

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator; Emily Carter, Commission Deputy Clerk; John Federer, County Auditor; Michael Cooper, Clark County Public Information Officer.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner Lohnes commented on Resolution 2019-0428 that the amount was not to exceed \$125,000. Ms. Hutchinson added that the contract was for \$25,000 through the end of the year and \$50,000 for the years after.

Commissioner McGlothin was glad to see the contract to improve Galewood Drive on Resolution 2019-0436. Commissioner McGlothin asked about the add ons. Ms. Hutchinson said due to the departure of Tom Hales, some of the Boards needed updated members. Ms. Hutchinson stated that Nancy Sowards was acting director for Community and Economic Development. Commissioner Wilt said the Land Bank had a meeting and voted Ethan Harris as Interim Land Bank Director.

Commissioner Wilt had no questions.

*County Administrator Updates:*

Ms. Hutchinson said the projects were in the same status as the prior week. The 911 contract would be coming soon. Commissioner McGlothin asked when the bids for the building renovations due. Ms. Hutchinson said they were due on July 26<sup>th</sup> and there would be a pre-bid meeting before.

The electrical services RFP for the Bushnell building was due on July 8<sup>th</sup>.

The Board reviewed calendars and events.

The Board recessed until 10:00.

Call to Order, Commission President Wilt

Resolution 2019-0426

Following the pledge, Commissioner McGlothin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety including the add ons. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt; Yes

The motion carried.

**Resolution 2019-0427  
BSPC file**

**Authorize Contract with  
Dalton Protection, Inc.**

Commissioner Lohnes moved, per the request of the Buildings & Grounds Director, to authorize a contract with:

**Organization Name:** Dalton Protection, Inc.  
**Organization Address:** 101 West Main Street, Medway, Ohio 45341  
**In the amount of:** \$57,964.00  
**Funding Source(s):** PI Fund  
**Purpose:** Springview window caulking and resealing.  
**Effective Dates:** July 3, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0428  
CDDC file**

**Authorize Agreement with  
Retail Strategies, LLC**

Commissioner Lohnes moved, per the request of the Acting Community and Economic Development Director, to authorize a contract with:

**Organization Name:** Retail Strategies, LLC  
**Organization Address:** 2200 Magnolia Avenue South, Suite 100, Birmingham, Alabama 35205  
**Amount:** \$125,000.00 (not to exceed)  
**Purpose:** Professional consulting services.  
**Effective Dates:** July 3, 2019 through July 3, 2022

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0429  
COMC file**

**Authorize Development and Use Agreement with  
Ohio Attorney General’s Office, Bureau of Criminal Investigation, Board of Clark County  
Commissioners and the City of Springfield**

Commissioner Lohnes moved to accept the following:

**Organization Name:** Ohio Attorney General’s Office, Bureau of Criminal Investigation  
 Board of Clark County Commissioners  
 City of Springfield

**Purpose:** Ohio Attorney General’s Office will use and operate the existing crime lab facility located on the second floor of the Public Safety Building. The Ohio Attorney General’s Office will remodel the existing crime lab as agreed upon.

**Effective Dates:** July 3, 2019 through June 30, 2021

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0430**  
**ENG file**

**Authorize Contract with DLZ Ohio, Inc.**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize a contract with:

**Organization Name:** DLZ Ohio, Inc.  
**Organization Address:** 6121 Huntley Road, Columbus, Ohio 43229  
**In the amount of:** \$142,233.00 (CLA CR 338-0.00 Springfield Xenia Road)  
 \$ 63,829.00 (CLA TR 98-4.83 Newlove Road Bridge No. 825)  
**Funding Source(s):** Federal, State and local funds  
**Purpose:** Construction inspection  
**Effective Dates:** July 3, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0431**  
**JFSC file**

**Authorize Contract with Clark County Juvenile Court**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clark County Juvenile Court  
**Organization Address:** 101 East Columbia Street, Springfield, Ohio 45502  
**In the amount of:** \$900,944.37  
**Funding Source(s):** Children Services Levy, Protect Ohio

**Purpose:** Contractor will administer case management and community placement services.  
**Effective Dates:** July 1, 2019 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0432**  
**JFSC file**

**Authorize Contract with  
Clark County Juvenile Court**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clark County Juvenile Court  
**Organization Address:** 101 East Columbia Street, Springfield, Ohio 45502  
**In the amount of:** \$25,000.00  
**Funding Source(s):** TANF, Children Services Levy, Protect Ohio  
**Purpose:** To provide mediation for families involved with Clark County Department of Job & Family Services, Family & Children Services Division and Clark County Juvenile Court.  
**Effective Dates:** July 1, 2019 through June 30, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0433**  
**JFSC file**

**Authorize Contract with  
Springfield Promise Neighborhood**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Springfield Promise Neighborhood  
**Organization Address:** P.O. Box 145, Springfield, Ohio 45501  
**In the amount of:** \$161,254.00  
**Funding Source(s):** TANF  
**Purpose:** Provides neighborhood engagement for low-income residents to strengthen individual, family and community assets.  
**Effective Dates:** July 3, 2019 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0434**  
**JFSC file**

**Authorize Contract with  
Vocalink Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Vocalink  
**Organization Address:** 405 West First Street, Dayton, Ohio 45402  
**In the amount of:** \$36,000.00  
**Funding Source(s):** Various Funds Depending on Agency Program  
**Purpose:** Provide Limited English Proficiency Interpretation and Translation.  
**Effective Dates:** July 1, 2019 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0435**  
**UTLC file**

**Authorize Contract with  
Liquid Engineering Corporation**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize a contract with:

**Organization Name:** Liquid Engineering Corporation  
**Organization Address:** P.O. Box 80230, Billings, Montana 59108-0230  
**In the amount of:** \$10,835.00  
**Funding Source(s):** Water General Fund  
**Purpose:** Elevated Tank Clearing  
**Effective Dates:** July 3, 2019 to July 3, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0436**

CDDC file

**Authorize Contract with  
T.C. Holzen Inc.**

Commissioner Lohnes moved, per the request of the Planning and Development Administrator, to authorize a contract with:

**Organization Name:** T.C. Holzen Inc  
**Organization Address:** 3108 Gearhart Road, Troy, Ohio 45373  
**In the amount of:** \$334,639.50  
**Funding Source(s):** CDBG  
**Purpose:** Galewood Drive Street Improvements

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0437**  
**CDDC file**

**Authorize Contract with  
A&B Asphalt Corp**

Commissioner Lohnes moved, per the request of the Planning and Development Administrator, to authorize a contract with:

**Organization Name:** A&B Asphalt Corporation  
**Organization Address:** 1780 Enon Road, Springfield, Ohio 45502  
**In the amount of:** \$107,575.94  
**Funding Source(s):** CDBG  
**Purpose:** Iroquois Street Improvements

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0438**  
**CDDC file**

**Authorize Change Order #1 with A&B Asphalt Corp. for  
Iroquois Street Improvements Project**

Commissioner Lohnes moved, per the request of the Planning and Development Administrator, to authorize change order #1 with:

**Organization Name:** A&B Asphalt Corp  
**Organization Address:** 1780 Enon Road, Springfield, Ohio 45502

**Original Contract:** \$107,575.94  
**Previous Changes:** \$0.00  
**This Change:** \$13,000.00  
**New Contract Total:** \$120,575.94  
**Funding Source(s):** Community Development Block Grant  
**Reason for Change:** Increase final completion date 10 days to complete the removal and replacement of 13 existing concrete approaches.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0439**  
**EMAP file**

**Approve Return of Unused Grant Funds to Ohio Emergency Management Agency**

Commissioner Lohnes moved, per request of the Emergency Management Director, to approve the following payment:

**Payment to:** Treasurer, State of Ohio  
**Address:** Ohio Emergency Management Agency  
 Attn: Fiscal Office  
 2855 W. Dublin-Granville Road  
 Columbus, Ohio 43235  
**Reason:** Return unused grant funds  
**Grant:** Statewide Search & Rescue (Water)  
**Grant Agreement #:** 2019-WSAR-R3  
**Amount:** \$7.42

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0440**  
**UTLR file**

**Acknowledge CEDA Water Districts Rate Adjustments**

Commissioner Lohnes moved, per the request of the Utilities Director, to acknowledge the receipt of proposed water rate changes for CEDA water Districts. See attached rate tables.

Further move to direct staff to implement the water rate changes and charges and amend the Clark County Water and Sewer Regulations to reflect the adjusted rates.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Revised  
Resolution 2019-0441  
TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
*BOE	10 Staff Members	OAE0 Conference	Columbus, OH	1/14-17/20	\$5,000.00
**Comm Pleas	D. Rastatter	Summer Conference	Cincinnati, OH	6/19-21/19	\$1,149.33
DJFS	J. Williams, E. Seall T. McGrath	OCDA Retreat	Lewis Ctr., OH	8/28-29/19	\$1,350.00
Dom Rel	T. Capper	Judicial Conference	Columbus, OH	9/12-13/19	\$ 350.00
Probate	R. Carey	Judicial Conference	Columbus, OH	9/11-13/19	\$ 993.50

\*Requests approval to use county credit card.

\*\*Replaces same request on Resolution 2019-0324 to include additional expenses.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2019-0442  
BRD file**

**Appointments for Various Roles and Boards**

Commissioner Lohnes moved to approve the following appointments:

Township Zoning Administrator	Allan Neimayer
Flood Plain Administrator	Ethan Harris
Enterprise Zone Manager	Ethan Harris
Dilapidated Filling Station Administrator	J. Michael Asebrook
Springfield Airport Zoning Board Member	Allan Neimayer
WPAFB Airport Zoning Board Member	Allan Neimayer

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2019-0443  
Replaces all previous resolutions**



**POLR file**

**Appoint Records Custodians and Deputy Records Custodians for Commission Departments**

Commissioner Lohnes moved to appoint the following Records Custodians and Alternates for the following Commission Departments:

<u>Department</u>	<u>Records Custodian</u>	<u>Deputy Records Custodian</u>
Building & Grounds Commission	Mike Swank Megan Burr	Mike Yinger Emily Carter
Community Development Department	Allan Neimayer	Ethan Harris
Emergency Management Agency	Lisa D’Alessandris	Ken Johnson
Department of Job & Family Services	Renee Southward	Virginia Martycz
Information Systems	Jason Graver	Anne Woodruff
Personnel	Michelle Noble	Nichi Baker / Holly McHenry
Utilities	Elissa Hensley	Chuck Bauer
Solid Waste District	Bonnie Martens	Chuck Bauer

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0444

Commissioner Wilt adjourned the meeting.

**BOARD OF CLARK COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Richard L. Lohnes

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Deputy Clerk

By: \_\_\_\_\_  
Lowell R. McGlothlin