



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

February 1, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0064

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Budget Capital Supplemental Requests Presentation
Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates

10:00 PJ Reilly from Congressman Mike Carey's Office
Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0065
ISDC file

Authorize Contract with CivicPlus, LLC

Commissioner ____ moved, per the request of the Public Information Officer, to authorize a contract with:

Organization Name: CivicPlus, LLC
Organization Address: 302 South 4th Street, Suite 500, Manhattan, Kansas 66502
In the amount of: \$17,019.43
Funding Source(s): General Fund
Purpose: Annual fee for website hosting and social media archiving.
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 25, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2023-0066
COMC file**

**Authorize Contract with
Local Gov Consultants, LLC**

Commissioner ____ moved, per the request of County Administrator, to authorize a contract with:

Organization Name: Local Gov Consultants, LLC
Organization Address: 2391 Forest Oakes Drive, Beavercreek, Ohio 45431
In the amount of: \$61,500.00
Funding Source(s): Permanent Improvement
Purpose: Phase II of Courthouse Renovation – Relocation Administration consultant services
Effective Dates: February 1, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 1, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Lowell R. McGlothlin

Resolution 2023-0067

ENGB file

**Instruct Clerk to Advertise for Bids for
2023 Unit Prices: Asphalt Emulsion, Fog Seal & No. 8 Aggregate**

Commissioner ____ moved, per the request of the County Engineer, to instruct the Commission Clerk to advertise for bids for 2023 Unit Prices: Asphalt Emulsion, Fog Seal, and Aggregate. Said bids will be opened in public session on February 23, 2023, at approximately 10:00 a.m., 3rd Floor, County Office, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on February 23, 2023.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 1, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Lowell R. McGlothlin

Resolution 2023-0068
DWAG file

**Authorize Grant Submission
to The Ohio Pet Fund**

Commissioner ____ moved, per the request of the Dog Warden, to authorize grant submission of the following:

Grant:	Ohio Pet Fund Grant
Grantor:	The Ohio Pet Fund
Funding Amount:	\$2,500.00
Purpose:	Spay and neuter dogs
Grant Effective Dates:	January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of February 1, 2023.

Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

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Resolution 2023-0069
Replaces Resolution 2023-0012
COMO file

Authorize County Departments to Utilize Internet Based System for Disposal of Surplus County Equipment

Commissioner ____ moved to authorize in accordance with section 307.12€ of the Ohio Administrative Code, for county departments to utilize internet based GovDeals, Inc. for the purpose of disposal of surplus county equipment. Said authorization is for the period of January 1, 2023 through December 31, 2023 and said notice is to be provided per the requirements of the ORC. Departments utilizing GovDeals, Inc. or another internet-based system must be in compliance with the ORC stipulations governing length of auction period and other requirements. Additionally, the Clark County Sheriff's office is hereby authorized to list seized property for sale on PropertyRoom.com. Said authorization is for the period of January 1, 2023 through December 31, 2023 and said notice is to be provided per the requirements of the ORC. The Clark County Sheriff's office must be in compliance with the ORC stipulations governing length of auction period and other requirements when disposing of said property.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

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**Resolution 2023-0070
COMP file**

**Approve Payment #1 to
ARCON Builders, Ltd.**

Commissioner ____ moved to approve the following payment #1:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #1 General Contract
Project: Fair Board Office Building
Funding Source(s): Permanent Improvement
Amount: \$122,360.00
Retainage Held By: Park National Bank
Retainage: \$10,640.00 (Retainage withheld to date \$10,640.00)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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**Resolution 2023-0071
COMP file**

**Approve Payment # 5 (Final Payment) to
Arcon Builders, Ltd.**

Commissioner ____ moved to approve the following payment #5:

Payment to: Arcon Builders, Ltd.
Address: 7824 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #5 General Contract
Project: Horse Barn Improvement
Amount: \$16,025.70 plus interest
Funding Source(s): Permanent Improvement Fund
Retainage Held By: Park National Bank
Retainage: Balance of retainage after this release is \$0.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Resolution 2023-0072
PRWP file

**Approve Payment to
Project Woman**

Commissioner ____ moved, to approve the following payment:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 4th quarter 2022 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,583.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0073

UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Nicole L. Razor
Address: 1228 Styer Drive, New Carlisle, Ohio 45344
0100500031213021
Bethel Township
Amount: \$236.88 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Shri Kuber Devata, LLC
Address: 2432 S Dayton Lakeview Road, New Carlisle, Ohio 45344
0100500031301015
Bethel Twp
Amount: \$299.17 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Roger J. & Carolyn L. Barcelona
Address: 1148 Student Avenue, Springfield, Ohio 45503
2200300027401028
Moorefield Township
Amount: \$303.25 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: JP Morgan Chase Bank
Address: 203 Slayton Street, New Carlisle, Ohio 45344
0100500031411021
Bethel Township
Amount: \$318.42 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Donna J. Comer
Address: 4525 Derr Road, Springfield, Ohio 45503
2200300027000010
Moorefield Township
Amount: \$361.82 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Brandon A. Kirkham
Address: 4285 Enon Xenia Road, Enon, OH 45323
1801000006214008
Mad River Township
Amount: \$365.95 water is off

Comments: Water & Sewer, Place on tax duplicate

Property Owner: Robert E. & Deloris M. Dibert
Address: 5307 Richmoor Road, Springfield, Ohio 45503
2200300028401010
Moorefield Township

Amount: \$370.45 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Robert T. Remley, Jr.
Address: 4828 Lehigh Drive, Springfield, Ohio 45503
2200300021110005
Moorefield Township

Amount: \$381.82 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Robert E. Henry
Address: 851 Corvette Avenue, Springfield, Ohio 45503
0100500025332017
Bethel Township

Amount: \$383.97 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Jeffrey R. Fox
Address: 3972 Schenley Street, Enon, Ohio 45323
1801000006213038
Mad River Township

Amount: \$403.42 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Dustin M. & Kathy Owens
Address: 487 Caldwell Circle, New Carlisle, Ohio 45344
0100500025325011
Bethel Township

Amount: \$457.06 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Jerry Masiongale
Address: 402 West Carpenter Drive, New Carlisle, Ohio 45344
0100500031417006
Bethel Township

Amount: \$556.69 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Jonathan K.J. Seitz, Jr
Address: 1251 Student Avenue, Springfield, Ohio 45503
2200300027405008
Moorefield Township

Amount: \$639.65 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Shawn R. & Holly Lynn Miller
Address: 4121 Carona Street, Springfield, Ohio 45503
2200300027405058
Moorefield Township

Amount: \$672.20 water is off

Comments: Water & Sewer, Place on tax duplicate

Property Owner: Elsie Louise Klang
Address: 1415 Montego Drive, Springfield, Ohio 45503
2200300027409018
Moorefield Township

Amount: \$753.45 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Frederick E. & Phyllis J. Schneider
Address: 1836 Elaina Drive, Springfield, Ohio 45503
2200300020106026
Moorefield Township

Amount: \$783.02 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: David E. Asbury
Address: 1726 Hocker Avenue, New Carlisle, Ohio 45344
0100500031112016
Bethel Township

Amount: \$813.15 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Joseph S. Arndts
Address: 5231 Waverly Street, Fairborn, Ohio 45324
1801000011113036
Mad River Township

Amount: \$835.40 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Clayton E. & Sandra E. McClain
Address: 1207 Chalet Avenue, New Carlisle, Ohio 45344
0100500031207010
Bethel Township

Amount: \$858.74 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Owen Isaac Masters, III
Address: 614 Hyer Street, New Carlisle, Ohio 45344
0100500031210017
Bethel Township

Amount: \$951.50 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Dusty S. Shenefield
Address: 1222 Chalet Avenue, New Carlisle, Ohio 45344
0100500031204026
Bethel Township

Amount: \$1032.89 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Lee E. & Bernadine A. Harris
Address: 6711 Emerald Avenue, Enon, Ohio 45323
1801000006219001
Mad River Township

Amount: \$1448.33 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Roy Bragg
Address: 1824 & 1826 Styer Drive, New Carlisle, Ohio 45344
0100500031105016
Bethel Township

Amount: \$2899.80 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Brian L. & Autumn J. Grubb
Address: 891 Narcissus Drive, New Carlisle, Ohio 45344
0100500025133008
Bethel Township

Amount: \$1558.38 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Mindy Cunningham
Address: 2842 Oletha Avenue, Springfield, Ohio 45502
3000700032403013
Springfield Township

Amount: \$1663.65 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: James William Lewis
Address: 5204 Saum Street, Fairborn, Ohio 45324
1801000011118005
Mad River Township

Amount: \$1879.41 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: William S. Johnson
Address: 8123 Philadelphia Drive, Fairborn, Ohio 45324
1801000011115009
Mad River Township

Amount: \$3249.19 water is off
Comments: Water & Sewer, Place on tax duplicate

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Commissioner Rittenhouse, Commissioner Wilt,

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Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Treasurer

The Board of County Commissioners, in and for Clark County, Ohio, met this 1st day of February, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0074

FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230025989	Office Supplies (CoC)	Dayton Stencil	12/30/22	\$ 395.16

Reason: Clerk ordered stamps at end of year after payments through accounts payable allowed.

230026195	Reclaim (Juv. Ct)	Charles Sears	12/22/22	\$ 48.00
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Reason: Previous purchase order was a blanket purchase order that was liquidated at year-end. This was for the restitution program.

230026240	General (Sheriff)	Motorola Solutions	1/4/23	\$ 127.17
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Reason: Single unit impress charger for road patrol.

230026392	General (B&G)	Waibel Energy Sys.	1/6/23	\$ 30,077.00
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Reason: First quarter of HVAC maintenance agreement.

220025503	DETAC (Treasurer)	Pamela Littlejohn	11/16/22	\$ 450.24
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Reason: Travel resolution dated after invoice.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0075

TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Comm. Dev.	E. Harris, K. VanZant	2023 Brownfield Conf.	Columbus, OH	5/9/23	\$ 260.00
JFS	FCS staff	Miscellaneous Travel	Various	CY 2023	\$20,000.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Clerk

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County Administrator
Requesting Department(s)