

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Melanie Flax Wilt; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Clark County Public Information Officer; Bonnie McHenry, New Carlisle News; John Federer, County Auditor; Scott Schmid, Transportation Coordinating Committee (TCC); David Sanford; David Andre, Econopia.

Commissioner Lohnes called the meeting to order and introductions were made.

*Resolution 2018-0240:*

Mr. Schmid spoke about Resolution 2018-0240 is an MOU between the City of Springfield, ODOT [Ohio Department of Transportation] and TCC [Transportation Coordinating Committee]. This MOU is for the transportation performance measures through federal highway. ODOT requested this MOU to outline to roles and responsibilities for all parties. ODOT will set statewide targets. TCC will set targets for their area. Commissioner Lohnes asked if TCC was responsible for evaluation performance to submit back to ODOT. Mr. Schmid replied that was correct. The City was a party to the agreement due to the transit system. This was a three party agreement. He explained more about the MOU. Commissioner Wilt asked how close the widening was for I-70. Mr. Schmid stated it will be bid out in a month and will take three years to complete. Commissioner McGlothlin asked if there would be any upgrades to the on/off ramps at St. Rt. 72. Mr. Schmid explained it would not be a full cloverleaf due to the old landfill along St. Rt. 72. Commissioner McGlothlin thanked Mr. Schmid for all he does.

Commissioner Lohnes noted trees were planted in that area in the early 1990s when Barbara Bush came to town. She dedicated the trees.

*Econopia:*

David Andre spoke about Resolution 2018-0239. The grant was being transferred to the county this morning. He will get his licensure tomorrow. He has already been underwritten but will have that redone since his facility is in Clark County. The facility will be operational in the year. His notice of food waste spurred this idea. In the State of Ohio there were half a dozen food waste facilities. He grew up around the industry. There needs to be a place for schools, restaurants neighborhoods and hospitals to recycle their food waste. Econopia will be the first in Clark County. It was similar to Paygro in South Charleston. 71% of material in the landfill could be composted. Commissioner Lohnes inquired about the end product. Mr. Andre explained the product will not be as super charged as Miracle Grow. They will sell it by volume. He will also offer five pound bags. This will help address soil health. He intended on becoming part of the community's agriculture history. He added the food waste will be combined with wood waste to break down.

David Sanford attended to discuss his issue with surveys. Commissioner Lohnes spoke with the County Engineer, who is sharp and understand surveys. Commissioner Lohnes received an email from the County Engineer that explained surveys were not required to be recorded 100% of the time. He went on to explain when they were required. Mr. Sanford said that did not answer his question. He stated he would come to this meeting for years in order to get this issue settled. He thanked Commissioner Lohnes for the information but will be back next week.

*Agenda Review:*

Commissioner Wilt asked about the following resolutions:

Resolution 2018-0236 authorized the MOU with the veterinarian since a formal MOU has not been in place prior due to the Humane Society handling it. This MOU set the fees with the vet. Commissioner Wilt questioned the standard operating procedures for the Dog Warden's Office. She asked about the County's liability for the prospective owner. She questioned who was responsible for the fees if they exceed the amounts set in this MOU. Ms. Hutchinson explained all prospective owners have to sign a waiver and other paperwork. Commissioner Wilt expressed concern about becoming a Humane Society instead of a Dog Warden.

Resolution 2018-0243 acknowledged the estimate for the special election. Mrs. Burr explained this was just in case there would be a special election. This is the cost estimate. No one has come forward yet. This estimate was \$100,000.

Commissioner McGlothlin asked about the following resolutions:

Resolution 2018-0235 authorized the MOU with the City of Springfield for fleet fuel. He asked how that information will be tracked. Ms. Hutchinson said cards will be issued for each vehicle. This will be an extra option beyond our fleet fuel contract.

Resolution 2018-0245 set the time and location of the May 16 Commission Meeting in South Charleston. Commissioner Wilt noted the historical tour may not happen unless she gives it.

Commissioner Lohnes had no questions.

Commissioner Lohnes noted Bruce Williams with the Peacekeepers passed away. He spoke highly of him.

#### *Communication Plan*

Mr. Cooper presented the Communication Plan. See attached. Discussion ensued about a media training.

Discussion ensued about Facebook.

Commissioner McGlothlin said former Commissioner Detrick was inducted in the hall of honor at Tecumseh. It was a very successful event.

#### *Strategic Plan Update:*

The City/County/CIC relationship meeting will be April 25<sup>th</sup>. The committee was relooking at bylaws and the relationship. They need to think about the way forward. Commissioner Wilt wanted to offer some suggestions. She didn't feel like the model or the participation worked. She felt there were more jobs. Commissioner Lohnes at one point saw the job success therefore became less demanding but the CIC was not as accountable so he felt it was time to look at it again. Commissioner Wilt felt recreating their service in a different area would be a mistake and difficult to do. Everyone was frustrated with the relationship. Relationships and trust are the issues. If the Board hold partners accountable, the Board needs to hold themselves accountable. That is why plans and measures of success are put into place. Commissioner Lohnes said it was suggested years ago to bring it back in house.

The Board recessed until 10:00.

Call to Order, Commission President Lohnes

Resolution 2018-0233

Following the pledge and invocation, Commissioner McGlothin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Wilt moved to approve the agenda in its entirety. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

The motion carried.

**Resolution 2018-0234**  
**B&GC file**

**Authorize Contract with  
Par II, LLC**

Commissioner Wilt moved, per the request of the Buildings & Grounds Director, to authorize a contract with:

<b>Organization Name:</b>	Par II, LLC
<b>Organization Address:</b>	2890 Springfield-Xenia Road, Springfield, Ohio 45506
<b>In the amount of:</b>	\$36,740.00
<b>Funding Source(s):</b>	General Fund
<b>Purpose:</b>	Crack fill, sealcoat and stripe parking lots at Springview, Downtown Employee Lot, Municipal Court, AB Graham and Juvenile Court.
<b>Effective Date:</b>	April 18, 2018

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0235**  
**COMC file**

**Authorize Inter-governmental Agreement Between  
Board of Clark County Commissioners and The City of Springfield**

Commissioner Wilt moved to authorize the following inter-governmental agreement:

<b>Agreement between:</b>	The City of Springfield
<b>Purpose:</b>	For the use of city service center refueling tanks.
<b>Effective Dates:</b>	April 18, 2018 through December 31, 2019

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0236**  
**DWAC file**

**Authorize Memorandum of Understanding (MOU) Between  
Clark County Dog Shelter and Northwood Veterinary Hospital**

Commissioner Wilt moved to authorize the following MOU:

**MOU between:** Clark County Dog Shelter and Northwood Veterinary Hospital  
**Purpose:** Various Veterinary Services  
**Effective Date:** April 18, 2018

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0237**  
**ENG file**

**Authorize Amendment No. 1 to Agreement with the Ohio Department of Transportation (ODOT) for  
LPA Agreement No. 30060 for CLA CR 314 New Carlisle Pike Project (PID 104810)**

Commissioner Wilt moved, per the request of the Deputy Engineer, to authorize the following agreement:

**Agreement With:** Ohio Department of Transportation

**Amend:** Sections 15.1 & 15.2 Recovery of Direct Labor, Overhead, and/or Fringe Costs to reflect the updated information provided by ODOT.

15.1 Recovery of LPA's allocable project Direct Labor, Fringe Benefits, and/or Indirect Costs:

To be eligible to recover any costs associated with the LPA's internal labor forces allocable to this project, the LPA made the selection below:

Direct labor, plus fringe benefits costs calculated using the LPA's ODOT approved Fringe Benefits Rate, plus indirect costs calculated using the Federal 10% De Minimis Indirect Cost Rate.

- (A) The LPA currently maintains, or intends to develop and implement prior to the period of performance of this project, an ODOT approved federally compliant time-tracking system, and
- (B) The LPA currently has, or intends to negotiate, an ODOT approved fringe benefits rate prior to the period of performance of this project.

For any allocable project labor costs to be eligible for reimbursement with Federal and/or State funds, the LPA must maintain compliance with all timekeeping requirements specified in 2 CFR Part 200 and the ODOT LPA Cost Recovery Guidance, including ODOT Questions and Answers and related supplementary guidance, as applicable. Additionally, if the LPA elects to recover fringe and/or indirect costs, the LPA shall maintain compliance with Appendix VII of 2 CFR Part 200 and the LATP Manual of Procedures.

- 15.2 Financial Reporting and Audit Requirements: One or more phases of this AGREEMENT include a subaward of Federal funds to the LPA. Accordingly, the LPA must comply with the financial reporting and audit requirements of 2 CFR Part 200.

All non-federal entities, including ODOT's LPA subrecipients, that have aggregate federal awards expenditures from all sources of \$750,000 or more in the non-federal entity's fiscal year must have a Single Audit, or program-specific audit, conducted for that year in accordance with the provisions of 2 CFR Part 200.

Federal and State funds expended to or on behalf of a subrecipient must be recorded in the accounting records of the LPA subrecipient. The LPA is responsible for tracking all project payments throughout the life of the project in order to ensure an accurate Schedule of Expenditures of Federal Awards (SEFA) is prepared annually for all Applicable Federal Funds. Applicable Federal Funds are those that are identified with the various project phases of this agreement as a subaward. Applicable Federal Funds include not only those LPA project expenditures that ODOT subsequently reimburses with Federal funds, but also those Federal funds project expenditures that are disbursed directly by ODOT upon the request of the LPA.

The LPA must separately identify each ODOT PID and/or Project and the corresponding expenditures on its SEFA. LPAs are responsible for ensuring expenditures related to this PROJECT are reported when the activity related to the Federal award occurs. Further, the LPA may make this determination consistent with section 2 CFR §200.502 and its established accounting method to determine expenditures including accrual, modified accrual or cash basis.

When project expenditures are not accurately reported on the SEFA, the LPA may be required to make corrections to and republish the SEFA to ensure Federal funds are accurately reported in the correct fiscal year. An ODOT request for the restatement of a previously published SEFA will be coordinated with the Ohio Auditor of State.

The De Minimis Indirect Cost Rate is 10 percent of modified total direct costs (MTDC) per 2 CFR §200.414. Regardless of whether the LPA subrecipient negotiates overhead rates with ODOT or uses the 10-percent de minimis rate, LPAs are required to maintain Federally-compliant time-tracking systems. Accordingly, LPAs are permitted to bill for labor costs, and then potentially associated fringe/indirect costs, only if the labor costs are accumulated, tracked, and allocated in accordance with compliant systems. Before an LPA is eligible to invoice ODOT for and recover the 10% de minimis indirect cost rate on any project, the LPA's time-tracking system and methods for tracking other project costs must be reviewed and approved by the ODOT Office of External Audits.

The fringe benefits rate billed to this project must be determined in accordance with the Rate Agreement periodically negotiated with and approved by the ODOT Office of External Audits. The fiscal period when the LPA's direct labor costs are paid will be matched with the ODOT approved rate for that fiscal year to determine which rate is applicable. Accordingly, the fringe benefits rate applicable to different fiscal years throughout the period of performance of the project may fluctuate to match changes to the ODOT approved rate.

The fringe benefits and indirect cost rates billed to this project must be determined in accordance with the Rate Agreement periodically negotiated with and approved by the Office of External Audits. The fiscal period when the LPA’s direct labor costs are paid will be matched with the ODOT approved rates for that fiscal year to determine which rates are applicable. Accordingly, the rates applicable to different fiscal years throughout the period of performance of the project may fluctuate to match changes to the ODOT approved rates.

**Identification:** LPA Agreement No. 30060  
CLA CR 314 New Carlisle Pike Project  
PID 104810

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0238**  
**JUVC file**

**Authorize Memorandum of Understanding (MOU) Between  
Board of Clark County Commissioners on behalf of the Clark County Juvenile Court and  
The City of Springfield on behalf of the Clark County Municipal Court**

Commissioner Wilt moved to authorize the following MOU:

**MOU between:** Board of Clark County Commissioner on behalf of the Clark County Juvenile Court and The City of Springfield on behalf of the Clark County Municipal Court  
**In the amount of:** \$6,000.00 (not to exceed)  
**Purpose:** Clark County Juvenile Court will provide certain drug testing services for the Clark County Municipal Court Probation Department.  
**Effective Date:** April 18, 2018

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0239**  
**SWDC file**

**Authorize Agreement with  
Econopia, LLC**

Commissioner Wilt moved, per the request of the Solid Waste District Director, to authorize an agreement with:

**Organization Name:** Econopia, LLC  
**Organization Address:** 355 Meadow Lane, Springfield, Ohio 45505

**In the amount of:** \$250,000.00  
**Funding Source(s):** 2016 Ohio EPA Market Development Grant  
**Purpose:** Development of an urban food compost facility  
**Effective Dates:** April 18, 2018 through June 30, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0240**  
**TCCC file**

**Authorize Memorandum of Understanding (MOU) Between  
Board of County Commissioners, the City of Springfield, and the  
Ohio Department of Transportation**

Commissioner Wilt moved to authorize the following MOU:

**MOU with:** Springfield City Area Transit and the Ohio Department of Transportation  
**Purpose:** Establishing mutual responsibilities in carrying out the performance based transportation planning and programming process for the Dayton and Springfield urbanized areas within the metropolitan planning areas designated to the Clark County-Springfield Transportation Coordinating Committee.  
**Effective Date(s):** June 1, 2018

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0241**  
**BDDL file**

**Accept Lease Agreement with  
The Miami Valley Child Development Centers, Inc**

Commissioner Wilt moved, per the request of the Board of Developmental Disabilities, to accept the following lease agreement:

**Lessee:** The Miami Valley Child Development Centers, Inc  
**In the amount of:** \$16,538.00 per year  
**Purpose:** Rent for the premises located at 2430 Van Buren Avenue, Springfield, Ohio.  
**Effective Dates:** April 1, 2018 through March 31, 2021

Further move to authorize the County Administrator to execute the lease agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0242  
BDDL file**

**Accept Lease Agreement with  
Springfield Family YMCA**

Commissioner Wilt moved, per the request of the Board of Developmental Disabilities, to accept the following lease agreement:

**Lessee:** Springfield Family YMCA  
**In the amount of:** \$4,341.60 per year  
**Purpose:** Rent for the premises located at 2430 Van Buren Avenue, Springfield, Ohio.  
**Effective Dates:** April 1, 2018 through March 31, 2021

Further move to authorize the County Administrator to execute the lease agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0243  
BOEO file**

**Acknowledge Receipt of Estimate for Holding a Special Election**

Commissioner Wilt moved to acknowledge receipt of the estimate to hold a special election in August 2018.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0244  
BRDO file**

**Appoint Member(s) to  
Ohio Public Works Committee-District 11**

Commissioner Wilt moved, to appoint the following member(s) to the Ohio Public Works Committee-District 11:

**Name:** Johnathan A. Burr, County Engineer  
**New Term:** June 1, 2018 through May 31, 2021

Further move to appoint Chuck Bauer, Clark County Utilities & Solid Waste District Director, to serve as the alternate.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0245**  
**COMO file**

### **Change Time and Location of Commission Meeting**

Commissioner Wilt moved to change the time and location of the previously scheduled Wednesday, May 16, 2018 Commission meeting to 8:30 a.m. The informal and formal sessions will begin at 8:30 a.m. The meeting will be held at the South Charleston Village Office, 35 S. Chillicothe Street, South Charleston, Ohio, 45368.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0246**  
**TRSR file**

### **Acknowledge Treasurer's Investment Report**

Commissioner Wilt moved to acknowledge the receipt of the Treasurer's January 31, 2018 Investment Report.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0247**  
**TRSR file**

### **Acknowledge Treasurer's Investment Report**

Commissioner Wilt moved to acknowledge the receipt of the Treasurer's February 28, 2018 Investment Report.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0248**  
**B&GP file**

### **Approve Release of Retainage to S&L Specialty Contracting, Inc.**

Commissioner Wilt moved, per request of the Buildings & Grounds Director, to approve the following retainage release:

**Payment to:** S&L Specialty Contracting, Inc.

**Address:** 315 S. Franklin St. Syracuse, NY 13202  
**Services:** Final payment, Retainage release  
**Project:** Clark County Window Replacement A.B. Graham and Courthouse  
**Amount:** \$17,694.55 plus interest. This amount represents retainage withheld to date of \$26,694.55 less liquidated damages of \$9,000.00. Retainage is held by Security National Bank.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0249**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General					
MiscIns&Pens	Operating Expenses	\$40,000.00	MiscIns&Pens	Transfer Out	\$40,000.00
Reason: To cover additional amounts for service agreement.					

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0250**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Fund		Sheriff's Policing Rotary	
0001-710-850000	\$40,000.00	00260-250-540001	\$40,000.00
Reason: To cover additional amounts for service agreements.			
General Fund		General Bond Retirement	
0001-710-850000	\$1,572,000.00	003010-010-540000	\$1,572,000.00
General Fund		South Vienna Development Project	
0001-710-850000	\$35,350.00	004600-010-540000	\$35,350.00
General Fund		Permanent Improvement	
0001-710-850000	\$241,975.00	004010-010-540000	\$241,975.00
General Fund		CEDA	
0001-710-850000	\$500.00	1283-020-540000	\$500.00
General Fund		Sheriff's Grant	

0001-710-850000	\$24,000.00	000300-250-540000	\$24,000.00
General Fund		Commissioner's Contingency	
0001-710-850000	\$131,250.00	000100-010-540000	\$131,250.00
General Fund		DJFS	
0001-730-850000	\$121,861.25	000200-300-540000	\$121,861.25

Reason: Budgeted Transfers

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0251**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner Wilt moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Permanent Improvement Fund	Commission	Capital Asset Expenses	\$37,050.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0252**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Wilt moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
180011920	Sheriff's Grant	Ally	3/28/2018	\$813.78

Reason: The invoice was dated before the PO was approved.

180011977	CCW Fund	Treasure State of Ohio	4/2/2018	\$3,632.00
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Reason: BCI billed us incorrectly for February and March of 2018. By the time they fixed the bill, the PO had been used.

170010785	Juvenile Center Trust	Paula Weiser	Dec. 2017	\$28.89
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Reason: Volunteer CASA mileage. Funds were not encumbered before mileage report turned in.

180011441	Felony Delinq Care	Clark Co. Sheriff	1/23/2018	\$8,648.14
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Reason: Funds were not encumbered by new A/P clerk at time of invoice.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0253  
TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Wilt moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Clerk of Cts.	M. Tuttle	Technology Conf.	Columbus, OH	4/10/18	\$ 58.00
Probate	R. Carey	Biennial Judicial Sym.	Dayton, OH	5/18/18	\$104.50
Treasurer	S. Metzger	Spring Conference	Dublin, OH	5/14-16/18	\$550.00
WCCCF	D. Clay	HR Training	Marysville, OH	4/17/18	\$ 30.00
WCCCF	A. Knueven	OPEC 2018	Oxford, OH	6/25-27/18	\$429.08

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0254

Commissioner Wilt moved to adjourn. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

The motion carried.

**BOARD OF CLARK COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Richard L. Lohnes, President

By: \_\_\_\_\_  
Melanie F. Wilt

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothin