

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Clark County Public Information Officer; Virginia Martycz, Denise Estep and Carlisa Parker, Department of Job and Family Services; Scott Schmid, Transportation Coordinating Committee Director; Melissa Tuttle, Clerk of Courts; Wendy Holt, Clark County Sheriff's Office; Jason Irick, Assistant County Prosecutor; Andrew Yosowitz, Isaac Wiles.

Commissioner Lohnes called the meeting to order and introductions were made.

*Child Abuse Prevention Month Proclamation:*

Commissioner Lohnes presented the proclamation for Child Abuse Prevention Month.

*Resolution 2019-0244, Contract with ODOT:*

Mr. Schmid explained the contract was the two year contract with ODOT for the MPO planning program. This contract has been in place since 1964. This is part one of two agreements. The second agreement is with Logan and Champaign Counties to provide the same type of services.

*Agenda Review:*

Commissioner McGlothin had no questions. He was glad to see the Boy Scouts contract for the camp this summer.

Commissioner Lohnes noted Resolution 2019-0249 acknowledged the estimate for the special election in August. The estimate was around \$100,000. At this time nothing has been filed for the election.

*Audience Comments:*

Melissa Tuttle, Clerk of Courts, thanked the Buildings and Grounds staff for moving file boxes at Springview. Combined they spent 30 man hours out there. Only 1/3 of the unit is organized at this time. She thanked Ms. Hutchinson and Mr. Swank for making it happen.

Wendy Holt attended in case there were questions on Resolution 2019-0246. Now is the busy time for federal grants.

Ms. Noble noted the resolution for the HSA guidelines. This was the first year the county offered that option. Approximately 40 people chose this option. This resolution sets the guidelines for the program.

Commissioners reviewed meetings and events. Commissioner Lohnes said CCAO held a legislative briefing at Young's Jersey Dairy. All three Clark County Commissioners were present and Bob Glaser from Greene County attended. Indigent defense money is available to the general fund. There was a bill floating for online sales tax. Another bill floating was to change the process for increasing sales tax rates. The change will require it be put on the ballot instead of commissioners deciding. Ms. Hutchinson suggested making it permanent seeing as the financial forecast for the county shows it is needed. Commissioner McGlothin agreed. Commissioner Lohnes was open to the idea.

Commissioner McGlothlin moved to go into executive session to discuss pending litigation. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes  
The motion carried.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Lohnes

Resolution 2019-0239

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes  
The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety including the add-on and the revised travel resolution. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes  
The motion carried.

**Resolution 2019-0240**  
**JFSC file**

**Authorize Contract Amendment #1 with  
Boy Scouts of America, Tecumseh Council**

Commissioner Lohnes moved, per the request of the Department of Job & Family Services Director, to authorize contract amendment #1 with:

**Organization Name:** Boy Scouts of America, Tecumseh Council  
**Organization Address:** 326 South Thompson Avenue, Springfield, Ohio 45506  
**Amendment Amount:** \$11,705.00  
**New Contract Amount:** \$35,115.00  
**Funding Source(s):** ProtectOhio  
**Purpose of Amendment:** To increase the amount of the contract and extend the end date for summer Challenge Camp for children.  
**Amendment Effective Date:** July 31, 2017 through August 31, 2019

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0241**

**JFSC file****Authorize Contract Amendment #1 with  
SiFi Ministry, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job & Family Services Director, to authorize contract amendment #1 with:

**Organization Name:** SiFi Ministry, Inc.  
**Organization Address:** P.O. Box 124, Springfield, Ohio 45501  
**Amendment Amount:** \$0.00  
**New Contract Amount:** \$50,000.00  
**Funding Source(s):** Title XX 93.667  
**Purpose of Amendment:** Change funding source for providing shelter, education, coaching and accountability, transportation, trauma and addiction counseling, social services/case management, and connection with community resources for women whose lives have been seriously affected by trauma and addiction.  
**Amendment Effective Date:** July 1, 2017 through June 30, 2019

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0242  
JFSC file****Authorize Contract Amendment #2 with  
Tecta America Zero Company**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

**Organization Name:** Tecta America Zero Company, LLC  
**Organization Address:** 2300 Edwin C. Moses Boulevard, Suite 135, Dayton, Ohio 45417  
**Amendment Amount:** \$0.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose of Amendment:** Extend contract for one year for standard and emergency roof repairs.  
**Amendment Effective Dates:** May 10, 2019 through May 9, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0243  
PERC file**

### Establish Health Savings Account (HSA) Guidelines

Commissioner Lohnes moved, upon the request of the Assistant County Administrator, to establish guidelines for Clark County's Health Savings Account (HSA). The guidelines are as follows:

1. Employees are responsible to be sure they are not exceeding the Internal Revenue Service (IRS) annual contribution limit(s) based upon their qualifying family size:
  - a. \$3,500 for single coverage (2019)
  - b. \$7,000 for family coverage (2019)

NOTE: Employee contribution limits are reduced by the amount of employer contributions to the account each year. Therefore, the employee is responsible for the 6% IRS imposed excise tax on any excess contribution to their HSA account
2. Employees are responsible for using HSA funds for qualifying medical and dental expenses
  - a. Qualifying medical expenses are limited to those accrued by the employee and covered dependents based upon IRS guidelines (see IRS Publication 969 for details, available at [www.irs.gov](http://www.irs.gov))
3. Employees are responsible for any penalties and fees for inappropriate contribution amounts or distribution of HSA account funds for purposes other than qualifying medical expenses (to which the IRS will impose a 20% tax)
4. Employees are responsible to maintain the appropriate documentation to prove appropriate use of funds should they be subject to an audit by the IRS (see IRS Publication 502, Medical and Dental Expenses for details, available at [www.irs.gov](http://www.irs.gov))
  - a. The IRS deems the following medical treatments as NOT qualifying:
    - i. Cosmetic
    - ii. Weight loss programs (except where utilized as physician diagnosed disease such as heart disease/hypertension/morbid obesity)
    - iii. Personal use items such as toothpaste, toothbrush, hand sanitizers, etc.
    - iv. Over-the Counter medicines (UNLESS physician prescribed)
    - v. Health insurance premiums
5. Employees may only change their bi-weekly contribution election amount once per quarter and only upon the attainment of a qualifying event
6. Clark County may provide a pre-determined amount annually established by resolution based upon the employee's selected plan
7. Clark County may contribute the employers share at a pre-determined increment as established by the BCC and Auditor's office (quarterly, semi-annually, etc.)
8. Employees making changes to their level of coverage during the plan year will have the employer's share adjusted at the next scheduled employer deposit after their coverage level changes

9. Employees who leave employment will only receive the employer amounts eligible to be deposited as of the last day of work regardless of the date of their last check

Employees whose insurance starts after the incremental deposit or who elect insurance during a qualifying event will receive their first employer share deposit at the next scheduled time after their insurance takes effect

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0244**  
**TCCA file**

**Authorize Inter-governmental Agreement Between  
State of Ohio Department of Transportation and Board of County Commissioners**

Commissioner Lohnes moved, per the request of the Transportation Director, to authorize the following inter-governmental agreement:

**Agreement between:** State of Ohio Department of Transportation and Board of County Commissioners

**In the amount of:** \$0.00

**Purpose:** Urban transportation planning and programs.

**Effective Dates:** July 1, 2019 through June 30, 2020

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0245**  
**ENGB/C file**

**Award Bid to Brumbaugh Construction, Inc. for  
CLA TR 98-4.83 Newlove Road Bridge No. 825 PID 98690**

Commissioner Lohnes moved, per the request of Deputy Engineer, to award the bid to Brumbaugh Construction, Inc. for their low bid of \$585,071.00 for the CLA TR 98-4.83 Newlove Road Bridge No. 825 PID 98690 project.

Engineer's Estimate \$641,092.68

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0246**  
**SHRG file**

**Authorize Grant Submission  
Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART)**

Commissioner Lohnes moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

**Grant:** SMART FY 2019 Support for Adam Walsh Act Implementation Grant Program  
**Grantor:** U.S. Department of Justice  
**Funding Amount:** \$150,000.00  
**Purpose:** Strengthen the Sex Offender Registration & Notification (SORNA) Program in Clark County.  
**Effective Dates:** October 1, 2019 through September 30, 2022

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0247  
SWDG file**

**Authorize Grant Submission  
Keep Ohio Beautiful**

Commissioner Lohnes moved, per the request of the Solid Waste Director, to authorize grant submission of the following:

**Grant:** Keep Ohio Beautiful Paint Grant  
**Grantor:** Keep Ohio Beautiful  
**Funding Amount:** \$600.00  
**Purpose:** To help purchase the base coat of paint for the storage building at the 500 block of West Euclid where the sunflower field was located in 2018. Prior to creating a mural on one side of the building.  
**Effective Date:** June 1, 2019

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0248  
BSPB file**

**Instruct Clerk to Advertise for Bids for  
Springview Government Center Window Caulking Project**

Commissioner Lohnes moved, per the request of the Building and Ground Director, to instruct the Commission Clerk to advertise for bids for Springview Government Center Window Caulking Project. Said bids will be

opened in public session on Thursday, May 2, 2019 at approximately 10:00 a.m., 5<sup>th</sup> Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on Thursday, May 2, 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0249**  
**BOEO file**

#### **Acknowledge Receipt of Estimate for Holding a Special Election**

Commissioner Lohnes moved to acknowledge receipt of the estimate to hold a special election in August 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Resolution 2019-0250**  
**COME file**

#### **Acknowledge, Accept and Authorize Filing of Bond for the Clark County Auditor with Term Beginning March 14, 2019**

Commissioner Lohnes moved, pursuant to Ohio Revised Code, to acknowledge, accept and authorize the filing of bond for the Clark County Auditor with term beginning March 14, 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

**Revised**  
**Resolution 2019-0251**  
**TRAV file**

#### **Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
BOCC	1 Commissioner, 4 Staff Members	Global Trends in Food & Agriculture Lunch	Springfield, OH	4/15/19	\$ 75.00
*BOCC	M. Wilt	Food Process Prgm.	Germany	5/12-18/19	\$4,000.00
DJFS	J. Oberlin	OCDA Spring Conf.	Columbus, OH	4/16/19	\$ 265.00

\*Replaces same request on resolution 2019-0184 to include authorization to use county credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

