

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Clark County Public Information Officer; John Federer, County Auditor; Mike Swank, Buildings and Grounds Director; Chuck Bauer, Utilities and Solid Waste District Director; Lisa D'Allessandris, Emergency Management Agency; Sandi Click, Chief Dog Warden; Jason Graver, Information Systems Department; Horton Hobbs IV, Chamber/CIC; Ginny Martycz, Job and Family Services; Parker Perry, Springfield News Sun; Tom Hale, Community & Economic Development Department Director.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Commissioner Lohnes asked about the following resolutions:

Resolution 2019-0148 noted the then and nows. Ms. Hutchinson explained the then and nows were due to a vendor issue. Ms. Click said the practice recently changed hands so they are working on getting them on the same page.

Commissioner McGlothlin had no questions.

Commissioner Wilt noted the contracts for the fairgrounds, CIC, SBDC, and NTPRD. Mr. Hobbs thanked the Board for their continued support for the CIC. He also thanked JFS for their separate contract. They are making a significant difference in the community.

Resolution 2019-0149: Commissioner Wilt noted Mr. Gray was going to the ESRI user conference. She noted Auditor Federer was kind enough to show her all the things Mr. Gray does on GIS with the Commission Departments. It has her wheels turning on ways to use that skill and software to be more efficient. She thanked him for taking the time.

County Administrator Updates:

Ms. Hutchinson will be meeting with architect today to review designs and then will reach out to elected officials. She is in contract negotiations for the lease of temporary space. Commissioner Wilt said they've been very creative on the space without spending a lot of money. 911 was ongoing.

The Board reviewed their calendars and events.

Commissioner McGlothlin mentioned the letter of thanks from the applicant on the rezoning case a couple weeks ago.

Commissioner Lohnes attended the CFA board meeting. They are looking at spending on larger projects. He thanked them for the money at the fairgrounds. He also asked about the percentage of tourism and dollars generated from the fairgrounds.

Commissioner Wilt said there was a meeting last week about a partnership on German agribusiness. They are coming here for a week. There is a group of five from here in May going to Germany and she has been asked to go. Commissioner Wilt wanted to make sure they have an overarching agribusiness strategy. She asked the

Board's opinion on whether she should go. Ms. Hutchinson thought it was a great idea. She has more than one area that she can provide value. Commissioners McGlothlin and Lohnes were ok with it.

Strategic Plan Work Session:

Many goals and objectives have been met since the plan was put in place. It was time to make updates. The priorities were still on point.

Commissioner Wilt noted it was an aggressive list. The Commissioners and staff reviewed each priority and added as necessary. Please see attached for the revised goals and objectives. At the end of the review Commissioner Wilt stated she hears good things for all the departments.

The Board recessed until 10:00.

Call to Order, Commission President Wilt

Resolution 2019-0132

Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2019-0133
AGRC file

Authorize Memorandum of Understanding (MOU) Between the Board of County Commissioners and the Clark County Agriculture Society

Commissioner Lohnes moved to authorize the following MOU:

MOU with: Clark County Agriculture Society
In the amount of: \$10,000.00
Funding Source(s): General Fund
Purpose: Capital Improvements
Effective Dates: February 27, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0134
COMC file

**Authorize Contract with
Community Improvement Corporation (CIC)**

Commissioner Lohnes moved to authorize a contract with:

Organization Name: Community Improvement Corporation (CIC)
Organization Address: 20 South Limestone Street, Suite 100, Springfield, OH 455022
In the amount of: \$320,000.00
Funding Source(s): General Fund
Purpose: Economic development in Clark County and the retention of the existing industrial commercial, distribution, and research facilities within Clark County.
Effective Dates: January 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0135
COMC file**

**Authorize Contract with
Community Improvement Corporation (CIC)**

Commissioner Lohnes moved to authorize a contract with:

Organization Name: Community Improvement Corporation (CIC)
Organization Address: 20 South Limestone Street, Suite 100, Springfield, OH 455022
In the amount of: \$5,000.00
Funding Source(s): General Fund
Purpose: Provide funding to the SBDC, Inc. so that SBDC, Inc. can market its services and programs and to conduct seminars to provide for the cost of business counselors to encourage economic development activity in Clark County, Ohio.
Effective Dates: March 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0136
COMC file**

**Authorize Contract with
Huntington National Bank**

Commissioner Lohnes moved to authorize a contract with:

Organization Name: Huntington National Bank

Address: 7 Easton Oval, Columbus, Ohio 43219
Purpose: Procurement Cards
Effective Dates: February 27, 2019

Further move to authorize the County Administrator to execute the contract and related documents upon receipt of the originals.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0137
ENG C file

Authorize Contract with PDK Construction Inc.

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize a contract with:

Organization Name: PDK Construction Inc.
Organization Address: 34070 Crew Road, PO Box 683, Pomeroy, Ohio 45769
In the amount of: \$302,416.70
Funding Source(s): 100% Federal 4HB7 Funds
Purpose: Safety Project – Guardrail Improvements
Effective Dates: February 27, 2019 through June 30, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0138
ENG C/UTLC file

Authorize Contract with Vandalia Rental

Commissioner Lohnes moved, per the request of the Deputy Engineer and the Utilities Director, to authorize a contract with:

Organization Name: Vandalia Rental
Organization Address: 950 Engle Road, Vandalia, Ohio 45377
In the amount of: \$45,000.00 (not to exceed)
Funding Source(s): MV>
Purpose: Equipment Rental
Effective Dates: March 1, 2019 through February 29, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0139
JFSC file

**Authorize Contract with
DataYard, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: DataYard, Inc.
Organization Address: 130 West Second Street, Suite 250, Dayton, Ohio 45402
In the amount of: \$34,847.76
Funding Source(s): Shared Administrative dollars
Purpose: To provide ongoing internet service and maintenance, and domain name service.
Effective Dates: March 1, 2019 through February 28, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0140
JFSC file

**Authorize Contract with
Clark County Sheriff**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Clark County Sheriff
Organization Address: 120 North Fountain Avenue, Springfield, Ohio 45502
In the amount of: \$107,655.00
Funding Source(s): Shared Administrative Funds
Purpose: Purchase of security services for the Department of Job and Family Services' campus.
Effective Dates: April 1, 2019 through March 31, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0141
NTPC file

**Authorize Contract with
National Trail Parks and Recreation District (NTPRD)**

Commissioner Lohnes moved to authorize a contract with:

Organization Name: National Trail Parks & Recreation District
Organization Address: 1301 Mitchell Boulevard, Springfield, Ohio 45503
In the amount of: \$70,000.00
Funding Source(s): General Fund
Purpose: Provide County Recreation Services.
Effective Dates: March 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0142
PERC file

**Authorize Contract Amendment with
UMR, Inc.**

Commissioner Lohnes moved, per the request of the Assistant County Administrator/HR Director, to authorize a contract amendment with:

Organization Name: UMR, Inc.
Address: 5151 Pfeiffer Road, Cincinnati, Ohio 45242
Funding Source(s): Health Insurance Fund
Purpose: Additional services including Flexible Spending (FSA) Plan and Obesity and Diabetes Prevention Services (Real Appeal)
Effective Dates: January 1, 2019

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0143
INVP file

**Authorize Purchase of Vehicles
For the Clark County Engineer's Department**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize the purchase of one (1) tandem axle cab and chassis and one (1) single axle cab and chassis trucks from Rush Truck Centers,

Cincinnati, Ohio for the cost of \$188,204.21. This item will be purchased through ODOT Cooperative Purchasing Contract 023-19.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0144
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Board of Elections, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2018-0798 §307.12(E) of the Ohio Revised Code:

110 – M100 Optical Ballot Scanners
85 – AutoMark's
1 – M650 High Speed Ballot Scanner
111 – Steel Ballot Boxes
2 – Epson LQ590 Printers
1 – Oki Microline 520 Printer
1 – Lexmark MS310d Printer
1 – Oki B6300 Printer
2 – Oki C9650 Printers
2 – Oki C9600 Printers

Further the Board finds this property no longer needed for county use.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0145
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Deputy Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2018-0798 §307.12(E) of the Ohio Revised Code:

1998 XL4100 Gradall
VIN: G04657041

Further, the Board finds this property no longer needed for county use.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0146
Replaces all Previous Resolutions
POLR file

Appoint Records Custodians and Deputy Records Custodians for Commission Departments

Commissioner Lohnes moved to appoint the following Records Custodians and Alternates for the following Commission Departments:

<u>Department</u>	<u>Records Custodian</u>	<u>Deputy Records Custodian</u>
Building & Grounds Commission	Mike Swank	Mike Yinger
Community Development Department	Megan Burr	Emily Carter
Emergency Management Agency	Tom Hale	Allan Neimayer
Department of Job & Family Services	Lisa D’Alessandris	Ken Johnson
Information Systems	Renee Southward	Virginia Martycz
Personnel	Jason Graver	Anne Woodruff
	Michelle Noble	Nichi Baker / Holly McHenry
Utilities	Elissa Hensley	Chuck Bauer
Solid Waste District	Bonnie Martens	Chuck Bauer

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0147
FINS file

Approve Supplemental Appropriation(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
Sheriff’s Trust Fund	Sheriff	Training & Development	\$30,000.00

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0148
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
190014148	Dog & Kennel	Northwood Vet Hosp.	12/10/2018	\$118.53
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/10/2018	\$40.72
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/11/2018	\$44.31
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/13/2018	\$122.16
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/14/2018	\$110.70
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/15/2018	\$95.92
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/18/2018	\$111.97
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/20/2018	\$111.97
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/20/2018	\$112.18
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/20/2018	\$111.97
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				
190014148	Dog & Kennel	Northwood Vet Hosp.	12/20/2018	\$355.28
Reason: Invoice was not received until February 2019. PO remaining from 2018 was not adequate to cover at this time.				

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0149
TRAV file**

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Auditor	S. Gray	2019 ESRI User Conf.	San Diego, CA	7/5-13/19	\$3,245.00
DJFS	K. Heckman, D. Estep	PCSAO Exec Mtg.	Lewis Ctr., OH	3/7/19	\$ 305.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0150

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothin