

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner Melanie Flax Wilt; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Bonnie McHenry, New Carlisle News; Tom Hale, Community & Economic Development Director; Bryan Heck, City of Springfield; Michael Cooper, Springfield News Sun; Emily Heitzman, Deputy Commission Clerk.

Commissioner Lohnes called the meeting to order and introductions were made.

Commissioner Lohnes asked about Resolution 2018-0016. Mr. Heck explained it was just under 24 acres. It was part of the plan when Silfex asked this parcel be made available to them. The City purchased the property. After the annexation it will be transferred to Silfex. There was one house on the property. In her deed she retains an access through an easement for the driveway of her property. Silfex has no plans to build on this property. They wanted it for more protection of their own property and plenty of buffer. Commissioner Wilt asked if the parcel had city water and sewer. Mr. Heck said no, that would come after there was development on the property. He restated there were no immediate plans for development. The Silfex building was already annexed. Commissioner Wilt asked what the impact to the County was if they approve this annexation. Commissioner Lohnes replied CAUV property tax would be lost. Mr. Heck said the company was primarily after a buffer. They may want to expand later down the road. Commissioner Wilt asked about the number of jobs. Mr. Heck said they have 400 jobs with an average annual salary at \$45,000. He went on to say they would like to be operational by October of 2018. They want to expand the building by 32,000 square feet. Commissioner McGlothlin asked if they have a training program. Mr. Heck replied yes.

Agenda Review:

Commissioner Wilt noted Resolution 2018-0014. It was a good thing to be able to have these capabilities for EMA. The number of crises never goes down.

She was happy to see the EPA Recycle Ohio grant and match.

Resolution 2018-0019 was a then and now for the Clerk of Courts. She held those funds to make sure the budget allowed for reimbursement. Commissioner Wilt was ok with the reimbursement if all the expenses were approved. Policy stated mileage reimbursement must be turned in within two months from the date of expense. Ms. Noble explained that policy was put into place because employees would hold onto reimbursements and want a huge check at the end of the year. This policy made it easier on the budget person to make sure there was enough money in the budget to cover costs. Commissioner McGlothlin was tired of butting heads with her on things that she may or may not know that she is doing. He felt there was bad blood between the two offices [Clerk of Courts and Commission]. Commissioner Wilt disagreed. The Commissioners asked what would happen if they approved this reimbursement this one time. Ms. Hutchinson said it could become a finding for recovery if the Board violates their own policy. Ms. Noble added you never know what the State Auditor will focus on. Commissioner Wilt felt ok taking the risk. Ms. Hutchinson added most departments have a blanket in place for travel expenses. Commissioner Wilt stressed this issue and any other issues related to travel shouldn't come up again with Ms. Tuttle in 2018. Commissioner Lohnes said per the policy the Board can only pay back to November. However, she was a brand new elected official and he was also willing to take the chance on the reimbursement. He advised the Board would approve it but would let Ms. Tuttle know it did not meet policy [the two month rule], and if there is a finding for recovery she will have to pay it back.

Commissioner McGlothlin was glad to see the contracts for dispatch and deputies.

Commissioner McGlothin moved to go into executive session to discuss imminent litigation. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

The motion carried.

Budget Discussion:

Commissioner Lohnes stated there were a few questions that needed to be answered. The final numbers from the Auditor's Office should be available by the next meeting so the Commissioners could vote to approve the budget. Ms. Hutchinson said the first question to be verified was the cost of living increase of 2%. The Commissioners agreed to add it into the budget. Commissioner Wilt agreed to increase the cost of living but wanted to see what the bill at the State House was going to do for next year.

Commissioner Lohnes asked about the PIO position and if the cost was being split with Department of Job and Family Services. Ms. Hutchinson and Ms. Noble said yes, it would be split with the Utilities Department as well. Commissioner Lohnes said the general fund was at \$316,000 at the beginning of 2017 and in September of 2017 the general fund was at \$308,000 for personnel manning. Ms. Noble stated that when people retire or leave, it is a good time to look at cost saving. Ms. Hutchinson said she believed that other departments will want to utilize the PIO once filled. That would reduce using general fund money even more. The Commissioners approved the PIO position. Commissioner Wilt felt like the PIO needs to be available to the whole County. The PIO would be the one who answers to the media. They can be the point of contact that directs them to the person they need to talk to. The PIO could help with public records as well. Commissioner Wilt also wants the PIO to be proactive and talk about jobs and other information to the press so they can write articles about the county.

Ms. Hutchinson said Ginny Martycz looked over the documents submitted by OIC and she believed it was the same position. There was one position that DJFS could not provide with their funding source, and that was going into the jail. Commissioner Wilt said that program was very valuable and wanted to keep it going.

Ms. Hutchinson talked about the fairgrounds. She said Tom Hale was meeting with Dean Blair to talk about the two buildings, the youth building and the sheep building to see which one was better to use the capital funds on. Ms. Hutchinson said she would have the final figures after they met. Commissioner Lohnes wanted to know if the sheep barn was repairable. Ms. Noble said it was in bad shape.

Commissioner Lohnes stated that the Sheriff's budget was off of the 2017 number and added four detectives to help with the opiate crisis. Commissioner Lohnes said for their first year with all new people, they did a good job and had money to carry over. Commissioner Lohnes stated that the money the departments wanted and didn't get would be in the county's savings account. Other money saved was the transition money that the state gave the county. The county only used a third of the transition money and the rest went into the county's savings account. Ms. Hutchinson said there were two departments that needed more money, the Treasurer and Common Pleas Court. Commissioner Lohnes suggested going ahead because they were small increases. Commissioner Wilt and Commissioner McGlothin agreed.

Board recessed until 10:00.

Call to Order, Commission President Lohnes

Resolution 2018-0008

Following the pledge and invocation, Commissioner McGlothin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Wilt moved to approve the agenda in its entirety. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

The motion carried.

**Resolution 2018-0009
SHRC file**

**Authorize Dispatching Contract(s) with
Bethel, German, Madison, Moorefield and Pike Townships**

Commissioner Wilt moved, per the request of the County Sheriff, to authorize contract(s) for dispatching services with:

Township: Bethel
In the amount of: \$43,969.80
Effective Dates: January 1, 2018 through December 31, 2018

Township: German
In the amount of: \$27,102.24
Effective Dates: January 1, 2018 through December 31, 2018

Township: Madison
In the amount of: \$8,766.12
Effective Dates: January 1, 2018 through December 31, 2018

Township: Moorefield
In the amount of: \$43,023.24
Effective Dates: January 1, 2018 through December 31, 2018

Township: Pike
In the amount of: \$14,497.68
Effective Dates: January 1, 2018 through December 31, 2018

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0010

SHRC file

**Authorize Law Enforcement Contract(s) with
Moorefield Township and City of New Carlisle**

Commissioner Wilt moved, per the request of the County Sheriff, to authorize contract(s) for law enforcement services with:

Township: Moorefield
In the amount of: \$207,026.63
Effective Dates: January 1, 2018 through December 31, 2018

City: New Carlisle
In the amount of: \$415,306.52
Effective Dates: January 1, 2018 through December 31, 2018

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0011
BJFC file**

**Authorize Change Order #1 for
Job & Family Services Phase 3 – Roof Improvements**

Commissioner Wilt moved, per the request of the Buildings and Grounds Director, to authorize change order #1 with:

Organization Name: Nations Roof of Ohio
Organization Address: 275 South Pioneer Boulevard, Springboro, Ohio 45066
Original Contract: \$262,420.00
Previous Changes: \$0.00
This Change: \$3,566.00
New Contract Total: \$265,986.00
Funding Source(s): PI Fund
Reason for Change: To provide and install ice and water shield over new plywood in the original contract.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0012
BJFC file**

**Authorize Change Order #2 for
Job & Family Services Phase 3 – Roof Improvements**

Commissioner Wilt moved, per the request of the Buildings and Grounds Director, to authorize change order #2 with:

Organization Name: Nations Roof of Ohio
Organization Address: 275 South Pioneer Boulevard, Springboro, Ohio 45066
Original Contract: \$262,420.00
Previous Changes: \$3,566.00
This Change: (\$2,700.00)
New Contract Total: \$263,286.00
Funding Source(s): PI Fund
Reason for Change: To deduct exterior scaffolding (\$2,400.00) and metal furring strips not installed (\$300.00).

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0013
BJFC file**

**Authorize Change Order #3 for
Job & Family Services Phase 3 – Roof Improvements**

Commissioner Wilt moved, per the request of the Buildings and Grounds Director, to authorize change order #3 with:

Organization Name: Nations Roof of Ohio
Organization Address: 275 S. Pioneer Blvd. Springboro, Ohio 45066
Original Contract: \$262,420.00
Previous Changes: \$866.00
This Change: (1,700.00)
New Contract Total: \$261,586.00
Funding Source(s): PI Fund
Reason for Change: To deduct (190 square feet) existing wood roof deck repairs and (75 square feet) existing concrete parapet wall repairs.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0014
EMAG file**

Accept Grant Agreement with Ohio Emergency Management Agency

Commissioner Wilt moved, per the request of the Emergency Management Director, to accept the following:

- Grantor:** Ohio Emergency Management Agency
- Amount Funding:** \$6,000.00
- Purpose:** To support search and rescue throughout the state by administering and maintaining the Ohio Fire Chiefs’ Emergency Response Plan/System – one of the key dispatching capabilities for search and rescue teams in Ohio. These funds shall be utilized to continue to build and sustain the collapse search and rescue capability, including costs associated with team administration, equipment, expendable material and supply purchases, vehicles, equipment maintenance, exercises and training.
- Effective Dates:** July 1, 2017 through June 30, 2018

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0015
SWDG file**

Authorize Grant Submission For Ohio EPA Recycle Ohio Grant

Commissioner Wilt moved, per the request of the Solid Waste Director, to authorize grant submission of the following:

- Grant:** Ohio EPA Recycle Ohio Grant
- Grantor:** Ohio EPA
- Funding Amount:** \$58,000.00
- Purpose:** To help purchase a new truck equipped to handle roll-off bins for more efficient operation of current programs and to prepare for possible development of new programs. Grant would require a \$29,000 match.
- Effective Dates:** July 1, 2018 through June 30, 2019

Further move to authorize the County Administrator or Solid Waste District representative to execute the online grant submission and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

**Resolution 2018-0016
ANXC file**

Accept Petition for Annexation for Municipal Corporation

Commissioner Wilt moved to accept a Petition for Annexation from the City of Springfield for the following property per Ohio Revised Code Section 709.16:

Agent/Petitioner: Bryan Heck on behalf of The City of Springfield, Ohio
Agents Address: 76 East High Street, Springfield, Ohio 45502
Location: Approximately 23.92 acres on Titus Road, Springfield, Ohio
Parcel 300-07-00004-000-056
From: Springfield Township
To: City of Springfield
Documents Filed: Annexation Petition, Exhibit A (Legal Description), Exhibit B (Map), Exhibit C
(List of tracts in the territory or adjacent to the territory proposed for annexation),
City Ordinance No. 17-291, Filing Fee
Date Received: December 11, 2017

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0017
PRSR file

Acknowledge 2017 Furtherance of Justice Account Annual Report from County Prosecutor

Commissioner Wilt moved to acknowledge receipt of the 2017 Furtherance of Justice checking account annual report from the County Prosecutor.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0018
B&GP file

Approve Payment #5 to S&L Specialty Contracting, Inc. for Clark County Window Replacement A.B. Graham and Courthouse Project

Commissioner Wilt moved to approve the following payment #5:

Payment to: S&L Specialty Contracting, Inc.
Address: 315 South Franklin Street, Syracuse, New York 13202
Services: Payment #5 General Contract
Project: Clark County Window Replacement A.B. Graham and Courthouse
Amount: \$21,474.33
Funding Source: Permanent Improvement Fund
Retainage Held By: Security National Bank
Retainage: \$287.67 (retainage withheld to date \$26,694.55)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0019
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Wilt moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
170010740	General (Clerk of Cts)	Melissa M. Tuttle	2017	\$2,582.98

Reason: Travel expenses for 2017. Expenses not turned in until December to make sure the budget would allow for it. The Personnel Manual states mileage expenses must be submitted within two calendar months of the date of when the expense occurred.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0020
TRAV file

Approve Travel/Expense Allowance

Commissioner Wilt moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Comm Dev	B. Hicks	ICC Inspector Cert.	San Francisco, CA	3/4-9/18	\$3,769.00
Dog & Kennel	S. Click	CCAO/CEAO Conf.	Columbus, OH	12/10-12/17	\$ 79.75
Clerk of Cts.	M. Tuttle	OCCA Meetings	Columbus, OH	2018	\$2,000.00
Treasurer	S. Metzger	Adv Committee Mtg.	Dublin, OH	2018	\$ 960.00
Treasurer	S. Metzger	SW Treasurer Assoc	Southwest, OH	2018	\$ 320.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes; Commissioner Lohnes, Yes

Resolution 2018-0021

Commissioner McGlothin moved to adjourn. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner Wilt, Yes; Commissioner McGlothin, Yes; Commissioner Lohnes, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Richard L. Lohnes, President

By: _____
Melanie F. Wilt

By: _____
Lowell R. McGlothin

I certify that the record is true and accurate:

Commission Clerk

Deputy Commission Clerk