

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell McGlothin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; John Federer, County Auditor; Melissa Tuttle, Clerk of Courts; Ginny Martycz & Jim Williams, Department of Job and Family Services; John Burr, County Engineer; Dean Blair, Clark County Fairgrounds; Representative Kyle Koehler; Teryn Farrell; Jessica Reed, Anna Streater, Anessa Noble, Cheyenne Null, Jade Cochran, Haleigh Young, Harley Lacey, Trey Dunn, Tori May, CCMEP; Theresa Arnold, CCMEP Supervisor; other unidentified audience members.

Call to Order, Commission President Wilt

Resolution 2019-0476

Following the pledge, Commissioner Wilt called the meeting to order and introductions were made. She introduced members in the audience that included elected officials, fair members, and county staff.

Commissioner Wilt acknowledged the CCMEP (Comprehensive Case Management and Employment Program) Leadership Group. The Clark County DJFS/OMJ Comprehensive Case Management Employment program (CCMEP) was implemented in 2016 as an effort to engage, educate and train Ohio's emerging workforce by offering year-round workforce programs and services for young adults, ages 14-24, who meet income eligibility guidelines. This year, twelve CCMEP participants were selected out of 173 active participants to help pilot the first CCMEP Leadership Academy. This twelve-week summer program provided classroom instruction exploring various leadership philosophies, styles of leadership and self-leadership principles. Participants met and interacted with community leaders, educators, employers and toured Clark State Community College, Wittenberg University and the Clark County Historical Museum. Business tours with Topre of America, Code Blue and Mother Stewarts Brewery are slated for July 29<sup>th</sup>. Participants also earned their Six Sigma yellow belt certificate from Clark State and the ACT National Career Readiness Certification. Academy leaders are required to complete two leadership projects led by Rob Alexander, executive director of the Clark County Small Business Development (SBDC). Graduation for the academy leaders is set for August 9, 2019.

Commissioner Lohnes pontificated about the program. He was pleased to see how far along it has come.

*Agenda Review:*

Commissioner McGlothin had no questions.

Commissioner Lohnes mentioned Resolution 2019-0482 which set the rebid date for the AB Graham and Springview renovation. The AB Graham renovation has been needed for a long time. The next major building renovation will be the Courthouse. The economy is doing well which means contractors aren't as hungry for work.

There were a few then and nows-one from the Department of Job and Family Services and a couple from the Sheriff's Office. Commissioner Wilt explained one of their jobs as Commissioners is to manage the budget. Every now and then a department will expend money prior to the encumbrance process. The then and now resolution corrects it. Commissioner Wilt said all departments have to be held accountable for the tax money that is spent.

Commissioner Wilt asked about also wanted to note the timeline was an issue with the AB Graham project. The timeline has been extended. Hopefully that will give more opportunity for contractors to bid.

Ms. Hutchinson noted the bids are due August 15. She has already heard that contractors will bid due to the timelines being removed.

*County Administrator Updates:*

The Municipal Building has been discussed with the architect. The next step is to meet with the elected officials and department director. The economic development update has been forwarded. Mr. Dietz will meet monthly. Ms. Hutchinson said he is doing a tremendous job and the feedback is very positive about him.

Commissioner Wilt will be presenting next Tuesday at the joint meeting of the Senate and House Agriculture Committees. It will be at the state fair. Commissioner Lohnes is meeting with U.S. Representative Davidson next Tuesday.

*Audience Comments:*

Melissa Tuttle, Clerk of Courts, spoke about the offices she operates. They switched case management systems. She has decreased the amount on deposit by \$400,000 which means that departments got money back. She was trying to be fiscally responsible. She gave \$1 million for the new dispatch center. This fall she will be adding a new title office location in Southern Village at the old Huntington Bank building. There will be a drive through. The New Carlisle Title Office is accepting passport applications now.

Representative Koehler was looking forward to the joint agriculture committee meeting. He offered passes to the Ohio State Fair to the CCMEP kids.

Mr. Dean Blair thanked the Board for being here. Moving the meeting date from Tuesday to Thursday was great for all schedules. He hoped they would leave it on Thursday next year. The fair has been great and was going extremely well despite the heat wave the first few days. The improvements the County Commissioners have funded have been well received. He spoke about upcoming events.

Commissioner Wilt agreed the first two days were rough from the heat but the attendance has recovered. She thanked him for all he does.

Commissioner McGlothlin also thanked Mr. Blair for all he does. Commissioner McGlothlin really appreciated all his effort.

Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commission Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

**Authorize Contract with  
Cotterman and Company, Inc**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Cotterman and Company, Inc.  
**Organization Address:** 04513 St. R. 66 N. P.O. Box 75 Minster, Ohio 45865  
**In the amount of:** \$264,900.00  
**Funding Source(s):** Permanent Improvement Dollars  
**Purpose:** Remove and replace the roof on buildings A and B and miscellaneous guttering/facia replacement and repair.  
**Effective Date:** August 1, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0478  
ENG file**

**Terminate Employment of Outside Legal Counsel for County Engineer**

Commissioner Lohnes moved, per the request of the County Engineer, to terminate the employment of Zashin & Rich as outside counsel to the County Engineer. Further move to authorize the County Administrator to execute the termination of said agreement.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0479  
ENG file**

**Authorize Employment of Outside Legal Counsel for County Engineer**

Commissioner Lohnes moved, per the request of the Engineer, to authorize the hiring Brad E. Bennett of Bricker & Eckler, for outside counsel to provide employment and labor law legal representation to the County Engineer. Be it further moved that the employment of outside counsel is pursuant to Ohio Revised Code Section 305.14(B) and shall also comply with Section 309.09(C) with the hourly rates, terms and conditions pursuant to the engagement letter.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0480**  
**CDDC file**

**Acknowledge Cancellation of Contract with  
Madison County Board of Commissioners**

Commissioner Lohnes moved to acknowledge receipt of contract cancellation with:

**Organization Name:** Madison County Board of Commissioners  
**Organization Address:** P.O. Box 618, Courthouse-1 N. Main Street, London, Ohio 43140  
**Purpose:** Building Official, building and electrical inspection services for commercial and residential.  
**Cancellation Date:** August 16, 2019  
**Reason for cancellation:** Per Madison County's request to terminate agreement.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0481**  
**COMB file**

**Acknowledge Bid Opening for  
Clark County Administrative Building Improvements Project**

Commissioner Lohnes moved to acknowledge the bid opening for the Clark County Administrative Building Improvements Project on July 18, 2019. The following bids were read:

<u><i>Bidder</i></u>	<u><i>Amount</i></u>
Kapp Construction	\$6,800,000

**Engineer's Estimate \$ 5,160,000**

Further move to reject the bid as it exceeded 10% of the Engineer's estimate.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0482**  
**COMB file**

**Instruct Clerk to Advertise for Bids for  
Rebid of Clark County Administrative Building Improvements Project**

Commissioner Lohnes moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for bids for the Rebid of Clark County Administrative Building Improvements Project. Said bids will be opened in public session on Thursday, August 15, 2019 at approximately 2:00 P.M., 5<sup>th</sup> Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are

due in the County Commission office at the above address no later than 2:00 P.M. on Thursday, August 15, 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0483**  
**BRDT file**

**Acknowledge Tax Incentive Review Council (TIRC) Recommendations**

Commissioner Lohnes moved to acknowledge receipt of the Tax Incentive Review Council (TIRC) Annual Meeting Minutes dated May 7, 2019. Further move to review recommendations and make a decision based upon the recommendations by September 11, 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0484**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
190015747	PCSA (DJFS)	Huntington Bank	6/13/2019	\$525.60
Reason: Purchase order requested after invoice date – new procedure initiated (procurement policy).				
190015488	Sheriff's Grant	Zuercher Technology	5/1/2019	\$45,694.13
Reason: Bill for dispatching system came before money was reserved.				
190015489	Sheriff's Grant	Zuercher Technology	5/1/2019	\$40,000.00
Reason: Bill for dispatching system came before money was reserved.				

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0485**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
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Comm Dev	J. Tuttle	OCEOA Conference	Plain City, OH	8/15/19	\$ 40.00
Utilities	J. Ussher	OTCO Annual Wksp	Mt. Sterling, OH	7/30-21/19	\$370.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0486

Commissioner McGlothlin moved to adjourn. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Richard L. Lohnes

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothlin