

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Fairgrounds, Arts and Crafts Building, 4401 South Charleston Pike, Springfield, Ohio.

The following members and guests were present: Commissioner Richard L. Lohnes; Commissioner John Detrick; Commissioner David Herier; Nathan Kennedy, County Administrator; Emily Heitzman, Deputy Clerk; John Federer, County Auditor; John Burr, County Engineer; Gene Kelly, Sheriff; Dean Blair, Fair Director; Nichol Smith and Tom McGrath, Department of Job and Family Services; Kyle Koehler, State Representative; Alexa Green; Michael Cooper, Springfield News Sun; Bonnie McHenry, New Carlisle News; Lowell McGlothlin; Melissa Tuttle; Rosie Federer; Marty Schlicher; James Mitchell.

Call to Order, Commissioner Lohnes

Resolution 2016-0460

Following the pledge and invocation, Commissioner Lohnes recognized the county officials and employees in attendance.

*Agenda Review:*

Commissioner Herier asked about the following resolutions:

Resolution 2016-0467: The Clark County Land Reutilization already had a contract in place, but there was contract end date on resolution 2014-0442 when the contract was indefinite.

Resolution 2016-0472: He asked if the project was moving towards completion. Mr. Kennedy explained there was a contract change order in the works. The change order was to add an additional entrance to the Juvenile Center. Mr. Kennedy needed to speak with Judge Monnin to find out about funding the change order as it was not in the original estimate.

Commissioner Detrick asked about the following resolutions:

Resolution 2016-0461, 0462, 0463 and 0464: He explained these contracts were with OIC for various programs with Job and Family Services and the State.

Resolution 2016-0466: Mr. Kennedy explained it was a contract with the City of Springfield so they could use the County's Hyper Reach program. The City will pay the County for so many minutes of use so the City can make emergency phone calls throughout the city.

Resolution 2016-0471: He stated that a percentage of the money from the marriage license went to Project Woman for various programs that are needed in the community.

Resolution 2016-0473, 0474 and 0475: Mr. Kennedy explained that they were still working with a permanent agreement with the Humane Society. Resolution 2016-0473 was to provide housing dogs services. Resolution 2016-0474 was to purchase vehicles and equipment from the Humane Society for the Dog Warden. Resolution 2016-0475 was to purchase two other vehicles for the Dog Warden Department. Commissioner Detrick thanked Mr. Kennedy for his time spent with the Humane Society Board and the Dog Warden.

Commissioner Lohnes had no questions.

*Audience Comments:*

Mr. Schlicher stated that this was Commissioner Detrick's last fair meeting. Mr. Schlicher appreciated what Commissioner Detrick had done through his years as Commissioner and thanked him for his service to the community.

Commissioner Lohnes explained that Mr. Kennedy accepted a position in Washington State and will no longer be the County Administrator. Mr. Kennedy was with Clark County for 16 years and had done a remarkable

job. Mr. Kennedy led the County to financial stability and helped the County grow. Commissioner Lohnes thanked Mr. Kennedy for his 16 years.

Sheriff Kelly stated this was his 30<sup>th</sup> fair as the Sheriff of Clark County. Sheriff Kelly has seen the fair go from tents to barns to buildings and how it has grown. Sheriff Kelly was excited for the next 30 years and where the fair will be.

Commissioner Herier moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner Detrick seconded the motion. The roll being called for passage resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

The motion carried.

Commissioner Herier moved to approve the agenda in its entirety with the revision of resolution 2016-0469 and including the add on. Commissioner Detrick seconded the motion. The roll being called for passage resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

The motion carried.

**Resolution 2016-0461**  
**JFSC file**

**Authorize Contract with  
OIC of Clark County, Inc.**

Commissioner Herier moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** OIC of Clark County, Inc.  
**Organization Address:** 10 South Yellow Springs Street, Springfield, Ohio 45506  
**In the amount of:** \$44,095.00  
**Funding Source(s):** TANF and WIOA Youth  
**Purpose:** Contractor will provide alternative school, dropout prevention and recovery, and tutoring services.  
**Effective Dates:** August 1, 2016 through July 31, 2017

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0462**  
**JFSC file**

**Authorize Contract with  
OIC of Clark County, Inc.**

Commissioner Herier moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** OIC of Clark County, Inc.  
**Organization Address:** 10 South Yellow Springs Street, Springfield, Ohio 45506  
**In the amount of:** \$180,000.00

**Funding Source(s):** TANF and WIOA Youth  
**Purpose:** Contractor will provide occupational skills training, education concurrent with workforce preparation, and labor market and employment information services.  
**Effective Dates:** August 1, 2016 through July 31, 2017

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0463**  
**JFSC file**

**Authorize Contract with  
OIC of Clark County, Inc.**

Commissioner Herier moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** OIC of Clark County, Inc.  
**Organization Address:** 10 South Yellow Springs Street, Springfield, Ohio 45506  
**In the amount of:** \$180,000.00  
**Funding Source(s):** TANF and WIOA Youth  
**Purpose:** Contractor will provide supportive and follow-up services for participants in the Comprehensive Case Management and Employment Program.  
**Effective Dates:** August 1, 2016 through July 31, 2017

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0464**  
**JFSC file**

**Authorize Contract with  
OIC of Clark County, Inc.**

Commissioner Herier moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** OIC of Clark County, Inc.  
**Organization Address:** 10 South Yellow Springs Street, Springfield, Ohio 45506  
**In the amount of:** \$179,969.00  
**Funding Source(s):** TANF and WIOA Youth  
**Purpose:** Contractor will provide work placement, job coaching, and adult mentoring services.  
**Effective Dates:** August 1, 2016 through July 31, 2017

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Authorize Agreement with  
Area 7 Workforce Investment Board**

Commissioner Herier moved, per the request of the Department of Job & Family Services Director, to authorize an agreement with:

**Organization Name:** Area 7 Workforce Investment Board  
**Purpose:** Subgrant Agreement for funds awarded via the Workforce Investment Act (WIA)  
**Effective Dates:** July 1, 2016 through June 30, 2018

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0466**  
**EMAC file**

**Authorize Contract with  
The City of Springfield**

Commissioner Herier moved, per the request of the Emergency Management Agency Director, to authorize a contract with:

**Organization Name:** City of Springfield  
**Organization Address:** 76 East High Street, Springfield, Ohio 45502  
**In the amount of:** \$2,000.00  
**Funding Source(s):** Springfield City  
**Purpose:** Annual payment for Hyper Reach service per Resolution 2016-0423.  
**Effective Dates:** January 1, 2016 through December 31, 2018

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Replaces Resolution 2014-0442**  
**Resolution 2016-0467**  
**CDDC file**

**Authorize Contract with  
Clark County Land Reutilization Corporation**

Commissioner Herier moved, per the request of the Community and Economic Development Director, to authorize a contract with:

**Organization Name:** Clark County Land Reutilization Corporation  
**Purpose:** Clark County Community Development will provide administrative services for the CCLRC  
**Effective Date:** June 4, 2014

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0468**

**UTLP file**

### **Adopt Utilities Department Service Agreement Electronic Records and Electronic Signatures Policy**

Commissioner Herier moved, per the request of the Utilities Director, to adopt the following plan:

**Policy Name:** Clark County Utilities Department Service Agreement Electronic Records and Electronic Signature Policy  
**Purpose:** Define Utilities Department policy for acceptance of signed service agreements.  
**Effective Date:** July 26, 2016

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Revised**

**Resolution 2016-0469**

**JFSO File**

### **Authorize Permission for Clark County Department of Job and Family Services (CCDJFS) Director to Sign Inter-County Adjustment Agreements**

Commissioner Herier moved to authorize permission for CCDJFS Director, or in her absence, the Assistant Director to sign inter-county adjustment agreements through June 30, 2017.

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services allocation; and,

WHEREAS, counties have requested such adjustments to best meet the needs of the constituents due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and,

WHEREAS, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services; and,

WHEREAS, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include such requests a resolution authorizing such from that county's board of commissioners; and,

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82(F)(2)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time.

Therefore, BE IT RESOLVED that the Clark County Board of Commissioners hereby assigns authority to Virginia K. Martycz, Clark County Department of Job & Family Services Director to serve as the Clark County Board of Commissioner's designee, and hereby grants Virginia K. Martycz, or in her absence, Nicol Smith the authority to sign inter-county adjustment agreements on behalf of Clark County until June 30, 2017.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0470**  
**COMO file**

### **Promotion of Tourism Event for the Ohio Humanities Council**

Commissioner Herier moved, to expend \$3,000.00 from the General Fund for the promotion of tourism of Clark County by sending said \$3,000.00 to the Ohio Humanities Council, 471 East Broad Street, Columbus, Ohio 43215 as per Ohio Revised Code Section 307.692. Ohio Humanities Council will use said funds to promote the Ohio Chautauqua 2017 event in Clifton, Ohio. Payment is subject to Greene County providing a \$3,000.00 match.

Further authorized the County Administrator to authorize documents on behalf of the Board.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0471**  
**PRWP file**

### **Approve Payment to Project Woman**

Commissioner Herier moved, to approve the following payment:

**Payment to:** Project Woman  
**Address:** 525 East Home Road, Springfield, Ohio 45503  
**Services:** 2<sup>nd</sup> quarter 2016 marriage license fees  
**Funding Source(s):** Marriage License Fund  
**Amount:** \$7,842.51

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0472**  
**BJVP file**

### **Approve Payment #4 to Arcon Builders, LTD**

Commissioner Herier moved to approve the following payment #4:

**Payment to:** Arcon Builders, LTD  
**Address:** 7824 Alternate State Route 49, Arcanum, Ohio 45304  
**Services:** Payment #4 General Contract  
**Project:** Juvenile Court Courtyard Improvements Project  
**Amount:** \$38,412.61  
**Funding Source:** PI fund  
**Retainage Held By:** Security National Bank

**Retainage:** \$2,403.39 (retainage withheld to date \$12,996.00)

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0473**  
**HUMP file**

**Approve Payment to  
Humane Society Serving Clark County**

Commissioner Herier moved to approve the following payment:

**Payment to:** Humane Society Serving Clark County  
**Address:** 5201 Urbana Road, Springfield, Ohio 45502  
**Description:** For dog pound services provided July 1, 2016 through August 31, 2016 pursuant to agreement dated July 14, 2016.  
**Amount:** \$39,376.88

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0474**  
**HUMP file**

**Approve Payment to  
Humane Society Serving Clark County**

Commissioner Herier moved to approve the following payment:

**Payment to:** Humane Society Serving Clark County  
**Address:** 5201 Urbana Road, Springfield, Ohio 45502  
**Description:** Purchase items described in Exhibit A of agreement dated July 14, 2016 including a Dodge Caravan VIN# 1D4GP23RX6B650941, a Dodge Ram SLT VIN# 3D7KS28TX9G515177, and other listed equipment and computers.  
**Funding Source(s):** Dog & Kennel Fund  
**Amount:** \$37,184.00

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0475**  
**INVP file**

**Authorize Purchase of Vehicle  
for the Commission/Dog Warden Department**

Commissioner Herier moved, per the request of the Acting Chief Dog Warden, to authorize the purchase of a 2015 Chevrolet City Express Cargo Van that will be modified for animal transport. Total cost of the modified vehicle will be \$36,569.50 (cost of van is \$20,082.50, and cost of modifying is \$16,487.00). The vehicle is to be paid for with Dog & Kennel Funds. This purchase is necessary to replace aging fleet.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0476**  
**INVS File**

### **Rescind Resolution 2016-0413**

Commissioner Herier moved to rescind resolution 2016-0413. This vehicle will not be disposed of through on-line auction but will be transferred to the Sheriff's Office.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0477**  
**FINS file**

### **Approve Supplemental Appropriation(s)**

Commissioner Herier moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Drug Task Force Fund	Prosecutor	Operating Exp	\$19,806.05

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0478**  
**FINT file**

### **Approve Issuance of Warrants for Then and Now(s)**

Commissioner Herier moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
160005543	CCW (Sheriff)	Treas. State of Ohio	May 2016	\$1,759.00

Reason: I thought that I had done a new reserve, but there was not.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0479**  
**FINI file**

### **Authorize Inter-fund Transfer(s)**

Commissioner Herier moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Bd of DD General Services 2080-220-850000	\$250,000.00	Bd of DD Capital Projects 4040-220-540000	\$250,000.00

Reason: As per our budget.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Resolution 2016-0480**  
**TRAV file**

### Approve Travel/Expense Allowance

Commissioner Herier moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
CCDJFS	D. Estep	Grant Seeking Trng.	Lima, OH	8/18/16	\$ 142.20
CCDJFS	G. Berry	Front Desk Safety	Blue Ash, OH	9/13/16	\$ 238.16
CCDJFS	L. Smith	PCSAO Conf.	Columbus, OH	9/20-22/16	\$ 531.00
CCDJFS	11 Employees	PCSAO Conf.	Columbus, OH	9/21-23/16	\$5,291.00
*Comm Dev	E. Harris	OCCD Annual Mtg.	Toledo, OH	7/26-28/16	\$ 907.00
**Comm Dev	T. Hale	Floodplain Conf.	Columbus, OH	8/23-25/16	\$ 758.00
**EMA	L. D'Allessandris	Floodplain Conf.	Columbus, OH	8/23-25/16	\$ 758.00
***Veterans	C.Baker, J. Henderson, J. Bolen	VA Systems Training	Findlay, OH	8/10-11/16	\$ 932.00

\*Replaces same request on resolution 2016-0396 to add the cost of a rental car and change the dates.

\*\*Requests authorization to use credit card.

\*\*\*Replaces resolution 2016-0429 due to the dates of the training changing.

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

**Add On**  
**Resolution 2016-0481**  
**FINA file**

### Authorize Amended Certificate #3 and Appropriate Funds

Commissioner Herier moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #3 and appropriate funds.

<b>Fund</b>	<b>Department</b>	<b>Account</b>	<b>Amount</b>
DJFS FUND (2000)	DJFS	PERSONNEL & FRINGES	48,775.00
DJFS FUND (2000)	DJFS	OPERATING EXPENSES	40,000.00
DJFS FUND (2000)	DJFS	PERSONNEL & FRINGES	395,000.00
DJFS FUND (2000)	DJFS	OPERATING EXPENSES	700,000.00
WCCF GENERAL FUND (8370)	WCCCF	PERSONNEL & FRINGES	1,389,146.50
WCCF GENERAL FUND (8370)	WCCCF	OPERATING EXPENSES	412,971.00
OEEF FUND (2225)	SOLID WASTE	OPERATING EXPENSES	4,050.00
OEEF FUND (2225)	SOLID WASTE	ADVANCES	4,050.00

<b>NSP 3 FUND (2840)</b>	<b>COMM DEVELOP</b>	<b>OPERATING EXPENSES</b>	<b>65,000.00</b>
<b>CLARK CO DD DONATION FUND (2740)</b>	<b>BODD</b>	<b>OPERATING EXPENSES</b>	<b>3,750.00</b>
<b>BODD GENERAL FUND (2080)</b>	<b>BODD</b>	<b>OPERATING EXPENSES</b>	<b>4,995.00</b>
<b>GENERAL FUND (0001)</b>	<b>COMM DEVELOP</b>	<b>PERSONNEL &amp; FRINGES</b>	<b>27,732.00</b>
<b>GENERAL FUND (0001)</b>	<b>PROSECUTOR</b>	<b>PERSONNEL &amp; FRINGES</b>	<b>88.96</b>
<b>GENERAL FUND (0001)</b>	<b>PROSECUTOR</b>	<b>OPERATING EXPENSES</b>	<b>7,469.00</b>
<b>GENERAL FUND (0001)</b>	<b>PROSECUTOR</b>	<b>OPERATING EXPENSES</b>	<b>170.88</b>
		<b>Total</b>	<b>3,103,198.34</b>

Commissioner Detrick seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Detrick, Yes; Commissioner Herier, Yes; Commissioner Lohnes, Yes

Resolution 2016-0482

Commissioner Herier moved to adjourn. Commissioner Detrick seconded the motion. The roll being called for passage resulted as follows:

Commissioner Herier, Yes; Commissioner Detrick, Yes; Commissioner Lohnes, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Richard L. Lohnes, President

By: \_\_\_\_\_  
John Detrick

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Deputy Clerk

By: \_\_\_\_\_  
David Herier