

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Melanie Flax Wilt; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Bonnie McHenry, New Carlisle News; John Federer, County Auditor; Scott Schmid, Transportation Coordinating Committee (TCC).

Commissioner Lohnes called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner Wilt asked about the contract on resolution 2018-0065. Mr. Schmid said this was separate from Connect Clark County. This supplants the planning activities when they need engineers and planners. The last three year contract was for \$300,000 and they spent \$270,000 of it. TCC has them on retainer so they don't have to do a RFP (Request for Proposals) each time. Commissioner Wilt asked for some examples. Mr. Schmid said the big project was the South Limestone corridor. They have worked on the modification of the Plum Street Bridge by Veteran's Park. They did a feasibility study. They also did a feasibility study to connect the gorge behind Masonic Home to the bike trails and Bechtle Ave. round about. This contract provides data collection and feasibility studies. Cost estimating and engineering are outside the scope of what TCC staff can do. Commissioner Wilt asked if it could cover things like the overpass visibility aesthetically. Mr. Schmid said it could. This company will fill in for software or technical needs. This eliminates the need to have someone on staff for those purposes. This was obtained through a request for qualifications (RFQ). Burgess and Niple were the best because their planning units are internally contained. A lot of the submittals were grabbing people from other sections. They are set up to work with TCC. Burgess and Niple do not submit for design work in Clark County so it gives another opinion on projects. This is who has been used for the past contract. Commissioner McGlothlin said they've done a great job. They have worked with them for years. The biggest downfall was public engagement. Commissioner Wilt said it was important to have the best quality. She felt this was important for economic development.

Resolution 2018- 0070: Commissioner Wilt asked about the then and nows for West Central. Ms. Hutchinson explained Clark County was the fiscal agent. There isn't much control over them. Commissioner Wilt felt they and the other departments needed to follow protocol. She stated a stern talking to might help. The public shame of putting it on the agenda was not working. Mr. Federer explained part of the then and nows are due to at the end of the year when books are closed out and they start getting encumbrances in place. He suggested seeing how March and April go. He felt some of the then and nows were due to cut off issues.

Resolution 2018-0069 authorized \$1 million from the transition fund to be used for the budgeted shortfall. The second check came at end of January. There will be one more check to come in October.

Commissioner McGlothlin thanked Mr. Schmid for being here.

He asked about Resolution 2018-0068. Ms. Hutchinson said it was a quarterly payment from the marriage license fund to Project Woman.

Commissioner McGlothlin noted Rt. 571 was now open in New Carlisle. EMA and the county did a really great job helping them out.

Discussion ensued about meeting schedules.

*Strategic Plan Update:*

Ms. Hutchinson said at the end of April a proposed budget will be given and suggestions for funding models for the combined dispatch center. They did talk about price per call, population fee. Staff was waiting for the report and then the fee structure will be established. It may take a couple years for the fee to be sorted out. Commissioner Lohnes pontificated about dispatch. The consultant will be involved and the Commissioners will be involved throughout the process. Ms. Hutchinson said they looked at the Downs Center and Springview. Commissioner McGlothlin agreed all possibilities should be looked at.

Commissioner Lohnes noted the Commission Meeting next week is on Tuesday.

Ms. Hutchinson needed five representatives from the Commission Office for the Polar Plunge. The Commissioners said that would be cold.

The Board recessed until 10:00.

Call to Order, Commission President Lohnes

Resolution 2018-0064

Following the pledge and invocation, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Wilt moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

The motion carried.

**Resolution 2018-0065**  
**TCCC file**

**Authorize Contract with  
Burgess and Niple, Inc.**

Commissioner Wilt moved, per the request of the Transportation Director, to authorize a contract with:

**Organization Name:** Burgess and Niple, Inc.  
**Organization Address:** 5085 Reed Road, Columbus, Ohio 43220  
**In the amount of:** \$300,000.00  
**Funding Source(s):** Federal CPG (80%), State (10%), Local TCC Dues (10%)  
**Purpose:** 2018-2021 General Planning Services  
**Effective Dates:** February 12, 2018 through February 28, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0066  
ENG/ UTLC file**

**Authorize Contract with  
Art's Rental**

Commissioner Wilt moved, per the request of the Deputy Engineer and the Utilities Director, to authorize a contract with:

<b>Organization Name:</b>	Art's Rental
<b>Organization Address:</b>	5540 Poe Avenue, Dayton, Ohio 45414
<b>In the amount of:</b>	\$45,000.00 (not to exceed)
<b>Funding Source(s):</b>	MV&GT
<b>Purpose:</b>	Equipment Rental
<b>Effective Dates:</b>	February 7, 2018 through February 28, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0067  
ENG/ UTLC file**

**Authorize Contract with  
Vandalia Rental**

Commissioner Wilt moved, per the request of the Deputy Engineer and the Utilities Director, to authorize a contract with:

<b>Organization Name:</b>	Vandalia Rental
<b>Organization Address:</b>	950 Engle Road, Vandalia, Ohio 45377
<b>In the amount of:</b>	\$45,000.00 (not to exceed)
<b>Funding Source(s):</b>	MV&GT
<b>Purpose:</b>	Equipment Rental
<b>Effective Dates:</b>	March 1, 2018 through February 28, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0068  
PRWP file**

**Approve Payment to  
Project Woman**

Commissioner Wilt moved to approve the following payment:

**Payment to:** Project Woman  
**Address:** 525 East Home Road, Springfield, Ohio 45503  
**Services:** 4<sup>th</sup> quarter 2017 marriage license fees  
**Funding Source(s):** Marriage License Fund  
**Amount:** \$8,357.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0069**  
**COMO file**

**Resolution Transferring Funds from the Transition Fund to the General Fund**

Commissioner Wilt moved to approve the following:

**WHEREAS**, Resolution 2017-0692 authorized the creation of the Medicaid Local Sales Tax Transition Fund; and,

**WHEREAS**, the Board of County Commissioners of Clark County, Ohio desire to move available cash in the Medicaid Sales Tax Transition Fund to the General Fund.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Clark County, Ohio, that the amount of \$1,000,000.00 be hereby transferred from the Medicaid Sales Tax Transition Fund into the General Fund.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0070**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Wilt moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
180011093	Solid Waste District	Tractor Supply Co.	12/21/2017	\$7.99
Reason: Didn't have a reserve to cover this vendor.				
180011304	General (Sheriff)	Stanley Security	12/21/2017	\$772.00
Reason: Services provided after 2017 year end and before 2018 purchase order was created.				
180011304	General (Sheriff)	Stanley Security	12/21/2017	\$660.00
Reason: Services provided after 2017 year end and before 2018 purchase order was created.				

180011304	General (Sheriff)	Stanley Security	12/21/2017	\$324.00
Reason: Services provided after 2017 year end and before 2018 purchase order was created.				
180011316	General (Juvenile)	Stanley Convergent	1/19/2018	\$6,836.04
Reason: The court did not have the funds covered for this 2018 expense at the time invoice was received.				
180011262	General (Juvenile)	Mike Volz	12/28/2017	\$38.72
Reason: Court employee had to pay for gasoline with his own money because the Speedway credit card was declined.				
170010779	General (Juvenile)	Amazon	12/9/2017	\$272.95
Reason: Funds were not encumbered at the time of purchase.				
170010779	General (Juvenile)	Amazon	11/6/2017	\$265.98
Reason: Funds were not encumbered at the time of purchase.				
170010779	General (Juvenile)	Amazon	11/17/2017	\$66.10
Reason: Funds were not encumbered at the time of purchase.				
170010779	General (Juvenile)	Amazon	11/29/2017	\$23.04
Reason: Funds were not encumbered at the time of purchase.				
170010779	General (Juvenile)	Amazon	12/4/2017	\$509.15
Reason: Funds were not encumbered at the time of purchase.				
170010787	Juvenile Center Trust	Tracy Hale	11/28/2017	\$74.37
Reason: Casa volunteer turned in mileage and department did not have funds encumbered.				
170010790	Juvenile Center Trust	Dennis Blank	November 2017	\$133.75
Reason: Casa volunteer turned in mileage and department did not have funds encumbered.				
170010790	Juvenile Center Trust	Dennis Blank	December 2017	\$133.75
Reason: Casa volunteer turned in mileage and department did not have funds encumbered.				
180011035	West Central	2K General Company	12/12/2017	\$28,803.66
Reason: WCCCF is in the middle of an expansion and have to request and receive funds from ODRC before they can pay construction invoices. They received this invoice in December after blankets were closed and received the money from ODRC in January.				
180011035	West Central	Amazon	12/14/2017	\$26.72
Reason: Items were purchased for the current expansion. Construction blanket was already closed out for year end.				
180011035	West Central	Amazon	12/14/2017	\$35.98
Reason: Items were purchased for the current expansion. Construction blanket was already closed out for year end.				
180011035	West Central	Amazon	12/14/2017	\$69.31

Reason: Items were purchased for the current expansion. Construction blanket was already closed out for year end.

180011204    General (EMA)            Mercy Health                    12/1/2017                    \$40.00

Reason: Blanket PO cancelled for year end before invoice was received.

180011187    Dog & Kennel                    Mercy Health                    12/1/2017                    \$68.50

Reason: Blanket PO cancelled for year end before invoice was received.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Revised  
Resolution 2018-0071  
TRAV file**

### **Approve Travel/Expense Allowance**

Commissioner Wilt moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm Dev	Various Staff	Various Trainings	Various	Various	\$1,000.00
Commission	E. Heitzman	Grammar/Proofreading	Dayton, OH	4/19/18	\$ 169.00
DJFS	J. Kynard, K, Morales	Comm Disease Trng.	Springfield, OH	3/3/18	\$ 61.00
DJFS	L. McGee	Comm Disease Trng.	Springfield, OH	5/12/18	\$ 34.00
DJFS	C. Parker, H. Wenner	Against Violence Trng.	Lewis Ctr., OH	3/22-23/18	\$1,080.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0072

Commissioner McGlothlin moved to adjourn. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Richard L. Lohnes, President

By: \_\_\_\_\_  
Melanie F. Wilt

By: \_\_\_\_\_  
Lowell R. McGlothin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk