



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

January 27, 2021

- 8:30 A.M. Informal Session
- 10:00 A.M. Formal Session
- Call to Order President of County Commission
Resolution 2021-0044
- Pledge to the flag
- Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes
- Review/Action:*
Matters before the Board and Departmental Requests: See attached motions
- Staff Notes:
 - 8:30 Review Agenda
County Administrator Updates
Strategic Plan Updates
Calendar/Event Updates
Discuss Management Letter
 - 9:00 Executive Session to discuss Security Matters
 - 10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 27th day of January, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

**Resolution 2021-0045
COMC file**

**Authorize Change Order #25 for
Clark County Administration Building Improvements**

Commissioner ____ moved to authorize change order #25 with:

Organization Name:	Kapp Construction Inc.
Organization Address:	329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract:	\$5,130,600.00
Previous Changes:	\$240,298.47
This Change:	\$(4,933.49)
New Contract Total:	\$5,365,964.98
Funding Source(s):	Permanent Improvement
Reason for Change:	Deletion of overlapping security work. Addition of elevator testing for final inspections. Addition of data receptacle. Replacement of door transom glass and provide glass in Auditor's office door.

Further move to authorize the County Administrator to execute the change order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 27, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Organization

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Richard L. Lohnes

Resolution 2021-0046
JFSC file

**Authorize Subgrant with
Oesterlen Services for Youth, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant with:

Organization Name: Oesterlen Services for Youth, Inc.
Organization Address: 1918 Mechanicsburg Road, Springfield, Ohio 45503
In the amount of: \$370,000.00
Funding Source(s): TANF 93.558, ESSA 93.556, Title XX, and Children Services Levy
Purpose: To provide service coordination services to children and families to prevent children from formally entering the child welfare system, to prevent out-of-home placements, to assist in timely reunification when a child is placed out of the home, and/or prevent a placement disruption.
Effective Dates: January 1, 2021 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0047
Replaces Resolution 2021-0017
CDDG file

**Authorize Re-Submission of CDBG FY2020
Critical Infrastructure Grant Application**

Commissioner Lohnes moved, per the request of the Director of Development, to resubmit the following Community Development Block Grant (CDBG) FY2020 Critical Infrastructure grant application which was originally approved for submission by the Board of County Commissioners on the 3rd day of June, 2020, Resolution 2020-0340:

Grantor: State of Ohio, Development Services Agency
Amount Funding: \$ 367,100 (\$337,100 Street Improvement, \$30,000 Administration)
Purpose: Street improvements and drainage improvements on Fenwick Drive in the City of New Carlisle including paving, curbs, gutters and associated storm drain works.
Effective Dates: September 1, 2020 – October 31, 2022

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 27, 2021.

Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0048
EMAG file

Authorize Grant Submission
For Water Rescue Supplemental Funding

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to authorize grant submission of the following:

Grant: Supplemental State SAR Award
Grantor: Ohio Emergency Management Agency
Funding Amount \$5,000
Purpose: To support search and rescue throughout the state by administering and maintaining the Ohio Fire Chiefs' Emergency Response Plan/System – one of the key dispatching capabilities for search and rescue teams in Ohio. These funds shall be utilized to continue to build and sustain the collapse search and rescue capability, including costs associated with team administration, equipment, expendable material and supply purchases, vehicles, equipment maintenance, exercises and training. These funds shall be utilized to purchase a drone for the above mentioned support resources.

Grant Effective Dates: July 1, 2020- May 31, 2021

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator
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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0049

ENGB file

**Instruct Clerk to Advertise for Bids to Furnish and Install Steel
Beam Bridge Superstructure for Bridge No. 419 Tremont City Road
& Bridge No. 1618 Chillicothe Pike**

Commissioner ____ moved, per the request of the Deputy Engineer, to instruct the Commission Clerk to advertise for bids to Furnish and Install Steel Beam Bridge Superstructure for Bridge No. 419 Tremont City Road & Bridge No. 1618 Chillicothe Pike. Due to the current COVID-19 emergency, bidders are encouraged to either submit bids by U.S. mail or other delivery service (please do not require a signature, as staff may not be available to sign). For hand delivery, there is a Utilities drop box located in the parking lot at the Springview Government Center, 3130 E. Main Street, Springfield, Ohio 45503 where bidders may leave their bids. Bids will be opened by the Clerk via virtual bid at approximately 10:00 a.m. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on March 4, 2021.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0050
SUBB file

**Affix Signatures to Mylar, Contract and Assurance Agreement for
The Bluffs at Hunters Glenn, Section One, Phase II-B**

Commissioner ____ moved, upon the recommendation of the County Administrator, to affix signatures to the mylar, contract and assurance agreement for The Bluffs at Hunters Glenn, Section One, Phase II-B. Further authorize the County Administrator to execute all The Bluffs at Hunters Glenn, Section One, Phase II-B subdivision documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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copy: County Auditor
County Administrator
Deputy Engineer
Community Development
Developer
Township Trustees

The Board of County Commissioners, in and for Clark County, Ohio, met this 27th day of January, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0051
PER file

Update Personnel Policy Manual

Commissioner ____ moved upon the recommendation of the County Administrator, per the request of the Assistant County Administrator/HR Director, to authorize new sections and updates to the personnel policy manual as indicated below effective February 1, 2021 or sooner as required by law:

Section 1-D Equal Employment Opportunity, Diversity Equity and Inclusion, Request for Reasonable Accommodation
Section 1-J Workplace Civility
Section 7-Q Teleworking

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Administrator
County Appointing Authorities
County Directors

The Board of County Commissioners, in and for Clark County, Ohio, met this 27th day of January, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0052
INVS file

Authorize Purchase of Vehicles
For the Clark County Engineer's Department

Commissioner ____ moved, per the request of the Deputy Engineer, to authorize the purchase of two (2) tandem axle cab and chassis trucks from Rush Truck Centers, Cincinnati, Ohio for cost of \$ 196,857.20. These items will be purchased through ODOT Cooperative Purchasing Contract 023-21. This purchase will be paid for with MVGT funds and is necessary due to an aging fleet. Further move to authorize the County Administrator to execute all purchase and contract related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Requesting Department(s)

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Richard L. Lohnes

Resolution 2021-0053
TRSR file

Acknowledge Treasurer's Investment Report

Commissioner ____ moved to acknowledge the receipt of the Treasurer's December 31, 2020 Investment Report.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

Resolution 2021-0054
EMAP file

**Approve Payment to
Clark County Sheriff's Office and City of Springfield**

Commissioner ____ moved, per request of the 9-1-1 Coordinator, to approve the following payment:

Payment to: Clark County Sheriff's Office
Address: 120 North Fountain Avenue, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (December 2020 payment received 1/4/21)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: \$5,625.66

Payment to: City of Springfield
Address: 76 East High Street, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (December 2020 payment received 1/4/21)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: \$8,438.49

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0055
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
210019930	General (Treasurer)	Pitney Bowes	12/5/2020	\$ 34.04
Reason: Invoice was received late and did not make the 2020 cut off time.				
210019926	General (Sheriff)	Servpro	12/18/2020	\$1,135.89
Reason: The administration office at the Sheriff's Office was in need of services. The invoice date was prior to the PO being assigned on 1/8/21.				
210019869	Cert. of Title	Aqua Falls	12/31/2020	\$ 25.50
Reason: Invoice not received until 1/11/21.				
210019868	Cert. of Title	Aqua Falls	1/8/2021	\$ 18.85
Reason: Invoice not received until 1/11/21.				
210019869	Cert. of Title	Aqua Falls	1/8/2021	\$ 60.00
Reason: Received invoice at Southern Village Office on 1/4/21 and then to bookkeeper 1/6/21.				
200019399	General (Sheriff)	CDW Government	11/23/20	\$ 231.62
Reason: Money was set aside on a super blanket; however, the invoice did not make it until after the new year.				

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

Resolution 2021-0056
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Comm Dev	Various Staff	Various Trainings	Various	2021	\$1,500.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Requesting Department(s)