



MELANIE F. WILT

SASHA L. RITTENHOUSE

LOWELL R. MCGLOTHIN

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

January 17, 2024

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2024-0037

Pledge to the flag

Approve minutes of the last meeting and dispense with reading of same.

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Public Information Officer/Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0038
COCC file

**Authorize Contract with
Kofile**

Commissioner ____ moved, per the request of Clerk of Courts, to authorize a contract with:

Organization Name:	Kofile
Organization Address:	6300 Cedar Springs Road, Dallas, Texas 75235
In the amount of:	\$320,454.53
Funding Source(s):	Computer Maintenance
Purpose:	Scanning appearance dockets and indexes of the Clerk's files with Quick Links
Effective Dates:	January 17, 2024 through project completion (includes storage by vendor through Courthouse Renovation Project)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in Xregular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

**Resolution 2024-0039
COMC file**

**Authorize Contract Amendment #1 with
Local Gov Consultants, LLC**

Commissioner ____ moved, per the request of the County Administrator, to authorize contract amendment #1 with:

Organization Name: Local Gov Consultants, LLC
Organization Address: 2391 Forest Oakes Drive, Beavercreek, Ohio 45431
Original Contract Amount: \$ 61,500.00
Previous Amendments: \$ 0.00
Amendment Amount: \$102,500.00
New Contract Amount: \$164,000.00
Funding Source(s): Permanent Improvement
Purpose of Contract: Phase II of Courthouse Renovations – Relocation Administration consultant services
Purpose of Amendment: Phase III of Courthouse Renovations
Original Effective Dates: February 1, 2023 through January 31, 2024
Amendment Effective Dates: February 1, 2024 through September 30, 2025

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0040
ISDC file

**Authorize Contract Renewal with
Lumen Technologies Government Solutions, Inc.**

Commissioner ____ moved, per the request of the Information Systems Director, to authorize a contract renewal with:

Organization Name:	Lumen Technologies Government Solutions, Inc.
Organization Address:	4250 North Fairfax Drive, Fourth Floor, Arlington, Virginia 22203
In the amount of:	\$1,496.00 per month for 12 months
Funding Source(s):	General Fund
Purpose:	Voice over IP services (local, long distance minutes, and internet transport)
Effective Dates:	January 17, 2024 through January 16, 2025 (or one year from when service begins)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0041
TCCC file

**Authorize Contract with
Burgess and Niple**

Commissioner ____ moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: Burgess and Niple
Organization Address: 330 Rush Alley, Columbus, Ohio 43215
In the amount of: \$212,740.00
Funding Source(s): 80% Federal (\$170,192) Consolidated Planning Grant, 10% State (\$21,274) and 10% local (\$21,274) local match
Purpose: To conduct a planning study that will investigate the feasibility of roundabouts at various intersections throughout Clark County
Effective Dates: January 17, 2024 through May 31, 2025

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
TCC

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0042
COMB file

**Acknowledge Change of Bid Opening Date
for the Clark County Courthouse Renovation Project**

Commissioner ____ moved, per the request of the County Administrator, to acknowledge the change of the bid opening date for the Clark County Courthouse Renovation Project from January 18, 2024 to January 25, 2024 at 11:00 a.m. at Springview Government Center, 3130 East Main Street, 3rd Floor, Springfield, Ohio.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0043
RENG file

**Authorize Grant Submission to
Community Health Foundation**

Commissioner ____ moved, per the request of the Reentry Director, to authorize grant submission of the following:

Grant:	Community Health Foundation Responsive Grants 2024-2025
Grantor:	Community Health Foundation
Funding Amount:	\$8,000.00
Purpose:	Support Reentry Coalition and Citizen's Circle
Grant Effective Dates:	July 1, 2024 through June 30, 2025

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0044
RENG file

**Accept Grant Agreement with
Ohio Department of Rehabilitation and Corrections**

Commissioner ____ moved, per the request of the Reentry Director, to accept the following:

Grant: Ohio Reentry Coalition Expansion Grant (ORCEG)
Grantor: Ohio Department of Rehabilitation and Corrections
Amount Funding: \$50,000.00
Purpose: Support a Master Leasing Program for justice-impacted citizens
Effective Dates: January 1, 2024 through December 31, 2025

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0045
BRDF file

**Reappoint Member(s) to
Clark County Department of Job and Family Services Planning Council**

Commissioner ____ moved to approve the reappointment of the following to the Clark County Department of Job and Family Services Planning Council to another three (3) year term as permitted by the approved by-laws:

Name:

Ms. Pamela Greene, Nurse Practitioner

Ms. Marlo Fox, Think Tank, Inc.

Judge Katrine Lancaster

Mr. Chris Cook, Public Health Commissioner

Expiration Date:

December 31, 2026

December 31, 2026

December 31, 2026

December 31, 2026

Further, move to approve the attached roster effective January 1, 2024.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0046
BRDO file

**Approve Board Appointments to
OhioMeansJobs Clark County Advisory Board**

Commissioner ____ moved, to appoint the following member(s) to the OhioMeansJobs Clark County Advisory Board.

Name:

Krystal Brown, City Commissioner

Expiration Date:

December 31, 2026

Further, move to approve the attached roster effective January 1, 2024.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 17th day of January, 2024 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Sasha L. Rittenhouse

Lowell R. McGlothlin

Resolution 2024-0047
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
BOCC	J. Baker	OCCD Prevailing Wage Training	Virtual	1/18/24	\$ 20.00
BOCC	J. Hutchinson	OCMA Conf.	Columbus, OH	2/28-29/24	\$ 440.24
Comm. Dev.	E. Harris, J.A. Dietz	DDC Annual Mtg.	Dayton, OH	2/7/24	\$ 100.00
Comm. Dev.	Various	Various	Various	Various	\$ 1,500.00
Comm. Dev.	K. Van Zant	Brownfield Conf.	Dublin, OH	5/7/24	\$ 150.00
Comm. Pleas	A. Nelson, P. Liebold, K. Moore	APPA Winter Training Institute	Seattle, WA	2/25-28/24	\$ 6,609.50
EMA	All Staff	Leadership During a Crisis	Virtual	Various	\$ 169.00
Veterans	4 Staff	National Conf.	Denver, CO	5/11-18/24	\$13,600.00
Veterans	4 Staff	Winter Quarterly	Dublin, OH	3/15/24	\$ 680.00
Veterans	4 Staff	Summer Quarterly	Dublin, OH	7/19/24	\$ 680.00
Veterans	4 Staff	Spring School	Dublin, OH	5/1-3/24	\$ 2,920.00
Veterans	4 Staff	Fall School	Dublin, OH	9/11-13/24	\$ 2,920.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Rittenhouse, Commissioner Wilt,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 17, 2024.

Angela Wheeler, Clerk

copy: County Auditor,
County Administrator,
Requesting Department(s)