

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Melanie Flax Wilt; Commissioner Lowell R. McGlothlin; Jennifer Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/Human Resources Director; Megan Burr, Commission Clerk; Michael Cooper, Clark County Public Information Officer; John Federer, County Auditor; Bonnie McHenry, New Carlisle News; Sheriff Deb Burchett; Chief Deputy Meyer, Major Cox, Wendy Holt, Clark County Sheriff's Office; Ginny Martycz, Nichol Smith and Denise Estep, Department of Job and Family Services; Parker Perry, Springfield News Sun; Julia Harris; Eric Higgenbotham, WHIO.

Commissioner Lohnes called the meeting to order and introductions were made.

Proclamation:

Commissioner Lohnes presented a proclamation for National Adoption Month to Job and Family Services. He expressed appreciation for all they do. Ms. Martycz was proud to announce an 18 year old was adopted recently.

Audience Comments:

Julia Harris has worked in the Clark County Treasurer's Office for 24 years. She had concerns about not receiving promotions or other job duties as others have left the office. Ms. Harris felt it was possibly a hidden discrimination issue. She expressed her frustration and dissatisfaction with her role in that office and felt overlooked. She has spoken with Mr. Metzger about it but wasn't getting the answer she wanted so she came to the Commission Meeting. Commissioner Lohnes said they would look into it through HR (Human Resources Department). He explained Mr. Metzger was an elected official and he doesn't work for or report to the Commissioners.

Commissioner Wilt hoped it wasn't a discrimination issue. She asked Ms. Harris if she looked at other county jobs. She could take her skill set to another department that may be able to offer more opportunity. Ms. Harris replied she had looked but at the time there wasn't anything available.

Sheriff Burchett spoke about her resolutions. The first (Resolution 2018-0672) was a contract with Trinity for food service in the jail. The price per meal was \$1.04. Average daily population was 234. This will be effective January 10, 2019. They will serve more presentable meals. Ms. Hutchinson explained this contract was a little more expensive than the current contract but staff believed the inmates will receive a higher quality meal. Resolution 2018-0675 authorized the grant submission for body armor vests, plates and carriers.

Resolution 2018-0680 acknowledged the Jail Expenditure report. See attached. Commissioner Lohnes said it was awesome that they were tracking that data. Commissioner Wilt asked about the plastic surgery expense. Major Cox explained it was from inmates fighting. Once the cameras are installed it will help monitor their activity.

Major Cox gave a quick jail feasibility study update. DLZ was trying to get the judges together in one room along with prosecutors and other leaders to get their input. They will look at the possibility of a new facility. They were still on schedule to have a report by the end of February.

Commissioner McGlothlin asked if everyone transitioned to the same weapon. Sheriff Burchett replied yes and the deputies were thankful for the county issued equipment.

Resolution 2018-0685 authorized the purchase of kitchen equipment. Ms. Hutchinson said it will be a phased approach. They will utilize the jail commissary fund for the purchase.

Commissioner McGlothlin asked how many vests would be purchased with the grant. Ms. Holt replied 29. Chief Meyer added the vests expire every five years. After that, the warranty is up. The vests were needed for drug raids. Sheriff Burchett explained they teamed up with the Springfield Police Department and train together for a SWAT team. It has been stressed that when they are out in the field they are one. It doesn't matter if they are city or county. Commissioner Lohnes thanked the Sheriff for her help on Issue 1.

Agenda Review:

Commissioner McGlothlin had no questions.

Commissioners Wilt had no questions.

Commissioner Lohnes asked if any of the Commissioners would attend the CCAO conference. Commissioner Wilt said she would.

Ms. Hutchinson brought up the budget meetings. Commissioner Lohnes said he would not be available Thursday as it was Gordon Flax's funeral. Ms. Hutchinson said she would cover the meetings.

Commissioner Wilt followed up on the parking lot transition. Ms. Hutchinson responded it will need to be bid since it will cost over \$50,000.

Commissioner McGlothlin asked if the \$1 million has been transferred to the CIC for the parking garage. He asked if the county earned interest on it. Ms. Hutchinson said it would not be transferred until the contract was signed. In the meantime, the money earns interest that the County keeps.

The Board spoke about schedules.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Lohnes

Resolution 2018-0667

Following the pledge and invocation, Commissioner Lohnes presented the proclamations for Tanner Croley and Mike Yinger for saving the life of an inmate.

Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Wilt moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

The motion carried.

**Resolution 2018-0668
B&GC file**

**Authorize Contract with
Ohio and Indiana Roofing**

Commissioner Wilt moved, per the request of the Buildings & Grounds Director, to authorize a contract with:

Organization Name: Ohio and Indiana Roofing
Organization Address: 2385 Old Selma Road, Springfield, Ohio 45505
In the amount of: \$50,000.00 (not to exceed)
Funding Source(s): General Fund
Purpose: As needed roof repair and replacement services .
Effective Date: October 31, 2018

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0669
ENG file**

**Authorize Change Order No. 1 for
2018 Pavement Marking**

Commissioner Wilt moved, per the request of the Deputy Engineer, to authorize change order no. 1 with:

Organization Name: AeroMark, Inc.
Original Contract: \$238,600.00
Previous Changes: \$0.00
This Change: \$921.25
New Contract Total: \$239,521.25
Funding Source(s): Local funds

Further move to authorize the County Administrator to execute change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0670
JFSC file**

**Authorize Contract Amendment #3 with
Calvin Electric**

Commissioner Wilt moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

Organization Name: Calvin Electric

Organization Address: 4957 Hursch Road, Arcanum, Ohio 45307
Amendment Amount: \$32,573.00
New Contract Amount: \$70,000.00
Funding Source(s): Shared Administrative Dollars
Purpose of Amendment: Amending contract costs and extending the service date.
Amendment Effective Date: November 7, 2018
Original Effective Dates: January 23, 2018 through January 23, 2019
New Effective Dates: January 23, 2018 through January 23, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0671
JFSC file

**Authorize Contract with
Oesterlen Service for Youth, Inc.**

Commissioner Wilt moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Oesterlen Services for Youth, Inc.
Organization Address: 1918 Mechanicsburg Road, Springfield, Ohio 45503
In the amount of: \$68,000.00
Funding Source(s): Protect Ohio
Purpose: Contractor will ensure that all Clark County youth who meet admission criteria for respite placement at the Clark Greene Madison Respite and Resource Center receive placement services.
Effective Dates: November 1, 2018 through October 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0672
SHRC file

**Authorize Contract with
Trinity Services Group**

Commissioner Wilt moved, per the request of the Clark County Sheriff, to authorize a contract with:

Organization Name: Trinity Services Group
Organization Address: 477 Commerce Boulevard, Oldsmar, Florida 34677
In the amount of: See attached pricing schedule
Funding Source(s): General Fund

Purpose: Supply food for inmates.
Effective Dates: January 10, 2019 through December 31, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0673
JFSG file

**Accept Grant Amendment #1 with
30 Days to Family**

Commissioner Wilt moved, per the request of the Department of Job & Family Services Director, to authorize grant amendment #1 with:

Grantor: Waiting Child Fund for 30 Days to Family
Purpose: To extend the length of the grant for funding one FTE Social Service Worker 2, Family Specialist, to conduct in depth family search and engagement activities to find kinship placements for children in agency custody who are in foster care. Clark County Department of Job & Family services is one of 10 prospective sites to be selected. The grant is a 2 year pilot and evaluation project with the goal to reduce the number of children in foster care.
Effective Dates: October 1, 2018 through September 30, 2019

Further move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0674
JFSG file

**Accept Grant Agreement with
Ohio Attorney General's Office-Victim of Crime Act (VOCA) Grant**

Commissioner Wilt moved, per the request of the Department of Job & Family Services Director, to accept the following:

Grantor: Ohio Attorney General's Office
Amount Funding: \$262,516.48
Purpose: Grant requires a 20% match of \$65,629.12 for a total budget of \$328,145.60. Grant will fund salary and benefit costs for 1 FTW Clerical Support Specialist and 1 FTE Case Manager, contracts for on-site Mental Health services and for PR/Publication materials, office supplies, training and membership dues.
Effective Dates: October 1, 2018 through September 30, 2019

Further move to authorize the County Administrator to execute the grant agreement and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0675
SHRG file

Authorize Grant Submission

Ohio Attorney General's Office - Ohio Law Enforcement Body Armor Program

Commissioner Wilt moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

Grant: Ohio Law Enforcement Body Armor Program
Grantor: Ohio Attorney General's Office
Funding Amount: \$29,926.04
Purpose: To purchase body armor vests, plates and carriers for law enforcement personnel.
Effective Dates: July 1, 2018 through June 30, 2019

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0676
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Wilt moved, per the request of the Sheriff's office, to dispose of the following:

1. 2 Nikon Camera (not in working order)
2. Olympus Camera without a lens
3. 5 Mini Sony Camcorders
4. 8 Mini DVD'S for above camcorders

This equipment is not in use any longer and will be sold on GOVDEALS.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0677
INVS file

Authorize Disposal of Property at Public Auction

Commissioner Wilt moved, per the request of the Sheriff's Office, to dispose of the following through a public auction per Ohio Revised Code 2981.12 (B):

Address: 310 Villa Road, Springfield, Ohio 45503
Parcel Number: 220-03-00032-403-023

Further the Board finds that the Sheriff Department will not use this property, and is disposing of the property per 2891.12 (B) and pursuant to the Clark County Common Pleas "Order of Forfeiture."

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0678
INVS file

Authorize Disposal of Property at Public Auction

Commissioner Wilt moved, per the request of the Sheriff's Office, to dispose of the following through a public auction per Ohio Revised Code 2981.12 (B):

Address: 1028 Wheel Street, Springfield, Ohio 45503
Parcel Number: 340-07-00023-101-014

Further the Board finds that the Sheriff Department will not use this property, and is disposing of the property per 2891.12 (B) and pursuant to the Clark County Common Pleas "Order of Forfeiture."

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0679
INVS file

Authorize Disposal of Property at Public Auction

Commissioner Wilt moved, per the request of the Sheriff's Office, to dispose of the following through a public auction per Ohio Revised Code 2981.12 (B):

Address: 1811 Hillside Avenue, Springfield, Ohio 45503
Parcel Number: 340-07-00029-425-003

Further the Board finds that the Sheriff Department will not use this property, and is disposing of the property per 2891.12 (B) and pursuant to the Clark County Common Pleas "Order of Forfeiture."

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0680
SHRR file

Acknowledge Sheriff’s Jail Expenditure Report

Commissioner Wilt moved to acknowledge the receipt of the Sheriff’s Jail Expenditure Report for October 2018.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0681
FINF file**

Authorize Intra-Fund Transfer(s)

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From Department	Expense Acct.	Amount	To Department	Expense Acct.	Amount
Fund: General Fund					
Juv Det	Personnel & Fringes	\$10,000.00	Juv Ct	Operating Expenses	\$10,000.00
Juv Prob	Personnel & Fringes	\$20,000.00	Juv Ct	Operating Expenses	\$20,000.00

Reason: Transfer is needed to cover expenses.

Fund: General Fund					
MiscIns&Pens	Operating Expenses	\$50,000.00	Comm Devel	Operating Expenses	\$50,000.00

Reason: This transfer is needed for payment of economic development consulting services.

Fund: Job & Family Services					
DJFS-CCMEP	Operating Expenses	\$130,000.00	DJFS-Admin	Operating Expenses	\$130,000.00

Reason: Transfer is needed in order to request additional vendor specific purchase orders for contracts.

Fund: General Fund					
Treasurer	Personnel & Fringes	\$6,000.00	Treasurer	Operating Expenses	\$6,000.00

Reason: Funds transferred will be used for postage.

Fund: General Fund					
Veterans	Personnel & Fringes	\$20,000.00	Veterans	Operating Expenses	\$20,000.00

Reason: Transfer is needed to over additional advertising expenses with Cox Media.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0682
FINI file**

Authorize Inter-fund Transfer(s)

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
General Fund 0001-160-850000	\$50,000.00	General Bond Retirement 003010-010-540000	\$50,000.00

Reason: 2006 Juvenile renovation project repay.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0683
FINS file

Approve Supplemental Appropriation(s)

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
Domestic Relations Judicial	Domestic Relations	Operating Expenses	\$2,000.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0684
TRAV file

Approve Travel/Expense Allowance

Commissioner Wilt moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Commission	J. Hutchinson	CCAO Conference	Columbus, OH	12/10/18	\$325.00
Comm Dev	A. Neimayer	Engineer/Trustee Mtg.	Springfield, OH	12/13/18	\$ 25.00
Comm Dev	15 Staff/Board	Planning/Zoning Conf.	Dayton, OH	12/7/18	\$825.00
Dom Rel	T. Capper	Fall Seminar	Columbus, OH	11/15/18	\$ 50.00
Solid Waste	S. Perin	OEPA Scrap Tire	Columbus, OH	11/13/18	\$ 40.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0685
SHRC file**

**Authorize Contract with
Crest Foodservice Equipment**

Commissioner Wilt moved, per the request of the Clark County Sheriff, to authorize a contract with:

Organization Name:	Crest Foodservice Equipment
Organization Address:	605 Jack Rabbit Road, Virginia Beach, Virginia 23451
In the amount of:	\$49,948.50
Funding Source(s):	Jail Commissary
Purpose:	Kitchen equipment
Effective Date:	November 7, 2018

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0686

Commissioner Lohnes moved to adjourn. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt Yes; Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Richard L. Lohnes, President

By: _____
Melanie F. Wilt

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothin