

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Lowell McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator; Megan Burr, Clerk; John Federer, County Auditor; Melissa Tuttle, Clerk of Courts; Charlie Patterson, Health Commissioner; Sheriff Deb Burchett; Louis Agresta, Transportation Coordinating Committee; Michael Cooper, Public Information Officer; McKenzie Burton.

Commissioner Lohnes called the meeting to order and introductions were made.

Audience Comments:

Ms. Tuttle said after 6 months the title office opened at Southern Village on Monday. It has been renovated and repainted. The State has put in all the systems. There are three title locations in Clark County now. This location is the only location equipped with a drive through. The first lane is open and operational. Commissioner Lohnes asked how current personnel were split. Ms. Tuttle explained two employees are at Southern Village and she has hired two new employees for that location. The others remain downtown. She complimented her staff noting how accommodating they have been. They have worked well together as a team. Some local dealerships started using the new location. Commissioner Lohnes asked about signage. Ms. Tuttle is in the process of getting quotes and hopes to have signs up soon.

Jail Report:

Sheriff Burchett gave the jail report for August. See attached. The total spent was \$64,790.99. It is primarily supplies, medication and food service. Commissioner Lohnes noted the last inmate population of 200. Sheriff Burchett said it was 195 today. The camera system is fantastic. Commissioner Lohnes asked if the county receives any payments from the city for city inmates. Sheriff Burchett said the amount was very, very small. Springfield Police charge most inmates under the state law instead of the city ordinance. If a person is charged under the state law the City doesn't pay the county a fee for housing/feeding them. Most of the inmates are city residents.

She reminded everyone trick or treat would be on Halloween which is Thursday, October 31st this year. The City of New Carlisle chose to move it back to the Saturday before.

Community Health Assessment:

Charlie Patterson, Health Commissioner, noted they are serving the female inmates that they can work with, STD treatment and family planning in the jail. It will be no charge to anyone. The Health District will foot the bill. They are looking at contraceptives to offer inmates. The Sheriff and her staff at the jail have been very responsive to that. Commissioner Lohnes thought it was a great idea. The Health District would reverse the birth control if requested. The cost to reverse it would be charged to their insurance or a sliding fee scale would pay for the reversal. He presented his Community Health Assessment (CHA) report. See attached. Over 60 people have given feedback on the assessment. A lot of Clark County's health conditions have to do with mental health. The current suicide rate is 24-26 per year. Clark County still tests positive for the West Nile virus. The most significant metric for the CHA is years of life loss. Discussion ensued about vaping. Schools have a very difficult time policing it. Kids now overdose on nicotine.

Resolutions 2019-0564 & 0565:

Louis Agresta explained TCC (Transportation Coordinating Committee) is the liaison for OPWC (Ohio Public Works) District 11. OPWC provides funding the county engineer and city gets for public infrastructure. It is a grant source from the state. District 11 is an 8 county region. The contract amount is \$65,000, which TCC barely uses half of that. He noted Mr. Burr is doing the Buck Creek Lane project with OPWC funds. The city just did Harding Road with OPWC funds. The money for TCC is used for scoring, meetings and administrative costs. Resolution 2019-0564 authorized a contract with OPWC for NRAC (Natural Resources Assistance Council) in the amount of \$15,000. TCC doesn't come close to using half of it. This is a funding source the park districts, land trusts, and municipalities use. An example is the Mad River Gorge was purchased with Clean Ohio Funds. TCC is the staff for that for the same 8 county region. Discussion ensued about the Mad River Gorge. The county has no liability.

Commissioner McGlothlin thanked him for the train ride.

Wellness 2021:

Ms. Noble presented the Wellness program for 2021. She explained they are always working forward on the wellness credit. The plan was tweaked a little bit. The new requirement is each employee must take at least one wellness class. She noted the new logo and thanked Mr. Cooper. The other new piece is each employee will be required to verify the proper deductions on their check. There have been issues with employees not checking their pay stub to see if their deductions are correct. They sometimes don't catch it until the end of the year and ask for correction. To date checks have been corrected but it is very difficult for all staff and there are IRS implications. Going forward there will not be retroactive corrections. The point system is the same. She emphasized the Wellness program was a team effort.

The RFP for health insurance consulting services was due yesterday for consulting. They are being reviewed.

Agenda Review:

Commissioner McGlothlin asked about the following resolutions:

Resolution 2019-0566 asked if the elevator was included in the AB Graham project or if it was cut. Ms. Hutchinson replied it was included.

Resolution 2019-0567: he was glad to see the Juvenile Court grant.

Commissioner Lohnes had no questions.

County Administrator Updates:

Ms. Hutchinson pointed out the Kapp contract on the agenda. They are required to start within 60 days. Commissioner Lohnes asked about the title office space. Ms. Hutchinson said the remodel can begin even with a couple staff remaining. The architect has been here and finished their measurements. They will sit with each department and get their needs.

The Board reviewed calendar events.

Other Comments:

Mr. Federer thanked the Bushnell team. He knows he was difficult throughout the process but everything came together and everyone likes it. The customers really like it. There were no hiccups come Monday. Everyone was able to get in. Commissioner McGlothlin said it sounds like they are very comfortable in that space. Mr.

Federer agreed. He said the construction work is really nice and solid. He said he was representing all the other elected officials with his statements.

Commissioner Lohnes said notices were sent to all departments mentioned in the audit, including Municipal Court. It wasn't received well. A letter was sent back but didn't explain why the money was spent. The Commissioners still questioned how they overspent money they didn't have. Each department needs to know their budget. If they saw a shortfall they needed to address the Board sooner than the end of the year.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Lohnes

Resolution 2019-0563

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commission McGlothlin, Yes; Commissioner Lohnes, Yes

The motion carried.

Resolution 2019-0564
TCCC file

**Authorize Contract with
Ohio Public Works Commission**

Commissioner Lohnes moved, per the request of the Transportation Director, to authorize a contract with:

| | |
|------------------------------|--|
| Organization Name: | Ohio Public Works Commission |
| Organization Address: | 65 East State Street, Suite 312, Columbus, Ohio 43215 |
| In the amount of: | \$15,000.00 |
| Funding Source(s): | Ohio Public Works Commission |
| Purpose: | Administrative Services for the District 11 Natural Resources Assistance Council (NRAC). |
| Effective Dates: | July 1, 2019 through June 30, 2020 |

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0565
TCCC file

Authorize Contract with
Ohio Public Works Commission

Commissioner Lohnes moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: Ohio Public Works Commission
Organization Address: 65 East State Street, Suite 312, Columbus, Ohio 43215
In the amount of: \$65,000.00
Funding Source(s): Ohio Public Works Commission
Purpose: Administrative Services for the District 11 Integrating Committee.
Effective Dates: July 1, 2019 through June 30, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0566
COMC file

Authorize Contract with
Kapp Construction, Inc

Commissioner Lohnes moved to authorize a contract with:

Organization Name: Kapp Construction, Inc
Organization Address: 329 Mt. Vernon Avenue, Springfield, Ohio 45503
In the amount of: \$5,130,600.00
Funding Source(s): Permanent Improvement
Purpose: Clark County Administration Building Improvements Project Rebid.
Effective Dates: September 11, 2019 through October 31, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0567
JUVG file

Accept Subgrant Agreement with
Ohio Department of Job and Family Services, Clark County Juvenile Court, and the Ohio Department of Medicaid

Commissioner Lohnes moved, per the request of Juvenile Court, to accept the following:

Organization Names: Ohio Department of Job and Family Services

| | |
|-------------------------|------------------------------------|
| | Clark County Juvenile Court |
| | Ohio Department of Medicaid |
| Amount Funding: | \$1,000,000.00 |
| Purpose: | Title IV-E |
| Effective Dates: | July 1, 2019 through June 30, 2021 |

Further move to authorize the County Administrator to execute the Subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0568
PERB file

Adopt County Wellness Option Incentives for 2021 Plan Year for Health Insurance

Commissioner Lohnes moved, upon request of the Assistant County Administrator, to authorize the Clark County Wellness Option for 2021 for employees, elected officials, and county officers participating in county health insurance benefits. County employees, elected officials and county officers who complete their annual preventative visit and wellness points, based upon the level of health insurance plan in which they participate, between September 16, 2019 and September 15, 2020, will receive a premium credit January 1, 2021 – December 31, 2021. In order to receive credit, the participant must complete the necessary requirements and points as instructed in the form “Clark County Wellness Option 2021” and submit proof to Marsh McLennan Agency LLC Company no later than 5:00 p.m. September 23, 2020. Participants in the wellness program are required to verify proper credit on their paycheck within the first month after application of the discount. Failure to verify credit shall result in loss of discount for the previous pay periods where the credit was not applied.

Further, authorize use of various wellness forms and appropriate documentation to evidence participation in the Wellness Option.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0569
COMP file

Approve Payment to Montgomery County Treasurer

Commissioner Lohnes moved, to approve the following payment:

| | |
|--------------------|---|
| Payment to: | Montgomery County Treasurer |
| Address: | Montgomery County Office of Management and Budget 451 West Third Street, Dayton, Ohio 45422-1317 |
| Services: | Clark County’s share of 2018 Court of Appeals operating costs |
| Amount: | \$37,269.50 |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0570
EMAP file

**Approve Payment to
Clark County Sheriff's Office and City of Springfield**

Commissioner Lohnes moved, per request of the 9-1-1 Coordinator, to approve the following payment:

Payment to: Clark County Sheriff's Office
Address: 120 North Fountain Avenue, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (August 2019 payment received 9/9/19)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: \$14,225.80

Payment to: City of Springfield
Address: 76 East High Street, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (August 2019 payment received 9/9/19)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: \$21,338.69

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0571
DWAP file

**Approve Payment to
Krissy Hawke**

Commissioner Lohnes moved to approve the following payment:

Payment to: Krissy Hawke
Address: 21 Walter Street, Springfield, Ohio 45506
Services: Humane Agent salary for September 2019 per resolution 2017-0055.
Funding Source(s): General Fund
Amount: \$250.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0572
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Common Pleas Court Administrator, to dispose of the following by way of discard or salvage per Ohio Revised Code 307.12(I):

One WorkCentre Pro 555 fax machine

Further the Board finds this property no longer needed for county use.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0573
Replaces all previous resolutions
POLR file

Appoint Records Custodians and Deputy Records Custodians for Commission Departments

Commissioner Lohnes moved to appoint the following Records Custodians and Alternates for the following Commission Departments:

| <u>Department</u> | <u>Records Custodian</u> | <u>Deputy Records Custodian</u> |
|-------------------------------------|---------------------------------|--|
| Building & Grounds | Mike Swank | Mike Yinger |
| Commission | Megan Burr | Emily Carter |
| Community Development Department | Allan Neimayer | Ethan Harris |
| Dog Warden | Sandi Click | Katherine Stewart |
| | | Donald Roberts |
| Emergency Management Agency | Lisa D'Allessandris | Ken Johnson |
| Department of Job & Family Services | Renee Southward | Virginia Martycz |
| Information Systems | Jason Graver | Kelli Henry |
| Personnel | Michelle Noble | Nichi Baker |
| | | Holly McHenry |
| Utilities | Elissa Hensley | Chuck Bauer |
| Solid Waste District | Bonnie Martens | Chuck Bauer |

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0574
SHRR file

Acknowledge Sheriff's Jail Expenditure Report

Commissioner Lohnes moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report for August 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0575
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| From | | | To | | |
|--|----------------------|---------------|-------------------|----------------------|---------------|
| Department | Expense Acct. | Amount | Department | Expense Acct. | Amount |
| Fund: General | | | | | |
| MiscIns&Pens | Operating Expenses | \$20,000.00 | Juv Court | Operating Expenses | \$20,000.00 |
| Reason: Transfer is needed for legal fees. | | | | | |
| Fund: General | | | | | |
| MiscIns&Pens | Operating Expenses | \$2,550.00 | Microfilm | Operating Expenses | \$2,550.00 |
| Reason: This transfer is needed for microfilm. | | | | | |
| Fund: General | | | | | |
| MiscIns&Pens | Operating Expenses | \$10,000.00 | CPC | Operating Expenses | \$10,000.00 |
| Reason: This transfer is needed for court appointed attorney fees. | | | | | |
| Fund: General | | | | | |
| Municipal Ct. | Operating Expenses | \$1,068.00 | Municipal Ct. | Pers & Fringes | \$1,068.00 |
| Reason: Expenses were greater than expected. | | | | | |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0576
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner Lohnes moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2019 real property tax list and duplicate against the following property:

Property Owner: Donna G Roche Murphy
Address: 841 Edgewick Rd, New Carlisle, OH 45344
0100500031106033

Bethel Twp
 Amount: \$658.49 water is off
 Comments: Water & Sewer, Uncollected charges, Place on tax duplicate

Property Owner: Anna K McGuire DMD, Inc
 Address: 77920 A Dayton Springfield Rd, Fairborn, OH 45324
 1801000012800001
 Mad River Twp
 Amount: \$274.45 water is off
 Comments: Water & Sewer, Uncollected charges, Place on tax duplicate

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0577
TRAV file**

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

| Dept. | Name | Purpose | Place | Date | Cost |
|-------|----------------------------|-------------------|-----------------|---------|----------|
| DJFS | V. Martycz, J. Williams | SERB Seminar | Columbus, OH | 11/4/19 | \$160.00 |
| DJFS | L. Hoylman | Talen Recruitment | Springfield, OH | 9/13/19 | \$ 55.00 |

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

Resolution 2019-0577

Commissioner Lohnes adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

ABSENT

By: _____
Melanie F. Wilt, President

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Deputy Clerk

By: _____
Lowell R. McGlothlin