090
AGRA file

Authorize Re-Appointment of Clark County Apiary Inspector

Commissioner ____ moved that Jim Lyons, 406 Belmont Avenue, Springfield, Ohio, be and is hereby re-appointed as Apiarist for Clark County, Ohio for the year 2024 and continuing until further notice.

Said re-appointment shall be at the following rate of pay:

Thirty-four dollars and eighty-four cents (\$34.84) per hour plus mileage of \$0.67 per mile (or the current IRS rate), and meals of up to \$30.00 per day (to include gratuity up to 20%) with a total appropriation not to exceed \$5,500.00.

Be it further moved that the Clerk to the Board of the County Commissioners is hereby directed to certify a copy of this motion to the State Director of Agriculture for approval of this appointment. Said appointment is in accordance with the provisions of Section 909.07 O.R.C., of the State of Ohio.

Further move to accept the 2023 Apiary Report.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 7, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
State Director of Agriculture

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Resolution 2024-0091
COMC file

**Authorize Change Order #6 with Becker Construction
for the Courthouse Temporary Space Project**

Commissioner ____ moved, per the request of the County Administrator, to authorize change order #6 with:

Organization Name:	Becker Construction
Organization Address:	14 East Main Street, Springfield, Ohio 45502
Original Contract:	\$1,307,000.00
Previous Change:	\$ 27,818.00
This Change:	\$ 0.00
New Total Contract Amount:	\$1,334,818.00
Funding Source(s):	Permanent Improvement
Reason for Contract:	Renovations to the courthouse temporary space
Reason for Change:	Substantial completion date extended to February 12, 2024
Original Contract Effective Date:	September 13, 2023 through January 22, 2024
Change Order Effective Date:	January 30, 2024 through February 12, 2024

Further, move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

Resolution 2024-0092
CORC file

**Authorize Contract with
Adam Dwyer Funeral Trade**

Commissioner ____ moved, per the request of the Clark County Coroner, to authorize a contract with:

Organization Name: Adam Dwyer Funeral Trade
Organization Address: 45 College Hill Terrace, Springboro, Ohio 45066
In the amount of: \$110.00 for removal and transport to Springfield Regional Medical Center and \$110.00 for removal and transport to Montgomery County Coroner's Office; \$25.00 per body bag; \$50.00 per disaster pouch
Funding Source(s): General Fund
Purpose: Removal and transport of bodies
Effective Dates: January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2024-0093
JFSC file

Authorize Contract with
Miami Valley Health and Safety Solutions

Commissioner ____ moved, per the request of Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Miami Valley Health and Safety Solutions
Organization Address: Post Office Box 1261, Fairborn, Ohio 45324
In the amount of: \$31,115.00
Funding Source(s): Shared Administrative Dollars
Purpose: To provide new AED devices for department's buildings, training, and quarterly maintenance.
Effective Dates: March 1, 2024 through February 28, 2027

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2024-0094
SHRC file

**Authorize Fire and EMS Dispatching Contract with
Harmony Township**

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize a contract with Harmony Township:

Organization Name:	Harmony Township
Organization Address:	11000 East National Road, South Vienna, Ohio 45369
In the amount of:	\$14,652.00
Funding Source(s):	Revenue
Purpose:	Dispatching Services
Effective Dates:	January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

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Resolution 2024-0095
SHRC file

**Authorize Law Enforcement Contract with
Springfield Metropolitan Housing Authority**

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize a contract with Springfield Metropolitan Housing Authority:

Organization Name: Springfield Metropolitan Housing Authority
Organization Address: 2026 West Main Street, Springfield, Ohio 45501
In the amount of: \$155,948.22
Funding Source(s): Revenue
Purpose: Law Enforcement Services
Effective Dates: January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

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Resolution 2024-0096
DWAG file

**Authorize Grant Submission to
The Ohio Pet Fund**

Commissioner ____ moved, per the request of the Clark County Dog Warden, to authorize grant submission of the following:

Grant:	Ohio Pet Fund Grant
Grantor:	The Ohio Pet Fund
Funding Amount:	\$2,500.00
Purpose:	Heartworm testing, rabies vaccinations, and spay and neuter costs
Grant Effective Dates:	January 1, 2024 through December 31, 2024

Further, move to authorize the County Administrator to execute the grant submission and related documents.

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Resolution 2024-0097
BRDO file

**Appoint Member(s) to
Ohio Public Works Integrating Committee - District 11**

Commissioner ____ moved, per the recommendation of the County Administrator, to appoint the following member(s) to the Ohio Public Works Integrating Committee - District 11:

Name:

Johnathan A. Burr, County Engineer

New Term:

June 1, 2024 through May 31, 2027

Further, move to appoint Chuck Bauer, County Sanitary Engineer, to serve as the alternate.

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Resolution 2024-0098
UTLP file

**Approve Payment #2 to
Associated Hydro Excavating, Inc.**

Commissioner ____ moved, per the request of the Utilities Director, to approve the following payment #2:

Payment to: Associated Hydro Excavating, Inc.
Address: 7911 Peters Road, Tipp City, Ohio 45371
Services: General Contractor
Project: Emergency Repair Project – Mud Run Sewer Force Main
Funding Source(s): General Sewer Funds
Amount: \$31,000.00

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County Administrator
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Resolution 2024-0099
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2024-0014 §307.12(E) of the Ohio Revised Code:

<u>Description</u>	<u>Serial/VIN #</u>
See attached list of obsolete radios and equipment	

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County Administrator
Requesting Department(s)

Attachment to Resolution 2024-0099

Icom Portable Radio

IC-F316DS/Serial #:

7108354	7108355
7107707	7106375
7107723	7107648

Motorola Portable Radios

XTS 5000/Serial #:

721CDS3279	721CDS3178	721CFM3723
721CDS3270	721CDS3072	721CFM3712
721CDS3412	721CDS3359	721CFM3748
721CDS3315	721CDS3140	721CFM3732
721CDS3384	721CDS3339	721CFM4547
721CDS3385	721CDS3289	721CFM4671
721CDS3149	721CDS3137	721CFM4659
721CDS3155	721CDS3349	721CFM4551
721CDS3323	721CDS3138	721CHK0027
721CDS3108	721CDS3056	721CEQ2836
721CDS3102	721CDS340	721CDJ1004
721CDS3386	721CDS3194	721CDJ0817
721CDS3386	721CDS3547	721CDJ1023
721CDS3365	721CDS3449	721CHX1960
721CDS3116	721CFM3688	

Bullard Thermal Imager

Model/Serial #: TACSIGHT/34647

Poly Vision – Touch Sensitive Whiteboard

Model/Serial #: TS620/ATUAKGR007D

Harris Corp. Portable Radio

Model/Serial #: EX55-PBU8B/A4012A0000A9

Kenwood Portable Radio

Model/Serial #: TK-2312/B5102040

Motorola Mobile Radio

Model/Serial #: XTL 5000/500CDQ0811

HP Designjet 4000PS (Plotter printer)

Model/Serial #: Q1274A/SG52H19031

Vikutiti - Super Close Projection System

Model #: 78-6969-9999-0 (Stand) SCP716 (Projector)

Serial #: E176225 (Stand) COF23810048 (Projector)

Motorola Mobile Radio

Model/Serial #: Radius CM200/922tng0532

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Lowell R. McGlothlin

Resolution 2024-0100
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
240029478	General (Comm. Dev.)	Tom Duffee	11/2/23	\$ 75.00
Reason: Purchase order was depleted prior to receiving invoice for 2023 Miami Valley Planning & Zoning Workshop.				
230028691	General (EMA)	Rainbow Symphony	9/19/23	\$3,910.00
Reason: Purchase of 10,000 safe solar eclipse glasses.				
240029586	Public Assistance (JFS)	Citran Occupational Health	12/29/23	\$ 46.00
Reason: Previous purchase order no longer had funds to cover cost of drug screening services.				
240029586	Public Assistance (JFS)	Citran Occupational Health	12/14/23	\$ 92.00
Reason: Previous purchase order no longer had funds to cover cost of drug screening services.				
240029549	CCMEP (JFS)	Carmichael Appliances	10/6/23	\$1,939.85
Reason: Delay in invoicing for appliance purchases.				
240029549	CCMEP (JFS)	Capabilities	10/6/23	\$ 396.00
Reason: Delay in invoicing for training.				
240029549	CCMEP (JFS)	Capabilities	9/13/23	\$ 386.10
Reason: Delay in invoicing for training.				
240029780	General (Probate Ct.)	Debra Yowler	12/21/23	\$ 15.92
Reason: Prior purchase order depleted prior to purchase for bottled water.				
240029871	General (Probate Ct.)	Huntington Procurement	1/10/24	\$ 133.23
Reason: Procurement card charges for Probate Court's office supplies and retirement luncheon.				
240029779	Comp. Research (Probate Ct.)	Henschen & Associates	1/3/24	\$ 186.88
Reason: Purchase order depleted prior to invoice for software license update.				
240029871	General (Probate Ct.)	Hamilton County Prob. Ct.	1/7/24	\$ 320.00
Reason: Purchase order depleted prior to invoice for mental illness proceedings in Hamilton County.				
240029871	General (Probate Ct.)	Hamilton County Prob. Ct.	1/4/24	\$ 320.00
Reason: Purchase order depleted prior to invoice for mental illness proceedings in Hamilton County.				
240029871	General (Probate Ct.)	Huntington Bank	1/8/24	\$ 405.79
Reason: Purchase order depleted prior to invoice for bank account service fees.				

240029871 General (Probate Ct.) Lexis Nexis Matthew Bender 12/14/23 \$ 451.41
Reason: Purchase order depleted prior to invoice for Ohio Jury Instructions Release publication.

240029476 IV-E (Juv. Ct.) Safehouse RSD 1/1/24 \$1,480.00
Reason: Placement ordered for youth prior to purchase order approval.

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Angela Wheeler, Clerk

copy: County Auditor
 County Administrator
 Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0101
SHRR file

Acknowledge Sheriff's Jail Expenditure Report(s)

Commissioner ____ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for January 2024.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

Attachment to Resolution 2024-0101

A-1 Able Pest	\$ 74.00	
Amazon	\$ 126.60	Other
Charm-Tex	\$ 4,434.02	
Cook's Correctional	\$ 507.74	
Diamond Drugs	\$ 22,466.66	
Diamond Drugs Credit	\$ 3,080.45	
Diamond Medical	\$ 919.14	
Dish Network	\$ 217.56	Commissary
DOT Systems	\$ 736.00	
FlexPac	\$ 2,748.13	
IMS Technology & Security	\$ 2,055.40	Commissary
Janeco	\$ 3,085.47	
Mid America Health	\$ 2,400.00	
Minuteman Press	\$ 77.15	
Mustafaa Islam (GED Instructor)	\$ 280.00	Commissary
Premier Health Care	\$ 13,320.75	
Securitas Technology Corp (formerly Stanley)	\$ 102.50	
Staples	\$ 140.15	
TimeKeeping Systems	\$ 111.90	
Trinity Food Service	\$ 43,550.00	
US Bank Equipment	\$ 256.68	
TOTAL	\$ 94,529.40	
EMP of Champaign Cty	\$ 2,005.53	
M Husain Jawdi MD	\$ 70.11	
Miami Valley Hospital	\$ 97.71	
Ohio Valley Medical Grp	\$ 240.26	
Radiology Physicians	\$ 21.30	
Spfld Ortho & Sports	\$ 82.52	
Spfld Urology	\$ 472.64	
Trillium Pathology	\$ 1,060.11	
USACS Integrated Acute Care	\$ 299.89	
TOTAL	\$ 4,350.07	
TOTAL January 2024 Expenditures	\$103,879.47	

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Resolution 2024-0102

TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Auditor	S. Gray	ESRI Training	Virtual	12 months	\$3,580.00
JFS	B. Adkins	Darkness to Light Workshop	Virtual	3/12/24	\$ 450.00
Juv. Ct.	N. Smith	2024 Court Management Program Sessions	Columbus, OH	Various	\$1,684.71

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

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Requesting Department(s)

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Resolution 2024-0103
Amends Resolution 2021-0598, 2021-0725,
2022-0372, 2022-0633
ARPA file

Authorize Allocation Reduction of ARPA Funds

Commissioner ____ moved, per the request of the County Administrator, to authorize the following allocation reduction(s):

<u>Project</u>	<u>Original Allocation</u>	<u>New Allocation</u>	<u>Difference</u>
Purchase Electronic EMD Cards	\$ 125,000.00	\$ 115,919.65	-\$ 9,080.35
Crystal Lakes/Medway Sewer Vacuum Valve Replacement	\$ 500,000.00	\$ 488,419.94	-\$ 11,580.06
Purchase of Laptops and Computer Accessories for CCDJFS	\$ 50,000.00	\$ 35,760.95	-\$ 14,239.05
Park District COVID Mitigation	\$ 45,000.00	\$ 40,181.62	-\$ 4,818.38

Purpose for reductions: Through good stewardship of ARPA funds certain projects will not drawdown all allocated funds. These funds are to be reabsorbed into the ARPA fund and be redistributed under ARPA guidelines.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2024-0104
Amends Resolution 2022-0428
ARPA file

Authorize Allocation Reduction of ARPA/Standard Allowance Fund

Commissioner ____ moved, per the request of the County Administrator, to authorize the following allocation reductions(s):

<u>Project</u>	<u>Original Allocation</u>	<u>New Allocation</u>	<u>Difference</u>
EMA Mobile Command Center	\$ 250,000.00	\$ 249,738.00	-\$ 262.00

Purpose for reductions: Through good stewardship of ARPA funds certain projects did not drawdown all allocated funds and finished under projected budgets. These funds are to be reabsorbed into the ARPA/Standard Allowance fund and be redistributed under ARPA guidelines.

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Resolution 2024-0105
ANXS file

Accept Petition for Annexation of Approximately 2.761 Acres

Commissioner ____ moved to accept the annexation petition for the following property, pursuant to Ohio Revised Code §709.16:

Petitioner: City of Springfield
Petitioner Address: 76 East High Street, Springfield, Ohio 45502
Location: 3925 South Charleton Pike, Springfield, Ohio 45502
Approximately 2.761 acres
To: City of Springfield
Date Received: January 22, 2024

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copy: County Auditor
County Administrator
Springfield Township Trustees
City of Springfield (Property Owner)

The Board of County Commissioners, in and for Clark County, Ohio, met this 7th day of February, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0106
Modifies Resolution 2023-0079
UTLP file

**Approve Payment #5 (Final) to
The Righter Company**

Commissioner ____ moved, per request of the Utilities Director, to approve the following payment #5 (final):

Payment to: The Righter Company, Inc.
Address: 2424 Harrison Road, Columbus, Ohio 43204
Services: General Contractor
Project: Southwest Regional WWTP Screw Pump Replacement Project
Funding Source(s): OPWC Grant and General Sewer Funds (\$5,382.35 direct pay to Contractor by OPWC and \$15,466.67 paid by the County; \$0.00 held retainage)
Amount: \$20,849.02
Reason for Modification: Project reached maximum OPWC grant amount with \$5,382.35 payment from OPWC. County to direct pay balance of contract cost.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 7, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)