



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

January 18, 2023

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2023-0033

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
9:00 Executive Session to discuss Security Matters
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 18th day of January, 2023 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0034
UTLC file

**Authorize Contract Amendment #1 with
Strand Associates, Inc.**

Commissioner ____ moved, per the request of the Utilities Department Director, to authorize contract amendment #1 with:

Organization Name: Strand Associates, Inc.
Organization Address: 615 Elsnore Place, Suite 320, Cincinnati, Ohio 45202
Amendment Amount: \$29,800.00
New Contract Amount: \$79,550.00
Funding Source(s): General Sewer Fund
Purpose of Amendment: Provide construction administration services for the Southwest Regional WWTP Screw Pump Rehabilitation Project
Purpose of Contract: Construction Administration
Amendment Effective Date: January 18, 2023
Original Effective Date: April 12, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 18, 2023.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Lowell R. McGlothlin

Resolution 2023-0035
ENGB file

**Instruct Clerk to Advertise for Bids for
2023 Herbicidal Spraying**

Commissioner ____ moved, per the request of the County Engineer, to instruct the Commission Clerk to advertise for bids for 2023 Herbicidal Spraying. Said bids will be opened in public session on Thursday, February 16, 2023 at approximately 10:00 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on Thursday, February 16, 2023.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

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Lowell R. McGlothlin

**Resolution 2023-0036
COMG file**

**Accept Grant Agreement with
U.S. Department of the Treasury, Local Assistance and Tribal Consistency Fund (LATCF)**

Commissioner ____ moved, per the request of the County Administrator, to accept the following:

Grantor: U.S. Department of Treasury
Amount Funding: \$100,000.00 (FY 2022 - \$50,000; FY 2023 - \$50,000)
Purpose: LATCF provides eligible revenue sharing counties, under the American Rescue Plan Act (ARPA), funding for any governmental purpose other than a lobbying activity.
Effective Dates: January 1, 2022 through December 31, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2023-0037
SHRG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Ohio Emergency Management Agency
Amount Funding: \$24,767.68
Purpose: 100% reimbursement for COVID vaccines for jail inmates
Effective Dates: January 18, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

Resolution 2023-0038
SWDG file

**Authorize Grant Submission
for Solid Waste Infrastructure for Recycling (SWIFR) Grant Program**

Commissioner ____ moved, per the request of the Solid Waste District Director, to authorize grant submission of the following:

Grant: EPA-I-OLEM-ORCR-23-03-PKG00278412 Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories
Grantor: US Environmental Protection Agency
Funding Amount: Grant request will be between \$500,000.00 and \$4,000,000.00 (no local match required)
Purpose: Provide sub-recipient funding to incentivize construction of a solid waste transfer facility in Clark County that will support/enhance recycling and waste diversion within the District
Grant Effective Dates: Grant award date plus three (3) calendar years

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2023-0039
UTLG file

**Authorize Grant Submission
for Ohio EPA H2Ohio Public Water System Equipment Grant**

Commissioner ____ moved, per the request of the Utilities Director, to authorize grant submission of the following:

Grant: H2Ohio Public Water System Equipment Grant
Grantor: Ohio Environmental Protection Agency
Funding Amount: Not to exceed \$10,000.00 per Public Water System (no local match required)
Purpose: Grant is for equipment, supplies, and training for exercising water distribution system valves, performing leak detection in the distribution system and for meter accuracy testing

Grant Effective Dates: Grant award date plus six (6) months

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

Resolution 2023-0040
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Johnathan J. Seitz, Jr.
Address: 1251 Student Avenue, Springfield Ohio 45503
2200300027405008
Moorefield Township
Amount: \$609.20 water is off
Comments: Water & Sewer, Place on tax duplicate

Property Owner: Melvin O. Panchot
Address: 70 Oaklawn Avenue, Medway, Ohio 45341
0100500019308004
Bethel Township
Amount: \$451.68
Comments: Sewer only, Place on tax duplicate

Property Owner: Benjamin D. Stearns
Address: 18 Fair Avenue, Medway, Ohio 45341
0100500019103003
Bethel Township
Amount: \$154.78
Comments: Sewer only, Place on tax duplicate

Property Owner: Bratelle LLC
Address: 4859,4875,4883 Security Drive, Springfield, Ohio 45503
2200300027212030
Moorefield Township
Amount: \$11,188.46
Comments: Water & Sewer, Place on tax duplicate

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County Administrator
Requesting Department(s)
Treasurer

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Lowell R. McGlothlin

Resolution 2023-0041
UTLO file

Authorize Removal of Sewer Use Charges from Tax Duplicate

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2023 real property tax list and duplicate for the following property:

Property Owner: Tackett Investments LLC
Address: 242 Weinland Street, New Carlisle, Ohio 45344
0100500031410005
Bethel Township
Amount: \$1560.48 water is off
Comments: Water & Sewer, Purchased at Sheriff Sale

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County Administrator
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Treasurer

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Resolution 2023-0042
CDDP file

Accept Payment from the Clark County Land Reutilization Corporation

Commissioner ____ moved, per the request of the County Administrator, to accept payment in the amount of \$814,787.36 to the Board of Clark County Commissioners from the Clark County Land Reutilization Corporation, as a return of sale proceeds associated with the property as listed herein:

50 W. Leffel Lane, Springfield, OH 45506
110 W. Leffel Lane, Springfield, OH 45506
Unaddressed Parcel
Unaddressed Parcel
Unaddressed Parcel
Unaddressed Parcel

Clark County Parcel #: 34007000333141022
Clark County Parcel #: 3300700033311018
Clark County Parcel #: 3300700033311029
Clark County Parcel #: 3300700033311030
Clark County Parcel #: 34007000333141019
Clark County Parcel #: 3300700033311020

Further, authorize the County Administrator to transfer these funds to the Clark County Board of Developmental Disabilities per resolution 2022-0932 and the related Purchase Agreement.

Further, acknowledge the Clark County Land Reutilization Corporation, upon this final payment, has met all requirements stipulated in the Purchase Agreement.

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Resolution 2023-0043
CDDF file

Adopt Clark County Community and Economic Development Fees

Commissioner ____ moved, per the request of the Development Director, to adopt the Clark County Community and Economic Development Fees

Purpose: To update building and zoning fees

Effective Date: January 30, 2023

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

Resolution 2023-0044
INVP file

**Authorize Purchase of Equipment for the
Clark County Engineer's Office**

Commissioner ____ moved, per the request of the Count Engineer, to authorize the purchase of one (1) new 2023 Chevrolet 2500 pickup truck from LaRiche Chevrolet, Findlay, Ohio at a cost of \$45,070.00. The cost to be paid from the MV> Fund.

Further move to authorize the County Administrator to execute the contract and related documents.

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Resolution 2023-0045
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
230025938	FCFC Admin. (JFS)	Leslie Crew	12/31/22	\$ 147.52

Reason: Purchase for office supplies made 12/31/22, after the 2022 reserve was liquidated.

230026243	General (Auditor)	CC Ag. Soc.	12/21/22	\$3,300.00
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Reason: Annual statutory fair premium for 2022 per Ohio Revised Code.

220024597	PI (BOCC)	REB Storage Sys.	8/16/22	\$4,000.00
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Reason: Just received invoice for stamped drawings and calculations for Records Retention Building storage racks.

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Resolution 2023-0046
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Auditor	S. Gray	ESRI User Conf.	San Diego, CA	7/10-15/23	\$2,621.50
CCJC	Probation Staff	Human Trafficking	Columbus, OH	1/26/23	\$ 100.00
Comm. Dev.	3 staff	OCEOA 2023 Mtg.	Plain City OH	Quarterly	\$ 480.00
Utilities	C. Smith	CDL Training	Springfield, OH	1/30-3/3/23	\$5,431.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

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Resolution 2023-0047
B&GB file

**Acknowledge RFP Bid Opening for
Elevator Service Contract**

Commissioner ____ moved, per request of the Buildings and Grounds Director, to acknowledge receipt of the bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the Elevator Maintenance Agreement was held on Thursday, January 12, 2023. The following bids were read:

Bidder

Murphy Elevator Company
Otis Elevator Company

Base Bid

\$51,680.00 (monthly visits)
\$33,220.00 (quarterly visits)

Further move to refer the bids to staff for further evaluation.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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